



Rizzetta & Company

Tara Community Development District

**Board of Supervisors' Meeting
February 23, 2021**

**District Office:
5844 Old Pasco Road, Suite 100
Wesley Chapel, FL 33544
813-994-1001**

www.taracdd.org

TARA COMMUNITY DEVELOPMENT DISTRICT I

Tara Community Center, 7340 Tara Preserve Lane, Bradenton, FL 34203

Board of Supervisors	Darby Connor Joe Dibartolomeo Joseph Mojica Barbara Linden Peyton Phillips	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Jennifer Goldyn	Rizzetta & Company, Inc.
District Counsel	John Vericker	Straley Robin & Vericker
District Engineer	Rick Schappacher	Schappacher Engineering

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

February 16, 2021

Board of Supervisors
Tara Community
Development District 1

PLEDGE OF PUBLIC CONDUCT
WE MAY DISAGREE, BUT WE WILL BE RESPECTFUL OF ONE
ANOTHER WE WILL DIRECT ALL COMMENTS TO ISSUES
WE WILL AVOID PERSONAL
ATTACKS

FINAL AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Tara Community Development District 1 will be held on **Tuesday, February 23, 2021 at 9:00 a.m.**, at the Tara Community Center, located at 7340 Tara Preserve Lane, Bradenton, FL 34203. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADOPTION OF AGENDA**
- 4. AUDIENCE COMMENTS**
- 5. STAFF REPORTS**
 - A. Aquatics
 1. Aquatics Report.....Tab 1
 - B. Landscape
 1. Landscape Maintenance Update
 2. Consideration of Landscape Proposals.....Tab 2
 - C. Field Manager
 1. Field Manager Report
(under separate cover)
 - D. District Counsel
 1. Review of Legislative Update.....Tab 3
 2. Consideration of E-Verify..... Tab 4
 - E. District Engineer
 1. Discussion Regarding Pond 7
 - F. District Manager
 1. Review of draft budget for FY 21/22
(under separate cover)
- 6. BUSINESS ITEMS**
 - A. Discussion Regarding Pavilion
- 7. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of the Board of Supervisors' Meeting held on January 26, 2021.....Tab 5
 - B. Consideration of Operation & Maintenance Expenditures for January 2021.....Tab 6
- 8. SUPERVISOR REQUESTS**
- 9. ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (813) 933-5571.

Sincerely
Jennifer Goldyn
District Manager

cc: John Vericker, District Counsel

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

TARA

COMMUNITY DEVELOPMENT DISTRICT 1

PLEDGE OF PUBLIC CONDUCT

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The regular meeting of the Board of Supervisors of the Tara Community Development District 1 was held on **Tuesday, January 26, 2021 at 9:05 a.m.** at the Tara Community Center, located at 7340 Tara Preserve Lane, Bradenton, FL 34203.

Present and constituting a quorum:

Darby Connor	Board Supervisor, Chairman
Joe DiBartolomeo	Board Supervisor, Vice Chairman
Joe Mojica	Board Supervisor, Assistant Secretary
Barbara Linden	Board Supervisor, Assistant Secretary
Peyton Phillips	Board Supervisor, Assistant Secretary

Also present via teleconference were:

Jennifer Goldyn	District Manager, Rizzetta & Company, Inc.
Duane Smith	Field Manager, RASI
Rick Schappacher	District Engineer, Schappacher Engineering
Bill Conrad	Representative, Sunrise Landcare
Mike Kaigan	Representative, Aquagenix

Audience: **Present**

FIRST ORDER OF BUSINESS

Call to Order

Ms. Goldyn called the meeting to order and conducted roll call.

41 **SECOND ORDER OF BUSINESS** **Adoption of Agenda**

42
43 Ms. Goldyn asked for a motion to adopt the meeting agenda.
44

On a Motion by Mr. Mojica, seconded by Ms. Linden, with all in favor, the Board of Supervisors adopted the meeting agenda as presented, for the Tara Community Development District 1.

45
46 **THIRD ORDER OF BUSINESS** **Audience Comments**

47
48 Audience comments were entertained regarding opening of the pool, concerns about
49 the maintenance, shed by the golf course, sprinkler running on the pickleball courts need
50 adjusting, and clubhouse opening for all classes.

