



Rizzetta & Company

Copperspring Community Development District

**Board of Supervisors' Meeting
January 12, 2021**

**District Office:
9428 Camden Field Parkway
Riverview, Florida 33578
813.533.2950**

COPPERSPRING COMMUNITY DEVELOPMENT DISTRICT

Offices of Rizzetta and Company
5844 Old Pasco Road, Suite 100
Wesley Chapel, FL 33544

District Board of Supervisors

Kelly Evans	Chairman
Laura Coffey	Vice Chairman
Lori Campagana	Assistant Secretary
Chris Smith	Assistant Secretary
Pete Williams	Assistant Secretary

District Manager	Matthew Huber	Rizzetta & Company, Inc.
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District Counsel	John Vericker	Straley, Robin & Vericker
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District Engineer	Brian Surak	Clearview Land Design
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All Cellular phones and pagers must be turned off while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

January 5, 2021

**Board of Supervisors
Copperspring Community
Development District**

Dear Board Members:

The regular meeting of the Board of Supervisors of the Copperspring Community Development District will be held on **Tuesday, January 12, 2021 at 9:00 a.m.**, at the office of Rizzetta & Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544. The following is the tentative agenda for the meeting:

- 1. CALL TO ORDER**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ITEMS**
 - A. Consideration of Amtec’s Proposal for Arbitrage ReportsTab 1
 - B. Consideration of Fieldstone Addendum for Turnover of Phase 2 and Lift StationTab 2
 - C. Consideration of a Proposal for Solar Radar Feedback Signage..... Tab 3
 - D. Discussion Regarding Traffic Enforcement
- 4. BUSINESS ADMINISTRATION**
 - A. Consideration of the Minutes of the Regular Meeting held on October 13, 2020..... Tab 4
 - B. Consideration of Operation and Maintenance Expenditures for August, September, October and November 2020..... Tab 5
- 5. STAFF REPORTS**
 - A. Landscape Report..... Tab 6
 - B. District Counsel
 - C. Interim Engineer
 - D. District Manager
- 6. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 994-1001.

Sincerely,
Matthew Huber
Matthew Huber
District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COPPERSPRING
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of Copperspring Community Development District was held on **Tuesday, October 13, 2020, at 9:02 a.m.** conducted by telephonic or video conferencing communications media technology pursuant to Executive Orders 20-52, 20-69, 20-112, 20-123, 20-139, 20-150, 20-179, 20-193, and 20-246 issued by Governor DeSantis, and pursuant to Section 120.54(5)(b)2., Florida Statutes.

Present were:

Kelly Evans	Board Supervisor, Chairman
Laura Coffey	Board Supervisor, Vice Chair
Chris Smith	Board Supervisor, Assistant Secretary
Pete Williams	Board Supervisor, Assistant Secretary

Also Present were:

Matthew Huber	District Manager, Rizzetta & Company, Inc.
John Vericker	Straley, Robin Vericker
Brian Surak	Clearview Land Design

Audience

FIRST ORDER OF BUSINESS

Call to Order

Mr. Huber called the meeting to order and confirmed a quorum.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no comments at this time.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the Regular Meeting held on July 14, 2020

Mr. Huber presented the Minutes of the regular meeting held on July 14, 2020 to the Board of Supervisors.

On a Motion by Mr. Williams, seconded by Ms. Evans, with all in favor, the Board of Supervisors approved the Minutes of the regular Meeting held on July 14, 2020 for Copperspring Community Development District.

44
45 **FOURTH ORDER OF BUSINESS** **Consideration of Operation and**
46 **Maintenance Expenditures for June & July**
47 **2020**
48

49 Mr. Huber presented the June & July 2020 expenditures to the Board of Supervisors.
50

On a Motion by Mr. Williams, seconded by Ms. Evans, with all in favor, the Board of Supervisors approved the operations and maintenance expenditures for June 2020 (\$35,714.36) and July 2020 (\$18,890.11) for Copperspring Community Development District.

51
52 **FIFTH ORDER OF BUSINESS** **Discussion on Landscape Maintenance**
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54 A brief discussion ensued regarding landscape maintenance; it was noted that the sod
55 had been replaced. There was no further discussion or comments regarding landscape
56 maintenance.

57
58 **SIXTH ORDER OF BUSINESS** **Staff Reports**
59

60 **District Counsel**

61 No report.

62
63 **District Engineer**

64 Mr. Surak presented his report to the Board and informed them that Phase 3 is about to start
65 and that the development will soon connect to Madison Ave. The Board had no questions or
66 comments regarding Mr. Surak's report.

