



Rizzetta & Company

# Lake Padgett Estates Independent Special District

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## Board of Supervisors' Meeting August 15, 2019

District Office:  
5844 Old Pasco Road, Suite 100  
Wesley Chapel, FL 33544  
813-994-1001

[www.lakepadgettisd.org](http://www.lakepadgettisd.org)

**LAKE PADGETT ESTATES  
INDEPENDENT SPECIAL DISTRICT**

Rizzetta & Company, Inc., 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544

<b>Board of Supervisors</b>	Steve Yarbrough Pam Carr Linda Hutchinson Keith Crockett David Hipps	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
<b>District Manager</b>	Matthew Huber	Rizzetta & Company, Inc.
<b>District Counsel</b>	Tim Hayes	Law offices of Timothy G, Hayes, P.A.
<b>District Engineer</b>	John Mueller	Sprinkle Consulting

**All cellular phones must be placed on mute while in the meeting room.**

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 994-1001. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

August 7, 2019

Board of Supervisors  
**Lake Padgett Estates  
Independent Special  
District**

**FINAL AGENDA**

Dear Board Members:

The regular meeting of the Board of Supervisors' of Lake Padgett Estates Independent Special District will be held on **Thursday, August 15, 2019 at 7:00 p.m.** at the Lake Padgett Estates Stables Meeting Room, located at 3614 Stable Ridge Lane, Land O' Lakes, FL 34639. The following is the final agenda for this meeting:

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC COMMENTS ON AGENDA ITEMS**
- 5. BUSINESS ADMINISTRATION**
  - A. Consideration of the Board of Supervisors Regular Meeting Minutes for July 18, 2019.....Tab 1
  - B. Consideration of the Operation and Maintenance Expenditures for June 2019.....Tab 2
- 6. BUSINESS ITEMS**
  - A. Discussion on the treatment of Lake Saxon
  - B. Discussion on the Duke Energy Easement
- 7. STAFF REPORTS**
  - A. District Engineer
  - B. District Counsel
  - C. District Manager
- 8. SUPERVISOR REQUESTS**
- 9. ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 994-1001.

Sincerely,

Matthew Huber  
District Manager

# Tab 1

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

The regular meeting of the Board of Supervisors of the Lake Padgett Estates Independent Special District was held on **Thursday, July 18, 2019 at 7:00 p.m.** at the Lake Padgett Estates Stables Meeting Room, located at 3614 Stable Ridge Lane, Land O' Lakes, Florida 34639.

Present and constituting a quorum:

Steve Yarbrough	<b>Board Supervisor, Chairman</b>
Pamela Carr	<b>Board Supervisor, Vice Chairman</b>
Linda Hutchinson	<b>Board Supervisor, Assistant Secretary</b>
Keith Crockett	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Matthew Huber	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Timothy Hayes	<b>District Counsel</b>
John Muller	<b>District Engineer, Sprinkle Consulting</b>
Jodie Maddaloni	<b>Representative, Stables</b>
Dale Hayes	<b>Representative, Duke Energy</b>
Thomas Kenny	<b>Representative, Cornerstone Energy</b>

Audience	<b>Present</b>
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<b>FIRST ORDER OF BUSINESS</b>	<b>Call to Order</b>
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Mr. Huber called the meeting to order.

<b>SECOND ORDER OF BUSINESS</b>	<b>Roll Call</b>
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Mr. Huber completed the roll call confirming a quorum for the meeting.

<b>THIRD ORDER OF BUSINESS</b>	<b>Pledge of Allegiance</b>
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Mr. Huber asked all those in attendance to stand and join him in reciting the Pledge of Allegiance.

48 **FOURTH ORDER OF BUSINESS** **Public Comments on Agenda items**

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50 Mr. Donaldson gave a presentation regarding the treatment of Lake Saxon.  
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52 **FIFTH ORDER OF BUSINESS** **Discussion of Duke Energy Easement**

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54 Mr. Kenny and Mr. Dale Hayes presented their intent.  
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56 **SIXTH ORDER OF BUSINESS** **Consideration of Aquatic Treatment of**  
57 **Lake Saxon proposals**

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59 Mr. Huber presented the Aquatic Treatment of Lake Saxon proposals to the Board  
60 of Supervisors.  
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On a Motion by Chairman Yarborough, seconded by Assistant Secretary Hutchinson, with all in favor, the Board approved having staff supply the proposal, getting consent from homeowners, sending a mailed notice, correspondence from FWC that Lake Saxon is a private Lake and having Mr. Hayes draft a letter and volunteers hand deliver the letters and authorize staff to purchase equipment to treat Lake Saxon, for Lake Padgett Estates Independent Special District.

