



Rizzetta & Company

Lake Padgett Estates Independent Special District

Board of Supervisors' Meeting April 18, 2019

District Office:
5844 Old Pasco Road, Suite 100
Wesley Chapel, FL 33544
813-994-1001

www.lakepadgettisd.org

**LAKE PADGETT ESTATES
INDEPENDENT SPECIAL DISTRICT**

Rizzetta & Company, Inc., 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544

Board of Supervisors	Steve Yarbrough Pam Carr Linda Hutchinson Keith Crockett David Hipps	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Matthew Huber	Rizzetta & Company, Inc.
District Counsel	Tim Hayes	Law offices of Timothy G, Hayes, P.A.
District Engineer	John Mueller	Sprinkle Consulting

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 994-1001. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT
DISTRICT OFFICE – 5844 OLD PASCO ROAD - SUITE 100 – WESLEY CHAPEL, FLORIDA 33544
WWW.LAKEPADGETTISD.ORG

April 8, 2019

Board of Supervisors
**Lake Padgett Estates
Independent Special
District**

FINAL AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors' of Lake Padgett Estates Independent Special District will be held on **Thursday, April 18, 2019 at 7:00 p.m.** at the Lake Padgett Estates Stables Meeting Room, located at 3614 Stable Ridge Lane, Land O' Lakes, FL 34639. The following is the final agenda for this meeting:

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC COMMENTS ON AGENDA ITEMS**
- 5. BUSINESS ADMINISTRATION**
 - A. Consideration of the Board of Supervisors Regular Meeting Minutes for February 21, 2019.....Tab 1
 - B. Consideration of the Board of Supervisors Continued Meeting Minutes for March 14, 2019.....Tab 2
 - C. Consideration of the Board of Supervisors Regular Meeting Minutes for March 21, 2019.....Tab 3
 - D. Consideration of Operation and Maintenance Expenditures for March 2019.....Tab 4
- 6. BUSINESS ITEMS**
 - A. Security Proposal.....Tab 5
 - B. Discussion of FY19-20 Budget items
- 7. STAFF REPORTS**
 - A. District Engineer
 - B. District Counsel
 - C. District Manager
- 8. SUPERVISOR REQUESTS**
- 9. ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 994-1001.

Sincerely,

Matthew Huber
District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

The regular meeting of the Board of Supervisors of the Lake Padgett Estates Independent Special District was held on **Thursday, February 21, 2019 at 7:02 p.m.** at the Lake Padgett Estates Stables Meeting Room, located at 3614 Stable Ridge Lane, Land O' Lakes, Florida 34639.

Present and constituting a quorum:

Steve Yarbrough	Board Supervisor, Chairman
Pamela Carr	Board Supervisor, Vice Chairman
David Hipps	Board Supervisor, Assistant Secretary
Linda Hutchinson	Board Supervisor, Assistant Secretary

Also present were:

Matthew Huber	District Manager, Rizzetta & Company, Inc.
Timothy Hayes	District Counsel
John Mueller	District Engineer, Sprinkle Consulting
Audience	Present

FIRST ORDER OF BUSINESS **Call to Order**

Mr. Huber called the meeting to order.

SECOND ORDER OF BUSINESS **Roll Call**

Mr. Huber completed the roll call confirming a quorum for the meeting.

THIRD ORDER OF BUSINESS **Pledge of Allegiance**

Mr. Huber asked all those in attendance to stand and join him in reciting the Pledge of Allegiance.

FOURTH ORDER OF BUSINESS **Administer Oath of Office to newly Elected Supervisors**

Mr. Huber administered the Oath of Office to Linda Hutchinson. Mr. Huber asked Ms. Hutchinson if she would like to be paid for attending the ISD meetings. Ms. Hutchinson would like to be paid for attending the ISD meetings.