67
68 **District Manager**

69 Mr. Huber reminded the Board of Supervisors of the next meeting scheduled for November
70 10, 2020 at 9:00 a.m.

71
72 There was a brief discussion regarding the speed trailer that was ordered and CDD Road
73 control.

74
75 **SEVENTH ORDER OF BUSINESS** **Supervisor Comments**
76

77 Ms. Coffey suggested that there be a calendar invite sent to Board members for all
78 CDD meetings moving forward.
79
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83

84 **THIRTEENTH ORDER OF BUSINESS**

Adjournment

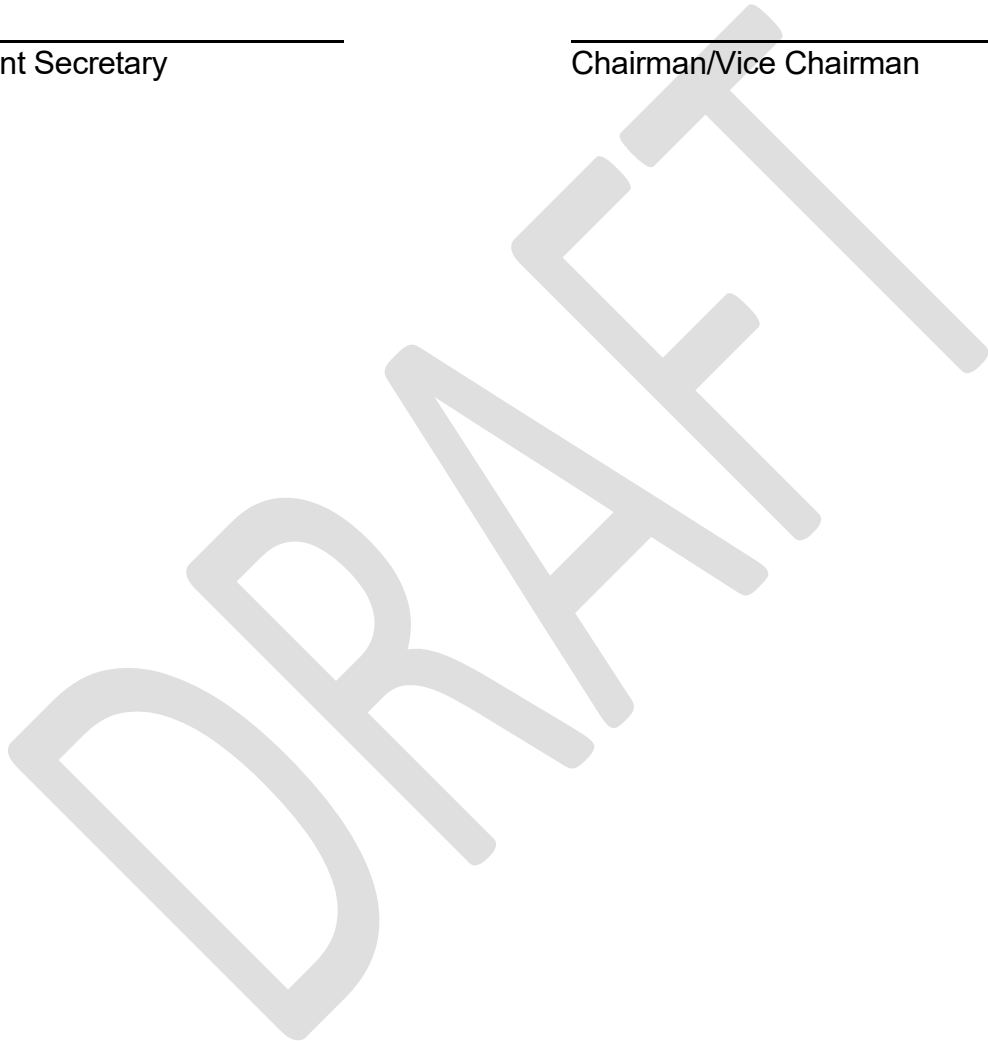
85
86 Mr. Huber stated that there were no other matters to come before the Board of
87 Supervisors at this time.

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On a Motion by Mr. Williams, seconded by Ms. Evans, with all in favor, the Board of Supervisors adjourned the meeting at 9:21 a.m., for Copperspring Community Development District.