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63 **SEVENTH ORDER OF BUSINESS** **Consideration of USA Water Ski**  
64 **Association Sanctioned/ Insured**  
65 **Skier Development Clinics**  
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67 Mr. Huber reported to the Board that Larry Dunleavy had contacted him and the  
68 Chairman in regards to a request to hold a Ski Clinic for the community. Mr. Huber asked  
69 Mr. Dunleavy to present his event titled "USA Water Ski Association Sanctioned/ Insured  
70 Skier Development Clinics" to the Board of Supervisors. Discussion ensued with the Board  
71 and District Counsel having questions for Mr. Dunleavy and his proposed event.  
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On a Motion by Chairman Yarborough, seconded by Assistant Secretary Crockett, with all in favor, the Board approved the USA Water Ski Association Sanctioned/Insured Skier Development Clinics subject to Staff's review of insurance, District Counsel's review of the Indemnification and Hold Harmless agreements, for Lake Padgett Estates Independent Special District.

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74 **EIGHTH ORDER OF BUSINESS** **Consideration of ADA Website**  
75 **Remediation proposals**  
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77 Mr. Huber presented the ADA Website Remediation proposals to the Board of  
78 Supervisors.  
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On a Motion by Chairman Yarborough, seconded by Assistant Secretary Crockett, with all in favor, the Board approved the proposal of Campus Suites for the ADA Website Remediation, for Lake Padgett Estates Independent Special District.

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**NINTH ORDER OF BUSINESS**

**Consideration of Rizzetta Technology Services**

Mr. Huber presented the Rizzetta Technology Services proposal to the Board of Supervisors.

On a Motion by Chairman Yarborough, seconded by Vice Chairman Carr, with all in favor, the Board approved Rizzetta Technology Services, for Lake Padgett Estates Independent Special District.

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**TENTH ORDER OF BUSINESS**

**Public Hearing on Fiscal Year 2019/2020 budget**

Mr. Huber asked the Board for a Motion to Open the Public Hearing on Fiscal Year 2019/2020 budget.

On a Motion by Vice Chairman Carr, seconded by Chairman Yarborough, with all in favor, the Board Opened the Public Hearing on Fiscal Year 2019/2020 budget, for Lake Padgett Estates Independent Special District.

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Mr. Huber asked the Board for a Motion to Close the Public Hearing on Fiscal Year 2019/2020 budget.

On a Motion by Chairman Yarborough, seconded by Vice Chairman Carr, with all in favor, the Board Closed the Public Hearing on Fiscal Year 2019/2020 budget, for Lake Padgett Estates Independent Special District.

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**ELEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-03, Approval of Fiscal Year 2019/2020 budget**

Mr. Huber presented Resolution 2019-03, Approval of Fiscal Year 2019/2020 budget to the Board of Supervisors. The Board of Supervisors discussed and agreed that the assessments would be for 1,042 lots instead of the 1,045 as presented in the proposed budget.

On a Motion by Vice Chairman Carr, seconded by Chairman Yarborough, with all in favor, the Board approved Resolution 2019-03, Approval of Fiscal Year 2019/2020 budget, for Lake Padgett Estates Independent Special District.

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**TWELFTH ORDER OF BUSINESS**

**Public Hearing on Assessment  
Resolution**

Mr. Huber asked the Board for a Motion to Open the Public Hearing on Assessment Resolution.

On a Motion by Vice Chairman Carr, seconded by Assistant Secretary Hutchinson, with all in favor, the Board Opened the Public Hearing on Assessment Resolution, for Lake Padgett Estates Independent Special District.

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Mr. Huber asked the Board for a Motion to Close the Public Hearing on the Assessment Resolution.

On a Motion by Vice Chairman Carr, seconded by Chairman Yarborough, with all in favor, the Board Closed the Public Hearing on Assessment Resolution, for Lake Padgett Estates Independent Special District.

