



Rizzetta & Company

Long Lake Reserve Community Development District

Board of Supervisors' Meeting January 23, 2020

District Office:
5844 Old Pasco Road, Suite 100
Wesley Chapel, FL 33544
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www.longlakecdd.org

LONG LAKE RESERVE COMMUNITY DEVELOPMENT DISTRICT

Rizzetta & Company, Inc., 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544

Board of Supervisors	Betty Valenti Chloe Firebaugh Stephen Bennett Greg Crawford Lee Thompson	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Jordan Lansford	Rizzetta & Company, Inc.
District Counsel	Scott Steady	Burr Forman, PA
District Engineer	Tonja Stewart	Stantec Consulting

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

LONG LAKE RESERVE COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE • 5844 OLD PASCO ROAD • SUITE 100 • WESLEY CHAPEL, FL 33544
www.longlakecdd.org

January 15, 2020

**Board of Supervisors
Long Lake Reserve
Community
Development District**

FINAL AGENDA

Dear Board Members:

The continued meeting of the Board of Supervisors' of the Long Lake Reserve Community Development District will be held on **Thursday, January 23, 2020 at 6:00 p.m.** at the Long Lake Reserve Amenity Center, 19617 Breynia Drive, Lutz, Florida 33558. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of the Board of Supervisors' Meetings Held on November 21, 2019.....Tab 1
 - B. Consideration of Minutes of the Board of Supervisors' Continued Meeting held on December 6, 2019.....Tab 2
 - C. Consideration of Operation and Maintenance Expenditures for October and November 2019.....Tab 3
- 4. BUSINESS ITEMS**
 - A. Consideration of Aquatic Maintenance Proposals.....Tab 4
- 5. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 1. Presentation of Pond Inspection Report.....Tab 5
 - C. Clubhouse Manager
 1. Presentation of Clubhouse Report.....Tab 6
 - D. District Manager
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,
Jordan Lansford
District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**LONG LAKE RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Long Lake Reserve Community Development District was held on **Thursday, November 21, 2019 at 9:00 a.m.** at the Long Lake Reserve Amenity Center, 19617 Breynia Dr., Lutz, Florida 33558.

Present and constituting a quorum were:

Betty Valenti	Board Supervisor, Chairman
Chloe Firebaugh	Board Supervisor, Vice Chairman
Lee Thompson	Board Supervisor, Assistant Secretary

Also present were:

Jordan Lansford	District Manager, Rizzetta & Company (via conference call)
Andrew Larsen	Club Manager
Scott Steady	District Counsel, Burr Forman
Jimmy Taylor	Representative, Aquatic Systems Inc.

Audience

FIRST ORDER OF BUSINESS

Call to Order

Ms. Lansford called the meeting to order and conducted roll call.

SECOND ORDER OF BUSINESS

Audience Comments

There were Audience comments entertained.

THIRD ORDER OF BUSINESS

Adjournment

Ms. Lansford stated that the meeting would be continued to December 6, 2019 at 9:00 a.m. at the Long Lake Reserve Amenity Center.

LONG LAKE RESERVE COMMUNITY DEVELOPMENT DISTRICT

November 21,2019 - Minutes of Meeting

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On a Motion by Ms. Valenti, seconded by Ms. Firebaugh, with all in favor, the Board of Supervisors continued the meeting to December 6, 2019 at 9:00 a.m., at the Long Lake Reserve Amenity Center, 19617 Breynia Dr., Lutz, Florida 33558, for the Long Lake Reserve Community Development District.

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Secretary / Assistant Secretary

Chairman / Vice Chairman

Tab 2

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**LONG LAKE RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The continued meeting of the Long Lake Reserve Community Development District was held on **Friday, December 6, 2019 at 9:01 a.m.** at the Long Lake Reserve Amenity Center, 19617 Breyntia Dr., Lutz, Florida 33558.

Present and constituting a quorum were:

Betty Valenti	Board Supervisor, Chairman
Lee Thompson	Board Supervisor, Assistant Secretary
Steve Bennett	Board Supervisor, Assistant Secretary

Also present were:

Jordan Lansford	District Manager, Rizzetta & Company
Tonja Stewart	District Engineer, Stantec Consulting
Jimmy Taylor	Representative, Aquatic Systems, Inc.
Scott Steady	District Counsel, Burr Forman
Ryan Horner	Rep., Horner Environmental Professionals, Inc.

