



Rizzetta & Company

Covington Park Community Development District

**Board of Supervisors' Meeting
July 22, 2019**

**District Office:
9428 Camden Field Parkway
Riverview, Florida 33578
813.533.2950**

www.covingtonparkcdd.org

COVINGTON PARK COMMUNITY DEVELOPMENT DISTRICT

Covington Park Clubhouse, 6806 Covington Garden Drive, Apollo Beach, FL 33572

Board of Supervisors	Alan Untracht Stephen Brown Tarlese Allen Scott Harrison Jennifer Van Haren	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Grant Phillips	Rizzetta & Company, Inc.
District Counsel	Biff Craine	Petitt Worrell Craine Wolfe, LLC
District Engineer	Giacomo Licari	Dewberry Engineers

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY), or 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

July 18, 2019

**Board of Supervisors
Covington Park Community
Development District**

REVISED AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Covington Park Community Development District will be held on **Monday, July 22, 2019 at 6:00 PM** at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, Florida 33572. The following is the revised agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**
- 2. AUDIENCE COMMENTS**
- 3. STAFF REPORTS**
 - A.** Field Manager Report..... Tab 1
 - i.** Consideration of Landscaping Proposals (if any) Tab 2
 - B.** Aquatics Report
 - i.** Consideration of Plant Removal Proposal..... Tab 3
 - ii.** Consideration of Pond #3 Dredging Proposal Tab 4
 - C.** District Counsel
 - D.** District Engineer
 - E.** Community Coordinator Report..... Tab 5
 - F.** District Manager
- 4. BUSINESS ADMINISTRATION**
 - A.** Consideration of Minutes of Board of Supervisors' Regular Meeting Held on June 24, 2019 Tab 6
 - B.** Consideration of Operation & Maintenance Expenditures for June 2019..... Tab 7
 - C.** Ratification of Series 2018 Requisitions (if any)
- 5. BUSINESS ITEMS**
 - A.** Ratification of Mulch and Plant Repair Proposal Tab 8
 - B.** Discussion of Retention Pond #3
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions please do not hesitate to contact us at (813) 533-2950.

Respectfully,
Grant Phillips
Grant Phillips
District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COVINGTON PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Tuesday, June 24, 2019 at 6:02 PM** at the Covington Park Clubhouse located at 6806 Covington Garden Drive, Apollo Beach, Florida 33572.

Present and constituting a quorum were:

Alan Untracht	Board Supervisor, Chair <i>(via phone)</i>
Stephen Brown	Board Supervisor, Vice Chair <i>(Arrived at 6:05 p.m.)</i>
Tarlese Allen	Board Supervisor, Asst. Secretary
Scott Harrison	Board Supervisor, Asst. Secretary
Jennifer Van Haren	Board Supervisor, Asst. Secretary

Also present were:

Grant Phillips	District Manager; Rizzetta & Co., Inc.
Giacomo Licari	District Engineer; Dewberry Engineers
Biff Craine	District Counsel; Pettitt Worrell <i>(via phone)</i>
Patrick Bell	Field Services Manager, Rizzetta & Co., Inc.
Cathy Sobrito	Community Coordinator
Paula Means	LMP
Matt Remson	Remson Aquatics

Audience

FIRST ORDER OF BUSINESS

Call to Order and Pledge of Allegiance

Mr. Phillips called the meeting to order and conducted roll call. All present then stood and recited the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Audience Comments

Audience members had questions/comments about several pond items such as fountains, treatments, and water tables.

THIRD ORDER OF BUSINESS

Staff Reports

A. Field Manager Report

Mr. Bell provided an update to the Board and introduced Paula Means as the new representative for LMP.

B. Aquatics Report

Mr. Remson provided an update and addressed and answered general questions from the Board.

C. District Counsel

No report.

D. District Engineer

Mr. Licari updated the Board on the easement between Lake St. Claire.

E. Community Coordinator Report

Ms. Sobrito answered and addressed general questions from the Board.

F. District Manager

Mr. Phillips noted that the next Board of Supervisors' regular meeting will be held on Monday, July 22, 2019 at 6:00 PM at the Covington Park Clubhouse located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

FOURTH ORDER OF BUSINESS

**Consideration of Minutes of
Board of Supervisors' Meeting
Held on May 28, 2019**

Mr. Phillips presented the minutes of the Board of Supervisors' meeting held on May 28, 2019, as amended, to the Board for consideration.

On a Motion by Ms. Van Haren, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved the minutes from the Board of Supervisors' meeting held May 28, 2019, as amended, for the Covington Park Community Development District.

87 **FIFTH ORDER OF BUSINESS**

**Consideration of Operations &
Maintenance Expenditures for
May 2019**

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Mr. Phillips presented the Operations & Maintenance expenditures for May 2019 to the Board for ratification.

On a Motion by Ms. Allen, seconded by Mr. Brown, with all in favor, the Board of Supervisors ratified the Operations & Maintenance expenditures for May 2019 (\$78,510.24) for the Covington Park Community Development District.

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95 **SIXTH ORDER OF BUSINESS**

**Consideration of Rodent
Trapping Proposal**

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Mr. Phillips presented the rodent trapping proposal to the Board.

On a Motion by Mr. Brown, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved the rodent trapping proposal in the amount of \$1,125.00 for the Covington Park Community Development District.

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101 **SEVENTH ORDER OF BUSINESS**

**Discussion of Pool Parking
Issues**

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The Board held a discussion of the pool parking issues.

107 **EIGHTH ORDER OF BUSINESS**

**Discussion Regarding
Clubhouse Expansion Project**

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The Board discussed the clubhouse expansion project.

112 **NINTH ORDER OF BUSINESS**

Supervisor Requests

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Ms. Van Haren spoke about the ADA zero entry pool chair.

Mr. Harrison spoke about the permit processes.

Mr. Brown requested homeowners direct all questions to staff to address with vendors.

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TENTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Allen, seconded by Ms. Van Haren, with all in favor, the Board of Supervisors adjourned the meeting at 7:28 PM for the Covington Park Community Development District.

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Assistant Secretary

Chair / Vice Chair

DRAFT