



Rizzetta & Company

The Groves Community Development District

**Board of Supervisors' Meeting
September 17, 2019**

**District Office:
5844 Old Pasco Road, Suite 100
Wesley Chapel, FL 33544
813-994-1001**

www.thegrovescdd.org

THE GROVES COMMUNITY DEVELOPMENT DISTRICT

The Groves Civic Center, 7924 Melogold Circle, Land O' Lakes, FL 34637

Board of Supervisors	Vacant Bill Boutin Jimmy Allison Richard Loar Donald Cooley	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Angel Montagna	Rizzetta & Company, Inc.
District Counsel	John Vericker	Straley Robin & Vericker
District Engineer	Katie Vander Meade	Landmark Engineering & Surveying Corp.

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

THE GROVES COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE □ 5844 OLD PASCO RD □ SUITE 100 □ WESLEY
CHAPEL, FL 33544
WWW.THEGROVESCDD.ORG

August 30, 2019

Board of Supervisors
The Groves Community
Development District

Dear Board Members:

The **rescheduled** meeting of the Board of Supervisors of The Groves Community Development District will be held on **Tuesday, September 17, 2019 at 10:00 a.m.** at The Groves Civic Center, located at 7924 Melogold Circle, Land O' Lakes, Florida 34637. The following is the agenda for this meeting.

- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. AUDIENCE COMMENTS**
4. A. Presentation on Alternative Approaches to Extend the Life of the Groves Roads.....Tab 1
- 5. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of the Board of Supervisors' Meeting held on August 6, 2019.....Tab 2
 - B. Consideration of Operation & Maintenance Expenditures for July 2019.....Tab 3
- 6. BUSINESS ITEMS**
 - A. Presentation of Aquatics Report.....Tab 4
 - B. Consideration of Proposal to Treat Canals behind Cleopatra.....Tab 5
 - C. Consideration of a Board Supervisor Replacement for Seat #4...Tab 6
 1. Administer Oath of Office to Newly Appointed Supervisor.....Tab 7
 2. Presentation of Form 1 and Sunshine Amendment
 - D. Consideration of Resolution 2019-08, Designating Officers of the District.....Tab 8
- 7. STAFF REPORTS**
 - A. District Counsel
 1. Consideration of Revised Ballroom Agreement.....Tab 9
 - B. District Engineer
 1. Consideration of Proposals for Asphalt Repairs at Back Gate.....Tab 10
 - C. Clubhouse Manager
 1. Review of Monthly Report.....Tab 11
 2. Consideration of Proposals for New Guard Company (USC)
 3. Consideration of Proposals for New Pool Company (USC)
 - D. District Manager
- 8. SUPERVISOR REQUESTS**
- 9. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,
Angel Montagna
District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**THE GROVES
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of The Groves Community Development District was held on **Tuesday, August 6, 2019 at 6:30 p.m.** at The Groves Civic Center, located at 7924 Melogold Circle, Land O' Lakes, Florida 34637.

Present and constituting a quorum:

Steve Simon	Board Supervisor, Chairman
Bill Boutin	Board Supervisor, Vice Chairman
Richard Loar	Board Supervisor, Assistant Secretary
Donald Cooley	Board Supervisor, Assistant Secretary
Jimmy Alison	Board Supervisor, Assistant Secretary

Also present were:

Angel Montagna	District Manager, Rizzetta & Company, Inc.
John Vericker	District Counsel, Straley, Robin & Vericker
David Bell	District Engineer, Landmark Engineering
Katie Vander Meade	District Engineer, Landmark Engineering
Stephen Fowler	Operations Manager
Chris Byrne	Representative, Vertex Water Features

Audience: **Present**

FIRST ORDER OF BUSINESS

Call to Order and Pledge of Allegiance

Mr. Simon called the meeting to order and Ms. Montagna performed roll call, confirming that a quorum was present.

Mr. Simon led all those present in reciting the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Audience Comments

Mr. Simon asked if there were any audience comments. An audience member commented thanking the District for the picnic.

48 **THIRD ORDER OF BUSINESS** **Consideration of Minutes of the**
49 **Board of Supervisors' Meeting held**
50 **on July 9, 2019**
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52 Mr. Simon presented the minutes of the Board of Supervisors' meeting held on
53 July 9, 2019. There were changes no changes made to the meeting minutes. Mr. Allison
54 stated that he would like to receive compensation for meeting attendance.
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On a Motion by Mr. Boutin, seconded by Mr. Cooley, followed by a vote of all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on July 9, 2019 as presented for The Groves Community Development District.

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57 **FOURTH ORDER OF BUSINESS** **Consideration of Operations and**
58 **Maintenance Expenditures for June**
59 **2019**
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61 Mr. Simon presented the Operation and Maintenance Expenditures for May 2019
62 to the Board. Ms. Montagna read the O&M amount to be \$83,093.51.
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On a Motion by Mr. Boutin, seconded by Mr. Loar, followed by a vote of all in favor, the Board of Supervisors received and filed the Operation and Maintenance Expenditures for June 2019 (\$85,246.73) for The Groves Community Development District.

