



Rizzetta & Company

# Wesbridge Community Development District

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## Board of Supervisors' Meeting October 12, 2020

to be conducted by telephonic or video conferencing communications media technology pursuant to Executive Orders 20-246 issued by Governor DeSantis, as subsequently extended, and pursuant to Section 120.54(5)(b)2., Florida Statutes. at:

Audio Only +1929-205-6099,4922920702# US (New York)

[wesbridgecdd.org](http://wesbridgecdd.org)

**WESBRIDGE  
COMMUNITY DEVELOPMENT DISTRICT**

<b>Board of Supervisors</b>	Brady Lefere Vacant Ray Aponte Mike Piendel Jacque Gendron	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
<b>District Manager</b>	Bryan Radcliff	Rizzetta & Company, Inc.
<b>District Counsel</b>	Scott Steady	Burr Forman, P.A.
<b>District Engineer</b>	Chris Fisher	Clearview Land Design

**All cellular phones must be placed on mute during the conference, except for participation in the meeting discussion.**

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

October 5, 2020

**Board of Supervisors  
Wesbridge Community  
Development District**

**FINAL AGENDA**

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Wesbridge Community Development District will be held on **Monday, October 12, 2020 at 3:00 p.m.** at the office of Rizzetta & Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544. The following is the agenda for the meeting:

- 1. CALL TO ORDER**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
  - A. Consideration of Minutes of Board of Supervisors' Regular Meeting held on August 10, 2020..... Tab 1
  - B. Consideration of Operation & Maintenance Expenditures for August 2020..... Tab 2
- 4. BUSINESS ITEMS**
  - A. Ratification of Egis Insurance Proposal..... Tab 3
  - B. Ratification of Sunrise Phase 1 Entrance Plant Replacement..... Tab 4
  - C. Review of Architectural Fountain Inc. Quarterly Fountain Report..... Tab 5
  - D. Review of Remson Aquatic Maintenance September 2020 Report..... Tab 6
  - E. Review of Quarterly Gate Maintenance Report..... Tab 7
  - F. Consideration of Resolution 2020-08; Re-Designating Officers of the Board of Supervisors..... Tab 8
  - G. Review of Remson Aquatic Report..... Tab 9
  - H. Consideration of Resolution 2021-01; Annual Assessment Resolution O&M..... Tab 10
- 5. STAFF REPORTS**
  - A. District Counsel
  - B. District Engineer
  - C. District Manager
- 6. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 994-1001.

Sincerely,  
*Bryan Radcliff*  
Bryan Radcliff  
District Manager

# Tab 1

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**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**WESBRIDGE COMMUNITY DEVELOPMENT DISTRICT**

The Special Meeting of the Board of Supervisors of Wesbridge Community Development District was held on **Monday, August 10, 2020 at 5:00 p.m.** conducted by telephonic or video conferencing communications media technology pursuant to Executive Orders 20-52, 20-69, 20-112, 20-123, 20-139, 20-150, 20-179, 20-193 issued by Governor DeSantis, as subsequently extended, and pursuant to Section 120.54(5)(b)2., Florida Statutes

Present and constituting a quorum were:

Brady Lefere	<b>Chairman</b>
Ray Aponte	<b>Assistant Secretary</b>
Mike Piendel	<b>Assistant Secretary</b>

Also present were:

Bryan Radcliff	<b>District Manager, Rizzetta &amp; Co.</b>
Chris Fisher	<b>District Engineer, Rizzetta &amp; Co.</b>

No Audience Present

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

The meeting was called to order and roll call performed, confirming that a quorum was present.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There was no Audience.

**THIRD ORDER OF BUSINESS**

**Consideration of Resolution 2020-05,  
Re-Designating an Asst. Secretary**

On a Motion by Mr. Lefere, seconded by Mr. Aponte, with all in favor, the Board of Supervisors adopted Resolution 2020-05; Re-Designating an Assistant Secretary, for Wesbridge Community Development District.

45 **FOURTH ORDER OF BUSINESS** **consideration of the Resignation of**  
46 **Ms. Guerra**  
47

On a Motion by Mr. Lefere, seconded by Mr. Aponte, with all in favor, the Board of Supervisors accepted the resignation of Ms. Guerra, for Wesbridge Community Development District.

