



Rizzetta & Company

# **Covington Park Community Development District**

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**Board of Supervisors' Meeting  
June 24, 2019**

**District Office:  
9428 Camden Field Parkway  
Riverview, Florida 33578  
813.533.2950**

**[www.covingtonparkcdd.org](http://www.covingtonparkcdd.org)**

## COVINGTON PARK COMMUNITY DEVELOPMENT DISTRICT

Covington Park Clubhouse, 6806 Covington Garden Drive, Apollo Beach, FL 33572

<b>Board of Supervisors</b>	Alan Untracht Stephen Brown Tarlese Allen Scott Harrison Jennifer Van Haren	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
<b>District Manager</b>	Grant Phillips	Rizzetta & Company, Inc.
<b>District Counsel</b>	Biff Craine	Petitt Worrell Craine Wolfe, LLC
<b>District Engineer</b>	Giacomo Licari	Dewberry Engineers

**All cellular phones must be placed on mute while in the meeting room.**

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY), or 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

June 17, 2019

**Board of Supervisors  
Covington Park Community  
Development District**

**AGENDA**

Dear Board Members:

The regular meeting of the Board of Supervisors of the Covington Park Community Development District will be held on **Monday, June 24, 2019 at 6:00 PM** at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, Florida 33572. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**
- 2. AUDIENCE COMMENTS**
- 3. STAFF REPORTS**
  - A. Landscape Report ..... Tab 1
  - B. Aquatics Report
  - C. District Counsel
  - D. District Engineer
  - E. Community Coordinator Report ..... Tab 2
  - F. District Manager
- 4. BUSINESS ADMINISTRATION**
  - A. Consideration of Minutes of Board of Supervisors' Regular Meeting Held on May 28, 2019 ..... Tab 3
  - B. Consideration of Operation & Maintenance Expenditures for May 2019 ..... Tab 4
  - C. Ratification of Series 2015 Requisitions (if any)
- 5. BUSINESS ITEMS**
  - A. Consideration of Rodent Trapping Proposal ..... Tab 5
  - B. Discussion of Pool Parking Issues
  - C. Discussion Regarding Clubhouse Expansion Project
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions please do not hesitate to contact us at (813) 533-2950.

Respectfully,  
*Grant Phillips*  
Grant Phillips  
District Manager

Tab 1

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COVINGTON PARK  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Tuesday, May 28, 2019 at 6:02 PM** at the Covington Park Clubhouse located at 6806 Covington Garden Drive, Apollo Beach, Florida 33572.

Present and constituting a quorum were:

Alan Untracht	<b>Board Supervisor, Chair</b> <i>(via phone)</i>
Stephen Brown	<b>Board Supervisor, Vice Chair</b>
Tarlese Allen	<b>Board Supervisor, Asst. Secretary</b>
Scott Harrison	<b>Board Supervisor, Asst. Secretary</b>
Jennifer Van Haren	<b>Board Supervisor, Asst. Secretary</b> <i>(joined the meeting in progress)</i>

Also present were:

Grant Phillips	<b>District Manager; Rizzetta &amp; Co., Inc.</b>
Giacomo Licari	<b>District Engineer; Dewberry Engineers</b>
Biff Craine	<b>District Counsel; Pettitt Worrell</b> <i>(via phone)</i>
Cathy Sobrito	<b>Community Coordinator</b>
Garth Rinard	<b>LMP</b>
Keith Remson	<b>Remson Aquatics</b>

Audience

**FIRST ORDER OF BUSINESS**

**Call to Order and Pledge of Allegiance**

Mr. Phillips called the meeting to order and conducted roll call. All present then stood and recited the Pledge of Allegiance.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Audience members had questions/comments about items including tree trimming, pond fountains, algae blooms, and landscaping.

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*(Ms. Van Haren joined the meeting in progress at 6:06 PM.)*

**THIRD ORDER OF BUSINESS**

**Staff Reports**

**A. Field Manager Report**

Mr. Rinard presented the latest field inspection report and addressed and answered questions from the Board. Lengthy discussion ensued, including regarding shade tolerant landscaping options and irrigation wet check reports.

**B. Aquatics Report**

Mr. Remson provided an update and addressed and answered general questions from the Board. He also spoke about fountain motor location and presented a proposal for to the Board for consideration. Discussion ensued.

On a Motion by Ms. Van Haren, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved the proposal from Remson Aquatics for fountain motor relocation in the amount of \$1,076.50 for the Covington Park Community Development District.

