



Rizzetta & Company

Talavera Community Development District

**Board of Supervisors' Meeting
November 20, 2019**

**District Office:
5844 Old Pasco Road, Suite 100
Wesley Chapel, FL 33544
813-994-1001**

www.talaveracdd.org

**TALAVERA
COMMUNITY DEVELOPMENT DISTRICT**

Talavera Amenity Center, 18955 Rococo Road, Spring Hill, FL 34610

Board of Supervisors	Betty Valenti David Griffin Brady Lefere Brian Soldano Lee Thompson	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Jordan Lansford	Rizzetta & Company, Inc.
District Counsel	Scott Steady	Burr Forman, PA
District Engineer	Tonja Stewart	Stantec Consulting

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

November 12, 2019

Board of Supervisors
Talavera Community
Development District

FINAL AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Talavera Community Development District will be held on **Wednesday, November 20, 2019 at 9:00 a.m.**, at the office of Rizzetta & Company, 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544.

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of the Minutes of the Board of Supervisors' Meeting held on August 21, 2019.....Tab 1
 - B. Consideration of Operation & Maintenance Expenditures for July, August and September 2019.....Tab 2
- 4. BUSINESS ITEMS**
 - A. Presentation of Field Inspection Report.....Tab 3
 - B. Presentation of Aquatics Report.....Tab 4
 - C. Consideration of Florida Courts, Inc. Proposal.....Tab 5
- 5. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. Clubhouse Manager
 1. Presentation of Clubhouse Report.....Tab 6
 2. Consideration of Screen and Curtain Proposals.....Tab 7
 - D. District Manager
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,
Jordan Lansford
District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

TALAVERA COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of Talavera Community Development District was held on **Wednesday, August 21, 2019 at 9:02 a.m.** at the Talavera Amenity Center, located at 18955 Rococo Road, Spring Hill, FL 34610.

Present and constituting a quorum:

Betty Valenti	Board Supervisor, Chairman
Brady Lefere	Board Supervisor, Assistant Secretary
Lee Thompson	Board Supervisor, Assistant Secretary

Also present were:

Jordan Lansford	District Manager; Rizzetta & Company, Inc.
Andrew Larson	Clubhouse Manager
Tonja Stewart	District Engineer; Stantec Consulting Services

Audience

FIRST ORDER OF BUSINESS

Call to Order

Ms. Lansford called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

Audience comments were entertained regarding roads and curbs.

THIRD ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors Meeting held on July 17, 2019

There were no changes made to the meeting minutes.

<p>On a Motion by Ms. Valenti, seconded by Mr. Thompson, with all in favor, the Board of Supervisors approved the July 17, 2019 Meeting Minutes for the Talavera Community Development District.</p>
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44 **FOURTH ORDER OF BUSINESS** **Consideration of the Operation &**
45 **Maintenance Expenditures for June 2019**
46

47 Ms. Lansford presented the Operation and Maintenance Expenditures for June 2019.
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On a Motion by Ms. Valenti, seconded by Mr. Lefere, with all in favor, the Board of Supervisors ratified the Operation & Maintenance Expenditures for June 2019 (\$65,784.10) as presented for the Talavera Community Development District.

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50 **FIFTH ORDER OF BUSINESS** **Presentation of Field Inspection Report**
51

52 Ms. Lansford presented the July Landscape Report to the Board.
53

54 **SIXTH ORDER OF BUSINESS** **Presentation of Aquatics Report**
55

56 Ms. Lansford presented the August Aquatics Maintenance Report to the Board. Ms.
57 Stewart will send proposals for repairing all ponds.
58

59 **SEVENTH ORDER OF BUSINESS** **Consideration of Dissemination**
60 **Agreement**
61

62 Ms. Lansford presented the Dissemination Agreement to the Board.
63

On a Motion by Ms. Valenti, seconded by Mr. Lefere, with all in favor, the Board of Supervisors approved the Dissemination Agreement for the Talavera Community Development District.

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65 **EIGHTH ORDER OF BUSINESS** **Consideration of Technology Services**
66 **Contract**
67

68 Ms. Lansford presented the Rizzetta Technology Services Contract to the Board. A
69 discussion ensued regarding the non-use of email services.
70

On a Motion by Ms. Valenti, seconded by Mr. Thompson, with all in favor, the Board of Supervisors approved the Rizzetta Technology Services Contract, without email services, for \$1200.00 for the Talavera Community Development District.

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72 **NINTH ORDER OF BUSINESS** **Consideration of Community Courts**
73 **Proposal**
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75 The Community Courts Proposal was tabled until the October meeting.
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78 **TENTH ORDER OF BUSINESS** **Consideration of Yellowstone Landscape**
79 **Proposals**
80

81 Ms. Lansford presented the Yellowstone Landscape proposals to the Board and a discussion
82 ensued.
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On a Motion by Ms. Valenti, seconded by Mr. Lefere, with all in favor, the Board of Supervisors approved the Yellowstone front entrance proposal for \$5820.50 for the Talavera Community Development District.

84
85 **ELEVENTH ORDER OF BUSINESS** **Consideration of Non-Exclusive License**
86 **Agreement for Milly Music**
87

88 Ms. Lansford presented the Non-Exclusive License Agreement for Milly Music.
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On a Motion by Mr. Thompson, seconded by Ms. Valenti, with all in favor, the Board of Supervisors approved the Non-Exclusive License Agreement for Milly Music for the Talavera Community Development District.

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91 **TWELFTH ORDER OF BUSINESS** **Staff Reports**
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- 93 A. District Counsel
94 Not present.
95
96 B. District Engineer
97 No report was presented.
98
99 C. Clubhouse Manager
100 Mr. Larson presented the Clubhouse Report for July 2019. A discussion ensued
101 regarding trash at construction site.
102
103 D. District Manager
104 Ms. Lansford announced that the next regularly scheduled meeting will be held on
105 Wednesday, September 18, 2019 at 9:00 a.m. at the office of Rizzetta &
106 Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL
107 33544.
108
109 Ms. Lansford presented the Campus Suite Contract to the Board. Mr. Lefere
110 asked that the addition of CDD after Talavera be added to the contract.
111

On a Motion by Ms. Valenti, seconded by Mr. Lefere, with all in favor, the Board of Supervisors approved the Campus Suite Contract, as amended, for the Talavera Community Development District.

113 **TWENTIETH ORDER OF BUSINESS** **Adjournment**

114

115 Ms. Lansford stated that if there was no further business to come before the Board then a
116 motion to adjourn the meeting would be in order.

117

On a Motion by Mr. Thompson, seconded by Mr. Lefere, with all in favor, the Board of Supervisors adjourned the meeting at 9:52 a.m. for the Talavera Community Development District.

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Assistant Secretary

Chairman / Vice Chairman