

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

COVINGTON PARK
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Monday, December 28, 2020 at 6:04 p.m.** at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

Present and constituting a quorum were:

Stephen Brown	Board Supervisor, Chairman
Scott Harrison	Board Supervisor, Vice Chairman
Tarlese Allen	Board Supervisor, Assistant Secretary
Rick Reidt	Board Supervisor, Assistant Secretary
Dr. Ronald Blue	Board Supervisor, Assistant Secretary

Also present were:

Taylor Nielsen	District Manager, Rizzetta & Co., Inc.
Biff Craine	District Counsel, Brooks, Sheppard & Rocha
Bryan Schaub	Field Services Manager, Rizzetta & Co., Inc.
Cathy Sobrito	Community Coordinator
Paula Means	Representative, LMP
Keith Remson	Representative, Remson Aquatics
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Nielsen called the meeting to order and conducted roll call confirming a quorum for the meeting. Mr. Nielsen led those present in the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Audience Comments

Audience Comments were entertained regarding the landscaping around fences, and dead trees at the conservation area behind a home on Surrey Pines Dr.

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THIRD ORDER OF BUSINESS

Staff Reports

A. Community Coordinator Report

Ms. Sobrito presented her report. No comments were made by the Board.

B. Field Manager Report and Landscaper's Responses

Mr. Schaub presented and reviewed the Field Inspection Report and Landscape Responses.

The Board requested Mr. Schaub conduct a neighborhood walk through with Mr. Reidt to evaluate landscape maintenance.

i. Consideration of LMP Landscape Proposals

Mr. Nielsen presented several proposals from LMP for landscape enhancements.

The Board requested going forward, that LMP line trim all fences along CDD property per the maintenance contract and requested the Mulching Map of Covington to be obtained.

On a Motion by Mr. Reidt, seconded by Dr. Blue, with all in favor, the Board of Supervisors approved LMP proposal #69191 for improvements to the cul-de-sac at Monarch Hill for a total of (\$622.00) for Covington Park Community Development District.

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On a Motion by Mr. Harrison, seconded by Dr. Blue, with all in favor, the Board of Supervisors approved LMP proposal #69222 for the dead sabal palm at Surrey Park for a total of (\$706.75) for Covington Park Community Development District.

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89 **C. Aquatics Report**

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91 Mr. Remson presented the Aquatics Report. There were no comments from
92 the Board.

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94 **i. Consideration of Remson Aquatics Proposals**

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96 Mr. Nielsen presented several proposals from Remson Aquatics' for aquatic
97 enhancements.

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99 The Board requested an updated Owen's Electric installation without a
100 deposit, and in two parts consisting of the permit approval prior to anything
101 else and set material costs.

On a Motion by Mr. Harrison, seconded by Dr. Blue, with all in favor, the Board of Supervisors approved Remson proposal #1432 to remove the Brazilian peppers from Pond 40 for a total of (\$2,950.00) for Covington Park Community Development District.

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105 **ii. Consideration of Pond Electric Installation Proposals**

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107 Mr. Nielsen presented the proposals for the Pond Electric Installation.
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109 The Board requested additional proposals from Harrison Electric and
110 Advanced Energy Solutions.

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113 **D. District Counsel**

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115 Mr. Craine presented his report.
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117 The Board requested Mr. Craine do a memorandum or interpretation for the
118 Remson contract to clarify what is included vs. as needed.

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120 The Board asked Mr. Craine to include a liquidated damage clause and
121 bond requirements in the GC bid solicitation.

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123 The Board requested a follow up with Mr. Craine regarding the auditor
124 solicitation.

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E. District Engineer

Mr. Ellis was not present at the meeting.

The Board requested Mr. Ellis have the bid package ready for approval in the January meeting.

F. District Manager

Mr. Nielsen noted that the next Board of Supervisors' regular meeting will be held on January 25, 2021 at 6:00 p.m.

Mr. Nielsen informed the Board of the Current Financial Statements.

