



Rizzetta & Company

# Tara Community Development District

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**Board of Supervisors' Meeting  
September 22, 2020**

**District Office:  
5844 Old Pasco Road, Suite 100  
Wesley Chapel, FL 33544  
813-994-1001**

[www.taracdd.org](http://www.taracdd.org)

# **TARA COMMUNITY DEVELOPMENT DISTRICT I**

Tara Community Center, 7340 Tara Preserve Lane, Bradenton, FL 34203

<b>Board of Supervisors</b>	Darby Connor Joe Dibartolomeo Joseph Mojica Barbara Linden Peyton Phillips	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
<b>District Manager</b>	Jennifer Goldyn	Rizzetta & Company, Inc.
<b>District Counsel</b>	John Vericker	Straley Robin & Vericker
<b>District Engineer</b>	Rick Schappacher	Schappacher Engineering

**All cellular phones must be placed on mute while in the meeting room.**

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

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**TARA COMMUNITY DEVELOPMENT  
DISTRICT 1  
DISTRICT OFFICE • 5844 OLD PASCO RD • SUITE 100 • WESLEY CHAPEL, FL  
33544 [www.taracdd.org](http://www.taracdd.org)**

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September 14, 2020

**Board of Supervisors  
Tara Community  
Development District 1**

PLEDGE OF PUBLIC CONDUCT  
WE MAY DISAGREE, BUT WE WILL BE RESPECTFUL OF ONE  
ANOTHER WE WILL DIRECT ALL COMMENTS TO ISSUES  
WE WILL AVOID PERSONAL  
ATTACKS

Dear Board Members:

The regular meeting of the Board of Supervisors of the Tara Community Development District 1 will be held on **Tuesday, September 22, 2020 at 9:00 a.m.** via conference call pursuant to Governor DeSantis' Executive Order 20-150 (as extended by Executive Order 20-179). The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. ADOPTION OF AGENDA**
- 3. AUDIENCE COMMENTS**
- 4. STAFF REPORTS**
  - A. Aquatics/Landscape
    1. Aquatics Report.....Tab 1
    2. Landscape Maintenance Update
  - B. Field Manager
    1. Field Manager Report.....Tab 2
  - C. District Counsel
  - D. District Engineer
  - E. District Manager
- 5. BUSINESS ITEMS**
  - A. Discussion Regarding Amenities Re-Opening
  - B. Consideration of Proposal for Well Maintenance.....Tab 3
- 6. BUSINESS ADMINISTRATION**
  - A. Consideration of Minutes of the Board of Supervisors' Meeting held on August 25, 2020.....Tab 4
  - B. Consideration of Operation & Maintenance Expenditures for August 2020.....Tab 5
- 7. SUPERVISOR REQUESTS**
- 8. ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (813) 933-5571.

Sincerely  
**Jennifer Goldyn**  
District Manager

cc: John Vericker, District Counsel

# Tab 1

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**TARA**

**COMMUNITY DEVELOPMENT DISTRICT 1**

PLEDGE OF PUBLIC CONDUCT

WE MAY DISAGREE, BUT WE WILL BE RESPECTFUL OF ONE ANOTHER  
WE WILL DIRECT ALL COMMENTS TO ISSUES  
WE WILL AVOID PERSONAL ATTACKS

The regular meeting of the Board of Supervisors of the Tara Community Development District 1 was held on **Tuesday, August 25, 2020 at 9:01 a.m.** conducted by means of communications media technology telephone pursuant to Executive 20-150 as extended by Executive Order 20-179 issued by Governor DeSantis.

