



Rizzetta & Company

Tara Community Development District

**Board of Supervisors' Meeting
June 25, 2019**

**District Office:
5844 Old Pasco Road, Suite 100
Wesley Chapel, FL 33544
813-994-1001**

www.taracdd.org

TARA COMMUNITY DEVELOPMENT DISTRICT I

Tara Community Center, 7340 Tara Preserve Lane, Bradenton, FL 34203

Board of Supervisors	Darby Connor Joe Dibartolomeo Joseph Mojica Barbara Linden Peyton Phillips	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Angel Montagna	Rizzetta & Company, Inc.
District Counsel	John Vericker	Straley Robin & Vericker
District Engineer	Rick Schappacher	Schappacher Engineering

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

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**TARA COMMUNITY DEVELOPMENT
DISTRICT 1
DISTRICT OFFICE • 5844 OLD PASCO RD • SUITE 100 • WESLEY CHAPEL, FL
33544 www.taracdd.org**

June 17, 2019

**Board of Supervisors
Tara Community
Development District 1**

PLEDGE OF PUBLIC CONDUCT
WE MAY DISAGREE, BUT WE WILL BE RESPECTFUL OF ONE
ANOTHER WE WILL DIRECT ALL COMMENTS TO ISSUES
WE WILL AVOID PERSONAL
ATTACKS

Dear Board Members:

The regular meeting of the Board of Supervisors of the Tara Community Development District 1 will be held on **Tuesday, June 25, 2019 at 9:00 a.m.**, at the Tara Community Center, located at 7340 Tara Preserve Lane, Bradenton, Florida 34203. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADOPTION OF AGENDA**
- 4. AUDIENCE COMMENTS**
- 5. STAFF REPORTS**
 - A. Aquatics/Landscape Report
 1. Presentation of Aquatics Report.....Tab 1
 - a. Consideration of Aeration Proposal for Pond #44...Tab 2
 2. Presentation of Landscape Report.....Tab 3
 - B. Field Manager
 1. Field Manager Report.....Tab 4
 - C. District Counsel
 - D. District Engineer
 1. Presentation of Pond Bank Deficiencies Report and Bid Package for Pond Bank Deficiency.....Tab 5
 2. Discussion Regarding Vegetation Removal at Structures
 3. Update Regarding SWFWMD Re-Certification.....Tab 6
 - E. District Manager
- 6. BUSINESS ITEMS**
 - B. Consideration of Welch Tennis Courts Proposal.....Tab 7
 - C. Consideration of Resolution 2019-04, Approving Statewide Mutual Aid Agreement.....Tab 8
 - D. Consideration of Resolution 2019-05, Revising a Policy Regarding Obtaining Proposals Over \$1,000.....Tab 9
 - E. Consideration of a Request for Removal of Dying Trees.....Tab 10
 - F. Discussion Regarding Refundable Deposit
 - G. Discussion Regarding Mowing Map
 - H. Ratification of Nondisclosure Agreement.....Tab 11
 - I. Discussion Regarding Termination of Field Services

7. BUSINESS ADMINISTRATION

- A. Consideration of Minutes of the Board of Supervisors' Meeting held on May 28, 2019.....Tab 12
- B. Consideration of Operation & Maintenance Expenditures for May 2019.....Tab 13

8. SUPERVISOR REQUESTS

9. ADJOURNMENT

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (813) 933-5571.

Sincerely
Angel Montagna
District Manager

cc: John Vericker, District Counsel

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

TARA

COMMUNITY DEVELOPMENT DISTRICT 1

PLEDGE OF PUBLIC CONDUCT

WE MAY DISAGREE, BUT WE WILL BE RESPECTFUL OF ONE ANOTHER
WE WILL DIRECT ALL COMMENTS TO ISSUES
WE WILL AVOID PERSONAL ATTACKS

The regular meeting of the Board of Supervisors of the Tara Community Development District 1 was held on **Tuesday, May 28, 2019 at 9:00 a.m.** at the Tara Community Center, located at 7340 Tara Preserve Lane, Bradenton, Florida 34203.

