



Rizzetta & Company

# Tara Community Development District

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**Board of Supervisors' Meeting  
March 26, 2019**

**District Office:  
5844 Old Pasco Road, Suite 100  
Wesley Chapel, FL 33544  
813-994-1001**

[www.taracdd.org](http://www.taracdd.org)

# **TARA COMMUNITY DEVELOPMENT DISTRICT I**

Tara Community Center, 7340 Tara Preserve Lane, Bradenton, FL 34203

<b>Board of Supervisors</b>	Gene Rado Darby Connor Joseph Mojica Joe DiBartolomeo Barbara Linden	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
<b>District Manager</b>	Angel Montagna	Rizzetta & Company, Inc.
<b>District Counsel</b>	John Vericker	Straley Robin & Vericker
<b>District Engineer</b>	Rick Schappacher	Schappacher Engineering

**All cellular phones must be placed on mute while in the meeting room.**

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

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**TARA COMMUNITY DEVELOPMENT  
DISTRICT 1  
DISTRICT OFFICE • 5844 OLD PASCO RD • SUITE 100 • WESLEY CHAPEL, FL  
33544 [www.taracdd.org](http://www.taracdd.org)**

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March 18, 2019

**Board of Supervisors  
Tara Community  
Development District 1**

PLEDGE OF PUBLIC CONDUCT

WE MAY DISAGREE, BUT WE WILL BE RESPECTFUL OF ONE  
ANOTHER WE WILL DIRECT ALL COMMENTS TO ISSUES  
WE WILL AVOID PERSONAL  
ATTACKS

Dear Board Members:

The regular meeting of the Board of Supervisors of the Tara Community Development District 1 will be held on **Tuesday, March 26, 2019 at 9:00 a.m.**, at the Tara Community Center, located at 7340 Tara Preserve Lane, Bradenton, Florida 34203. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADOPTION OF AGENDA**
- 4. AUDIENCE COMMENTS**
- 5. STAFF REPORTS**
  - A. Aquatics/Landscape Report.....Tab 1
    1. Presentation of Aquatics Report
      - a. Consideration of Planting Proposal for Pond  
19 and 33.....Tab 2
    2. Presentation of Landscape Report.....Tab 3
      - a. Presentation of Linger Lodge Soil Sample  
(under separate cover)
  - B. Field Manager
    1. Field Manager Report.....Tab 4
  - C. District Counsel
  - D. District Engineer
  - E. District Manager
    1. Discussion Regarding "No Fishing" Sign Replacements
- 6. BUSINESS ITEMS**
  - A. Consideration of ADA Website Proposal.....Tab 5
  - B. Presentation of Audit for Fiscal Year Ended 9-30-18.....Tab 6
- 7. BUSINESS ADMINISTRATION**
  - A. Consideration of Minutes of the Board of Supervisors'  
Meeting held on February 26, 2019.....Tab 7
  - B. Consideration of Operation & Maintenance Expenditures for  
February 2019.....Tab 8
- 8. SUPERVISOR REQUESTS**
- 9. ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (813) 933-5571.

Sincerely  
**Angel Montagna**  
District Manager

cc: John Vericker, District Counsel

# **Tab 1**

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

TARA

COMMUNITY DEVELOPMENT DISTRICT 1

PLEDGE OF PUBLIC CONDUCT

WE MAY DISAGREE, BUT WE WILL BE RESPECTFUL OF ONE ANOTHER
WE WILL DIRECT ALL COMMENTS TO ISSUES
WE WILL AVOID PERSONAL ATTACKS

The regular meeting of the Board of Supervisors of the Tara Community Development District 1 was held on Tuesday, February 26, 2019 at 9:02 a.m. at the Tara Community Center, located at 7340 Tara Preserve Lane, Bradenton, Florida 34203.

