



Rizzetta & Company

Covington Park Community Development District

**Board of Supervisors' Meeting
August 26, 2019**

District Office:
12750 Citrus Park Lane, Suite 115
Tampa, FL 33625

www.covingtonparkcdd.org

COVINGTON PARK COMMUNITY DEVELOPMENT DISTRICT

Covington Park Clubhouse, 6806 Covington Garden Drive, Apollo Beach, FL 33572

Board of Supervisors	Alan Untracht Stephen Brown Tarlese Allen Scott Harrison Jennifer Van Haren	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Angel Montagna	Rizzetta & Company, Inc.
District Counsel	Biff Craine	Petitt Worrell Craine Wolfe, LLC
District Engineer	Giacomo Licari	Dewberry Engineers

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY), or 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

August 19, 2019

**Board of Supervisors
Covington Park Community
Development District**

AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Covington Park Community Development District will be held on **Monday, August 26, 2019 at 6:00 PM** at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, Florida 33572. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**
- 2. AUDIENCE COMMENTS**
- 3. STAFF REPORTS**
 - A. Field Manager Report.....Tab 1
 - i. Consideration of Landscaping/Irrigation Proposals.....Tab 2
 - B. Aquatics Report
 - i. Consideration of Plant Removal Proposal.....Tab 3
 - C. District Counsel
 - D. District Engineer
 - E. Community Coordinator Report.....Tab 4
 - F. District Manager
- 4. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of Board of Supervisors' Regular Meeting Held on July 22, 2019.....Tab 5
 - B. Consideration of Operation & Maintenance Expenditures for July 2019.....Tab 6
 - C. Ratification of Series 2015 Requisitions (if any)
- 5. BUSINESS ITEMS**
 - A. Public Hearing on Fiscal Year 2019-2020 Final Budget.....Tab 7
 - i. Consideration of Resolution 2019-03, Adopting Fiscal Year 2019-2020 Budget.....Tab 8
 - ii. Consideration of Resolution 2019-04, Imposing Special Assessments.....Tab 9
 - B. Consideration of Resolution 2019-05, Adopting Meeting Schedule for Fiscal Year 2019-2020.....Tab 10
 - C. Consideration of Resolution 2019-06, Re-designating an Assistant Secretary.....Tab 11
 - D. Consideration of ADA Site Compliance Proposals.....Tab 12
 - E. Consideration of Technology Services Contract.....Tab 13
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions please do not hesitate to contact us at (813) 933-5571.

Respectfully,

Angel Montagna

Angel Montagna, Regional District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COVINGTON PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Tuesday, July 22, 2019 at 6:04 PM** at the Covington Park Clubhouse located at 6806 Covington Garden Drive, Apollo Beach, Florida 33572.

Present and constituting a quorum were:

Stephen Brown	Board Supervisor, Vice Chair
Tarlese Allen	Board Supervisor, Asst. Secretary <i>(via phone)</i>
Scott Harrison	Board Supervisor, Asst. Secretary
Jennifer Van Haren	Board Supervisor, Asst. Secretary

Also present were:

Grant Phillips	District Manager; Rizzetta & Co., Inc.
John Toborg	Field Services Manager, Rizzetta & Co., Inc.
Patrick Bell	Field Services Manager, Rizzetta & Co., Inc.
Cathy Sobrito	Community Coordinator
Paula Means	LMP
Garth Rinard	LMP
Keith Remson	Remson Aquatics

Audience

FIRST ORDER OF BUSINESS

**Call to Order and Pledge of
Allegiance**

Mr. Phillips called the meeting to order and conducted roll call. All present then stood and recited the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Audience Comments

- **Teresa Reidt** asked a question about watercraft policies.
- **Jill Rodgers** spoke about ponds, mowing, and trimming.
- **Kelli Dougherty** spoke about planting.
- **Rick Reidt** spoke about various topics, including water tables and treatments.

