



Rizzetta & Company

# The Groves Community Development District

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**Board of Supervisors' Meeting  
November 13, 2018**

**District Office:  
5844 Old Pasco Road, Suite 100  
Wesley Chapel, FL 33544  
813-994-1001**

[www.thegrovescdd.org](http://www.thegrovescdd.org)

# THE GROVES COMMUNITY DEVELOPMENT DISTRICT

The Groves Civic Center, 7924 Melogold Circle, Land O' Lakes, FL 34637

<b>Board of Supervisors</b>	Steve Simon Bill Boutin Wayne Coe Sally Semple Richard Loar	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
<b>District Manager</b>	Angel Montagna	Rizzetta & Company, Inc.
<b>District Counsel</b>	John Vericker	Straley Robin & Vericker
<b>District Engineer</b>	David Bell	Landmark Engineering & Surveying Corp.

**All cellular phones must be placed on mute while in the meeting room.**

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

**THE GROVES COMMUNITY DEVELOPMENT DISTRICT**  
**DISTRICT OFFICE □ 5844 OLD PASCO RD □ SUITE 100 □ WESLEY**  
**CHAPEL, FL 33544**  
[WWW.THEGROVESCDD.ORG](http://WWW.THEGROVESCDD.ORG)

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November 5, 2018

**Board of Supervisors**  
**The Groves Community**  
**Development District**

Dear Board Members:

The regular meeting of the Board of Supervisors of The Groves Community Development District will be held on **Tuesday, November 13, 2018 at 6:30 p.m.** at The Groves Civic Center, located at 7924 Melogold Circle, Land O' Lakes, Florida 34637. The following is the agenda for this meeting.

- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. AUDIENCE COMMENTS**
  - A. Presentation of Certificates of Appreciation
- 4. BUSINESS ADMINISTRATION**
  - A. Consideration of Minutes of the Board of Supervisors' Meeting held on October 2, 2018.....Tab 1
  - B. Consideration of Operation & Maintenance Expenditures for September 2018.....Tab 2
- 5. BUSINESS ITEMS**
  - A. Consideration of Request for Fitness Class
  - B. Presentation of Aquatics Report.....Tab 3
  - C. Consideration of Aquatic Systems Proposal to Re-Plant.....Tab 4
  - D. Discussion Regarding Condition of The Groves Maintenance Shop.....Tab 5
  - E. Consideration of Final Draft of The Groves Emergency Management Plan.....Tab 6
  - F. Consideration of Updated Contract for District Services.....Tab 7
  - G. Presentation of Sidewalk Report.....Tab 8
  - H. Discussion Regarding Melogold Circle
- 6. STAFF REPORTS**
  - A. District Counsel
  - B. District Engineer
    1. Presentation of Connerton Drainage Report (under separate cover)

- 2. Consideration of Proposals to Clean Drainage Area (under separate cover)
- C. Clubhouse Manager
  - 1. Review of Monthly Report.....Tab 9
  - 2. Proposal to Replace Table Tops and Chairs at the Grill.....Tab 10
  - 3. Proposal to Re-Mulch all Common Areas.....Tab 11
  - 4. Proposal for Granite for the Bar.....Tab 12
  - 5. Discussion Regarding Shuffleboard Courts
  - 6. Update on Illuminated Signage and Grouting of the Pool
- D. District Manager
  - 1. Announcement Regarding Vacant Seat on the Board
- 7. SUPERVISOR REQUESTS**
- 8. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,  
**Angel Montagna**  
District Manager

# Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

THE GROVES  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of The Groves Community Development District was held on **Tuesday, October 2, 2018 at 10:00 a.m.** at The Groves Civic Center, located at 7924 Melogold Circle, Land O' Lakes, Florida 34637.

Present and constituting a quorum:

Steve Simon	<b>Board Supervisor, Chairman</b>
Bill Boutin	<b>Board Supervisor, Vice Chairman</b>
Richard Loar	<b>Board Supervisor, Assistant Secretary</b>
Sally Semple	<b>Board Supervisor, Assistant Secretary</b>
Wayne Coe	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Angel Montagna	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
John Vericker	<b>District Counsel, Straley, Robin &amp; Vericker</b>
Katie Vander Meade	<b>District Engineer, Landmark Engineering</b>
Stephen Fowler	<b>Operations Manager</b>

Audience: **Present**

**FIRST ORDER OF BUSINESS** **Call to Order and Pledge of Allegiance**

Mr. Simon called the meeting to order and Ms. Montagna performed roll call, confirming that a quorum was present.

Mr. Simon led all those present in reciting the Pledge of Allegiance.

**SECOND ORDER OF BUSINESS** **Audience Comments**

Mr. Simon asked if there were any audience comments. Anthony Buzzeo spoke about the beautification project.

Ron Matte spoke about the street pavement.

Kathy Nairs spoke about the painting behind Amy's desk.



87 **EIGHTH ORDER OF BUSINESS** **Discussion Regarding Speeding and Stop**  
88 **Signs**  
89

90 Mr. Boutin gave an update regarding speeding in the community. He presented a six month  
91 review of speeding tickets being administered in the community. Attached as (Exhibit "A"). Mr.  
92 Boutin would like three way stop signs installed. He would also like to use the Sheriff's Department  
93 and to modify the schedule. Discussion ensued.  
94

On a Motion by Ms. Semple, seconded by Mr. Loar, followed by a vote of all in favor, the Board of Supervisors approved the use of the Off-Duty Sheriff's Patrols for The Groves Community Development District.

