



Rizzetta & Company

Covington Park Community Development District

Board of Supervisors' Meeting January 28, 2019

**District Office:
9428 Camden Field Parkway
Riverview, Florida 33578
813.533.2950**

www.covingtonparkcdd.org

COVINGTON PARK COMMUNITY DEVELOPMENT DISTRICT

Covington Park Clubhouse, 6806 Covington Garden Drive, Apollo Beach, FL 33572

Board of Supervisors	Alan Untracht Stephen Brown Tarlese Allen Scott Harrison Jennifer Van Haren	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Grant Phillips	Rizzetta & Company, Inc.
District Counsel	Biff Craine	Petitt Worrell Craine Wolfe, LLC
District Engineer	Tim Plate	Heidt Design, LLC

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY), or 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

January 18, 2019

**Board of Supervisors
Covington Park Community
Development District**

AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Covington Park Community Development District will be held on **Monday, January 28, 2018 at 6:00 PM** at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, Florida 33572. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**
- 2. AUDIENCE COMMENTS**
- 3. STAFF REPORTS**
 - A. Field Manager Reports.....Tab 1
 - i. Consideration of Landscape-Related Proposals.....Tab 2
 - B. Aquatics Report
 - i. Consideration of Aquatics-Related Proposals
 - C. District Counsel
 - D. District Engineer
 - i. Discussion of District Engineer ResignationTab 3
 - E. Community Coordinator Report.....Tab 4
 - F. District Manager
 - i. Presentation of Unaudited Financial Statements
- 4. BUSINESS ITEMS**
 - A. Consideration of Website ADA Compliance Proposal.....Tab 5
 - B. Consideration of FitRev Revised Proposal.....Tab 6
 - C. Discussion Regarding Clubhouse Expansion Project
- 5. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of Board of Supervisors' Regular Meeting Held on December 19, 2018Tab 7
 - B. Consideration of Operation & Maintenance Expenditures for November 2018.....Tab 8
 - C. Ratification of Series 2015 Requisitions (if any)
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions please do not hesitate to contact us at (813) 533-2950.

Respectfully,
Grant Phillips
Grant Phillips
District Manager

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COVINGTON PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Monday, December 19, 2018 at 6:09 PM** at the Covington Park Clubhouse located at 6806 Covington Garden Drive, Apollo Beach, Florida 33572.

Present and constituting a quorum were:

Alan Untracht	Board Supervisor, Vice Chairman
Tarlese Allen	Board Supervisor, Asst. Secretary
Stephen Brown	Board Supervisor, Asst. Secretary
Scott Harrison	Board Supervisor, Asst. Secretary
Jennifer Van Haren	Board Supervisor, Asst. Secretary (<i>joined the meeting in progress</i>)

Also present were:

Grant Phillips	District Manager; Rizzetta & Co., Inc.
Cathy Sobrito	Community Coordinator
Biff Craine	District Counsel; Pettitt Worrell (<i>via phone</i>)
Lara Bartholomew	District Engineer; Heidt Design (<i>via phone</i>)
John Toborg	Sr. Field Manager; Rizzetta & Co., Inc. (<i>via phone</i>)
Keith Remson	Remson Aquatics

Audience

FIRST ORDER OF BUSINESS

Call to Order and Pledge of Allegiance

Mr. Phillips called the meeting to order and conducted roll call. All present then stood and recited the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Audience Comments

- James Radford spoke about landscaping.

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THIRD ORDER OF BUSINESS

Staff Reports

A. Field Manager Report

Mr. Toborg presented his Field Manager's Report and addressed and answered general questions from the Board. Discussion ensued.

i. Consideration of Landscape Proposals

Mr. Phillips presented three proposals from LMP to the Board for consideration. Discussion ensued regarding proposals #49396 and #49397 approved at the last meeting. Competing bids will be gathered.

B. Aquatics Report

Mr. Remson provided an aquatics summary for the Board. Discussion ensued. A dredging schedule is to be developed. The District Engineer will investigate street flooding and possible damage.

C. District Counsel

Mr. Craine addressed and answered general questions from the Board. He outlined the discussion regarding designated smoking areas.

D. District Engineer

Ms. Bartholomew provided a report regarding sidewalk ownership and a drainage map. Discussion regarding street parking ensued.

E. Community Coordinator Report

Ms. Sobrito addressed and answered general questions from the Board. Discussion regarding pressure washing ensued.

F. District Manager

Mr. Phillips noted that the next Board of Supervisors' meeting will be held on Monday, January 28, 2019 at 6:00 PM at the Covington Park Clubhouse located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

i. Presentation of Unaudited Financial Statements

Mr. Phillips presented the latest financial statements to the Board for review. Discussion ensued.

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92 **FOURTH ORDER OF BUSINESS** **Discussion Regarding Clubhouse**
93 **Expansion Project**
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95 Mr. Phillips introduced the topic to the Board. Discussion ensued.
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97 **FIFTH ORDER OF BUSINESS** **Consideration of Minutes of**
98 **Board of Supervisors' Meeting**
99 **Held on November 26, 2018**
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101 Mr. Phillips presented the minutes of the Board of Supervisors' meeting held on
102 November 26, 2018 to the Board for consideration. A revision on line 82 was noted.
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On a Motion by Mr. Brown, seconded by Mr. Untracht, with all in favor, the Board of Supervisors approved the minutes from the Board of Supervisors' meeting held November 26, 2018 as amended for the Covington Park Community Development District.

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105 **SIXTH ORDER OF BUSINESS** **Supervisor Requests**
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107 Mr. Brown discussed tennis courts and calendar items.
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109 Mr. Untracht thanked staff for streamlining the meeting process.
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111 **SEVENTH ORDER OF BUSINESS** **Adjournment**
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On a Motion by Ms. Allen, seconded by Ms. Van Haren, with all in favor, the Board of Supervisors adjourned the meeting at 7:37 PM for the Covington Park Community Development District.

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 Secretary / Assistant Secretary

 Chairman / Vice Chairman