



Rizzetta & Company

Tara Community Development District

**Board of Supervisors' Meeting
October 22, 2019**

**District Office:
5844 Old Pasco Road, Suite 100
Wesley Chapel, FL 33544
813-994-1001**

www.taracdd.org

TARA COMMUNITY DEVELOPMENT DISTRICT I

Tara Community Center, 7340 Tara Preserve Lane, Bradenton, FL 34203

Board of Supervisors	Darby Connor Joe Dibartolomeo Joseph Mojica Barbara Linden Peyton Phillips	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Angel Montagna	Rizzetta & Company, Inc.
District Counsel	John Vericker	Straley Robin & Vericker
District Engineer	Rick Schappacher	Schappacher Engineering

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

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**TARA COMMUNITY DEVELOPMENT
DISTRICT 1
DISTRICT OFFICE • 5844 OLD PASCO RD • SUITE 100 • WESLEY CHAPEL, FL
33544 www.taracdd.org**

October 14, 2019

**Board of Supervisors
Tara Community
Development District 1**

PLEDGE OF PUBLIC CONDUCT
WE MAY DISAGREE, BUT WE WILL BE RESPECTFUL OF ONE
ANOTHER WE WILL DIRECT ALL COMMENTS TO ISSUES
WE WILL AVOID PERSONAL
ATTACKS

Dear Board Members:

The regular meeting of the Board of Supervisors of the Tara Community Development District 1 will be held on **Tuesday, October 22, 2019 at 9:00 a.m.**, at the Tara Community Center, located at 7340 Tara Preserve Lane, Bradenton, Florida 34203. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADOPTION OF AGENDA**
- 4. AUDIENCE COMMENTS**
- 5. STAFF REPORTS**
 - A. Aquatics/Landscape Report
 1. Presentation of Aquatics Report.....Tab 1
 - a. Consideration of Proposal for Aeration at Pond #45.....Tab 2
 - b. Presentation of Lake Assessment Report.....Tab 3
 2. Landscape Maintenance
 - a. Discussion Regarding Annuals
 - b. Ratification of Proposal for Crape Myrtle.....Tab 4
 - B. Field Manager
 1. Field Manager Report.....Tab 5
 2. Consideration of Request for Blood Drive
 - C. District Counsel
 - D. District Engineer
 1. Discussion Regarding Drainage Structure Repairs.....Tab 6
 - E. District Manager
- 6. BUSINESS ITEMS**
 - A. Discussion Regarding Community Center Fees
 - B. Ratification of Proposal for District's Insurance Renewal.....Tab 7
 - C. Consideration of Proposal for Sealcoating and Restriping.....Tab 8
 - D. Consideration of Second Addendum to District Services Contract.Tab 9
- 7. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of the Board of Supervisors' Meeting held on August 27, 2019.....Tab 10
 - B. Consideration of Operation & Maintenance Expenditures for July and August 2019.....Tab 11
- 8. SUPERVISOR REQUESTS**

9. ADJOURNMENT

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (813) 933-5571.

Sincerely
Angel Montagna
District Manager

cc: John Vericker, District Counsel

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**TARA
COMMUNITY DEVELOPMENT DISTRICT 1**

PLEDGE OF PUBLIC CONDUCT
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WE WILL DIRECT ALL COMMENTS TO ISSUES
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The regular meeting of the Board of Supervisors of the Tara Community Development District 1 was held on **Tuesday, August 27, 2019 at 9:03 a.m.** at the Tara Community Center, located at 7340 Tara Preserve Lane, Bradenton, Florida 34203.

Present and constituting a quorum:

- | | |
|------------------|--|
| Darby Connor | Board Supervisor, Vice Chairman |
| Joe DiBartolomeo | Board Supervisor, Assistant Secretary |
| Joe Mojica | Board Supervisor, Assistant Secretary |
| Barbara Linden | Board Supervisor, Assistant Secretary |
| Peyton Phillips | Board Supervisor, Assistant Secretary |

Also present were:

- | | |
|------------------|---|
| Angel Montagna | District Manager, Rizzetta & Company, Inc. |
| John Vericker | District Counsel, Straley & Robin |
| Rick Schappacher | District Engineer, Schappacher Engineering |
| Duane Smith | Field Manager |
| Liz Roque | Representative, Aquatic Systems |
| Leroy Van | Representative, Sunrise Landcare |

Audience: **Audience Present**

FIRST ORDER OF BUSINESS **Call to Order**

Ms. Montagna called the meeting to order and conducted roll call.

41 **SECOND ORDER OF BUSINESS** **Pledge of Allegiance**

42
43 Ms. Montagna led all those present in the Pledge of Allegiance.

