



Rizzetta & Company

The Groves Community Development District

**Board of Supervisors' Meeting
February 5, 2019**

**District Office:
5844 Old Pasco Road, Suite 100
Wesley Chapel, FL 33544
813-994-1001**

www.thegrovescdd.org

THE GROVES COMMUNITY DEVELOPMENT DISTRICT

The Groves Civic Center, 7924 Melogold Circle, Land O' Lakes, FL 34637

Board of Supervisors	Steve Simon Bill Boutin Wayne Coe Richard Loar Vacant	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Angel Montagna	Rizzetta & Company, Inc.
District Counsel	John Vericker	Straley Robin & Vericker
District Engineer	David Bell	Landmark Engineering & Surveying Corp.

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

THE GROVES COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE □5844 OLD PASCO RD □SUITE 100 □WESLEY
CHAPEL, FL 33544
WWW.THEGROVESCDD.ORG

January 28, 2019

**Board of Supervisors The
Groves Community
Development District**

Dear Board Members:

The regular meeting of the Board of Supervisors of The Groves Community Development District will be held on **Tuesday, February 5, 2019 at 10:00 a.m.** at The Groves Civic Center, located at 7924 Melogold Circle, Land O' Lakes, Florida 34637. The following is the agenda for this meeting.

- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. AUDIENCE COMMENTS**
- 4. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of the Board of Supervisors' Meeting held on January 8, 2019.....Tab 1
 - B. Consideration of Operation & Maintenance Expenditures for December 2018.....Tab 2
- 5. BUSINESS ITEMS**
 - A. Presentation of Aquatics Report.....Tab 3
 - B. Consideration of Resumes for Vacant Board Seat.....Tab 4
 1. Administer Oath of Office to Newly Appointed Supervisor.....Tab 5
 2. Review of Form 1 and Sunshine Law Requirements
 - C. Discussion Regarding ADA Website Proposal.....Tab 6
 - D. Update Regarding Illuminated Signage
 - E. Discussion Regarding Wildlife Signage
- 6. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. Clubhouse Manager
 1. Review of Monthly Report.....Tab 7
 2. Consideration of Proposals for Carpet Replacement.....Tab 8
 3. Consideration of Proposal for Sun Shades for Shuffle Board Courts.....Tab 9
 4. Consideration of Resident Request.....Tab 10
 - D. District Manager
- 7. SUPERVISOR REQUESTS**
- 8. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,
Angel Montagna
District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

THE GROVES
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of The Groves Community Development District was held on **Tuesday, January 8, 2019 at 6:30 p.m.** at The Groves Civic Center, located at 7924 Melogold Circle, Land O' Lakes, Florida 34637.

Present and constituting a quorum:

Steve Simon	Board Supervisor, Chairman
Bill Boutin	Board Supervisor, Vice Chairman
Richard Loar	Board Supervisor, Assistant Secretary
Wayne Coe	Board Supervisor, Assistant Secretary
Sally Semple	Board Supervisor, Assistant Secretary

Also present were:

Angel Montagna	District Manager, Rizzetta & Company, Inc.
John Vericker	District Counsel, Straley, Robin & Vericker
Katie Vander Meade	District Engineer, Landmark Engineering
Stephen Fowler	Operations Manager

Audience: **Present**

FIRST ORDER OF BUSINESS **Call to Order and Pledge of Allegiance**

Mr. Simon called the meeting to order and Ms. Montagna performed roll call, confirming that a quorum was present.

Mr. Simon led all those present in reciting the Pledge of Allegiance.

SECOND ORDER OF BUSINESS **Audience Comments**

Mr. Simon asked if there were any audience comments. There were no audience comments put forth at this time.

THIRD ORDER OF BUSINESS **Consideration of Minutes of the Board of Supervisors' Meeting held on December 4, 2018**

Mr. Simon presented the minutes of the Board of Supervisors' meeting held on December 4, 2018. There were various changes made to the meeting minutes.

On a Motion by Mr. Boutin, seconded by Mr. Loar, followed by a vote of all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on December 4, 2018 as amended for The Groves Community Development District.

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FOURTH ORDER OF BUSINESS

**Consideration of Operations and
Maintenance Expenditures for November
2018**

Mr. Simon presented the Operation and Maintenance Expenditures for November 2018 to the Board. Ms. Montagna read the O&M amount to be \$144,284.95. A discussion ensued regarding the lease for refrigeration.

On a Motion by Mr. Loar, seconded by Mr. Boutin, followed by a vote of all in favor, the Board of Supervisors received and filed the Operation and Maintenance Expenditures for November 2018 (\$145,284.95) for The Groves Community Development District.

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FIFTH ORDER OF BUSINESS

Presentation of Aquatics Report

Ms. Montagna presented the Aquatics Report dated December 21, 2018. A discussion ensued regarding obtaining proposals for hydro raking and cat tail removal. A discussion also ensued regarding Pond 2A by the maintenance shed.