Present and constituting a quorum:

- Gene Rado Board Supervisor, Chairman
Darby Connor Board Supervisor, Vice Chairman
Joe Mojica Board Supervisor, Assistant Secretary
Joe DiBartolomeo Board Supervisor, Assistant Secretary
Barbara Linden Board Supervisor, Assistant Secretary

Also present were:

- Angel Montagna District Manager, Rizzetta & Company, Inc.
John Vericker District Counsel, Straley & Robin
Rick Schappacher District Engineer, Schappacher Engineering
Scott Green Field Services Manager, Rizzetta & Company, Inc.
Sarah Bowen Representative, Aquatic Systems, Inc.
Dana Bryant Representative Sunrise Landcare
Gregg Gruhl Representative, Rizzetta Amenity Services, Inc.
Tony Gipe Representative, Rizzetta Amenity Services, Inc.
Duane Smith Representative, Rizzetta Amenity Services, Inc.

Audience: Audience Present

FIRST ORDER OF BUSINESS Call to Order

42 Ms. Montagna called the meeting to order and conducted roll call.

43 **SECOND ORDER OF BUSINESS Pledge of Allegiance**

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45 Ms. Montagna led all those present in the Pledge of Allegiance.

46 **THIRD ORDER OF BUSINESS Adoption of Agenda**

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On a Motion by Mr. Rado, seconded by Mr. DiBartolomeo, with all in favor, the Board of Supervisors approved the meeting agenda as presented for Tara Community Development District 1.
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49 **FOURTH ORDER OF BUSINESS Audience Comments**

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51 Ms. Montagna opened the floor for audience comments. Audience comments were entertained  
52 regarding the fence in front of the community center, the outside entrance way floor covering and  
53 water volleyball.

54  
55 **FIFTH ORDER OF BUSINESS Staff Reports**

56  
57 A. Aquatics & Landscape Report  
58 Ms. Bowen presented and reviewed the Aquatics Report dated January 4, 2019. She  
59 presented and reviewed proposals for Carp Replacement and Aeration. Attached as  
60 (Exhibit "A").  
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On a Motion by Mr. Rado, seconded by Mr. DiBartolomeo, with all in favor, the Board approved Aquatic Systems' proposal for Carp Replacement (\$873.00) for the Tara Community Development District 1.
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63 The Board decided to table the aeration proposals until their budget workshop.

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65 Mr. Green presented the Landscape Report for February 2019. He gave the Board an update  
66 on the landscape maintenance.

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68 Mr. Green presented and reviewed Sunrise Landcare's proposals for various landscape  
69 improvements. The Board approved the following proposals:  
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On a Motion by Mr. Rado, seconded by Mr. DiBartolomeo, with all in favor, the Board approved Sunrise Landcare's proposal to remove and replace Ligustrum, sod and remove to Hollys (not-to-exceed \$500.00) for the Tara Community Development District 1.
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On a Motion by Ms. Linden, seconded by Mr. DiBartolomeo, with all in favor, the Board approved Sunrise Landcare's proposals for Palm Tree Trimming (\$1,200.00) and Pam Tree Injections (\$291.00) for the Tara Community Development District 1.

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On a Motion by Mr. Connor, seconded by Mr. Rado, with all in favor, the Board approved Sunrise Landcare's proposal for Linger Lodge Cleanup (\$1,640.00) for the Tara Community Development District 1.

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The Board discussed a soil sample for Linger Lodge, the annual proposal, and the irrigation adjustment proposal.

On a Motion by Mr. DiBartolomeo, seconded by Mr. Connor, with all in favor, the Board approved Sunrise Landcare's proposal for Geraniums and Coleus for the Tara Community Development District 1.

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B. Field Manager Report

Mr. Gruhl introduced Duane Smith as the new Field Manager for Tara CDD. He stated that Tony Gipe has been filling in as the Interim Field Manager.

Mr. Gipe presented and reviewed a proposal for Janitorial Services.

On a Motion by Mr. Connor, seconded by Mr. Mojica, with all in favor, the Board approved the proposal from Bravo for Janitorial Services for the Tara Community Development District 1.

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A discussion ensued regarding closing the pool and community center on March 18<sup>th</sup>.

On a Motion by Mr. Connor, seconded by Mr. Rado, all four in favor, the Board approved the closing of the pool and community center on March 18, 2019, then discuss further closings at the March meeting for the Tara Community Development District 1.

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A discussion ensued regarding LED lights. The Board will discuss again at budget time.

C. District Counsel

Mr. Vericker gave the Board an update on the Aqua Range.