Present and constituting a quorum:

Darby Connor	Board Supervisor, Vice Chairman
Joe Mojica	Board Supervisor, Assistant Secretary
Barbara Linden	Board Supervisor, Assistant Secretary
Joe DiBartolomeo	Board Supervisor, Assistant Secretary

Also present were:

Angel Montagna	District Manager, Rizzetta & Company, Inc.
John Vericker	District Counsel, Straley & Robin
Rick Schappacher	District Engineer, Schappacher Engineering
Scott Green	Field Services Manager, Rizzetta & Company, Inc.
Duane Smith	Field Manager
Sarah Bowen	Representative, Aquatic Systems, Inc.

Audience: **Audience Present**

FIRST ORDER OF BUSINESS

Call to Order

Ms. Montagna called the meeting to order and conducted roll call.

41 **SECOND ORDER OF BUSINESS** **Pledge of Allegiance**

42
43 Ms. Montagna led all those present in the Pledge of Allegiance.
44

45 **THIRD ORDER OF BUSINESS** **Adoption of Agenda**

46

On a Motion by Mr. DiBartolomeo, seconded by Mr. Connor, with all in favor, the Board of Supervisors approved the meeting agenda as presented for Tara Community Development District 1.

47 **FOURTH ORDER OF BUSINESS** **Audience Comments**

48
49 Ms. Montagna opened the floor for audience comments.
50
51 Ellen Linton stated that there is a problem with the pond pump.
52
53 Ms. Barbara Pfaff stated there are pool issues and she suggests getting a portable defibrillator.
54
55 Mr. Nelson Maynard asked that TMA have access to place equipment in Field Office.
56

On a Motion by Mr. Mojica, seconded by Mr. Connor, with all in favor, the Board approved Nelson Maynard’s request to allow TMA to place equipment in the storage room for the Tara Community Development District 1.

57
58 Mr. John Schmidt and Nelson Maynard asked to discuss Channel 196.
59
60 Ada Mojica commented that the Emergency telephone number needs to be on the Bulletin
61 Board.
62
63 Patty Williams commented regarding adding two benches on pickle ball court and asked if
64 insurance will allow benches by the courts.
65

66 **FIFTH ORDER OF BUSINESS** **Staff Reports**

67
68 A. Aquatics & Landscape Report
69 Ms. Bowen presented and reviewed the Aquatics Report dated April 4, 2019. She stated
70 that Brazilian Peppers are \$150.00 per lot. A discussion ensued.
71
72 Ms. Bowen presented the Semi-Annual Testing Report.
73
74 A discussion ensued regarding a Fountain Electric Outlet License Agreement with the
75 homeowners to provide electric to the fountain on Pond 42. Attached as (Exhibit “A”). A
76 discussion ensued.
77

On a Motion by Ms. Linden, seconded by Mr. Connor, with all in favor, the Board approved, the Electric Outlet License Agreement with the homeowners to provide electric to the fountain on Pond 42 of the Tara Community Development District 1.

78
79 Mr. Green presented and reviewed the Landscape Report for May 2019. Mr. Leroy Van
80 is the new Account Manager for Sunrise Landscape. It was asked if there will be annuals
81 planted and, if so, when. It was stated that new irrigation heads are needed and when
82 mowing on Tara Blvd. it was noticed that there are brown spots.

83
84 Mr. Schappacher presented a quote for an underdrain system. Attached as (Exhibit "B").
85

On a Motion by Mr. DiBartolomeo, seconded by Ms. Linden, with all in favor, the Board approved the proposal for the underdrain system at \$28.00/LF = \$3,220.00 and 6 Boxes at \$110.00 each = \$600.00 for the Tara Community Development District 1.