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49 **FIFTH ORDER OF BUSINESS** **Consideration of Replacement for**  
50 **Vacant Board Seat**  
51

52 The Board agreed to table the administering of the Oath of Office to Jacque  
53 Gendron pending her presence at a meeting.  
54

55 **SIXTH ORDER OF BUSINESS** **Consideration of the Resignation of**  
56 **Mr. Roscoe**  
57

On a Motion by Mr. Lefere, seconded by Mr. Aponte, with all in favor, the Board of Supervisors accepted the resignation of Mr. Roscoe, for Wesbridge Community Development District.

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59 **SEVENTH ORDER OF BUSINESS** **Consideration of Minutes of the Board**  
60 **of Supervisors' Regular Meeting held**  
61 **on May 11, 2020**  
62

63 Ms. Radcliff presented the Minutes of the Board of Supervisors' Regular  
64 Meeting held on May 11, 2020.  
65

On a Motion by Mr. Lefere, seconded by Mr. Aponte, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisor's Regular Meeting held on May 11, 2020, as is, for Wesbridge Community Development District.

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67 **EIGHTH ORDER OF BUSINESS** **Ratification of Operation &**  
68 **Maintenance Expenditures for April,**  
69 **May, and June 2020**  
70

71 Mr. Radcliff presented the Operation & Maintenance Expenditures for April, May,  
72 and June 2020.  
73

On a Motion by Mr. Lefere, seconded by Mr. Aponte, with all in favor, the Board of Supervisors ratified the Operation & Maintenance Expenditures for April (\$14,728.14) and May (\$13,678.75), and June (\$21,072.27) 2020, for Wesbridge Community Development District.

76 **NINTH ORDER OF BUSINESS** **Ratification of Third**  
77 **Amendment to Acquisition**  
78 **Agreement**  
79

On a Motion by Mr. Lefere, seconded by Mr. Aponte, with all in favor, the Board of Supervisors ratified the Third Amendment to Acquisition Agreement, for Wesbridge Community Development District.

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81 **TENTH ORDER OF BUSINESS** **Ratification of Quarterly**  
82 **Agreement for Fountain**  
83 **Maintenance Services**  
84

On a Motion by Mr. Lefere, seconded by Mr. Aponte, with all in favor, the Board of Supervisors ratified the Quarterly Agreement for Fountain Maintenance Services, for Wesbridge Community Development District.

85 **ELEVENTH ORDER OF BUSINESS** **Presentation of Aquatic Report**  
86

87  
88 Mr. Radcliff presented the Aquatics Report from Remson Aquatics to the Board.  
89

90 **TWELFTH ORDER OF BUSINESS** **Consideration of Final Audit for**  
91 **FY 2018-2019**  
92

On a Motion by Mr. Lefere, seconded by Mr. Aponte, with all in favor, the Board of Supervisors approved the Final Audit for FY 2018-2019, for Wesbridge Community Development District.

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94 **THIRTEENTH ORDER OF BUSINESS** **Ratification of First Amendment**  
95 **to Landscape Maintenance**  
96 **Contract**  
97

On a Motion by Mr. Lefere, seconded by Mr. Aponte, with all in favor, the Board of Supervisors ratified the First Amendment to Landscape Maintenance Contract, for Wesbridge Community Development District.

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99 **FOURTEENTH ORDER OF BUSINESS** **Public Hearing on FY 2020-2021**  
100 **Final Budget**  
101

On a Motion by Mr. Lefere, seconded by Mr. Aponte, with all in favor, the Board of Supervisors opened the Public Hearing on FY 2020-2021 Final Budget, for Wesbridge Community Development District.

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On a Motion by Mr. Lefere, seconded by Mr. Aponte, with all in favor, the Board of Supervisors closed the Public Hearing on FY 2020-2021 Final Budget, for Wesbridge Community Development District.

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**FIFTEENTH ORDER OF BUSINESS**

**Consideration of Resolution  
2020-06; Adopting FY 2020-2021  
Final Budget**

On a Motion by Mr. Lefere, seconded by Mr. Aponte, with all in favor, the Board of Supervisors adopted Resolution 2020-06; Adopting 2020-2021 Final Budget, for Wesbridge Community Development District.