48 **FIFTH ORDER OF BUSINESS** **Public comments on Agenda Items**
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50 A resident questioned what a pickleball court is.
51

52 A resident requested to change address back to 22140 Coldstream Rd.
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On a Motion by Supervisor Hipps, seconded by Chairman Yarbrough, with all in favor, the Board authorized the change in the address to 22140 Coldstream Rd., for Lake Padgett Estates Independent Special District.

54 A resident requested relief from the ISD assessments since his home was gone
55 Due to the sinkhole.
56
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On a Motion by Supervisor Hutchinson, seconded by Chairman CDD, with all in favor, the Board authorized relief from assessments for 3153 Canal Place, for Lake Padgett Estates Independent Special District.

58 Residents were questioning what will happen if a house is sold and stating that the
59 taxes will only go up approximately \$4.50 per home.
60
61

62 **SIXTH ORDER OF BUSINESS** **Consideration of the Minutes of the**
63 **Board of Supervisors' Meeting held on**
64 **January 17, 2019**
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66 Mr. Huber presented the Minutes of the Board of Supervisors' Meeting held on
67 January 17, 2019 to the Board of Supervisors.
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On a Motion by Chairman Yarbrough, seconded by Vice Chairman Carr, with all in favor, the Board approved the amended Minutes of the Board of Supervisors' Meeting held on January 17, 2019 for Lake Padgett Estates Independent Special District.

69 **SEVENTH ORDER OF BUSINESS** **Consideration of Operation and**
70 **Maintenance Expenditures for**
71 **December 2018 and January 2019**
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74 Mr. Huber presented the Operation and Maintenance Expenditures for December
75 2018 and January 2019 to the Board of Supervisors.
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On a Motion by Vice Chairman Carr, seconded by Assistant Secretary Hipps, with all in favor, the Board approved the Operation and Maintenance Expenditures for December 2018 in the amount of \$19,572.62 and January 2019 in the amount of \$36,454.18, for Lake Padgett Estates Independent Special District.

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81 **EIGHTH ORDER OF BUSINESS** **Update on GoFundMe account status**
82 **& transfer of funds to the ISD**
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84 Assistant Secretary Hipps is going to investigate further and stated the funds will
85 go back to those who donated.
86

87 **NINTH ORDER OF BUSINESS** **Discussion of organized community**
88 **events held in the ISD parks**
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90 The Board discussed the organized community events. If there are 50 or more
91 people in attendance, Chairman Yarborough will communicate the event with the District
92 Manager. Vice Chairman Carr will inform the fire department and inquire regarding the
93 county code and amount of people in attendance.
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95 **TENTH ORDER OF BUSINESS** **Consideration of Pickle Ball Court**
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97 The Board discussed repainting the pickleball court.
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On a Motion by Vice Chairman Carr, seconded by Assistant Secretary Hipps, with all in favor, the Board approved the painting of the pickle ball court, for Lake Padgett Estates Independent Special District.

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100 **ELEVENTH ORDER OF BUSINESS** **Discussion regarding ISD goals &**
101 **Future planning**
102

103 Vice Chairman Carr requesting better fencing at the parks. The Board reviewed
104 and agreed on the ranking of the items previously discussed.
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106 **TWELFTH ORDER OF BUSINESS** **Consideration of Tree Work Proposal**
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108 The Board decided to table this until the continued meeting.
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110 **THIRTEENTH ORDER OF BUSINESS** **Consideration of Contract for**
111 **Professional District Services**
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113 Mr. Huber presented the Contract for District Services to the Board of Supervisors.
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On a Motion by Chairman Yarborough, seconded by Assistant Secretary Hipps, with all in favor, the Board approved the Contract for Professional District Services, for Lake Padgett Estates Independent Special District.

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116 **THIRTEENTH ORDER OF BUSINESS** **Staff Reports**
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119 **A. District Counsel**
120 No report given.
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B. District Engineer

Mr. Muller review the compiled listing of the proposed projects and ranked them according to the Board's discussions.

C. District Manager

Mr. Huber informed the Board that the next scheduled meeting is March 14, 2019, at 7:00 p.m.