Present via teleconference and constituting a quorum:

Darby Connor	<b>Board Supervisor, Chairman</b>
Joe DiBartolomeo	<b>Board Supervisor, Vice Chairman</b>
Joe Mojica	<b>Board Supervisor, Assistant Secretary</b>
Barbara Linden	<b>Board Supervisor, Assistant Secretary</b>
Peyton Phillips	<b>Board Supervisor, Assistant Secretary</b>

Also present via teleconference were:

Jennifer Goldyn	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
John Vericker	<b>District Counsel, Straley &amp; Robin</b>
Rick Schappacher	<b>District Engineer, Schappacher Engineering</b>
Duane Smith	<b>Field Manager</b>
Bill Conrad	<b>Representative, Sunrise Landcare</b>
Mike Kaigan	<b>Representative, Aquagenix</b>

Audience: **Present**

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Goldyn called the meeting to order and conducted roll call.

**SECOND ORDER OF BUSINESS Audience Comments**

There were no audience comments put forth at this time.

**THIRD ORDER OF BUSINESS Staff Reports**

**A. Aquatics & Landscape Update**

Ms. Goldyn presented and reviewed the Aquatics Reports dated August 17, 2020. A discussion ensued regarding the issues with the ponds.

A discussion ensued regarding the landscape maintenance. Two proposals were presented for landscape improvements. A discussion ensued.

On a Motion by Mr. Connor, seconded by Mr. Mojica, with all in favor, the Board of Supervisors approved the proposal for the community center hedge and other plants (\$3,086.50) for the Tara Community Development District 1.

On a Motion by Mr. Connor, seconded by Ms. Linden, with all in favor, the Board of Supervisors approved the proposal for flower bed renovations and expansion (\$1,333.00) for the Tara Community Development District 1.

**B. Field Manager Report**

The Board reviewed the Field Manager Report. A discussion ensued regarding the bathroom repairs.

Mr. Smith presented two proposals for the Board's review.

On a Motion by Mr. Connor, seconded by Mr. Mojica, with all in favor, the Board of Supervisors approved bathroom repairs (not-to-exceed \$4,000.00) for the Tara Community Development District 1.

On a Motion by Mr. Connor, seconded by Mr. Mojica, with all in favor, the Board of Supervisors approved the King Sign proposal (\$3,691.50) for the Tara Community Development District 1.

**C. District Counsel**

A discussion ensued regarding Covid-19 openings and Governor DeSantis' Executive Orders to extend the teleconference calls for Board meetings.

72 D. District Engineer  
73 Mr. Schappacher had no report to present at this time.

74  
75 E. District Manager  
76 Ms. Goldyn announced that the next meeting was scheduled for September 22,  
77 2020 at 9:00 a.m. The Board requested the meeting be held via Zoom.

78  
79 **FOURTH ORDER OF BUSINESS** **Discussion Regarding Opening the**  
80 **Amenities and New Safety Measures Put**  
81 **Into Place**

82  
83 A discussion ensued regarding the opening of the amenities and new safety measures  
84 put into place. The Board requested the hiring of a monitor for the pool. They requested that  
85 the employee be from Rizzetta and work for six hours on Saturdays at \$15 an hour.

86  
87 **FIFTH ORDER OF BUSINESS** **Consideration of Minutes of the Board of**  
88 **Supervisors' Meeting held on July 28,**  
89 **2020**

90  
91 Ms. Goldyn presented the minutes of the Board of Supervisors' meeting held on July  
92 28, 2020.

On a Motion by Ms. Linden, seconded Mr. Mojica, with all in favor, the Board approved the minutes of the Board of Supervisors' meeting held on July 28, 2020 as presented for the Tara Community Development District 1.

93  
94 **SIXTH ORDER OF BUSINESS** **Consideration of Operation and**  
95 **Maintenance Expenditures for July 2020**

96 Ms. Goldyn presented the Operations and Maintenance Expenditures for July 2020.

On a Motion by Mr. Mojica, seconded by Ms. Linden, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for July 2020 (\$65,132.76) as presented for the Tara Community Development District 1.

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98 **SEVENTH ORDER OF BUSINESS** **Supervisor Requests**

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100 Ms. Goldyn asked if there were any Supervisor requests. There were none put forth at  
101 this time.