86
87 Mr. Green presented Sunrise Landscape's proposal to install plant material at the pool and
88 sod at the community center building.
89

On a Motion by Mr. DiBartolomeo, seconded by Mr. Connor, with all in favor, the Board approved a proposal to install plant material at the pool (Arbicola) at a not-to-exceed cost \$2,182.00 for the Tara Community Development District 1.

90
91 B. Field Manager Report
92 The Board reviewed the Field Manager Report. Mr. Connor gave an update Mr. Smith's
93 progress.

94
95 C. District Counsel
96 Mr. Vericker gave the Board an update on contracts.
97

98
99 D. District Engineer
100 Mr. Schappacher gave the Board an update on the underdrain system and the SWFWMD re-
101 certification.

102
103 E. District Manager
104 Ms. Montagna announced that the next meeting will be held on June 25, 2019 at 9:00 a.m. and the
105 Board will hold their public hearing on the final budget at their August 27th meeting. The Board
106 would like to cancel their July meeting.

107
108 Ms. Montagna announced that there were 1,401 registered voters in the District as of April 15,
2019.

109
110

111 **SIXTH ORDER OF BUSINESS** **Discussion Regarding Resumes for Vacant**
112 **Board Seat.**
113

114 Ms. Montagna presented the two resumes that she had received from Peyton Phillips and Richard
115 Lurk. Attached as (Exhibit "C"). Mr. Turk gave the Board a summary of his background. Mr. Phillips did
116 the same.
117

118 **SEVENTH ORDER OF BUSINESS** **Consideration of a Board Supervisor**
119 **Replacement**
120

121 Ms. Montagna asked for a nomination for the vacant seat on the Board. Mr. Mojica nominated
122 Richard Lurk. The motion was not seconded and died on the floor. Mr. DiBartolomeo nominated
123 Peyton Phillips to the vacant Board seat.

On a Motion by Mr. DiBartolomeo, seconded Mr. Connor, with all in favor, the Board appointed Peyton Phillips to vacant seat #2 on the Board of Supervisors for the Tara Community Development District 1.

124
125 **EIGHTH ORDER OF BUSINESS** **Administer Oath of Office to Newly Appointed**
126 **Supervisor**
127

128 Ms. Montagna, a Notary Public in the State of Florida administered the Oath of Office to Peyton
129 Phillips. Mr. Phillips swore and confirmed the oath and executed the oath of office. Mr. Phillips chose to
130 receive compensation for meeting attendance.
131

132 **NINTH ORDER OF BUSINESS** **Review of Form 1 and Sunshine Amendment**
133

134 Mr. Vericker briefly reviewed the Form 1 and Sunshine Amendment. Ms. Montagna gave Mr.
135 Phillips the new Supervisor package.
136

137 **TENTH ORDER OF BUSINESS** **Consideration of Resolution 2019-02,**
138 **Designating Officers of the District**
139

140 Ms. Montagna Presented Resolution 2019-02, Designating Officers of the District.
141

On a Motion by Mr. DiBartolomeo, seconded Mr. Linden, with all in favor, the Board nominated Darby Connor as Chairman of the Board of Supervisors for the Tara Community Development District 1.

142
On a Motion by Mr. Connor, seconded Mr. Linden, with all in favor, the Board nominated Joe DiBartolomeo as Vice Chairman and Joseph Mojica, Barbara Linden., and Peyton Phillips as Assistant Secretaries for the Tara Community Development District 1.

143
144

145 **ELEVENTH ORDER OF BUSINESS** **Consideration of ADA Website Proposal**
 146 Ms. Montagna stated that she would have proposals for the ADA Website Compliance at the
 147 Board’s next meeting.

148
 149 **TWELFTH ORDER OF BUSINESS** **Consideration of Welch Tennis Courts’**
 150 **Proposal**

151
 152 Ms. Montagna presented the proposal from Welch Tennis Courts for the tennis court resurfacing.
 153 She stated that the proposal had options for professional nets and professional net posts at an additional
 154 cost. Mr. Connor made a motion to approve the proposal and Ms. Linden seconded the motion but the
 155 remaining Board members were against it and the motion failed.