51
52 **FOURTH ORDER OF BUSINESS** **Staff Reports**

- 53
54 A. Aquatics Update
55 1. Mr. Kaigan presented and reviewed the Aquatics Reports with the Board of
56 Supervisors.
57
58 B. Landscape Update
59
60 Mr. Conrad presented the Sunrise Landscape proposals to the Board of
61 Supervisors.
62 (under separate cover)

On a Motion by Ms. Linden, seconded by Mr. Phillips, with all in favor except Mr. Mojica, the Board of Supervisors approved the Sunrise Irrigation proposal in the amount of \$3,949.10, for the Tara Community Development District 1.

63
On a Motion by Ms. Linden, seconded by Mr. Mojica, with all in favor, the Board of Supervisors approved the Sunrise Irrigation proposal in the amount of \$3,587.00, for the Tara Community Development District 1.

64
65 Mr. Smith reported the keypad system is not working and the Board of Supervisors
66 chose Mr. DiBartolomeo to oversee the project completion.
67
68
69
70
71
72

73 C. District Counsel

74
75 The Board of Supervisors reviewed the Linton proposal. The Board decided not
76 take no action at this time.

77
78 The Board of Supervisors reviewed the noise level by county and District
79 Engineer.

80
81 D. District Engineer

82 Mr. Schappacher brought up pond 7 with the Board of Supervisors. The Board of
83 Supervisors decided to table this item until rain season to see if it clears up.

84
85 E. District Manager

86 Ms. Goldyn announced that the next meeting was scheduled for February 23, 2021
87 at 9:00 a.m.

88
89 Ms. Goldyn announced invoicing will now go through Rizzetta offices and not
90 through Mr. Smith.

91
92 **FIFTH ORDER OF BUSINESS** **Discussion Regarding Amenities Re-**
93 **Opening**

94
95 A discussion ensued regarding the opening of the amenities.

On a Motion by Ms. Linden, seconded Mr. DiBartolomeo, with all in favor, the Board approved opening the pool from dawn to dusk with masks on when not in the pool, the spa will remain closed, the residents may bring their own chairs, but remain 6 feet apart and monitors will be relieved of pool monitoring duties on Friday, January 29, 2021, for the Tara Community Development District 1.

96
97 The Board of Supervisors did not make any changes to the current rules at the
98 pickleball courts.

99
100 The Board of Supervisors chose to table the clubhouse opening until the February 2021
101 meeting.

102
103
104
105

106 **SIXTH ORDER OF BUSINESS** **Discussion regarding Pavilion, or addition**
107 **to existing structure of CDD center**

108
109 The Board discussed the pavilion, or addition to existing structure of CDD center.
110

On a Motion by Mr. Connor, seconded Ms. Phillips, with Mr. Connor, Mr. Phillips in favor and Mr. DiBartolomeo, Mr. Mojica and Ms. Linden abstained from voting, the Board disapproved the pavilion, or addition to existing structure of CDD Center, for the Tara Community Development District 1.

111
112 **SEVENTH ORDER OF BUSINESS** **Consideration of Minutes of the Board of**
113 **Supervisors' Meeting held on December**
114 **1, 2020**

115
116 Ms. Goldyn presented the minutes of the Board of Supervisors' meeting held on
117 December 1, 2020 to the Board.
118

On a Motion by Ms. Linden, seconded Mr. Phillips, with all in favor, the Board approved the minutes of the Board of Supervisors' meeting held on December 1, 2020 as amended, for the Tara Community Development District 1.

119
120 **EIGHTH ORDER OF BUSINESS** **Consideration of Operation and**
121 **Maintenance Expenditures for November**
122 **and December 2020**

123 Ms. Goldyn presented the Operations and Maintenance Expenditures for November
124 and December 2020.

On a Motion by Mr. Mojica, seconded by Mr. Phillips, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for November 2020 (\$22,896.96) and December 2020 (\$74,728.14), for the Tara Community Development District 1.

125
126 **NINTH ORDER OF BUSINESS** **Supervisor Requests**

127
128 Ms. Goldyn asked if there were any Supervisor requests. There were none put forth at
129 this time.

130 **TENTH ORDER OF BUSINESS** **Adjournment**

131
132 Ms. Goldyn stated that if there was no further business to come before the Board then
133 a motion to adjourn would be in order.

On a Motion by Ms. Linden, seconded by Mr. Mojica, with all in favor, the Board adjourned the meeting at 11:38 a.m. for the Tara Community Development District 1.

