



Rizzetta & Company

# Tara Community Development District

---

**Board of Supervisors' Meeting  
December 1, 2020**

**District Office:  
5844 Old Pasco Road, Suite 100  
Wesley Chapel, FL 33544  
813-994-1001**

[www.taracdd.org](http://www.taracdd.org)

# **TARA COMMUNITY DEVELOPMENT DISTRICT I**

Tara Community Center, 7340 Tara Preserve Lane, Bradenton, FL 34203

<b>Board of Supervisors</b>	Darby Connor Joe Dibartolomeo Joseph Mojica Barbara Linden Peyton Phillips	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
<b>District Manager</b>	Jennifer Goldyn	Rizzetta & Company, Inc.
<b>District Counsel</b>	John Vericker	Straley Robin & Vericker
<b>District Engineer</b>	Rick Schappacher	Schappacher Engineering

**All cellular phones must be placed on mute while in the meeting room.**

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

-  
**TARA COMMUNITY DEVELOPMENT  
DISTRICT 1  
DISTRICT OFFICE • 5844 OLD PASCO RD • SUITE 100 • WESLEY CHAPEL, FL  
33544 [www.taracdd.org](http://www.taracdd.org)**

---

November 24, 2020

**Board of Supervisors  
Tara Community  
Development District 1**

PLEDGE OF PUBLIC CONDUCT  
WE MAY DISAGREE, BUT WE WILL BE RESPECTFUL OF ONE  
ANOTHER WE WILL DIRECT ALL COMMENTS TO ISSUES  
WE WILL AVOID PERSONAL  
ATTACKS

**FINAL AGENDA**

Dear Board Members:

The regular meeting of the Board of Supervisors of the Tara Community Development District 1 will be held on **Tuesday, December 1, 2020 at 9:00 a.m.**, at the Tara Community Center, located at 7340 Tara Preserve Lane, Bradenton, FL 34203. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADOPTION OF AGENDA**
- 4. AUDIENCE COMMENTS**
- 5. SPECIAL BUSINESS ITEMS**
  - A. Presentation of Oath of Office.....Tab 1
  - B. Consideration of Resolution 2021-01, Designating Officers.....Tab 2
- 6. STAFF REPORTS**
  - A. Aquatics/Landscape
    1. Aquatics Report.....Tab 3
    2. Landscape Maintenance Update
  - B. Field Manager
    1. Field Manager Report.....Tab 4
  - C. District Counsel
  - D. District Engineer
  - E. District Manager
    1. Discussion regarding changing CDD e-mails to Gmail accounts
    2. Discussion regarding Palm Grove Pond
- 7. BUSINESS ITEMS**
  - A. Discussion Regarding Amenities Re-Opening
  - B. Review of Pergola structure options.....Tab 5
  - C. Discussion Regarding addition to existing structure of CDD center .....Tab 6
- 8. BUSINESS ADMINISTRATION**
  - A. Consideration of Minutes of the Board of Supervisors' Meeting held on October 27, 2020.....Tab 7
  - B. Consideration of Operation & Maintenance Expenditures for October 2020.....Tab 8

- 9. SUPERVISOR REQUESTS
- 10. ADJOURNMENT

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (813) 933-5571.

Sincerely  
**Jennifer Goldyn**  
District Manager

cc: John Vericker, District Counsel

**RESOLUTION 2021-01**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF TARA COMMUNITY DEVELOPMENT DISTRICT 1 DESIGNATING THE OFFICERS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, Tara Community Development District 1 (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Manatee County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to designate the Officers of the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF TARA COMMUNITY DEVELOPMENT DISTRICT 1:**

Section 1. \_\_\_\_\_ is appointed Chairman.

Section 2. \_\_\_\_\_ is appointed Vice Chairman.

Section 3. \_\_\_\_\_ is appointed Assistant Secretary.

\_\_\_\_\_ is appointed Assistant Secretary.

\_\_\_\_\_ is appointed Assistant Secretary.

\_\_\_\_\_ is appointed Assistant Secretary.

\_\_\_\_\_ is appointed Assistant Secretary.

Section 4. This Resolution shall not supersede any appointments made by the Board other than those specified in Sections 1, 2 and 3.

Section 5. This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020.**

**ATTEST:**

**TARA COMMUNITY  
DEVELOPMENT DISTRICT 1**

\_\_\_\_\_  
Secretary / Asst. Secretary

\_\_\_\_\_  
Chairman / Vice Chairman

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**TARA**

**COMMUNITY DEVELOPMENT DISTRICT 1**

PLEDGE OF PUBLIC CONDUCT

WE MAY DISAGREE, BUT WE WILL BE RESPECTFUL OF ONE ANOTHER  
WE WILL DIRECT ALL COMMENTS TO ISSUES  
WE WILL AVOID PERSONAL ATTACKS

The regular meeting of the Board of Supervisors of the Tara Community Development District 1 was held on **Tuesday, October 27, 2020 at 9:07 a.m.** at the Tara Community Center, located at 7340 Tara Preserve Lane, Bradenton, FL 34203.

