



Rizzetta & Company

Tara Community Development District

**Board of Supervisors' Meeting
May 28, 2019**

**District Office:
5844 Old Pasco Road, Suite 100
Wesley Chapel, FL 33544
813-994-1001**

www.taracdd.org

TARA COMMUNITY DEVELOPMENT DISTRICT I

Tara Community Center, 7340 Tara Preserve Lane, Bradenton, FL 34203

Board of Supervisors	Vacant Darby Connor Joseph Mojica Joe DiBartolomeo Barbara Linden	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Angel Montagna	Rizzetta & Company, Inc.
District Counsel	John Vericker	Straley Robin & Vericker
District Engineer	Rick Schappacher	Schappacher Engineering

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

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**TARA COMMUNITY DEVELOPMENT
DISTRICT 1
DISTRICT OFFICE • 5844 OLD PASCO RD • SUITE 100 • WESLEY CHAPEL, FL
33544 www.taracdd.org**

May 20, 2019

**Board of Supervisors
Tara Community
Development District 1**

PLEDGE OF PUBLIC CONDUCT

WE MAY DISAGREE, BUT WE WILL BE RESPECTFUL OF ONE
ANOTHER WE WILL DIRECT ALL COMMENTS TO ISSUES
WE WILL AVOID PERSONAL
ATTACKS

Dear Board Members:

The regular meeting of the Board of Supervisors of the Tara Community Development District 1 will be held on **Tuesday, May 28, 2019 at 9:00 a.m.**, at the Tara Community Center, located at 7340 Tara Preserve Lane, Bradenton, Florida 34203. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADOPTION OF AGENDA**
- 4. AUDIENCE COMMENTS**
- 5. STAFF REPORTS**
 - A. Aquatics/Landscape Report
 1. Presentation of Aquatics Report.....Tab 1
 - a. Presentation of Semi-Annual Testing Report ...Tab 2
 2. Presentation of Landscape Report.....Tab 3
 - a. Consideration of Sunrise Landscape's Proposal..Tab 4
 - B. Field Manager
 1. Field Manager Report.....Tab 5
 - C. District Counsel
 - D. District Engineer
 - E. District Manager
 1. Announcement Regarding Registered Voter Count.....Tab 6
- 6. BUSINESS ITEMS**
 - A. Discussion Regarding Resumes for Vacant Board Seat
(under separate cover)
 - B. Consideration of a Board Supervisor Replacement
 1. Administer Oath of Office to Newly Appointed Supervisor...Tab 7
 2. Review of Form 1 and Sunshine Amendment
 - C. Consideration of Resolution 2019-02, Designating
Officers of the District.....Tab 8
 - D. Consideration of ADA Website Proposal.....Tab 9
 - E. Consideration of Welch Tennis Court Proposal.....Tab 10
 - F. Presentation of Fiscal Year 2019/2020 Proposed Budget
(under separate cover)

- 1. Consideration of Resolution 2019-03, Approving Fiscal Year 2019/2020 Proposed Budget and Setting the Public Hearing on the Final Budget.....Tab 11
- 7. **BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of the Board of Supervisors' Meeting held on April 23, 2019.....Tab 12
 - B. Consideration of Operation & Maintenance Expenditures for April 2019.....Tab 13
- 8. **SUPERVISOR REQUESTS**
- 9. **ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (813) 933-5571.

Sincerely
Angel Montagna
District Manager

cc: John Vericker, District Counsel

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

TARA

COMMUNITY DEVELOPMENT DISTRICT 1

PLEDGE OF PUBLIC CONDUCT

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The regular meeting of the Board of Supervisors of the Tara Community Development District 1 was held on Tuesday, April 23, 2019 at 9:08 a.m. at the Tara Community Center, located at 7340 Tara Preserve Lane, Bradenton, Florida 34203.

Present and constituting a quorum:

- Darby Connor Board Supervisor, Vice Chairman
Joe Mojica Board Supervisor, Assistant Secretary
Barbara Linden Board Supervisor, Assistant Secretary
Joe DiBartolomeo Board Supervisor, Assistant Secretary

Also present were:

- Angel Montagna District Manager, Rizzetta & Company, Inc.
John Vericker District Counsel, Straley & Robin
Rick Schappacher District Engineer, Schappacher Engineering
Scott Green Field Services Manager, Rizzetta & Company, Inc.
Duane Smith Field Manager
Sarah Bowen Representative, Aquatic Systems, Inc.
Josh McGarry Representative, Aquatic Systems, Inc.
Chris Byrne Representative, Vertex Water Features
Rick Johnson Representative, Sunrise Landcare
Bryan Rizzetta Representative, Rizzetta & Company, Inc.