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**THIRTEENTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-04,  
Assessment Resolution**

Mr. Huber presented Resolution 2019-04, Assessment Resolution to the Board of Supervisors.

On a Motion by Chairman Yarborough, seconded by Vice Chairman Carr, with all in favor, the Board approved Resolution 2019-04, Assessment Resolution, for Lake Padgett Estates Independent Special District.

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**FOURTEENTH ORDER OF BUSINESS                      Staff Reports**

**A.     District Engineer**

The Board reviewed the additional electrical proposals.

On a Motion by Assistant Secretary Crockett, seconded by Assistant Secretary Hutchinson, with all in favor, the Board approved the additional electrical proposals in the amount of \$10,000.00, for Lake Padgett Estates Independent Special District.

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**B.     District Counsel**

Mr. Hayes provided the Board with the Russell Adams' Agreement regarding the easement.

On a Motion by Chairman Yarborough, seconded by Assistant Secretary Crockett, with all in favor, the Board approved the Agreement with Russell Adams, for Lake Padgett Estates Independent Special District.

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Mr. Hayes updated the Board on the tree in ISD canal behind 22305 South Shore Dr. Mr. Hayes reported that the ISD has never received any official notice from an Agency requiring the removal of this tree.

**C.     District Manager**

Mr. Huber informed the Board that the next scheduled meeting is August 15, 2019, at 7:00 p.m.

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**FIFTEENTH ORDER OF BUSINESS                      Consideration of the Board of  
Supervisors Regular Meeting Minutes  
for June 20, 2019**

Mr. Huber presented the Regular Meeting Minutes for June 20, 2019 to the Board of Supervisors.

On a Motion by Vice Chairman Carr, seconded by Chairman Yarborough, with all in favor, the Board approved the Regular Meeting Minutes for June 20, 2019, for Lake Padgett Estates Independent Special District.

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**SIXTEENTH ORDER OF BUSINESS**

**Consideration of Operation and  
Maintenance Expenditures for May  
2019**

Mr. Huber presented the Operation and Maintenance for May 2019 to the Board of Supervisors.

On a Motion by Assistant Secretary Crockett, seconded by Vice Chairman Carr, with all in favor, the Board approved the Operation and Maintenance for May 2019 in the amount of \$35,177.41, for Lake Padgett Estates Independent Special District.

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**SEVENTEENTH ORDER OF BUSINESS**

**Adjournment**

Mr. Huber asked for a motion from the Board to adjourn the meeting.

On a Motion by Chairman Yarborough, seconded by Assistant Secretary Crockett, with all in favor, the Board of Supervisors adjourned the meeting at 10:08 p.m. for the Lake Padgett Estates Independent Special District.

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\_\_\_\_\_  
Assistant Secretary

\_\_\_\_\_  
Chairman/Vice Chairman

## **Tab 2**

# Lake Padgett Estates ISD

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DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

## Operations and Maintenance Expenditures June 2019 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from June 1, 2019 through June 30, 2019. This does not include expenditures previously approved by the Board.

The total items being presented: **\$35,112.32**

Approval of Expenditures:

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\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

## Lake Padgett Estates ISD

### Paid Operation & Maintenance Expenditures

June 1, 2019 Through June 30, 2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Transaction Description</u>	<u>Check Amount</u>
ADP Payroll	CD582	CD582	PR FEES PPE 05/26/19 PD 06/07/19	\$ 99.17
ADP Payroll	CD583	CD583	PR PPE 06/09/19 PPD 06/14/19	\$ 3,460.97
ADP Payroll	CD584	CD584	PR FEES PPE 06/09/19 PD 06/21/19	\$ 99.17
ADP Payroll	CD586	CD586	PR PPE 06/23/19 PPD 06/28/19	\$ 3,468.01
Duke Energy	003794	88667 82496 04/19	Summary Bill 05/19	\$ 203.52
Duke Energy	003809	16646 02305 05/19	3661 Parkway Blvd Rec 1225 05/19	\$ 136.02
Duke Energy	003809	27134 46365 05/19	3125 Lake Padgett Dr 05/19	\$ 81.04
Duke Energy	003809	75350 26055 05/19	3614 Stable Ridge Ln 05/19	\$ 16.26
Duke Energy	003809	76611 91383 05/19	91383 Summary Bill 05/19	\$ 269.36
Florida Blue	003802	73981994	Health Insurance 06/15/19- 07/15/19	\$ 1,746.44
Florida Department of Revenue	003803	39-8015577725-1 05/19	Sales & Use Tax 05/19	\$ 22.24
Frontier Communications of Florida	003804	813-929-8166- 022019-5 06/19	813-929-8166- 022019-5 06/19	\$ 60.98
Frontier Communications of Florida	003804	813-996-1319- 092607-5 06/19	813-996-1319- 092607-5 06/19	\$ 191.83
Frontier Communications of Florida	003810	813-996-1412- 092607-5 06/19	813-996-1412- 092607-5 06/19	\$ 60.85
Frontier Communications of Florida	003810	813-996-4315- 080214-5 06/19	813-996-4315- 080214-5 06/19	\$ 50.63