Present and constituting a quorum:

Darby Connor	<b>Board Supervisor, Chairman</b>
Joe DiBartolomeo	<b>Board Supervisor, Vice Chairman</b>
Joe Mojica	<b>Board Supervisor, Assistant Secretary</b>
Barbara Linden	<b>Board Supervisor, Assistant Secretary</b>
Peyton Phillips	<b>Board Supervisor, Assistant Secretary</b>

Also present via teleconference were:

Jennifer Goldyn	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Duane Smith	<b>Field Manager, RASI</b>
Rick Schappacher	<b>District Engineer, Schappacher Engineering</b>
Audience:	<b>Present</b>

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Goldyn called the meeting to order and conducted roll call.

**SECOND ORDER OF BUSINESS**

**Adoption of Agenda**

Ms. Goldyn asked for a motion to adopt the meeting agenda.

41

On a Motion by Mr. Connor, seconded by Ms. Linden, with all in favor, the Board of Supervisors adopted the meeting agenda as presented, for the Tara Community Development District 1.

42

43 **THIRD ORDER OF BUSINESS** **Audience Comments**

44

45

46

47

48 **FOURTH ORDER OF BUSINESS** **Staff Reports**

49

50

51

52

53

A. Aquatics & Landscape Update

1. Ms. Goldyn presented and reviewed the Aquatics Reports with the Board. The Board reviewed the Aquagenix proposal under separate cover.

On a Motion by Mr. Connor, seconded by Ms. Linden, with all in favor, the Board of Supervisors approved the Aquagenix special service agreement to remove vegetation and mud from ponds 1, 3, 4, 18, 22 & 47, for the Tara Community Development District 1.

54

55

56

57

2. Ms. Goldyn presented the 3 proposals from Sunrise Landscaping for tree removal, plant replacement, sod installation and mulching.

On a Motion by Ms. Linden, seconded by Mr. DiBartolomeo, with all in favor, the Board of Supervisors approved the 3 proposal from Sunrise Landscaping for tree removal, plant replacement, sod installation and mulching, for the Tara Community Development District 1.

58

59

60

61

62

63

64

65

66

67

68

69

70

71

B. Field Manager Report

Mr. Smith presented his Field Manager Report.

C. District Counsel

Not present and no report.

D. District Engineer

Mr. Schappacher had no report to present at this time. Mr. Schappacher informed the Board there is no concern for flooding on Palm Grove.

E. District Manager

Ms. Goldyn announced that the next meeting was scheduled for December 1, 2020 at 9:00 a.m.

72 **FIFTH ORDER OF BUSINESS** **Discussion Regarding Amenities Re-**  
73 **Opening**  
74

75 A discussion ensued regarding the opening of the amenities.

On a Motion by Mr. Connor, seconded Mr. DiBartolomeo, with Mr. Connor and Mr. Phillips in favor and Ms. Linden, Mr. DiBartolomeo and Mr. Mojica all not in favor, the Board disapproved opening the pool to regular hours, for the Tara Community Development District 1.

76  
On a Motion by Mr. Connor, seconded Mr. DiBartolomeo, with Mr. Connor and Mr. Phillips in favor in favor and Ms. Linden, Mr. DiBartolomeo and Mr. Mojica, the Board disapproved opening the pickleball courts to regular hours with masks on, for doubles, for the Tara Community Development District 1.

77  
On a Motion by Mr. Connor, seconded Ms. Linden, with all in favor, the Board approved exercise outside by the clubhouse and pool, for the Tara Community Development District 1.

78  
79 The Board reviewed Trademark Aluminum's proposal for \$2,960.00 for outdoor  
80 concrete deck under separate cover.  
81

On a Motion by Mr. Connor, seconded Mr. DiBartolomeo, with all in favor except Ms. Linden, the Board approved the Trademark Aluminum's proposal for \$2,960.00, for outdoor concrete deck, for the Tara Community Development District 1.

82  
83 **SIXTH ORDER OF BUSINESS** **Acceptance of Third Addendum to**  
84 **District Services Contract**  
85

86 Ms. Goldyn presented the Third Addendum to District Services Contract to the Board.  
87

On a Motion by Mr. Connor, seconded Mr. Mojica, with all in favor, the Board approved the Third Addendum to District Services Contract, for the Tara Community Development District 1.

88  
89  
90



91 **SEVENTH ORDER OF BUSINESS** **Consideration of Minutes of the Board of**  
92 **Supervisors' Meeting held on September**  
93 **22, 2020**  
94

95 Ms. Goldyn presented the minutes of the Board of Supervisors' meeting held on  
96 September 22, 2020 to the Board.

On a Motion by Mr. Connor, seconded Ms. Linden, with all in favor, the Board approved the minutes of the Board of Supervisors' meeting held on September 22, 2020 as presented for the Tara Community Development District 1.