95 **NINTH ORDER OF BUSINESS** **Discussion Regarding Hurricane Plan**  
96  
97

98 Mr. Boutin reviewed the revised Hurricane Plan with the Board. Discussion ensued. He will  
99 send the revised plan to District Counsel for his review and approval.  
100

101 **TENTH ORDER OF BUSINESS** **Ratification of Approval of Proposal for**  
102 **District's Insurance Renewal**  
103

104 Ms. Montagna stated that the District's insurance renewal was due by October 1<sup>st</sup> and the  
105 Chairman had approved the proposal from Egis Insurance. A discussion ensued regarding theft  
106 coverage, the shuffleboard court and the bocce ball court.  
107

On a Motion by Mr. Boutin, seconded by Ms. Semple, followed by a vote of all in favor, the Board of Supervisors ratified the approval of Egis Insurances' proposal for the District's Insurance Renewal for The Groves Community Development District.

108 **ELEVENTH ORDER OF BUSINESS** **Continued Discussion Regarding Publix**  
109 **Viburnum**  
110

111 Mr. Coe reviewed the spreadsheet for Viburnum options. Attached as (Exhibit "B").  
112 A discussion ensued.  
113  
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On a Motion by Mr. Boutin, seconded by Mr. Loar, followed by a vote of all in favor, the Board of Supervisors approved the in-house landscape option (\$4,902.00) with volunteers and Tropical Landscape taking care of removal and irrigation for The Groves Community Development District.

115 **TWELFTH ORDER OF BUSINESS** **Staff Reports**  
116

117 A. District Counsel  
118 Mr. Boutin gave the Board an update regarding the landscape buffer. He stated that they  
119 will not be moving forward with the buffer. Mr. Simon inquired about the cost to install  
120 some trees.  
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B. District Engineer  
No report.

C. Clubhouse Manager

1. Mr. Fowler presented the Clubhouse Manager report for September 2018.
2. Mr. Fowler gave the Board an update regarding the illuminated signage for the community. He stated that Cornerstone is working on this item.
3. Mr. Vericker gave the Board an update on the transition of the security companies.
4. Mr. Fowler gave the Board an update on the Bocce Court Repair.
5. Mr. Fowler discussed the mural in the lanai. He gave the Board on what the residents have voiced regarding the mural. No action was taken.
6. This item was addressed under the speeding and stop sign discussion.
7. A discussion ensued regarding a new phone system. The Board instructed Mr. Fowler to make the decision.
8. Mr. Fowler stated that the power washer and pole had been stolen and needed to be replaced.

On a Motion by Mr. Boutin, seconded by Ms. Semple, followed by a vote of all in favor, the Board of Supervisors approved the replacement of the power washer and pole saw (not-to-exceed \$2,000.00) for The Groves Community Development District.

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D. District Manager

Ms. Montagna noted the next regularly scheduled meeting is scheduled for November 13, 2018 at 10:00 a.m. at The Groves Civic Center, located at 7924 Melogold Circle, Land O'Lakes, FL 34637. She stated that the meeting was moved due to Election Day.

**THIRTEENTH ORDER OF BUSINESS                      Supervisor Requests**

Ms. Montagna asked if there were any Supervisor requests. Mr. Boutin asked that a report regarding the drainage at Connerton be placed on the next agenda. Ms. Vander Meade will obtain a proposal to clear the drainage area.

Mr. Loar asked for the proposals for the Reserve Study to be placed on the next agenda. He also discussed the no mow zone at the pond banks, dead Viburnum on US 41, power washing, re-painting, formalized Emergency plan, and the cleaning of the weirs and culverts.

Ms. Semple thanked the resident for painting the wall behind Amy's Desk.



# Exhibit A

SIX MONTH REVIEW OF STATE POLICE TICKETING  
IN THE GROVES (MELOGOLD CIRCLE)

<u>Month</u>	<u>Tickets</u>	<u>Warnings</u>	<u>Faulty Equipment</u>
March 2018	9	9	3
April 2018	7	10	2
May 2018	9	8	3
June 2018	7	11	2
July 2018	11	8	4
August 2018	7	6	5
TOTALS	50	52	19

**Note: Of the 50 tickets issued 35 or 70% were for speeding. Of the 52 warnings issued 39 or 75% were for speeding.**

My experience in seeing where the State Police position themselves is ether by the dog park or the clubhouse parking lot which cover the longest stretches of roadway without any requirement to slow down.

# **Exhibit B**

## Front Entrance Viburnum Options

<b>240 Linear Feet</b>	<b>In-House Split-Rail PVC Fence</b>	<b>In-House Landscape (15 Gallon) \$40</b>	<b>Tropical Landscape (15 Gallon) \$110</b>	<b>Sunrise Landscape (15 Gallon) \$105</b>
Survey	\$300	\$300	\$300	\$300
Demolition/Removal	\$0	\$2,400 ←	\$2,400	\$6,800
(30) Red Cedar Trees 4'-5'	\$0	\$1,200	\$3,300	\$3,150
Freight	\$0	\$0	\$0	\$375
Labor	\$0	\$0	\$2,200	\$950
Soil/Fertilizer	\$0	\$0	\$400	\$136
Pine Bark	\$0	\$0	\$675	\$1,337
Tree Staking Kits	\$0	\$0	\$0	\$720
Irrigation	\$0	\$925 ←	\$925	\$1,500
(31) 5' Posts - \$20	\$620	\$0	\$0	\$0
(31) 5" Post Caps - \$4	\$124	\$0	\$0	\$0
(60) 8' Rails - \$17	\$1,020	\$0	\$0	\$0
(15) 80lb Bags Sakrete - \$5	\$75	\$0	\$0	\$0
Dumpster	\$590	\$0	\$0	\$0
Gas Auger - 1-Day Rental	\$77	\$77	\$0	\$0
<b>*** TOTAL ***</b>	<b>\$2,806</b>	<b>\$4,902</b>	<b>\$10,200</b>	<b>\$15,268</b>