



Rizzetta & Company

Long Lake Reserve Community Development District

**Board of Supervisors' Meeting
November 21, 2019**

**District Office:
5844 Old Pasco Road, Suite 100
Wesley Chapel, FL 33544
813-994-1001**

www.longlakecdd.org

**LONG LAKE RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

Rizzetta & Company, Inc., 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544

Board of Supervisors	Betty Valenti Chloe Firebaugh Stephen Bennett Greg Crawford Lee Thompson	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Jordan Lansford	Rizzetta & Company, Inc.
District Counsel	Scott Steady	Burr Forman, PA
District Engineer	Tonja Stewart	Stantec Consulting

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

LONG LAKE RESERVE COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE • 5844 OLD PASCO ROAD • SUITE 100 • WESLEY CHAPEL, FL 33544
www.longlakecdd.org

November 13, 2019

**Board of Supervisors
Long Lake Reserve
Community
Development District**

FINAL AGENDA

Dear Board Members:

The meeting of the Board of Supervisors' of the Long Lake Reserve Community Development District will be held on **Thursday, November 21, 2019 at 9:00 a.m.** at the Long Lake Reserve Amenity Center, 19617 Breynia Drive, Lutz, Florida 33558. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of the Board of Supervisors' Meeting Held on October 24, 2019.....Tab 1
 - B. Consideration of Operation and Maintenance Expenditures for September 2019.....Tab 2
- 4. BUSINESS ITEMS**
 - A. Consideration of Resolution 2020-02; Bill of Sale.....USC
- 5. STAFF REPORTS**
 - A. Field Manager
 1. Presentation of Field Inspection Report.....Tab 3
 - B. District Counsel
 - C. District Engineer
 1. Presentation of Pond Inspection Report.....Tab 4
 2. Discussion of Erosion Repair
 - D. District Manager
 1. Consideration of Resident Plantings.....Tab 5
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,
Jordan Lansford
District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**LONG LAKE RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Long Lake Reserve Community Development District was held on **Thursday, October 24, 2019 at 9:05 a.m.** at the office of Rizzetta & Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544.

Present and constituting a quorum were:

Betty Valenti	Board Supervisor, Chairman
Chloe Firebaugh	Board Supervisor, Vice Chairman
Lee Thompson	Board Supervisor, Assistant Secretary
Steve Bennett	Board Supervisor, Assistant Secretary

Also present were:

Angel Montagna	District Mgr., Rizzetta & Company, Inc.
Scott Steady	District Counsel, Burr Forman, P.A.
Tonja Stewart	District Engineer, Stantec Consulting

Audience

FIRST ORDER OF BUSINESS

Call to Order

Ms. Montagna called the meeting to order and conducted roll call.

Mr. Bennett took his Oath. He has declined compensation.

SECOND ORDER OF BUSINESS

Audience Comments

The Board heard comments from Mr. Parker. His concern is erosion and chemical overspray on Pond 9, behind his home. Ms. Valenti and Ms. Stewart will meet with Mr. Horner to discuss the issue further.

45 **THIRD ORDER OF BUSINESS** **Consideration of Minutes of the Board**
46 **of Supervisors' Meeting held on**
47 **August 22, 2019**
48

49 Ms. Montagna presented the Minutes of the Board of Supervisors' Meeting held
50 on August 22, 2019. The Board approved the Minutes as presented.
51

On a Motion by Ms. Firebaugh, seconded by Ms. Valenti, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors' Meeting held on August 22, 2019 as presented, for the Long Lake Reserve Community Development District.

52 **FOURTH ORDER OF BUSINESS** **Consideration of Operation and**
53 **Maintenance Expenditures for July**
54 **and August 2019**
55
56

57 Ms. Montagna presented the Operation and Maintenance Expenditures for July
58 and August 2019. There were no questions.
59

On a Motion by Ms. Valenti, seconded by Ms. Firebaugh, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for July (\$27,680.26) and August 2019 (\$23,425.24), for the Long Lake Reserve Community Development District.

60 **FIFTH ORDER OF BUSINESS** **Consideration of Resolution 2020-01;**
61 **Designating Officers of the District**
62
63

64 Ms. Montagna presented Resolution 2020-01; Designating Officers of the District
65 to the Board for Consideration.
66

On a Motion by Ms. Valenti, seconded by Ms. Firebaugh, with all in favor, the Board of Supervisors approved Resolution 2020-01, Re-designating Officers of the District as follows: Betty Valenti – Chairman, Chloe Firebaugh – Vice Chairman, Lee Thompson, Greg Crawford, Steve Bennett and Jordan Lansford as Assistant Secretaries for the Long Lake Reserve Community Development District.

67 **SIXTH ORDER OF BUSINESS** **Ratification of Building Inspection**
68 **Agreement**
69
70

71 Ms. Montagna presented the Building Inspection Agreement to the Board for
72 Ratification.
73

On a Motion by Ms. Firebaugh, seconded by Mr. Bennett, with all in favor, the Board of Supervisors Ratified the Building Inspection Agreement, for the Long Lake Reserve Community Development District.

74
75
76
77
78
79
80
81
82
83
84
85
86
87
88
89
90
91

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Field Manager

Not present. Ms. Montagna presented the Field Inspection Report to the Board.

As of November 1, 2019, the contract with Rizzetta Field Services will be terminated.

Yellowstone has now mowed the Mitigation Area three (3) times. Ms. Valenti will obtain three (3) "No Mowing" signs.

B. District Counsel

There was a motion to allow the Chairman to accept the Bill of Sale, which will be confirmed and ratified at the next meeting via a Resolution. Mr. Steady to provide the Resolution.

On a Motion by Ms. Firebaugh, seconded by Mr. Thompson, with all in favor, the Board of Supervisors approved for the Chairman to accept the Bill of Sale, to be confirmed and ratified at the November meeting via a Resolution, for the Long Lake Reserve Community Development District.

92
93
94
95
96
97
98
99
100
101
102
103
104
105
106
107
108
109
110
111

C. District Engineer

Ms. Stewart presented the Aquatics Report. There were no comments.

D. Clubhouse Manager

Ms. Montagna presented the Clubhouse Report. There were no comments.

E. District Manager

Ms. Montagna informed the Board that the next regular Board meeting was scheduled for November 21, 2019 at 9:00 a.m. at the Long Lake Reserve Amenity Center.

Mr. Bennett will not be attending the Meeting on November 21, 2019.

Moving forward, all Meetings will now take place at the Amenity Center.

EIGHTH ORDER OF BUSINESS

Supervisor Requests

112
113
114
115
116
117
118
119
120
121
122
123
124

Ms. Montagna asked if there were any Supervisor requests.

Mr. Bennett stated that the Developer is finishing up some items in Phase 3B Common Areas and Irrigation. Mr. Bennett and Ms. Valenti will do the walk-through for turnover.

NINTH ORDER OF BUSINESS

Adjournment

Ms. Montagna stated that if there was no further business to come before the Board then a motion to adjourn was in order.

On a Motion by Mr. Bennett, seconded by Ms. Valenti with all in favor the Board of Supervisors adjourned the meeting at 9:42 a.m., for the Long Lake Reserve Community Development District.

125
126
127
128
129
130

Secretary / Assistant Secretary

Chairman / Vice Chairman