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65 **FIFTH ORDER OF BUSINESS** **Presentation of Aquatics Report**
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67 Mr. Taylor and Mr. Brophy presented and reviewed the Aquatics Report dated
68 July 25, 2019. A discussion ensued regarding the homes behind Cleopatra. The Board
69 requested a proposal to treat the canal behind Cleopatra.
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71 **SIXTH ORDER OF BUSINESS** **Consideration of Vertex's Aeration**
72 **Proposal**
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74 Chris Byrne presented the proposal from Vertex for aeration that the Board had
75 previously tabled. Mr. Byrne entertained the Board members' questions. He stated that
76 the aeration would cost \$6,680.65 and the maintenance would cost \$205.00 semi-
77 annually. No action was taken, and the Board tabled this item.
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79 **SEVENTH ORDER OF BUSINESS** **Consideration of Proposals for ADA**
80 **Website Compliance**
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82 Ms. Montagna presented the updated proposals for ADA Website Compliance. A
83 discussion ensued.
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On a Motion by Mr. Boutin, seconded by Mr. Cooley, followed by a vote of four in favor and one opposed Richard Loar, the Board of Supervisors approved Campus Suite's proposal for ADA Website Compliance (\$3,877.50) for The Groves Community Development District.

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EIGHTH ORDER OF BUSINESS

Consideration of Contract for Professional Technology Services

Ms. Montagna presented the and reviewed the contract for Professional Technology Services.

On a Motion by Mr. Allison, seconded by Mr. Boutin, followed by a vote of all in favor, the Board of Supervisors approved the contract for Professional Technology Services as presented for The Groves Community Development District.

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NINTH ORDER OF BUSINESS

Consideration of Proposals for Repairs at Tee Box #10

Ms. Montagna presented the proposals from Finn Outdoor, Hoopers, D & R Civil Construction and Site Masters of Florida for the repairs at Tee Box #10. No Board action was taken on this item.

TENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Vericker gave the Board an update on the Ballroom Rental Agreement. A discussion ensued.

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On a Motion by Mr. Boutin, seconded by Mr. Loar, followed by a vote of all in favor, the Board of Supervisors approved that non-residents (75+ people) need to have security and access to bathroom only for The Groves Community Development District.

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B. District Engineer

Ms. Vander Meade gave the Board updates regarding the sign at hole #10, the road at the back gate, and the drains at the door to the clubhouse.

C. Clubhouse Manager

Mr. Fowler presented the Clubhouse Manager report for July 2019.

Mr. Fowler briefly discussed the Ballroom Telephone Line. No Board action was taken at this time.

120 D. District Manager

121 Ms. Montagna noted the next scheduled meeting is scheduled for September
122 3, 2019 at 10:00 a.m. at The Groves Civic Center, located at 7924 Melogold
123 Circle, Land O'Lakes, FL 34637.

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125 Ms. Montagna gave the Board an update on the revised Reserve Study. She
126 stated that the company would like someone from the Board to work through
127 the changes of pricing and projected costs.

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129 **ELEVENTH ORDER OF BUSINESS**

Supervisor Requests

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131 Ms. Montagna asked if there were any Supervisor requests. Mr. Simon submitted
132 his resignation from the Board of Supervisors. Attached as (Exhibit "A").
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135 On a Motion by Mr. Boutin, seconded by Mr. Cooley, followed by a vote of all in favor,
136 the Board of Supervisors accepted Steve Simon's resignation from the Board of
137 Supervisors for The Groves Community Development District.

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139 Mr. Boutin made a speech regarding Mr. Simon's accomplishments and thanked
140 him for his time on the Board.

141
142 Mr. Loar made a comment regarding the cost of asphalt at \$13 - \$15.

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144 Mr. Boutin requested proposals for a new guard company and a pool service
145 company. He also stated that the aqua netting needs to be repaired and mentioned the
146 cable boxes.

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148 Mr. Loar stated that the pool drains need to be cleaned.

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150 Mr. Cooley stated that a clock is needed at the pool.

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152 **TWELFTH ORDER OF BUSINESS**

Adjournment

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154 Mr. Simon requested a motion to adjourn the meeting of the Board of Supervisors' for
155 The Groves Community Development District.
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158 On a Motion by Mr. Boutin, seconded by Mr. Loar, and followed by a vote of all in favor, the
159 Board of Supervisors adjourned the meeting at 7:59 p.m. for The Groves Community
160 Development District.

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162 _____
163 Secretary/Assistant Secretary

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166 Chairman/Vice Chairman

Exhibit A

August 6th, 2019

To the Board of Supervisors of The Groves Golf and Country Club CDD (and Management Staff):

I, Stephen A. Simon, hereby resign from the position of Seat #4 CDD Supervisor.
This resignation is effective immediately.

Please remove my Name & Email Address from the Community Website.

Regards,

A handwritten signature in blue ink, appearing to read 'Stephen A. Simon', with a stylized flourish at the end.

Stephen A. Simon