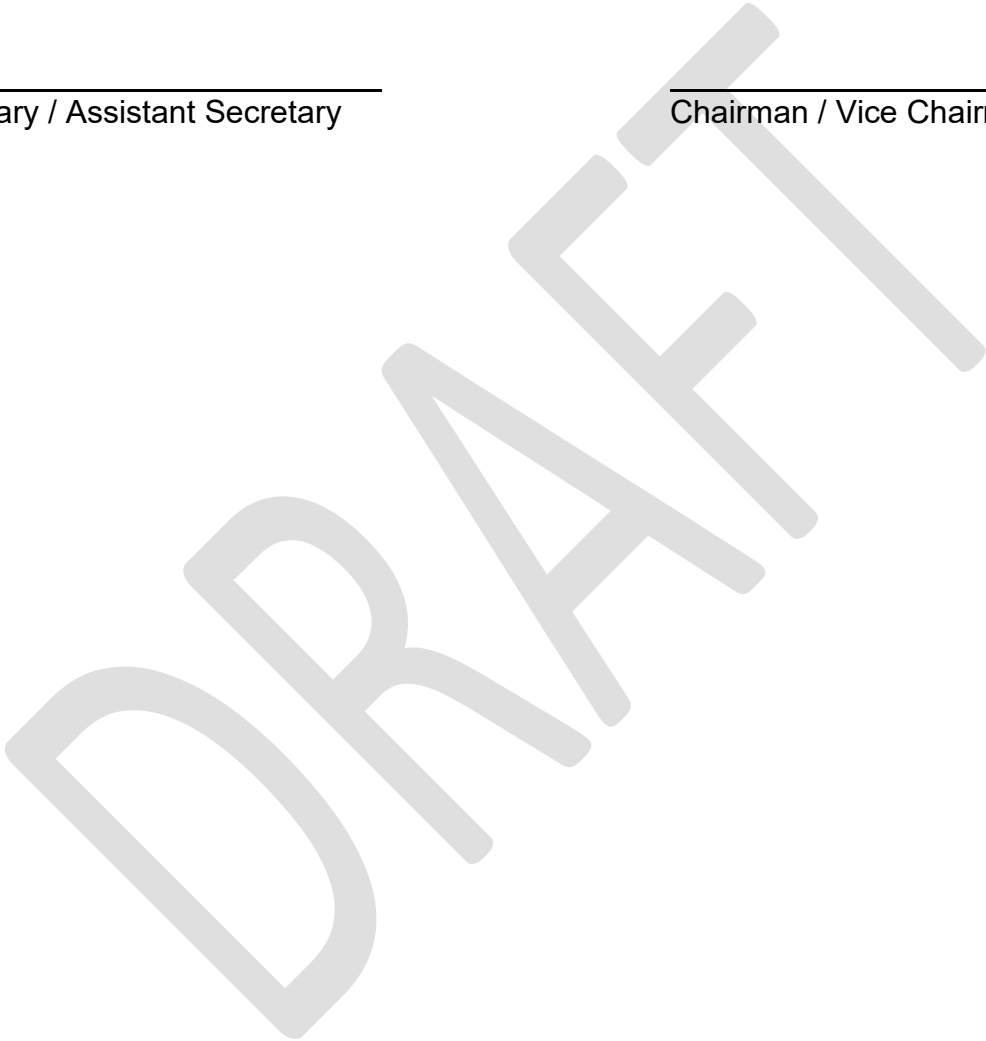
104 **EIGHTH ORDER OF BUSINESS** **Adjournment**

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106 Ms. Goldyn stated that if there was no further business to come before the Board then  
107 a motion to adjourn would be in order.

On a Motion by Mr. Mojica, seconded by Ms. Linden, with all in favor, the Board adjourned the meeting at 10:43 a.m. for the Tara Community Development District 1.

