



Rizzetta & Company

The Groves Community Development District

**Board of Supervisors' Meeting
March 5, 2019**

**District Office:
5844 Old Pasco Road, Suite 100
Wesley Chapel, FL 33544
813-994-1001**

www.thegrovescdd.org

THE GROVES COMMUNITY DEVELOPMENT DISTRICT

The Groves Civic Center, 7924 Melogold Circle, Land O' Lakes, FL 34637

Board of Supervisors	Steve Simon Bill Boutin Wayne Coe Richard Loar Donald Cooley	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Angel Montagna	Rizzetta & Company, Inc.
District Counsel	John Vericker	Straley Robin & Vericker
District Engineer	David Bell	Landmark Engineering & Surveying Corp.

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

THE GROVES COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE □ 5844 OLD PASCO RD □ SUITE 100 □ WESLEY
CHAPEL, FL 33544
WWW.THEGROVESCDD.ORG

February 25, 2019

**Board of Supervisors The
Groves Community
Development District**

Dear Board Members:

The regular meeting of the Board of Supervisors of The Groves Community Development District will be held on **Tuesday, March 5, 2019 at 10:00 a.m.** at The Groves Civic Center, located at 7924 Melogold Circle, Land O' Lakes, Florida 34637. The following is the agenda for this meeting.

- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. AUDIENCE COMMENTS**
- 4. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of the Board of Supervisors' Meeting held on February 5, 2019.....Tab 1
 - B. Consideration of Operation & Maintenance Expenditures for January 2019.....Tab 2
- 5. BUSINESS ITEMS**
 - A. Presentation of Aquatics Report.....Tab 3
 - B. Discussion of ADA Website Proposal and Statutory Requirements.....Tab 4
 - C. Discussion Regarding Speeding in the Community.....Tab 5
 - D. Update Regarding Illuminated Signage
 - E. Discussion Regarding Community Security
 - F. Discussion Regarding Letter to WREC.....Tab 6
- 6. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. Clubhouse Manager
 1. Review of Monthly Report.....Tab 7
 2. Discussion Regarding Fountain Repair
 - D. District Manager
- 7. SUPERVISOR REQUESTS**
- 8. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,
Angel Montagna
District Manager

Tab 1

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MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**THE GROVES
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of The Groves Community Development District was held on **Tuesday, February 5, 2019 at 10:00 a.m.** at The Groves Civic Center, located at 7924 Melogold Circle, Land February Lakes, Florida 34637.

Present and constituting a quorum:

Steve Simon	Board Supervisor, Chairman
Bill Boutin	Board Supervisor, Vice Chairman
Richard Loar	Board Supervisor, Assistant Secretary
Wayne Coe	Board Supervisor, Assistant Secretary

Also present were:

Angel Montagna	District Manager, Rizzetta & Company, Inc.
John Vericker	District Counsel, Straley, Robin & Vericker
Katie Vander Meade	District Engineer, Landmark Engineering
Stephen Fowler	Operations Manager
Jeremy Horelick	ADA Site Compliance, LLC <i>(via conference call)</i>

Audience: **Present**

FIRST ORDER OF BUSINESS

Call to Order and Pledge of Allegiance

Mr. Simon called the meeting to order and Ms. Montagna performed roll call, confirming that a quorum was present.

Mr. Simon led all those present in reciting the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Audience Comments

Mr. Simon asked if there were any audience comments. There were no audience comments put forth at this time.

THIRD ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors' Meeting held on January 8, 2019

Mr. Simon presented the minutes of the Board of Supervisors' meeting held on January 8, 2019. There were two changes to typos in the meeting minutes.

On a Motion by Mr. Boutin, seconded by Mr. Loar, followed by a vote of all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on January 8, 2019 as amended for The Groves Community Development District.

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FOURTH ORDER OF BUSINESS

**Consideration of Operations and
Maintenance Expenditures for December
2018**

Mr. Simon presented the Operation and Maintenance Expenditures for December 2018 to the Board. Ms. Montagna read the O&M amount to be \$60,617.00. A discussion ensued regarding the Ryco invoice.

On a Motion by Mr. Loar, seconded by Mr. Coe, followed by a vote of all in favor, the Board of Supervisors received and filed the Operation and Maintenance Expenditures for December 2018 (\$60,617.00) for The Groves Community Development District.

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FIFTH ORDER OF BUSINESS

Presentation of Aquatics Report

Ms. Montagna presented the Aquatics Report dated January 22, 2019. A discussion ensued regarding remediation for pond 2B. District Engineer will look at the area for erosion. A discussion ensued regarding Yellowstone and no mow zones.