44 **THIRD ORDER OF BUSINESS** **Adoption of Agenda**

45

On a Motion by Mr. DiBartolomeo, seconded by Mr. Connor, with all in favor, the Board of Supervisors approved the meeting agenda as presented for Tara Community Development District 1.

46 **FOURTH ORDER OF BUSINESS** **Audience Comments**

47
48 Ms. Montagna opened the floor for audience comments.

49
50 The Board entertained a comment from Mario Del Vicario regarding the TMA Board,
51 and the letter regarding safety issues on Tara Blvd. He would also like consideration of
52 seeking County approval making Tara Preserve a gold cart community.

53
54 **FIFTH ORDER OF BUSINESS** **Staff Reports**

55
56 A. Aquatics & Landscape Report
57 Ms. Roque presented and reviewed the Aquatics Report dated July 9, 2019. She
58 stated that Logan Bell would be doing the pond inspections. It was stated that the
59 District has 53 ponds and 13 of them require attention.

60
61 Ms. Roque presented the aeration proposal for pond #45. The Board decided to
62 table this proposal until their October meeting.

63
64 Ms. Roque presented Aquatic Systems' proposal to remove dead Bulrush on Pond
65 #4.

66

On a Motion by Ms. Linden, seconded Mr. DiBartolomeo with all in favor, the Board of Supervisors approved Aquatic Systems' proposal to remove dead Bulrush at Pond #4 (\$877.00) for the Tara Community Development District 1.

67
68 Ms. Montagna presented and reviewed the Landscape Report for July 2019. The
69 Board would like to discuss the annuals at their October meeting.

70
71 It was stated that there was a tree down at Owls Next and that it is a hazard.

72

On a Motion by Mr. DiBartolomeo, seconded Mr. Mojica with all in favor, the Board of Supervisors approved removing the tree down on Owls Nest for the Tara Community Development District 1.

73
74

- 75
76 B. Field Manager Report
77 The Board reviewed the Field Manager Report. The Board requested a list of active
78 vendors for their October meeting.
79
80 C. District Counsel
81 No report.
82
83 D. District Engineer
84 Mr. Schappacher presented his report. He gave an update on the vegetation
85 removal.
86
87 Mr. Schappacher gave the Board an update on the lane swale repairs. He stated
88 that the SWFWMD recertification was approved and expires June 6, 2024.
89
90 Mr. Schappacher presented the Lane Swale Repairs Bid Form.
91
92 E. District Manager
93 Ms. Montagna announced that the next meeting was scheduled for September 24,
94 2019 at 9:00 a.m. She stated that the Board would be holding a Policies and
95 Procedures Workshop on September 3, 2019 at 6:00 p.m. The Board requested
96 that their September 24th meeting be cancelled. The next regular scheduled Board
97 meeting would be on October 22nd.

On a Motion by Mr. Connor, seconded by Mr. DiBartolomeo, with all in favor, the Board of Supervisors approved cancelling their September 24, 2019 Board meeting for Tara Community Development District 1.

98
99 **SIXTH ORDER OF BUSINESS** **Consideration of ADA Website**
100 **Compliance Proposals**
101

102 Ms. Montagna presented the most current ADA Website Compliance Proposals from
103 ADASC, VGlobal Tech and Campus Suite. A discussion ensued.
104

On a Motion by Mr. Connor, seconded Mr. Phillips, with all in favor, the Board approved Campus Suite's proposal for ADA Website Compliance for the Tara Community Development District 1.

105 The Board has a few questions regarding the new website.
106
107

108 **SEVENTH ORDER OF BUSINESS** **Consideration of Contract for**
109 **Professional Technology Services**

110 Ms. Montagna presented Rizzetta & Company's contract for Professional Technology
111 Services.

On a Motion by Ms. Linden, seconded Mr. DiBartolomeo, with all in favor, the Board approved Rizzetta & Company's Contract for Professional Technology Services for the Tara Community Development District 1.

112

113 **EIGHTH ORDER OF BUSINESS** **Public Hearing on Fiscal Year 2019/2020**
114 **Final Budget**

115 Ms. Montagna asked for a motion to open the public hearing on the fiscal year 2019/2020
116 final budget.

On a Motion by Mr. Connor, seconded by Mr. Mojica, with all in favor, the Board of Supervisors opened the Public Hearing on the Fiscal Year 2019/2020 Final Budget for Tara Community Development District 1.

117

118 Ms. Montagna presented the fiscal year 2019/2020 final budget. She stated that the
119 budget had not changed since the proposed budget was approved. A discussion ensued
120 regarding the budget.

121 Ms. Montagna asked for a motion to close the public hearing on the fiscal year
122 2019/2020 final budget.

On a Motion by Mr. DiBartolomeo, seconded by Ms. Linden, with all in favor, the Board of Supervisors closed the Public Hearing on the Fiscal Year 2019/2020 Final Budget for Tara Community Development District 1.