Audience

FIRST ORDER OF BUSINESS

Call to Order

Ms. Lansford called the meeting to order and conducted roll call.

SECOND ORDER OF BUSINESS

Audience Comments

The Board entertained Audience comments.

THIRD ORDER OF BUSINESS

**Consideration of Minutes of
Supervisors' Meeting held on
October 24, 2019**

Ms. Lansford presented the Minutes of the Board of Supervisors' Meeting held on December 6, 2019. The Board approved the Minutes as presented.

On a Motion by Ms. Valenti, seconded by Mr. Bennett, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors' Meeting held on October 24, 2019, as presented, for the Long Lake Reserve Community Development District.

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47 **FOURTH ORDER OF BUSINESS** **Consideration of Operation and**
48 **Maintenance Expenditures for**
49 **September 2019**
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51 Ms. Lansford presented the Operation and Maintenance Expenditures for
52 September 2019. There were no questions.
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On a Motion by Ms. Valenti, seconded by Mr. Thompson, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for September (\$43,212.26), for the Long Lake Reserve Community Development District.

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55 **FIFTH ORDER OF BUSINESS** **Discussion of Resolution 2020-02;**
56 **Accepting Ownership of the**
57 **Recreational Facility from MI Homes**
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59 Ms. Lansford presented Resolution 2020-02; Accepting the Ownership of
60 the Recreational Facility from MI Homes to the Board.
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On a Motion by Mr. Bennett, seconded by Mr. Thompson, with all in favor, the Board of Supervisors approved Resolution 2020-02; Accepting Ownership of the Recreational Facility from MI Homes, for the Long Lake Reserve Community Development District.

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63 **SIXTH ORDER OF BUSINESS** **Staff Reports**
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65 **A. Field Manager**
66 Not present. Ms. Lansford presented the Field Inspection Report to the
67 Board.
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69 **B. District Counsel**
70 Not present.
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72 **C. District Engineer**
73 Ms. Stewart presented the Aquatics Report. There were no comments.
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75 Ms. Stewart presented the Aquatic Maintenance Proposals to the Board
76 and a discussion ensued.
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On a Motion by Mr. Bennett, seconded by Mr. Thompson, with all in favor, the Board of Supervisors approved to resolicit bids with specifications, for the Long Lake Reserve Community Development District.

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D. Clubhouse Manager

Ms. Lansford presented the Clubhouse Report. There were no comments.

E. District Manager

Ms. Lansford informed the Board that the next regular Board meeting was scheduled for January 23, 2020 at 6:00 p.m. at the Long Lake Reserve Amenity Center, located at 19617 Breyntia Drive, Lutz FL 33558.

Residents, Mr. and Mrs. Goodrich, spoke to the Board regarding hanging ferns on the vacant CDD property next door to their residence. The Board agreed contingent upon a letter being received by the CDD from a tree service company showing the trees are able to withstand the ferns. (Exhibit A).

On a Motion by Mr. Bennett, seconded by Mr. Thompson, with all in favor, the Board of Supervisors approved Mr. and Mrs. Goodrich to hang ferns in the trees on vacant CDD property next door to their residence, pending a tree service letter, for the Long Lake Reserve Community Development District.

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On a Motion by Ms. Valenti, seconded by Mr. Bennett, with all in favor, the Board of Supervisors approved District Counsel to draft a License Agreement between Mr. and Mrs. Goodrich and the Long Lake Reserve CDD, for the Long Lake Reserve Community Development District.

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SEVENTH ORDER OF BUSINESS

Supervisor Requests

Ms. Lansford entertained Supervisor Requests.

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EIGHTH ORDER OF BUSINESS

Adjournment

Ms. Lansford stated that if there was no further business to come before the Board then a motion to adjourn was in order.

On a Motion by Ms. Valenti, seconded by Mr. Bennett, with all in favor the Board of Supervisors adjourned the meeting at 9:48 a.m., for the Long Lake Reserve Community Development District.

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Secretary / Assistant Secretary

Chairman / Vice Chairman