156
 157 *The Board took a recess at 10:52 a.m. and reconvened a minute later with all who were originally*
 158 *in attendance still present.*

159
 160 A discussion ensued regarding Resolution 2019-02, Adopting Purchasing Policy. They would like
 161 District Counsel to revise this resolution and bring it back to their next meeting.

162
 163 **THIRTEENTH ORDER OF BUSINESS** **Presentation of Fiscal Year 2019/2020 Proposed**
 164 **Budget**

165
 166 Ms. Montagna presented the fiscal year 2019/2020 proposed budget. A discussion ensued
 167 regarding the various line items. The Board decided to add the cost of new cameras to the proposed
 168 budget.

169
 On a Motion by Mr. Connor, seconded Ms. Linden, with four in favor and one opposed (Joe Mojica), the Board approved the additional cost for new cameras to be added to the proposed budget for the Tara Community Development District 1.

170
 171 **FOURTEENTH ORDER OF BUSINESS** **Consideration of Resolution 2019-03,**
 172 **Approving Fiscal Year 2019/2020 Proposed**
 173 **Budget and Setting the Public Hearing on the**
 174 **Final Budget**

175
 176 Ms. Montagna presented and reviewed Resolution 2019-03, Approving Fiscal Year 2019/2020
 177 Proposed Budget and Setting the Public Hearing on the Final Budget

178
 On a Motion by Mr. DiBartolomeo, seconded Mr. Connor, with all in favor, the Board approved Resolution 2019-03, Approving Fiscal Year 2019/2020 Proposed Budget (\$659,062) and Setting the Public Haring on the Final Budget (August 27, 2019 at 9:00 a.m. at the Tara Community Center, 7340 Tara Preserve Lane, Bradenton, FL 34203) the Tara Community Development District 1.

179
 180
 181

182 **FIFTEENTH ORDER OF BUSINESS** **Consideration of the Minutes of the Board of**
183 **Supervisors' Meeting held on April 23, 2019**
184

185 Ms. Montagna presented the minutes of the Board of Supervisors' meeting held on April 23,
186 2019. There were no revisions.

On a Motion by Mr. DiBartolomeo, seconded Ms. Linden, with all in favor, the Board approved the minutes of the Board of Supervisors' meeting held on April 23, 2019 as presented for the Tara Community Development District 1.

187
188 **SIXTEENTH ORDER OF BUSINESS** **Consideration of Operation and Maintenance**
189 **Expenditures for March 2019**

190 Ms. Montagna presented the Operations and Maintenance Expenditures for March 2019.

On a Motion by Mr. DiBartolomeo, seconded by Ms. Linden, with all in favor, the Board approved the Operation and Maintenance Expenditures for March 2019 (\$43,890.26) as presented for the Tara Community Development District 1.

191
192 **SEVENTEENTH ORDER OF BUSINESS** **Supervisor Requests**
193

194 Ms. Montagna asked if there were any Supervisor requests. Mr. Mojica requested a key to the
195 Field Manager's office. The Board decided to hold their policy and procedures workshop at their
196 September meeting.

197
198 Mr. DiBartolomeo stated that the realtors are not doing their job. He would also like a newsletter.

199
200 Mr. Connor wants "No Fishing" signage.

On a Motion by Mr. Connor, seconded Mr. DiBartolomeo, with all favor, the Board approved the purchase of six "No Fishing" signs for the Tara Community Development District 1.

201
202 **EIGHTEENTH ORDER OF BUSINESS** **Adjournment**
203

204 Ms. Montagna stated that if there was no further business to come before the Board then a
205 motion to adjourn would be in order.

On a Motion by Mr. Mojica, seconded by Mr. Connor, with all in favor, the Board adjourned the meeting at 11:33 a.m. for the Tara Community Development District 1.

207
208
209
210
211

Secretary / Assistant Secretary

Chairman / Vice Chairman

DRAFT