**C. District Counsel**

Mr. Craine provided an update for the Board and addressed and answered the Board's general questions.

**D. District Engineer**

Mr. Licari provided an update for the Board and addressed and answered the Board's questions. Discussion ensued. Mr. Licari will research pond #3.

**i. Discussion of Ditch Drainage**

Mr. Licari provided an update for the Board. Discussion ensued.

**E. Community Coordinator Report**

Ms. Sobrito outlined her report and addressed and answered general questions from the Board. General discussion ensued.

**i. Consideration of Sidewalk Cleaning Proposal**

Ms. Sobrito presented a proposal for sidewalk pressure washing to the

86 Board for consideration. Brief discussion ensued.  
87

On a Motion by Ms. Van Haren, seconded by Mr. Untracht, with all in favor, the Board of Supervisors approved the proposal from Pro Performance for sidewalk pressure washing in the amount of \$3,237.93 for the Covington Park Community Development District.

88 Discussion ensued regarding items including a new phone/fax line for the  
89 clubhouse and the problem of water fountain vandalism.  
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92 **F. District Manager**

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94 Mr. Phillips noted that the next Board of Supervisors' meeting will be the  
95 budget workshop, to be held on Monday, June 24, 2019 at 6:00 PM at the Covington  
96 Park Clubhouse located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.  
97

98 **FOURTH ORDER OF BUSINESS** **Presentation of FY 2019-2020**  
99 **Proposed Budget**

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101 Mr. Phillips presented the proposed budget for fiscal year 2019-2020 to the Board  
102 for consideration. Discussion ensued.  
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104 **FIFTH ORDER OF BUSINESS** **Consideration of Resolution 2019-**  
105 **02, Approving Proposed Budget**  
106 **and Setting Public Hearing**

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108 Mr. Phillips presented Resolution 2019-02 to the Board for consideration.  
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On a Motion by Mr. Harrison, seconded by Mr. Brown, with all in favor, the Board of Supervisors adopted Resolution 2019-02, Approving the FY 2019-2020 Proposed Budget and Setting the Public Hearing, for the Covington Park Community Development District.

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111 **SIXTH ORDER OF BUSINESS** **Discussion Regarding Clubhouse**  
112 **Expansion Project**

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114 Mr. Phillips introduced the topic to the Board. Discussion ensued.  
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116 **SEVENTH ORDER OF BUSINESS** **Consideration of Minutes of**  
117 **Board of Supervisors' Meeting**  
118 **Held on April 22, 2019**

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120 Mr. Phillips presented the minutes of the Board of Supervisors' meeting held on

121 April 22, 2019 to the Board for consideration.  
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On a Motion by Mr. Brown, seconded by Mr. Untracht, with all in favor, the Board of Supervisors approved the minutes from the Board of Supervisors' meeting held April 22, 2019 for the Covington Park Community Development District.

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124 **EIGHTH ORDER OF BUSINESS** **Consideration of Minutes of**  
125 **Board of Supervisors'**  
126 **Workshop Held on May 6, 2019**  
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128 Mr. Phillips presented the minutes of the Board of Supervisors' workshop held on  
129 May 6, 2019 to the Board for consideration.  
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On a Motion by Mr. Brown, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved the minutes from the Board of Supervisors' workshop held on May 6, 2019 for the Covington Park Community Development District.

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132 **NINTH ORDER OF BUSINESS** **Consideration of Operations &**  
133 **Maintenance Expenditures for**  
134 **April 2019**  
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136 Mr. Phillips presented the Operations & Maintenance expenditures for April 2019  
137 to the Board for ratification.  
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On a Motion by Ms. Allen, seconded by Mr. Brown, with all in favor, the Board of Supervisors ratified the Operations & Maintenance expenditures for April 2019 (\$70,724.33) for the Covington Park Community Development District.

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140 **TENTH ORDER OF BUSINESS** **Supervisor Requests**  
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142 Mr. Harrison discussed Friday meeting calls and telephone/fax services for the  
143 clubhouse.  
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145 Ms. Van Haren spoke about bench alternatives.  
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147 **ELEVENTH ORDER OF BUSINESS** **Adjournment**  
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On a Motion by Ms. Allen, seconded by Ms. Van Haren, with all in favor, the Board of Supervisors adjourned the meeting at 7:36 PM for the Covington Park Community Development District.

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Assistant Secretary

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Chair / Vice Chair

DRAFT