SIXTH ORDER OF BUSINESS

**Consideration of Resumes for Vacant
Board Seat**

Ms. Montagna presented the resumes for the vacant seat on the Board. Mr. Boutin nominated Donald Cooley for the vacant Board seat. Mr. Loar also nominated Donald Cooley for the vacant Board seat.

On a Motion by Mr. Boutin, seconded by Mr. Loar, followed by a vote of all in favor, the Board of Supervisors closed the nominations and appointed Donald Cooley to vacant seat #2 on the Board of Supervisors for The Groves Community Development District.

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SEVENTH ORDER OF BUSINESS

**Administer Oath of Office to Newly
Appointed Supervisor**

Ms. Montagna, a Notary Public in the State of Florida, administered the Oath of Office to Donald Cooley. Mr. Cooley swore and affirmed to the oath and executed the oath of office.

EIGHTH ORDER OF BUSINESS

**Review of Form 1 and Sunshine Law
Requirements**

Ms. Montagna gave Mr. Cooley a new Supervisors package. Mr. Vericker briefly reviewed the Form 1 and Sunshine Law requirements.

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89 **NINTH ORDER OF BUSINESS** **Discussion Regarding ADA Website**
90 **Proposal**
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92 Mr. Horelick with ADA Site Compliance entertained the Board members' questions
93 regarding ADA website compliance. A discussion ensued regarding the website compliance.
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95 **TENTH ORDER OF BUSINESS** **Update Regarding Illuminated Signage**
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97 There was no update on the illuminated signage at this time.
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99 **ELEVENTH ORDER OF BUSINESS** **Discussion Regarding Wildlife Signage**
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101 Mr. Boutin stated that a resident has requested two signs. Mr. Boutin made a motion to
102 approve the request. Mr. Coe seconded the motion. Mr. Loar, Mr. Simon and Mr. Cooley opposed
103 so the motion did not pass.
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105 **TWELFTH ORDER OF BUSINESS** **Staff Reports**
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107 A. District Counsel

108 Mr. Vericker stated that there was no update from Envera Systems.
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110 B. District Engineer

111 No report.
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113 C. Clubhouse Manager

114 Mr. Fowler presented the Clubhouse Manager report for January 2019.
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116 Mr. Fowler presented the proposals for carpet replacement. Mr. Boutin made a motion
117 to approve E&W Carpet's proposal. Mr. Coe seconded it. Mr. Boutin withdrew his
118 motion and made a new motion.
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On a Motion by Mr. Boutin, seconded by Mr. Coe, followed by a vote of all in favor, the Board of Supervisors approved Great Britain Tile's proposal on condition that they lower their proposal by \$300.00 otherwise the Board will go with E&W Carpet's proposal (\$2,636.17) for The Groves Community Development District.

120 Mr. Fowler presented proposals for Sun Shades for the Shuffle Board Courts.
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On a Motion by Mr. Boutin, seconded by Mr. Loar, followed by a vote of all in favor, the Board of Supervisors approved Delamere Industries Proposal for Shade Structure (\$2,000,00 with the Shuffle Board team contributing \$400.00) for The Groves Community Development District.

123 Mr. Fowler presented a request from resident Bonnie Campbell regarding planting
124 bushes in the common area by her home. A discussion ensued.
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On a Motion by Mr. Loar, seconded by Mr. Cooley, followed by a vote of four in favor, Bill Boutin recused himself from voting, the Board of Supervisors denied the resident request to plant bushes in the common area next to her home for The Groves Community Development District.

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D. District Manager

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THIRTEENTH ORDER OF BUSINESS

Supervisor Requests

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Ms. Montagna asked if there were any Supervisor requests. Mr. Boutin requested that like his letter regarding the speeding issue be included in the March meeting agenda for discussion.

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Mr. Boutin discussed the performance of the gate guards, cable box cleanups and the re-painting of the electric boxes.

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Mr. Loar suggested a sign-up sheet for help with the pressure washing. He asked if Connerton CDD was changing their plan. Ms. Montagna will check with the District Manager for Connerton CDD.

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Mr. Coe stated that a person was needed to work on the newsletter.

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FOUTEENTH ORDER OF BUSINESS

Adjournment

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Mr. Simon requested a motion to adjourn the meeting of the Board of Supervisors' for The Groves Community Development District.

On a Motion by Mr. Boutin, seconded by Mr. Loar, and followed by a vote of all in favor, the Board of Supervisors adjourned the meeting at 12:00 p.m. for The Groves Community Development District.

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Secretary/Assistant Secretary

Chairman/Vice Chairman