134
135
136 _____
137 Secretary / Assistant Secretary

Chairman / Vice Chairman

TARA COMMUNITY DEVELOPMENT DISTRICT 1

DISTRICT OFFICE · 12750 CITRUS PARK LANE · SUITE 115 · TAMPA, FLORIDA 33625

Operation and Maintenance Expenditures January 2021 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from January 1, 2021 through January 31, 2021. This does not include expenditures previously approved by the Board.

The total items being presented: **\$49,985.35**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Tara Community Development District

Paid Operation & Maintenance Expenditures

January 1, 2021 Through January 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Ace Pressure Cleaning	006660	123020	Pressure Wash & Fungicide 12/20	\$ 225.00
Aquagenix	006661	4098925	Vegetation Removal - Ponds 11/20	\$ 4,457.00
Aquagenix	006674	4099316	Lake & Pond Management Services 01/21	\$ 2,655.00
Bravo Cleaning Services, LLC	006666	000078	Janitorial Services 11/20	\$ 675.00
Bravo Cleaning Services, LLC	006666	000079	Janitorial Services 12/20	\$ 525.00
Comcast Communications	006662	8535 10 048 0005540 01/21	Community Center Phone/Internet Service 01/21	\$ 198.51
Florida Power & Light Company	006667	85063-48567 12/20	6208 Cormorant Ct. Aerator 12/20	\$ 92.81
Florida Power & Light Company	006673	FPL Summary 12/20	Electric Summary 12/20	\$ 3,086.02
Manatee County Utilities	006654	179079-104839 12/20	7340 Tara Preserve Lane 12/20	\$ 245.36
Pools by Lowell, Inc.	006663	221793	Pool Supply 12/20	\$ 17.28
Pools by Lowell, Inc.	006675	222029	Monthly Pool Service 01/21	\$ 350.00
Pools by Lowell, Inc.	006675	222775	Pool Repairs 01/21	\$ 233.06

Tara Community Development District

Paid Operation & Maintenance Expenditures

January 1, 2021 Through January 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Pools by Lowell, Inc.	006675	222815	Pool Repairs 01/21	\$ 271.28
Pools by Lowell, Inc.	006675	222931	Pool Repairs 01/21	\$ 52.16
Rizzetta & Company, Inc.	006656	INV0000055520	District Management Fees 01/21	\$ 4,323.08
Rizzetta & Company, Inc.	006668	iNV0000055631	Annual Dissemination Services FY20/21	\$ 1,000.00
Rizzetta Amenity Services, Inc.	006657	INV00000000008378	Amenity Management Services 12/20	\$ 1,511.75
Rizzetta Amenity Services, Inc.	006669	INV00000000008407	Amenity Management Services 01/21	\$ 2,127.04
Rizzetta Technology Services	006658	INV0000006751	Email and Website Hosting Services 01/21	\$ 190.00
Rosemarie Pickwell	006655	010121-Pickwell	Fountain Electric License Agreement 01/21	\$ 90.00
Schappacher Engineering LLC	006670	1788	Engineering Services 12/20	\$ 1,897.50
Securiteam, Inc.	006653	010521	50% Deposit - Security System Installation 01/21	\$ 3,101.00
Straley Robin Vericker	006664	19215	Legal Services 12/20	\$ 1,527.50
Sunrise Landcare, Inc.	006676	72412	Landscape Maintenance 01/21	\$ 13,128.66

Tara Community Development District

Paid Operation & Maintenance Expenditures

January 1, 2021 Through January 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Sunrise Landcare, Inc.	006671	72429	Flower Bed Renovation 12/20	\$ 836.00
Sunrise Landcare, Inc.	006676	72524	Quarterly Service - Fertilize Palms 12/20	\$ 300.00
Sunrise Landcare, Inc.	006676	72525	Replace Plants - Tara Blvd. 12/20	\$ 1,989.00
Sunrise Landscape	006672	72264	Irrigation Repairs 11/20	\$ 591.57
Sunrise Landscape	006677	72712	Irrigation Repairs 12/20	\$ 1,600.53
Tara CDD	CD1090	CD1090	Debit Card Replenishment	\$ 205.01
Teco Peoples Gas	006678	211014511060 12/20-1	Gas Service for Pool Heater 12/20	\$ 926.98
Tom South	006659	010121-South	Fountain Electric License Agreement 01/21	\$ 90.00
Voila Decorating, Inc.	006665	644	Balance Due Holiday Lights 01/21	<u>\$ 1,466.25</u>
Report Total				<u>\$ 49,985.35</u>