



Rizzetta & Company

Bridgewater of Wesley Chapel Community Development District

Board of Supervisors' Meeting November 1, 2018

**District Office:
5844 Old Pasco Road, Suite 100
Wesley Chapel, FL 33544
813-994-1001**

www.bwcdd.org

BRIDGEWATER OF WESLEY CHAPEL COMMUNITY DEVELOPMENT DISTRICT

Country Walk Clubhouse 30400 Country Point Blvd., Wesley Chapel, FL 33543

Board of Supervisors	Steve Brown Joseph Kosiarski Angela Voris Chantell Sicard Don Brisendine	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Angel Montagna	Rizzetta & Company, Inc.
District Counsel	Vivek Babbar	Straley Robin & Vericker
District Engineer	Tonja Stewart	Stantec Consulting

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

**BRIDGEWATER OF WESLEY CHAPEL COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE □ 5844 OLD PASCO ROAD □ SUITE 100 □ WESLEY CHAPEL,
FL 33544**

WWW.BWCDD.ORG

October 24, 2018

**Board of Supervisors
Bridgewater of Wesley Chapel
Community Development
District**

Dear Board Members:

The regular meeting of the Board of Supervisors of Bridgewater of Wesley Chapel Community Development District will be held on **Thursday, November 1, 2018 at 6:30 p.m.** at the Country Walk Clubhouse, located at 30400 Country Point Boulevard, Wesley Chapel, FL 33543. The following is the advance agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. AQUATIC/FIELD INSPECTION REPORTS**
 - A. Presentation of Aquatic Systems Report.....Tab 1
 - B. Presentation of Field Inspection/Landscape Report.....Tab 2
- 4. BUSINESS ITEMS**
 - A. Consideration of Qualifications for District Engineering Services.....Tab 3
 - B. Consideration of Proposal for Pump Repairs
 - C. Consideration of Updated Contract for Field Services.....Tab 4
- 5. BUSINESS ADMINISTRATION**
 - A. Consideration of the Operation & Maintenance Expenditures for September 2018.....Tab 5
 - B. Consideration of Minutes of the Board of Supervisors Meeting held on October 4, 2018.....Tab 6
- 6. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
- 7. AUDIENCE COMMENTS AND SUPERVISOR REQUESTS**
- 8. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call me at (813) 933-5571.

Sincerely,
Angel Montagna
Angel Montagna
District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**BRIDGEWATER OF WESLEY CHAPEL
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Bridgewater of Wesley Chapel Community Development District was held on **Thursday, October 4, 2018 at 6:30 p.m.** at the Country Walk Clubhouse, located at 30400 Country Point Boulevard, Wesley Chapel, FL 33543.

Present and constituting a quorum:

Steve Brown	Board Supervisor, Chairman
Joseph Kosiarski	Board Supervisor, Vice Chairman
Don Brisendine	Board Supervisor, Assistant Secretary
Chantell Sicard	Board Supervisor, Assistant Secretary
Angela Voris	Board Supervisor, Assistant Secretary <i>(joined the meeting in progress)</i>

Also present were:

Angel Montagna	District Manager, Rizzetta & Company, Inc.
Tonja Stewart	District Engineer, Stantec <i>(via conference call)</i>
John Toborg	Field Services Manager, Rizzetta & Company, Inc.
Jimmy Taylor	Representative, Aquatic Systems
James Bennet	Representative, LMP

Audience

FIRST ORDER OF BUSINESS

Call to Order

Ms. Montagna called the meeting to order and performed roll call confirming a quorum for the meeting.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience comments put forth.

THIRD ORDER OF BUSINESS

Aquatic Report

A. Aquatic Systems Report

Mr. Taylor presented and reviewed the Aquatics Report dated September 17, 2018. He also handed out water testing results A discussion ensued.

48 Mr. Taylor presented a proposal for Sport Fish Stocking that was tabled from the
49 previous meeting.
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On a Motion by Ms. Sicard, seconded by Mr. Brown, with all in favor, the Board of Supervisors approved Aquatic System's proposal for Sport Fish Stocking (\$9,227.00) for Bridgewater of Wesley Chapel Community Development District.

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Field Inspection Report

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B. Presentation of Field Inspection Report

54 Mr. Toborg presented and reviewed the Field Managers Report dated September 13,
55 2018. A discussion ensued regarding a rain gauge.
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58 Mr. Toborg presented and reviewed the landscape improvement proposals from LMP.
59

On a Motion by Ms. Voris, seconded by Mr. Brown, with all in favor, the Board of Supervisors approved LMP's proposal for the installation of fall annuals (\$1,488.00) for Bridgewater of Wesley Chapel Community Development District.