Audience: Audience Present

FIRST ORDER OF BUSINESS Call to Order

42 Ms. Montagna called the meeting to order and conducted roll call.

43 **SECOND ORDER OF BUSINESS** **Pledge of Allegiance**

44
45 Ms. Montagna led all those present in the Pledge of Allegiance.

46 **THIRD ORDER OF BUSINESS** **Adoption of Agenda**

47

On a Motion by Mr. DiBartolomeo, seconded by Mr. Connor, with all in favor, the Board of Supervisors approved the meeting agenda as presented for Tara Community Development District 1.

48 **FOURTH ORDER OF BUSINESS** **Audience Comments**

49
50 Ms. Montagna opened the floor for audience comments. Bill Murdoch presented a request for
51 CDD approval to remove two Oak trees that are causing damage to his property. Attached as (Exhibit
52 “A”). A discussion ensued.

53

On a Motion by Ms. Mojica, seconded by Mr. DiBartolomeo, with all in favor, the Board approved Bill Murdoch’s request to remove the two Oak trees upon Mr. Murdoch receiving County approval for the removal the Tara Community Development District 1.

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55 **FIFTH ORDER OF BUSINESS** **Staff Reports**

56
57 A. Aquatics & Landscape Report
58 Ms. Bowen presented and reviewed the Aquatics Report dated March 7, 2019. A
59 discussion ensued regarding pond #26 and midge flies. It was stated that the Brazilian
60 Pepper trial was successful.

61
62 Mr. Byrne reviewed the proposals for pond aeration and the proposal for tubing and
63 trenching. A discussion ensued.

64

On a Motion by Mr. Connor, seconded by Mr. DiBartolomeo, with all three favor and one opposed (Joe Mojica), the Board approved Vertex Water Features’ proposal to aerate ponds #4, 42, and 23 for a total of \$13,000.00 to include twice a year maintenance (\$312.00) for the Tara Community Development District 1.

65
66 Mr. Green presented and reviewed the Landscape Report for April 2019. There were no
67 questions. Rick Johnson from Sunrise Landscape stated that he would be handling the
68 District’s landscape maintenance account until a new Account Manager could be hired.

69
70 It was stated that Sunrise Landscape needs to provide a proposal to remove all mulch and
71 plants around the pool area and the side of the center row of hedges.

72
73 The proposal for the sprinkler upgrades was presented at this time.

On a Motion by Mr. Mojica, seconded by Mr. Connor, with all in favor, the Board approved Sunrise Landscape’s proposal for the irrigation upgrade (\$1,563.04) for the Tara Community Development District 1.

74
75 B. Field Manager Report
76 The Board reviewed the Field Manager Report. A discussion ensued regarding raising the
77 pavers.
78

On a Motion by Mr. DiBartolomeo, seconded by Mr. Connor, with all in favor, the Board approved the raising of the pavers without sealer (\$8,600.00) for the Tara Community Development District 1.

79
80 C. District Counsel
81 Mr. Vericker gave the Board an update on filling the vacant seat. He stated that they had 90 days
82 to fill the vacancy. A discussion ensued regarding District management sending a letter to the
83 residents regarding the vacant seat on the Board.
84

85 D. District Engineer
86 Mr. Schappacher gave the Board several updates. He stated that they are working on a drain issue
87 at the pool. Mr. Schappacher also updated the Board on the SWFWMD certifications.
88

89 E. District Manager
90 Ms. Montagna announced that the next meeting will be held on May 28, 2019 at 9:00 a.m. and the
91 Board will be approving their proposed budget at this meeting.
92

93 Ms. Montagna gave the Board several updates. A discussion ensued regarding not having District
94 Counsel attend the Board meetings unless the Board requests his attendance. Mr. Vericker will call
95 in to the Board meetings unless directed otherwise.
96

97 A discussion ensued regarding a key card system and fobs versus cards.

On a Motion by Mr. DiBartolomeo, seconded by Mr. Connor, with all in favor, the Board approved allowing Board members to communicate with District staff and vendors but cannot authorize work or expenses for the Tara Community Development District 1.

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99 **SIXTH ORDER OF BUSINESS** **Review of Resumes for Vacant Board Seat**

100
101 Ms. Montagna stated that she had not received any resumes for the vacant Board seat.
102

103 **SEVENTH ORDER OF BUSINESS** **Consideration of a Board Supervisor**
104 **Replacement**

105
106 This item was tabled as no resumes were received.