The Board approved to send out the proposed encroachment letters Mr. Nielsen provided.

The Board approved for Mrs. Sobrito to remove one of the cell phones from the mobile plan, and remove the landline from our monthly service at the clubhouse.

On a Motion by Mr. Reidt, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved to send out the encroachment letters, for Covington Park Community Development District.

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FOURTH ORDER OF BUSINESS

**Consideration of Minutes of
Board of Supervisors' Meeting
held on November 23, 2020**

Mr. Nielsen presented the November 23, 2020 meeting minutes to the Board.

On a Motion by Dr. Blue, seconded by Mr. Brown, with all in favor, the Board of Supervisors approved Revised Minutes of Board of Supervisors' Meeting held on September 28, for the Covington Park Community Development District.

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174 **FIFTH ORDER OF BUSINESS** **Consideration of Operations &**
175 **Maintenance Expenditures for**
176 **November 2020**
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178 Mr. Nielsen presented the November 2020 Operation and Maintenance
179 Expenditures. During discussion regarding the District Counsel costs, the Board decided
180 that all inquiries for District Counsel or other vendors were to be filtered through the
181 District Manager.
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On a Motion by Mr. Harrison, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved the Operations & Maintenance Expenditures for November 2020 for the amount of (\$79,312.38) for the Covington Park Community Development District.

183 **SIXTH ORDER OF BUSINESS** **Consideration of Resolution**
184 **2021-02; Appointing District**
185 **Counsel**
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188 Mr. Nielsen presented Resolution 2021-02; Appointing District Counsel to the Board.
189 The Board took no action on this Resolution.
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191 **SEVENTH ORDER OF BUSINESS** **Consideration of Resolution**
192 **2021-03; Amending 20-21**
193 **Budget**
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195 Mr. Nielsen presented Resolution 2021-03; Amending 20-21 Budget to the Board.
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On a Motion by Mr. Reidt, seconded by Mr. Harrison, with all in favor, the Board of Supervisors adopted Resolution 2021-03; Amending the 20-21 Budget, for the Covington Park Community Development District.

198 **EIGHTH ORDER OF BUSINESS** **Discussion on Additional**
199 **Insurance Considerations**
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201 Mr. Nielsen presented the additional insurance considerations. The Board took no
202 action at this time.
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205 **NINTH ORDER OF BUSINESS** **Discussion regarding Website**
206 **Improvements**
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208 Mr. Nielsen opened the discussion regarding the Website Improvements.
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210 The Board approved for Mr. Nielsen and Mr. Harrison to work on the website
211 improvements together outside of the meeting.
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214 **TENTH ORDER OF BUSINESS**

Supervisor Requests

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216 Mr. Nielsen asked if there were any Supervisor requests. The Board members
217 requests are as follows:

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219 1. The Board approved not to exceed the amount of \$500.00 for Mr. Nielsen to have
220 a frame made for the Irwin family, showcasing the dedication of the park to Bill
221 Irwin.
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On a Motion by Mr. Harrison, seconded by Dr. Blue, the Board of Supervisors approved to not exceed the amount of \$500.00 for the Irwin Park dedication frame, for the Covington Park Community Development District.

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225 2. The Board requested Mr. Nielsen write up a summary of the dedication to provide
226 to the HOA, and request publication to the community.

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228 3. The Board requested Mr. Nielsen confirm with Mr. Craine and EGIS, that we
229 should still require a waiver for HOA use of the clubhouse.
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232 **ELEVENTH ORDER OF BUSINESS**

Adjournment

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234 Mr. Nielsen stated that if there was no further business to come before the Board
235 than a motion to adjourn would be in order.
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On a Motion by Ms. Allen, seconded by Mr. Harrison, with all in favor, the Board of Supervisors adjourned the meeting at 9:16 p.m. for the Covington Park Community Development District.

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241 Assistant Secretary



Chair / Vice Chair

1-25-2021