89
90
91 _____
Assistant Secretary

Chairman/Vice Chairman



Tab 2

Copperspring Community Development District

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

Operations and Maintenance Expenditures August 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from August 1, 2020 through August 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$20,640.73**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Copperspring Community Development District

Paid Operation and Maintenance Expenditures

August 1, 2020 Through August 31, 2020

Vendor Name	Check #	Invoice Number	Invoice Description	Invoice Amount
Clearview Land Design, P.L.	000093	20-01248	Engineer Services 05/20	\$ 625.36
Duke Energy	000094	36528 75505 07/20	3980 Copperspring Blvd 07/20	\$ 20.47
Duke Energy	000094	40535 43127 08/20	6575 Moog Rd, Mailbox 08/20	\$ 24.24
Duke Energy	000094	92718 61547 07/20	000 SR 54 NPR Street Lights 07/20	\$ 806.89
Duke Energy	000092	97196 39576 07/20	0000 Little Rd Lite, Mitchell 54 W 07/20	\$ 1,242.75
Fieldstone Landscape Services	000095	4500	Landscape Maintenance 04/20	\$ 1,643.95
Pasco County Utilities Services Branch	000100	08-27-20 -Deposit	6557 Water Hemlock Way- Deposit 08/20	\$ 300.00
Pasco County Utilities Services Branch	000101	08-27-20 -Transfer Fee	6557 Water Hemlock Way Transfer Fee 08.20	\$ 57.00
Pasco County Utilities Services Branch	000102	08-27-20 Deposit	3950 River Otter Lane - Irrigation Deposit 08.20	\$ 150.00
Pasco County Utilities Services Branch	000103	08-27-20 Transfer Fee	3950 River Otter Lane - Transfer 08/20	\$ 57.00
Pasco County Utilities Services Branch	000088	081320-Activation	Activation Fee For 3707 Copperspring Transfer Account 08/20	\$ 57.00
Pasco County Utilities Services Branch	000089	081320-Deposit	Deposit For 3707 Copperspring Transfer Account 08/20	\$ 300.00
Pasco County Utilities Services Branch	000090	081420-Activation	Activation Fee For 6484 Moog Transfer 08/20	\$ 57.00

Copperspring Community Development District

Paid Operation and Maintenance Expenditures

August 1, 2020 Through August 31, 2020

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Pasco County Utilities Services Branch	000091	081420-Deposit	Deposit Fee For 6484 Moog Transfer Account 08/20	\$ 60.00
Pasco County Utilities Services Branch	000096	13515986	6557 Water Hemklock Way - Irrigation 05/20	\$ 9,771.32
Pasco County Utilities Services Branch	000096	13773114	3950 River Otter Lane - Irrigation 07/20	\$ 970.92
Pasco County Utilities Services Branch	000096	13773117	3707 Copperspring Blvd - Irrigation 07/20	\$ 43.13
Rizzetta & Company, Inc.	000097	INV0000050721	District Management Fees 07/20	\$ 3,850.00
Rizzetta Technology Services	000098	INV0000005967	Website Hosting Services 07/20	\$ 100.00
Straley Robin Vericker	000099	18514	General Legal Services 06/20	\$ <u>503.70</u>
Report Total				\$ <u>20,640.73</u>

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Copperspring Community Development District

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

Operations and Maintenance Expenditures September 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from September 1, 2020 through September 30, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$20,930.29**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Copperspring Community Development District

Paid Operation and Maintenance Expenditures

September 1, 2020 Through September 30, 2020

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Danielle Fence Manufacturing Company Inc.	000105	00066514	Fence Repairs 06/20	\$ 450.00
Duke Energy	000106	36528 75505 08/20	3980 Copperspring Blvd 08/20	\$ 20.61
Duke Energy	000116	40535 43127-08/20	6575 Moog Rd, Mailbox 08/20	\$ 25.79
Duke Energy	000106	92718 61547 08/20	000 SR 54 NPR Street Lights 08/20	\$ 806.94
Duke Energy	000104	97196 39576 08/20	0000 Little Rd Lite, Mitchell 54 W 08/20	\$ 1,242.84
Fieldstone Landscape Services	000107	5473	Landscape Maintenance 06/20	\$ 5,169.79
Fieldstone Landscape Services	000107	5866	Irrigation Repairs 06/20	\$ 116.25
Fieldstone Landscape Services	000107	5867	Irrigation Repairs 06/20	\$ 355.01
Fieldstone Landscape Services	000107	5887	Irrigation Repairs 06/20	\$ 900.00
Pasco County Utilities Services Branch	000114	092420	Activation Fee For 6258 Spider Lily Way 09/20	\$ 57.00
Pasco County Utilities Services Branch	000115	092420-2	Deposit Fee For 6258 Spider Lily Way 09/20	\$ 180.00
Pasco County Utilities Services Branch	000108	13902025	6484 Moog Road - Irrigation 08/20	\$ 1.31
Pasco County Utilities Services Branch	000117	13902026	3707 Copperspring Blvd - Irrigation 08/20	\$ 4.93
Rizzetta & Company, Inc.	000109	INV0000051732	District Management Fees 08/20	\$ 3,850.00