D. District Engineer

Not present.

E. District Manager

Ms. Montagna announced that the next meeting will be held on March 26, 2019 at 9:00 a.m. She stated that the Board would be holding a workshop on Operations and Goals immediately following the Board meeting.



101 Ms. Montagna presented and reviewed the ADA website proposal. The Board tabled this item  
102 again.

103 A discussion ensued regarding Ms. Robinson and the cleaning fee that she paid.  
104

On a Motion by Mr. Connor, seconded by Mr. DiBartolomeo, with all in favor, the Board approved refunding Ms. Robinson the \$100.00 cleaning fee for the Tara Community Development District 1.

105 Ms. Montagna gave the Board an update on the issue of water volleyball as being non-  
106 conforming. A discussion ensued. Regarding changing the hours. Mr. Rado made a motion to  
107 change the water volleyball hours to 9:00 a.m. – 11:00 a.m. on Monday and Wednesday and  
108 9:00 a.m. – 10:00 a.m. on Saturday. Mr. Mojica seconded the motion. Mr. Connor, Mr.  
109 DiBartolomeo and Ms. Linden all opposed and the motion failed.  
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111

On a Motion by Mr. Connor, seconded by Mr. DiBartolomeo, with all in favor, the Board approved refunding Ms. Robinson the \$100.00 cleaning fee for the Tara Community Development District 1.

112 **SIXTH ORDER OF BUSINESS** **Discussion Regarding Annual Plantings**

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114 This item was discussed earlier in the meeting.  
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117 **SEVENTH ORDER OF BUSINESS** **Consideration of Sunrise Landscape's**  
118 **Proposals**

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120 The proposals were presented and considered earlier in the meeting.

121 **EIGHTH ORDER OF BUSINESS** **Discussion Regarding Non-Conforming Use of**  
122 **Amenities**

123  
124 This item was discussed earlier in the meeting.  
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126 **NINTH ORDER OF BUSINESS** **Consideration of the Minutes of the Board of**  
127 **Supervisors' Meeting held on January 22,**  
128 **2019**

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130 Ms. Montagna presented the minutes of the Board of Supervisors' meeting held on January 22,  
131 2019. It was stated that Ms. Linden recused from voting on the card system.

On a Motion by Mr. Rado, seconded by Mr. Connor, with all in favor, the Board approved the minutes of the Board of Supervisors' meeting held on January 22, 2019 as amended for the Tara Community Development District 1.

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133 **TENTH ORDER OF BUSINESS** **Consideration of Operation and Maintenance**  
134 **Expenditures for December 2018 and January**  
135 **2019**

136 Ms. Montagna presented the Operations and Maintenance Expenditures for December 2018  
137 and January 2019.

On a Motion by Mr. Rado, seconded by Ms. Linden, with all in favor, the Board approved the Operation and Maintenance Expenditures for December 2018 (\$43,337.03) and January 2019 (\$33,604.78) as presented for the Tara Community Development District 1.

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139 **ELEVENTH ORDER OF BUSINESS** **Supervisor Requests**  
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141 Ms. Montagna asked if there were any Supervisor requests. Mr. Mojica mentioned that the Board  
142 spent \$8,025 today.

143  
144 Mr. DiBartolomeo asked about each Supervisor having a set of keys to the Field Manager’s office.

On a Motion by Mr. DiBartolomeo, seconded by Mr. Connor, with all in favor, the Board approved each Board Supervisor being given a set of keys to the Field Manager’s office for the Tara Community Development District 1.

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146 A discussion ensued regarding developing documentation for the field manager and the gate  
147 keeper being Rizzetta & Company.

148  
149 Ms. Linden discussed tour of office, signage and policies and procedures.

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151 **TWELFTH ORDER OF BUSINESS** **Adjournment**  
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153 Ms. Montagna stated that if there was no further business to come before the Board then a  
154 motion to adjourn would be in order.

On a Motion by Mr. DiBartolomeo, seconded by Mr. Mojica, with all in favor, the Board adjourned the meeting at 11:02 a.m. for the Tara Community Development District 1.

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159 \_\_\_\_\_ Chairman / Vice Chairman  
160 Secretary / Assistant Secretary