

District: **THE PRESERVE AT SOUTH BRANCH
COMMUNITY DEVELOPMENT DISTRICT**

Date of Meeting: Tuesday, November 16, 2021
Time: 9:00 AM
Location: Residence Inn
2101 Northpoint Parkway
Lutz, FL 33558

Agenda

Note: For the full agenda packet, please contact sconley@vestapropertyservices.com

- I. Roll Call**
- II. Audience Comments** – *(limited to 3 minutes per individual for agenda items)*
- III. Appointment of Audit Committee**
- IV. Vendor Reports**
 - A. DPFG Field Operations Report Exhibit 1
 - B. Steadfast Environmental Pond Report Exhibit 2
- V. Consent Agenda**
 - A. Consideration and Approval of the August 17, 2021 Regular Meeting Minutes Exhibit 3
 - B. Acceptance of the October 2021 Unaudited Financial Report Exhibit 4
 - C. Ratification of Expenditures Exhibit 5
- VI. Business Matters**
 - A. Consideration and Adoption of **Resolution 2022-01, Designating Primary Administration and Local Records Office** Exhibit 6
 - B. Consideration and Ratification of the Utility Easement Correction Exhibit 7
 - C. Consideration and Acceptance of the 2020 Arbitrage Report for Bond Series 2019 (Phase 2) Exhibit 8
 - D. Consideration and Ratification of the Construction Funding Agreement Addendum between CDD & DR Horton Exhibit 9
 - E. Consideration and Ratification of Florida Asphalt Contractors Addendum for Road Repairs Exhibit 10
 - F. Consideration and Approval of Steadfast Environmental Proposal for Pond #18 “Spillway” Wall Repair Exhibit 11
 - G. Consideration and Authorization for District Engineer to Complete a Wastewater and Stormwater Needs Analysis Exhibit 12
 - H. Consideration and Adoption of **Resolution 2022-02, Adopting Prompt Payment Policies and Procedures** Exhibit 13

VI. Business Matters (continued)

- I. Consideration and Ratification of Legal Representation Services Exhibit 14
Transfer to Kutak Rock LLP
- J. Consideration and Approval of Fee Agreement with Kutak Rock
LLP

VII. Staff Reports

- A. District Manager
- B. District Attorney
- C. District Engineer

VIII. Audience Comments – New Business – *(limited to 3 minutes per individual for non-agenda items)*

IX. Supervisor Requests

X. Adjournment