Copperspring Community Development District

Paid Operation and Maintenance Expenditures

September 1, 2020 Through September 30, 2020

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Rizzetta Technology Services	000110	INV0000006068	Website Hosting Services 08/20	\$ 100.00
Straley Robin Vericker	000111	18657	General Legal Services 07/20	\$ 2,054.29
Straley Robin Vericker	000111	18759	General Legal Services 07/20	\$ 1,404.50
Times Publishing Company	000112	00000101191 09/09/20	Legal Advertising Acct# 202058 09/20	\$ 150.40
US Bank	000113	5849189	Trustee Administration Fees S2019 08/20	<u>\$ 4,040.63</u>
Report Total				<u>\$ 20,930.29</u>

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Copperspring Community Development District

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

Operations and Maintenance Expenditures October 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from October 1, 2020 through October 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$56,244.78**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Copperspring Community Development District

Paid Operation and Maintenance Expenditures

October 1, 2020 Through October 31, 2020

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Duke Energy	000126	36528 75505 09/20	3980 Copperspring Blvd 09/20	\$ 21.50
Duke Energy	000126	40535 43127 09/20	6575 Moog Rd, Mailbox 09/20	\$ 24.40
Duke Energy	000126	92718 61547 09/20	000 SR 54 NPR Street Lights 09/20	\$ 806.94
F Peter Williams	000131	PW101320	Board of Supervisors Meeting 10/13/20	\$ 200.00
Fieldstone Landscape Services	000118	5728	Landscape Maintenance 07/20	\$ 7,385.42
Fieldstone Landscape Services	000122	6128	Landscape Maintenance 08/20	\$ 7,385.42
Fieldstone Landscape Services	000122	6616	Tree Removal 08/20	\$ 1,500.06
Fieldstone Landscape Services	000122	6657	Turf Install 08/20	\$ 1,500.00
Fieldstone Landscape Services	000122	6734	Irrigation Repairs 09/20	\$ 65.63
Pasco County Utilities Services Branch	000119	13773115	6557 Water Hemlock Way - Irrigation 07/20	\$ 14,466.89
Pasco County Utilities Services Branch	000123	13922087	6557 Water Hemlock Way - Irrigation 08/20	\$ 7,119.77
Pasco County Utilities Services Branch	000127	14033037	3950 River Otter Lane - Irrigation 09/20	\$ 247.99
Pasco County Utilities Services Branch	000128	14033039	6484 Moog Road - Irrigation 09/20	\$ 9.84

Copperspring Community Development District

Paid Operation and Maintenance Expenditures

October 1, 2020 Through October 31, 2020

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Pasco County Utilities Services Branch	000129	14033040	3707 Copperspring Blvd - Irrigation 09/20	\$ 2,338.76
Rizzetta & Company, Inc.	000120	INV0000052522	District Management Fees 09/20	\$ 3,850.00
Rizzetta & Company, Inc.	000124	INV0000053319	District Management Fees 10/20	\$ 3,941.66
Rizzetta & Company, Inc.	000124	INV0000053565	Assessment Roll Annual FY20/21	\$ 5,150.00
Rizzetta Technology Services	000121	INV0000006168	Website Hosting Services 09/20	\$ 100.00
Rizzetta Technology Services	000130	INV0000006371	Website Hosting Services 10/20	\$ 100.00
Straley Robin Vericker	000125	18924	General Legal Services 09/20	\$ 30.50
Report Total				<u>\$ 56,244.78</u>

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Copperspring Community Development District

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

Operations and Maintenance Expenditures November 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from November 1, 2020 through November 30, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$2,555.26**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Copperspring Community Development District

Paid Operation and Maintenance Expenditures

November 1, 2020 Through November 30, 2020

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Department of Economic Opportunity	000134	83653	Special District Fee FY20/21	\$ 175.00
Duke Energy	000135	36528 75505 10/20	3980 Copperspring Blvd 10/20	\$ 21.50
Duke Energy	000135	40535 43127 10/20	6575 Moog Rd, Mailbox 10/20	\$ 28.69
Duke Energy	000132	92718 61547 10/20	000 SR 54 NPR Street Lights 10/20	\$ 806.94
Egis Insurance Advisors LLC	000133	11378	Property Insurance -Renew Policy 10/01/20-10/01/21	\$ 1,102.92
Pasco County Utilities Services Branch	000136	14158123	3950 River Otter Lane - Irrigation 10/20	\$ 410.22
Pasco County Utilities Services Branch	000137	14158125	6484 Moog Road - Irrigation 10/20	\$ 9.99
Report Total				<u>\$ 2,555.26</u>