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110  
111 \_\_\_\_\_  
Secretary / Assistant Secretary

\_\_\_\_\_  
Chairman / Vice Chairman



## **Tab 2**

# TARA COMMUNITY DEVELOPMENT DISTRICT 1

DISTRICT OFFICE · 12750 CITRUS PARK LANE · SUITE 115 · TAMPA, FLORIDA 33625

## Operation and Maintenance Expenditures August 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from August 1, 2020 through August 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$41,162.68**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

# Tara Community Development District

## Paid Operation & Maintenance Expenditures

August 1, 2020 Through August 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Aquagenix	006531	4089217	Lake & Pond Management Services 07/20	\$ 2,655.00
Aquagenix	006531	4089244	Lake & Pond Management Services 08/20	\$ 2,655.00
Barbara Linden	006516	BL072820	Board of Supervisors Meeting 07/28/20	\$ 200.00
Bravo Cleaning Services, LLC	006523	202984	Janitorial Services 07/20	\$ 600.00
Comcast Communications	006527	8535 10 048 0005540 08/20	Community Center Phone/Internet Service 08/20	\$ 197.90
Florida Department of Revenue	006528	51-8015667691-1 07/20	Sales & Use Tax Payable 07/20	\$ 1.64
Florida Power & Light Company	006532	FPL Summary 07/20	Electric Summary 07/20	\$ 3,096.65
George D Connor	006513	DC072820	Board of Supervisors Meeting 07/28/20	\$ 200.00
Home Team Pest Defense, LLC	006515	70945026	Quarterly Pest Control Service 07/20	\$ 112.90
Joseph Di Bartolomeo	006514	JD072820	Board of Supervisors Meeting 07/28/20	\$ 200.00
Joseph Mojica	006518	JM072820	Board of Supervisors Meeting 07/28/20	\$ 200.00
Manatee County Utilities	006517	179079-104839 07/20	7340 Tara Preserve Lane 07/20	\$ 251.20
Peyton Paul Phillips	006519	PP072820	Board of Supervisors Meeting 07/28/20	\$ 200.00

# Tara Community Development District

## Paid Operation & Maintenance Expenditures

August 1, 2020 Through August 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Pools by Lowell, Inc.	006533	216376	Monthly Pool Service 08/20	\$ 350.00
Proline Painting	006525	080620	Paint (2) Outside Restrooms 08/20	\$ 300.00
Rizzetta & Company, Inc.	006520	INV0000051812	District Management Fees 08/20	\$ 4,252.16
Rizzetta Amenity Services, Inc.	006529	INV00000000007482	Amenity Management Services 05/20	\$ 1,495.66
Rizzetta Amenity Services, Inc.	006521	INV00000000007763	Amenity Management Services 07/20	\$ 710.00
Rizzetta Amenity Services, Inc.	006529	INV00000000007795	Amenity Management Services 08/20	\$ 1,510.00
Rizzetta Amenity Services, Inc.	006534	INV00000000007857	Out of Pocket Expense 07/20	\$ 50.00
Rizzetta Technology Services	006522	INV0000006139	Email and Website Hosting Services 08/20	\$ 190.00
Schappacher Engineering LLC	006530	1691	Engineering Services 07/20	\$ 637.50
Sunrise Landcare, Inc.	006535	70403	Landscape Maintenance 08/20	\$ 13,128.66
Sunrise Landcare, Inc.	006535	70650	Fertilize St. Augustine & Pest Control 08/20	\$ 2,599.00
Sunrise Landscape	006536	70177	Irrigation Repairs 06/20	\$ 1,493.13
Sunrise Landscape	006536	70576	Irrigation Repairs 07/20	\$ 1,805.88

# Tara Community Development District

## Paid Operation & Maintenance Expenditures

August 1, 2020 Through August 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Sunrise Landscape	006536	70577	Irrigation Repairs 07/20	\$ 570.89
Teco Peoples Gas	006537	211014511060 07/20	Gas Service for Pool Heater 07/20	\$ 33.26
Voila Decorating, Inc.	006526	541	50% Deposit Holiday Lights 08/20	<u>\$ 1,466.25</u>
Report Total				<u>\$ 41,162.68</u>