60

On a Motion by Mr. Kosiarski, seconded by Ms. Voris, with all in favor, the Board of Supervisors approved LMP's proposal for the installation of Downey Jasmine (\$1,125.00) for Bridgewater of Wesley Chapel Community Development District.

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On a Motion by Ms. Sicard, seconded by Mr. Brown, with all in favor, the Board of Supervisors approved LMP's proposal to enhance the Wells Road entrance (\$2,701.25) for Bridgewater of Wesley Chapel Community Development District.

62

On a Motion by Mr. Kosiarski, seconded by Mr. Brisendine, with all in favor, the Board of Supervisors approved LMP's proposal to remove dead Weeping willows at the SW corner of Pond 80 (\$200.00) for Bridgewater of Wesley Chapel Community Development District.

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On a Motion by Mr. Kosiarski, seconded by Mr. Brisendine, with all in favor, the Board of Supervisors approved LMP's proposal for failed Allamanda (\$360.00) for Bridgewater of Wesley Chapel Community Development District.

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On a Motion by Mr. Brisendine, seconded by Mr. Kosiarski, with all in favor, the Board of Supervisors approved LMP's proposal for mulch installation (\$14,000.00) for Bridgewater of Wesley Chapel Community Development District.

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The Board decided to table the proposal for the bugger on Glendalough until April.

67

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70 **FOURTH ORDER OF BUSINESS** **Consideration of Scope of Services for**
71 **Landscape Maintenance RFP**
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73 Mr. Toborg presented the first draft of the scope of services for the landscape maintenance
74 request for proposals. He stated that he added a note regarding the “No Mow” zone on page 33.
75 Discussion ensued. There were no changes made at this time.
76

77 **FIFTH ORDER OF BUSINESS** **Discussion Regarding Sign Replacements**
78

79 A discussion ensued regarding the sign replacements.
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On a Motion by Mr. Kosiarski, seconded by Mr. Brisendine, with all in favor, the Board of Supervisors approved the proposal form Arete for the sign replacements (\$41,040.00) with the HOA splitting the cost for Bridgewater of Wesley Chapel Community Development District.

81
82 **SIXTH ORDER OF BUSINESS** **Consideration of Operation and**
83 **Maintenance Expenditures for August**
84 **2018**
85

86 Ms. Montagna presented the Operation and Maintenance Expenditures for August 2018.
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On a Motion by Ms. Sicard, seconded by Ms. Voris, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for August 2018 (\$20,300.66) as presented for Bridgewater of Wesley Chapel Community Development District.

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89 **SEVENTH ORDER OF BUSINESS** **Consideration of Minutes of the Board of**
90 **Supervisors’ Meeting held on September**
91 **6, 2018**
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93 Ms. Montagna presented the minutes of the Board of Supervisors’ meeting held on
94 September 6, 2018.
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On a Motion by Mr. Brown, seconded by Mr. Brisendine, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors’ meeting held on September 6, 2018 as presented for Bridgewater of Wesley Chapel Community Development District.

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97 **EIGHTH ORDER OF BUSINESS** **Consideration of Updated District**
98 **Services Agreement**
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100 Ms. Montagna presented and reviewed the updated District Services Agreement. She stated
101 that there had been no change in fees.
102

On a Motion by Ms. Sicard, seconded by Mr. Kosiarski, with all in favor, the Board of Supervisors approved the updated District Services Agreement as presented for Bridgewater of Wesley Chapel Community Development District.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Not present.

B. District Engineer

Ms. Stewart gave the Board an update on the agreement with Epperson. She stated that it was in progress.

Ms. Stewart also gave the Board an update on the pavement project.

C. District Manager

Ms. Montagna stated that the next Board meeting was scheduled for November 1, 2018 at 6:30 p.m. and the Board will be reviewing qualifications for District Engineering Services at this meeting.

TENTH ORDER OF BUSINESS

Audience Comments and Supervisor Requests

There were no audience comments. Ms. Montagna asked if there were any Supervisor requests. Mr. Brown stated that the meter in Bridgegate trips off when hot.

ELEVENTH ORDER OF BUSINESS

Adjournment

Ms. Montagna stated that if there was no further business to come before the Board then a motion to adjourn would be in order.

On a Motion by Mr. Brisendine seconded by Mr. Brown, with all in favor, the Board of Supervisors adjourned the meeting at 8:04 p.m. for Bridgewater of Wesley Chapel Community Development District.
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Secretary/Assistant Secretary

Chairman/Vice Chairman