97  
98 **EIGHTH ORDER OF BUSINESS** **Consideration of Operation and**  
99 **Maintenance Expenditures for**  
100 **September 2020**

101 Ms. Goldyn presented the Operations and Maintenance Expenditures for September  
102 2020.

On a Motion by Mr. Mojica, seconded by Mr. Connor, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for September 2020 (\$70,339.53) as presented, for the Tara Community Development District 1.

103  
104 **NINTH ORDER OF BUSINESS** **Supervisor Requests**

105  
106 Ms. Goldyn asked if there were any Supervisor requests. There were none put forth at  
107 this time.

108 **TENTH ORDER OF BUSINESS** **Adjournment**

109  
110 Ms. Goldyn stated that if there was no further business to come before the Board then  
111 a motion to adjourn would be in order.

On a Motion by Mr. DiBartolomeo, seconded by Mr. Mojica, with all in favor, the Board adjourned the meeting at 11:31 a.m. for the Tara Community Development District 1.

112  
113  
114  
115 \_\_\_\_\_  
Secretary / Assistant Secretary

\_\_\_\_\_  
Chairman / Vice Chairman

# TARA COMMUNITY DEVELOPMENT DISTRICT 1

DISTRICT OFFICE · 12750 CITRUS PARK LANE · SUITE 115 · TAMPA, FLORIDA 33625

## Operation and Maintenance Expenditures October 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from October 1, 2020 through October 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$47,921.31**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

# Tara Community Development District

## Paid Operation & Maintenance Expenditures

October 1, 2020 Through October 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Aquagenix	006584	4092379	Lake & Pond Management Services 09/20	\$ 2,655.00
Bradenton Herald	006579	0004670347 07/01/20	Legal Advertising 07/20	\$ 782.40
Bravo Cleaning Services, LLC	006580	000014	Janitorial Services 09/20	\$ 600.00
Florida Lawnpros, Inc	006589	3628	Landscape 10/20	\$ 3,050.00
Florida Power & Light Company	006590	85063-48567 09/20	6208 Cormorant Ct. Aerator 09/20	\$ 83.02
Florida Power & Light Company	006585	FPL Summary 09/20	Electric Summary 09/20	\$ 2,954.71
Home Team Pest Defense, LLC	006591	72735156	Quarterly Pest Control Service 10/20	\$ 112.90
Innersync Studio, LTD	006575	18952	Website Services - ADA Compliance FY20/21	\$ 1,537.50
Kenneth W. Johnson dba PC Consultants	006581	107235	Service Call - IT Issues 10/20	\$ 207.00
Manatee County Utilities	006576	179079-104839 09/20	7340 Tara Preserve Lane 09/20	\$ 213.20
Pools by Lowell, Inc.	006592	218023	Monthly Pool Service 10/20	\$ 350.00
Rizzetta & Company, Inc.	006582	INV0000053399	District Management Fees 10/20	\$ 4,323.08

# Tara Community Development District

## Paid Operation & Maintenance Expenditures

October 1, 2020 Through October 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Rizzetta & Company, Inc.	006582	INV0000053654	Assessment Roll FY20/21	\$ 5,000.00
Rizzetta Amenity Services, Inc.	006593	INV00000000008041	Out of Pocket Expense 09/20	\$ 111.25
Rizzetta Amenity Services, Inc.	006586	INV00000000008071	Amenity Management Services 10/20	\$ 932.96
Rizzetta Technology Services	006594	INV0000006446	Email and Website Hosting Services 10/20	\$ 190.00
Rosemarie Pickwell	006577	100120-Pickwell	Fountain Electric License Agreement 10/20	\$ 90.00
Schappacher Engineering LLC	006587	1726	Engineering Services 09/20	\$ 262.50
Straley Robin Vericker	006595	18965	Legal Services 10/20	\$ 1,627.50
Sunrise Landcare, Inc.	006596	71225	Landscape Maintenance 10/20	\$ 13,128.66
Sunrise Landcare, Inc.	006596	71517	Fertilize St Augustine, Palms & Pest Control 09/20	\$ 4,218.00
Sunrise Landscape	006588	71378	Irrigation Repairs 09/30	\$ 175.50
Sunrise Landscape	006588	71384	Irrigation Repairs 09/20	\$ 470.63
Tara CDD	CD1088	CD1088	Debit Card Replenishment	\$ 529.99

# Tara Community Development District

## Paid Operation & Maintenance Expenditures

October 1, 2020 Through October 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Tara CDD	CD1087	CD1087	Debit Card Replenishment	\$ 41.38
Teco Peoples Gas	006597	211014511060 09/20	Gas Service for Pool Heater 09/20	\$ 35.75
Tom South	006578	100120-South	Fountain Electric License Agreement 10/20	\$ 90.00
U.S. Bank	006583	5878581	Trustee Fees Series 2012 09/01/2020-08/31/2021	<u>\$ 4,148.38</u>
Report Total				<u>\$ 47,921.31</u>