On a Motion by Mr. Harrison, seconded by Ms. Van Haren, with all in favor, the Board of Supervisors authorized a recommendation report on pond #3 for Dewberry Engineers in the amount not to exceed \$1,000.00 for the Covington Park Community Development District.

- **James Rochford** spoke about sprinkler systems not working.
- **Jeremiah Greene** spoke about conservation area overgrowth in his yard.

THIRD ORDER OF BUSINESS Staff Reports

A. Field Manager Report

Mr. Bell provided an update to the Board and answered general questions.

i. Consideration of Landscaping Proposals

Mr. Phillips presented several landscape proposals to the Board for consideration.

On a Motion by Mr. Harrison, seconded by Ms. Van Haren, with all in favor, the Board of Supervisors approved proposal #60716 from LMP for summer annual rotation in the amount of \$4,050.00 for the Covington Park Community Development District.

On a Motion by Mr. Harrison, seconded by Ms. Van Haren, with all in favor, the Board of Supervisors approved proposal #60711 from LMP for Cambridge Entrance landscape improvements in the amount of \$1,795.25 for the Covington Park Community Development District.

On a Motion by Mr. Brown, seconded by Mr. Harrison, with all in favor, the Board of Supervisors approved proposal #60734 from LMP for plant replacements in the amount of \$775.50 for the Covington Park Community Development District.

On a Motion by Mr. Harrison, seconded by Mr. Brown, with all in favor, the Board of Supervisors approved proposal #60999 from LMP for plant replacements in the amount of \$980.50 for the Covington Park Community Development District.

On a Motion by Mr. Harrison, seconded by Mr. Brown, with all in favor, the Board of Supervisors approved proposal #60717 from LMP for plant installation in the amount of \$978.50 for the Covington Park Community Development District.

The Board tabled proposals #60712, #60713, #60714, #60715, #60718, and #60719 from LMP for landscape improvements until next month's meeting.

B. Aquatics Report

Mr. Remson provided an update and addressed and answered general questions from the Board.

i. Consideration of Plant Removal Proposals

Mr. Remson presented 2 aquatics proposals to the Board for consideration.

The Board tabled proposals #1192 and #1193 from Remson Aquatics.

C. District Counsel

No report.

D. District Engineer

No report.

E. Community Coordinator Report

Ms. Sobrito outlined her report and answered the Board's general questions.

F. District Manager

Mr. Phillips noted that the next Board of Supervisors' public hearing and final budget meeting will be held on Monday, August 26, 2019 at 6:00 PM at the Covington Park Clubhouse located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

FOURTH ORDER OF BUSINESS

**Consideration of Minutes of
Board of Supervisors' Meeting
Held on June 24, 2019**

<p>On a Motion by Mr. Brown, seconded by Ms. Van Haren, with all in favor, the Board of Supervisors approved the minutes from the Board of Supervisors' meeting held June 24, 2019, for the Covington Park Community Development District.</p>
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FIFTH ORDER OF BUSINESS

Consideration of Operations & Maintenance Expenditures for June 2019

On a Motion by Ms. Van Haren, seconded by Mr. Harrison, with all in favor, the Board of Supervisors ratified the Operations & Maintenance expenditures for June 2019 (\$64,687.59) for the Covington Park Community Development District.

SIXTH ORDER OF BUSINESS

Ratification of Mulch and Plant Repair Proposal

Mr. Phillips presented a proposal to the Board for ratification.

On a Motion by Mr. Brown, seconded by Mr. Harrison, with all in favor, the Board of Supervisors ratified proposal #60556 from LMP for mulch and plant repair in the amount of \$279.75, for the Covington Park Community Development District.

SEVENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Harrison spoke about the status report of clubhouse

Mr. Brown spoke about LMP trimming palm trees.

The Board discussed the landscape contract.

TENTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Van Haren, seconded by Mr. Harrison, with all in favor, the Board of Supervisors adjourned the meeting at 7:38 PM for the Covington Park Community Development District.

Assistant Secretary

Chair / Vice Chair