## Lake Padgett Estates ISD

### Paid Operation & Maintenance Expenditures

June 1, 2019 Through June 30, 2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Transaction Description</u>	<u>Check Amount</u>
Frontier Communications of Florida	003817	813-995-0987- 061016-5 06/19	813-995-0987- 061016-5 06/19	\$ 58.00
Frontier Communications of Florida	003817	813-996-6572- 060210-5 06/19	813-996-6572- 060210-5 06/19	\$ 60.85
Grau & Associates	003795	17889	Audit Services FY 17/18	\$ 1,500.00
Grau & Associates	003795	18120	Audit FYE 09/30/18	\$ 500.00
Grau & Associates	003811	18305	Audit FYE 09/30/18	\$ 1,300.00
Gulf Coast Tractor & Equipment	003805	IL40008	Supplies 05/19	\$ 499.67
Gulf Coast Tractor & Equipment	003812	IL40097	Supplies 06/19	\$ 30.44
Jimmy's Sanitary Service Inc	003806	29298	Portable Toilets 05/19	\$ 85.00
Joes Elite Services	003796	052819	Stables Driveway Repair 05/19	\$ 2,200.00
Keith Crockett	003816	KC062019	Board of Supervisor Meeting 06/20/19	\$ 50.00
Lake Padgett ISD	CD585	CD585	Debit Card Replenishment 06/19	\$ 2,007.41
Landis, Evans and Partners, Inc	003819	1537-17-29	Engineering Services 05/19	\$ 2,715.25
Linda Hutchinson	003818	LH062019	Board of Supervisor Meeting 06/20/19	\$ 50.00
Lowe's	003813	99009294903 05/19	Misc Supplies 05/19	\$ 1,333.02
Pam Carr	003815	PC062019	Board of Supervisor Meeting 06/20/19	\$ 50.00
Pasco County Utilities	003797	11987095	#01104977 Civic Center Pkwy 05/19	\$ 35.69

# Lake Padgett Estates ISD

## Paid Operation & Maintenance Expenditures

June 1, 2019 Through June 30, 2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Transaction Description</u>	<u>Check Amount</u>
Pasco Testing Lab and Sales, Inc.	003807	14615	Monthly Service 05/19	\$ 85.00
Republic Services #762	003798	0762-002357161	Waste Management Services 06/19	\$ 345.00
Rizzetta & Company	003799	INV0000041040	District Management Fees 06/19	\$ 4,167.00
Rizzetta Technology Services	003800	INV0000004429	E-Mail & Website Hosting Services 06/19	\$ 190.00
Southern Automated Access Services, LLC	003808	6118	Gate Repairs 04/19	\$ 378.50
Southern Automated Access Services, LLC	003808	6304	Gate Repairs 05/19	\$ 85.00
Southern Automated Access Services, LLC	003814	6320	Gate Repairs 06/19	\$ 170.00
Stealth Security Consultants LLC	003801	1004RC	Weekly Security Officer - Week of 5/27/19	\$ 1,440.00
Stealth Security Consultants LLC	003801	1006RC	Monthly Security Officer 06/19	\$ 5,760.00
Steven Allen Yarbrough	003820	SY062019	Board of Supervisor Meeting 06/20/19	\$ 50.00
<b>Report Total</b>				<b><u>\$ 35,112.32</u></b>