123

124 **NINTH ORDER OF BUSINESS** **Consideration of Resolution 2019-06,**
125 **Adopting Fiscal Year 2019/2020 Fund**
126 **Budget**

127 Ms. Montagna presented Resolution 2019-06, Adopting Fiscal Year 2019/2020 Fund
128 Budget.

On a Motion by Mr. DiBartolomeo, seconded by Ms. Linden, with all in favor, the Board of Supervisors approved Resolution 2019-06, Adopting Fiscal Year 2019/2020 Final Budget (\$691,562) for Tara Community Development District 1.

129

130 **TENTH ORDER OF BUSINESS** **Public Hearing on Fiscal Year 2019/2020**
131 **Special Assessments**

132 Ms. Montagna asked for a motion to open the public hearing on the fiscal year 2019/2020
133 special assessments.

134

On a Motion by Mr. DiBartolomeo, seconded by Mr. Linden, with all in favor, the Board of Supervisors opened the Public Hearing on the Fiscal Year 2019/2020 Special Assessments for Tara Community Development District 1.

135

136 Ms. Montagna presented the fiscal year 2019/2020 special assessments. There were
137 no comments.

138 Ms. Montagna asked for a motion to close the public hearing on the fiscal year 2019/2020
139 special assessments.

On a Motion by Ms. Linden, seconded by Mr. DiBartolomeo, with all in favor, the Board of Supervisors closed the Public Hearing on the Fiscal Year 2019/2020 Special Assessments for Tara Community Development District 1.

140

141 **ELEVENTH ORDER OF BUSINESS** **Consideration of Resolution 2019-07,**
142 **Imposing Special Assessments and**
143 **Certifying an Assessment Roll**

144

145 Ms. Montagna presented Resolution 2019-07, Imposing Special Assessments and
146 Certifying an Assessment Roll.

On a Motion by Mr. Mojica, seconded by Mr. DiBartolomeo, with all in favor, the Board of Supervisors approved Resolution 2019-07, Imposing Special Assessments and Certifying an Assessment Roll for Tara Community Development District 1.

147

148 **TWELFTH ORDER OF BUSINESS** **Consideration of Resolution 2019-08,**
149 **Setting the Meeting Schedule for Fiscal**
150 **Year 2019/2020**

151 Ms. Montagna presented Resolution 2019-08, Setting the Meeting Schedule for Fiscal
152 Year 2019/2020.

On a Motion by Mr. Mojica, seconded by Mr. DiBartolomeo, with all in favor, the Board of Supervisors approved Resolution 2019-08, Setting the Meeting Schedule for Fiscal Year 2019/2020 as presented for Tara Community Development District 1.

153
154 **THIRTEENTH ORDER OF BUSINESS** **Consideration of the Minutes of the**
155 **Board of Supervisors' Meeting held on**
156 **June 25, 2019**

157
158 Ms. Montagna presented the minutes of the Board of Supervisors' meeting held on
159 June 25, 2019. There were no revisions.

On a Motion by Ms. Linden, seconded Mr. DiBartolomeo, with all in favor, the Board approved the minutes of the Board of Supervisors' meeting held on June 25, 2019 as presented for the Tara Community Development District 1.

160
161 **FOURTEENTH ORDER OF BUSINESS** **Consideration of Operation and**
162 **Maintenance Expenditures for June 2019**

163 Ms. Montagna presented the Operations and Maintenance Expenditures for June
164 2019.

On a Motion by Mr. Mojica, seconded by Mr. Connor, with all in favor, the Board approved the Operation and Maintenance Expenditures for June 2019 (\$60,699.80) as presented for the Tara Community Development District 1.

165
166 **FIFTEENTH ORDER OF BUSINESS** **Supervisor Requests**

167
168 Ms. Montagna asked if there were any Supervisor requests. Mr. DiBartolomeo asked
169 when the bonds would be paid off.

170
171 Mr. Mojica stated that the security cameras had been installed and are going through
172 operation.

173
174 Ms. Linden stated that the fobs will be given out on August 28th.

175
176 Mr. Connor spoke regarding the Golf Cart Policy.
177

178 Mr. Phillips spoke about TMA.

179

180 **SIXTEENTH ORDER OF BUSINESS Adjournment**

181

182 Ms. Montagna stated that if there was no further business to come before the Board
183 then a motion to adjourn would be in order.

On a Motion by Mr. DiBartolomeo, seconded by Ms. Linden, with all in favor, the Board adjourned the meeting at 11:01 a.m. for the Tara Community Development District 1.

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185

186

187

188 _____
Secretary / Assistant Secretary

189

_____ Chairman / Vice Chairman