107 **EIGHTH ORDER OF BUSINESS** **Administer Oath of Office to Newly Appointed**
108 **Supervisor**

109
110 This item was tabled.

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112 **NINTH ORDER OF BUSINESS** **Review of Form 1 and Sunshine Amendment**

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114 This item was tabled.

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116 **TENTH ORDER OF BUSINESS** **Consideration of Resolution 2019-02,**
117 **Designating Officers of the District**

118
119 This item was tabled.

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121 **ELEVENTH ORDER OF BUSINESS** **Discussion Regarding ADA Website**
122 **Compliance**

123
124 Ms. Montagna reviewed the ADA Website Compliance documents.

125
126 **TWELFTH ORDER OF BUSINESS** **Consideration of Proposals for Reserve Study**

127
128 A Reserve Study proposal was previously approved.

129
130 **THIRTEENTH ORDER OF BUSINESS** **Consideration of Proposal for Irrigation**
131 **Upgrades**

132
133 This item was approved earlier in the meeting.

134
135 **FOURTEENTH ORDER OF BUSINESS** **Consideration of the Minutes of the Board of**
136 **Supervisors' Meeting held on March 26, 2019**

137 Ms. Montagna presented the minutes of the Board of Supervisors' meeting held on March 26,
138 2019. There were no revisions.

On a Motion by Mr. Connor, seconded Mr. DiBartolomeo, with all in favor, the Board approved the minutes of the Board of Supervisors' meeting held on March 26, 2019 as presented for the Tara Community Development District 1.

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140 **FIFTEENTH ORDER OF BUSINESS** **Consideration of Operation and Maintenance**
141 **Expenditures for March 2019**

142 Ms. Montagna presented the Operations and Maintenance Expenditures for March 2019.

On a Motion by Mr. DiBartolomeo, seconded by Mr. Mojica, with all in favor, the Board approved the Operation and Maintenance Expenditures for March 2019 (\$43,890.26) as presented for the Tara Community Development District 1.

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SIXTEENTH ORDER OF BUSINESS

Supervisor Requests

Ms. Montagna asked if there were any Supervisor requests. Mr. Mojica requested that the insurance information be sent to him along with the District’s rules and procedures.

Mr. DiBartolomeo stated that standard operating procedures need to be addressed with Duane Smith.

Mr. Connor stated that Mr. Smith is having the tennis courts cleaned and the pickleball court resurfaced.

Ms. Linden spoke about the meeting schedule and a key card.

The Board discussed canceling their July meeting since they would be approving their proposed budget at their May meeting and the final budget at their August meeting.

SEVENTEENTH ORDER OF BUSINESS

Adjournment

Ms. Montagna stated that if there was no further business to come before the Board then a motion to adjourn would be in order.

On a Motion by Mr. Mojica, seconded by Mr. DiBartolomeo, with all in favor, the Board adjourned the meeting at 11:00 a.m. for the Tara Community Development District 1.

Secretary / Assistant Secretary

Chairman / Vice Chairman

Exhibit A

William C. Murdoch III

7018 Owls Nest Terrace

Bradenton, FL 34203

(410) 459-5677

WCM

April 12, 2019

Board of Supervisors
Tara Community
Development District 1

Dear Board Members:

My wife and I reside in a single family home on a cul-de-sac in Tara Preserve, adjacent to a wooded area on the south side, over which the CDD has jurisdiction. In this area are 13 mature live oak trees which border our property. There are two oak trees that are of particular concern right now due to their proximity to our house. At least one oak tree of close proximity to our lanai/pool area damaged our pool skimmer; requiring us to replace it (see attached pictures from our pool repair contractor showing roots). Another larger live oak tree on the side of our house has exposed roots growing in our lawn, approaching the house and we are concerned that it may damage the foundation slab (see attached pictures of side tree).

We would like to have at least these two trees removed in order to prevent further damage to our property. Realizing that it would be at our expense, we have obtained several estimates to have these trees removed and respectfully request CDD approval to accomplish this. Because of the cost however, we are unable to remove both at the same time. We would like to have the tree in the back that has already damaged the pool skimmer removed first, with the side tree removal occurring at a later date.

Any help you may provide with this request would be greatly appreciated. Thank you.

Regards,

Bill and Marian Murdoch
email: wcmurdochiii@comcast.net

Murdoch - pool skimmer - 7018 Owls Nest Terrace



Tree roots encroaching on lanai and pool area.



Tree roots in area where skimmer had to be replaced.



Tree roots in area where skimmer had to be replaced.

Murdoch - 7018 Owls Nest Terrace



Tree on side of house



Tree on side of house - not in line with other oak trees at south edge of property