**SIXTEENTH ORDER OF BUSINESS**

**Public Hearing Imposing  
Assessments for FY 2020-2021**

On a Motion by Mr. Lefere, seconded by Mr. Aponte, with all in favor, the Board of Supervisors opened the Public Hearing on Imposing Assessments for FY 2020-2021, for Wesbridge Community Development District.

On a Motion by Mr. Lefere, seconded by Mr. Aponte, with all in favor, the Board of Supervisors closed the Public Hearing on Imposing Assessments for FY 2020-2021, for Wesbridge Community Development District.

**SEVENTEENTH ORDER OF BUSINESS**

**Consideration of Resolution  
2020-07; Imposing Special  
Assessments for FY 2020-2021**

On a Motion by Mr. Lefere, seconded by Mr. Aponte, with all in favor, the Board of Supervisors adopted Resolution 2020-07; Imposing Special Assessments for FY 2020-2021, for Wesbridge Community Development District.

**EIGHTEENTH ORDER OF BUSINESS**

**Consideration of Resolution  
2020-01; Adopting FY 2020-2021  
Meeting Schedule**

On a Motion by Mr. Lefere, seconded by Mr. Aponte, with all in favor, the Board of Supervisors adopted Resolution 2020-01; Adopting FY 2020-2021 Meeting Schedule, for Wesbridge Community Development District.

**NINTEENTH ORDER OF BUSINESS**

**Ratification of Reimbursement  
Agreement for Street Lighting**

On a Motion by Mr. Lefere, seconded by Mr. Aponte, with all in favor, the Board of Supervisors ratified the Reimbursement Agreement for Street Lighting, for Wesbridge Community Development District.



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**TWENTIETH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

Not present, no report.

**B. District Engineer**

No report.

**C. District Manager**

Mr. Radcliff reminded the Board that the next meeting is scheduled for Monday, September 14, 2020 at 3:00 p.m.

**TWENTY FIRST ORDER OF BUSINESS**

**Supervisor Requests**

There were no Supervisor requests.

**TWENTY SECOND ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Lefere, seconded by Mr. Aponte, with all in favor, the Board of Supervisors adjourned the meeting at 5:12 p.m., for Wesbridge Community Development District.
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\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairman/ Vice Chairman

## **Tab 2**

# Wesbridge Community Development District

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DISTRICT OFFICE · 9428 CAMDEN FIELD PARKWAY RIVERVIEW, FLORIDA 33578

## Operations and Maintenance Expenditures August 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from August 1, 2020 through August 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented:   **\$17,980.59**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

**Wesbridge Community Development District**  
**Paid Operation & Maintenance Expenditures**  
 August 1, 2020 Through August 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Affordable Openers	001156	100080400	Gate Remotes	\$ 253.36
Burr & Forman LLP	001149	1175703	Legal Services 06/20	\$ 300.00
Fountain Design Group	001157	21603A	Quarterly Fountain Cleaning Service 07/20	\$ 345.00
Harris Romaner Graphics	001160	20110	Sign Repair & Maintenance 08/20	\$ 100.00
Remson Aquatics	001150	112773	Lake Maintenance 07/20	\$ 245.00
Remson Aquatics	001159	112850	Lake Maintenance 06/20 & 07/20	\$ 300.00
Rizzetta & Company, Inc.	001151	INV0000051742	District Management Services 08/20	\$ 3,850.00
Rizzetta Technology Services	001152	INV0000006077	Website Hosting 08/20	\$ 100.00
Securiteam, Inc.	001154	13441	Quarterly Gate Maintenance 08/20	\$ 374.48
Sunrise Landcare Inc.	001161	70410	Monthly Landscaping 08/20	\$ 4,266.83
Sunrise Landcare Inc.	001158	70583	Irrigation Repairs 07/20	\$ 474.00
Tampa Bay Times	001153	0000095714 07/22/20	Legal Advertising 07/20	\$ 133.60
Wesbridge HOA	001155	080720	Reimbursement of CDD Costs 07/20	\$ 1,789.94
WREC	001162	2078246 - 07/20	Public Lighting 07/20	\$ 4,731.91