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SIXTH ORDER OF BUSINESS

Consideration of Proposal for Pond #A

Ms. Montagna stated that she had not received a proposal for Pond #A by the time of the meeting.

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SEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2019-02,
Declaring a Vacant Seat**

Ms. Montagna presented and reviewed Resolution 2019-02, Declaring a Vacant Seat.

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On a Motion by Mr. Loar, seconded by Mr. Boutin, followed by a vote of all in favor, the Board of Supervisors approved Resolution 2019-02, Declaring a Vacant Seat (Seat #2 – currently held by Sally Semple) for The Groves Community Development District.

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EIGHTH ORDER OF BUSINESS

**Consideration of Proposals for Control
Structure**

Ms. Vander Meade presented and reviewed the proposals for the control structure from G.A. Nichols and Finn Outdoor.

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On a Motion by Mr. Boutin, seconded by Ms. Semple, followed by a vote of all in favor, the Board of Supervisors approved Finn Outdoor's proposal for the control structure (\$7,125.00) for The Groves Community Development District.

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85 **NINTH ORDER OF BUSINESS** **Consideration of Proposals for Reserve**
86 **Study**
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88 Ms. Montagna presented the proposals received from Custom Reserves and Florida Reserve
89 Study. Discussion ensued.
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On a Motion by Mr. Boutin, seconded by Ms. Semple, followed by a vote of all in favor, the Board of Supervisors approved Florida Reserve Study's proposal (level 1 - \$5,200.00) for The Groves Community Development District.

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92 **TENTH ORDER OF BUSINESS** **Consideration of Lease Agreement**
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94 Mr. Vericker reviewed the Lease Agreement with the Board. The Board requested a couple
95 of changes to the agreement.
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On a Motion by Mr. Coe, seconded by Ms. Semple, followed by a vote of four in favor and one opposed (Bill Boutin), the Board of Supervisors approved the Lease Agreement as amended for The Groves Community Development District.

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98 **ELEVENTH ORDER OF BUSINESS** **Consideration of Traffic Enforcement**
99 **Agreement**
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101 Mr. Vericker reviewed the Traffic Enforcement Agreement with Pasco County. He
102 entertained the Board members questions.
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On a Motion by Ms. Semple, seconded by Mr. Loar, followed by a vote of all in favor, the Board of Supervisors approved the Traffic Enforcement Agreement and authorized District Engineer to do the certification for The Groves Community Development District.

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105 **TWELFTH ORDER OF BUSINESS** **Discussion Regarding Security Guards**
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107 Mr. Simon updated the residents regarding the security issues. A discussion ensued. Mr.
108 Vericker will draft a letter to Envera Systems stating that they are not allowed on the property and
109 requesting a reimbursement of \$2,850.00 plus attorney fees.
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111 **THIRTEENTH ORDER OF BUSINESS** **Staff Reports**
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113 A. District Counsel
114 No report.

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116 B. District Engineer
117 No report.

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119 C. Clubhouse Manager
120 Mr. Fowler presented the Clubhouse Manager report for December 2018.

121 He stated that volunteers would be painting the stripes and he gave the Board an update
122 on the pool.

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124 The proposals for wildlife signage were tabled.

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126 D. District Manager

127 Ms. Montagna noted the next scheduled meeting is scheduled for February 5, 2019 at
128 10:00 a.m. at The Groves Civic Center, located at 7924 Melogold Circle, Land
129 O'Lakes, FL 34637.

130
131 Ms. Montagna presented the proposal for ADA website compliance Mr. Vericker and
132 Ms. Montagna reviewed the ADA compliance requirements for the District's website.

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134 A discussion ensued regarding Pasco County Utilities and the reclaimed water.
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On a Motion by Mr. Loar, seconded by Mr. Boutin, followed by a vote of three in favor and one opposed (Sally Semple), the Board of Supervisors approved the District deferring any reclaimed water to the HOA until October 2019 with no charge for back payments (gallons will be determined with specifics) for The Groves Community Development District.

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137 **FOURTEENTH ORDER OF BUSINESS** **Supervisor Requests**

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139 Ms. Montagna asked if there were any Supervisor requests. Mr. Boutin gave the Board an
140 update on the illuminated sign. Discussion ensued.

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On a Motion by Mr. Boutin, seconded by Mr. Loar, followed by a vote of all in favor, the Board of Supervisors approved the amount of \$3,000.00 to start on the illuminated signage for The Groves Community Development District.

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143 Ms. Semple thanked the audience and showed her appreciation to be able to serve on the
144 Board of Supervisors for The Groves CDD.

145

146 Mr. Coe gave the Board an update on PACA.

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148 **FIFTEENTH ORDER OF BUSINESS** **Adjournment**

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150 Mr. Simon requested a motion to adjourn the meeting of the Board of Supervisors' for
151 The Groves Community Development District.

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On a Motion by Mr. Boutin, seconded by Mr. Loar, and followed by a vote of all in favor, the Board of Supervisors adjourned the meeting at 8:41 p.m. for The Groves Community Development District.

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Secretary/Assistant Secretary

Chairman/Vice Chairman