Wesbridge Community Development District  
Paid Operation & Maintenance Expenditures  
August 1, 2020 Through August 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
WREC	001162	2087102 - 07/20	5678 Dutton Drive 07/20	\$ 507.91
WREC	001162	2127372 07/20	6612 Boyette Road 07/20	<u>\$ 208.56</u>
<b>Report Total</b>				<b><u>\$ 17,980.59</u></b>

## **Tab 8**

**RESOLUTION 2021-02**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF WESBRIDGE COMMUNITY DEVELOPMENT DISTRICT REDESIGNATING THE OFFICERS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, Wesbridge Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Pasco County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to designate the Officers of the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WESBRIDGE COMMUNITY DEVELOPMENT DISTRICT:**

Section 1. \_\_\_\_\_ is appointed Chairman.

Section 2. \_\_\_\_\_ is appointed Vice Chairman.

Section 3. \_\_\_\_\_ is appointed Assistant Secretary.  
\_\_\_\_\_ is appointed Assistant Secretary.  
\_\_\_\_\_ is appointed Assistant Secretary.  
Brian Radcliff is appointed Assistant Secretary.

Section 4. This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED THIS 12th DAY OF October, 2020.**

**WESBRIDGE COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
**CHAIRMAN/VICE CHAIRMAN**

**ATTEST:**

\_\_\_\_\_  
**ASST. SECRETARY**

# Tab 10



**RESOLUTION 2021-01**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE WESBRIDGE COMMUNITY DEVELOPMENT DISTRICT AMENDING RESOLUTION 2020-07 TO PROVIDE FOR DIRECTLY COLLECTING THE PORTION OF THE ASSESSMENT ROLL RELATING TO THE REMAINING PROPERTY; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Wesbridge Community Development District (“**District**”) is a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

**WHEREAS**, the District is located in Pasco County, Florida (“**County**”); and

**WHEREAS**, the District adopted Resolution 2020-07, levying special assessments for operations and maintenance and provided for the collection of the operations and maintenance special assessments and previously levied debt service assessments; and

**WHEREAS**, this resolution shall allow for the collection of the special assessments by the Direct Bill method for the remaining property (The “Direct Collect Property”).

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE WESBRIDGE COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1.** Section 3. Collection and Enforcement; Penalties; Interest provided for in Resolution 2020-07 shall be amended to include:

**Direct Bill Assessments.** The operations and maintenance special assessments and previously levied debt service special assessments imposed on the Direct Collect Property shall be collected directly by the District in accordance with Florida law, as set forth in **Exhibits “A” and “B”** to Resolution 2020-07. Assessments directly collected by the District are due in full on December 1, 2020; provided, however, that, to the extent permitted by law, the assessments due may be paid in several partial, deferred payments and according to the following schedule: 50% due no later than December 1, 2020, 25% due no later than February 1, 2021 and 25% due no later than May 1, 2021. In the event that an assessment payment is not made in accordance with the schedule stated above, the whole assessment – including any remaining partial, deferred payments for Fiscal Year 2020/2021, shall immediately become due and payable; shall accrue interest, penalties in the amount of one percent (1%) per month, and all costs of collection and enforcement; and shall either be enforced pursuant to a foreclosure action, or, at the District’s sole discretion, collected pursuant to the Uniform Method on a future tax bill, which amount may include penalties, interest, and costs of collection and enforcement. Any prejudgment interest on delinquent assessments shall accrue at the rate of any

bonds secured by the assessments, or at the statutory prejudgment interest rate, as applicable. In the event an assessment subject to direct collection by the District shall be delinquent, the District Manager and District Counsel, without further authorization by the Board, may initiate foreclosure proceedings pursuant to Chapter 170, *Florida Statutes*, or other applicable law to collect and enforce the whole assessment, as set forth herein.

**SECTION 2. EFFECTIVE DATE.** This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

**PASSED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2020.

ATTEST:

**WESBRIDGE COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary / Assistant Secretary

\_\_\_\_\_  
Chairman, Board of Supervisors