**FOURTEENTH ORDER OF BUSINESS Supervisor Requests/Audience
Comments**

Chairman Yarborough would like to discuss Staff holiday at the next meeting.

Vice Chairman Carr informed the Board that the emergency siren on gates is not working.

Assistant Secretary Hutchinson mentioned drainage off of Bell Lake Rd. has been fixed and no longer floods.

FIFTEENTH ORDER OF BUSINESS Continuance

Mr. Huber asked for a motion from the Board to continue the meeting.

On a Motion by Assistant Secretary Hips, seconded by Chairman Yarbrough, with all in favor, the Board of Supervisors continued the meeting for March 14, 2019, at 6:00 p.m. for the Lake Padgett Estates Independent Special District.

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Assistant Secretary

Chairman/Vice Chairman

Tab 2

48 **FIFTH ORDER OF BUSINESS** **Adjournment**

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50 Mr. Huber asked for a motion from the Board to continue the meeting.

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On a Motion by Assistant Secretary Hutchinson seconded by Chairman Yarbrough, with all in favor, the Board of Supervisors adjourned the meeting at 7:58 p.m., for the Lake Padgett Estates Independent Special District.

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Assistant Secretary

Chairman/Vice Chairman

Tab 3

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

The regular meeting of the Board of Supervisors of the Lake Padgett Estates Independent Special District was held on **Thursday, March 21, 2019 at 7:00 p.m.** at the Lake Padgett Estates Stables Meeting Room, located at 3614 Stable Ridge Lane, Land O' Lakes, Florida 34639.

Present and constituting a quorum:

Steve Yarbrough	Board Supervisor, Chairman
Pamela Carr	Board Supervisor, Vice Chairman
David Hipps	Board Supervisor, Assistant Secretary
Linda Hutchinson	Board Supervisor, Assistant Secretary
Keith Crockett	Board Supervisor, Assistant Secretary

Also present were:

Matthew Huber	District Manager, Rizzetta & Company, Inc.
Timothy Hayes	District Counsel
John Mueller	District Engineer, Sprinkle Consulting
Audience	Present

FIRST ORDER OF BUSINESS

Call to Order

Mr. Huber called the meeting to order.

SECOND ORDER OF BUSINESS

Roll Call

Mr. Huber completed the roll call confirming a quorum for the meeting.

THIRD ORDER OF BUSINESS

Pledge of Allegiance

Mr. Huber asked all those in attendance to stand and join him in reciting the Pledge of Allegiance.

48 **FOURTH ORDER OF BUSINESS**

**Consideration of Operation and
Maintenance Expenditures for
February 2019**

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Mr. Huber presented the Operation and Maintenance Expenditures for February 2019 to the Board of Supervisors.

On a Motion by Vice Chairman Carr, seconded by Chairman Yarbrough, with all in favor, the Board approved the Operation and Maintenance Expenditures for February 2019 in the amount of \$25,037.58, for Lake Padgett Estates Independent Special District.

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56 **FIFTH ORDER OF BUSINESS**

**Vice Chairman Carr's Park Inspection
Report**

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Vice Chairman updated the board on her Park Inspection.

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61 **SIXTH ORDER OF BUSINESS**

**Discussion of Security and Scope of
work**

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The Board discussed the security and scope of work for Lake Padgett and Laird Park.

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67 **SEVENTH ORDER OF BUSINESS**

**Discussion of project ranking and
approval of Board**

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The Board discussed the project ranking.

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On a Motion by Vice Chairman Carr, seconded by Chairman Yarborough, with all in favor, the Board approved the project ranking, for Lake Padgett Estates Independent Special District.

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73 **EIGHTH ORDER OF BUSINESS**

Staff Reports

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A. District Engineer

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The Board reviewed Stellar Electric's proposal.

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On a Motion by Assistant Secretary Hipps, seconded by Chairman Yarborough, with all in favor, the Board approved Stella Electric's proposal in the amount of \$89,973.53, for Lake Padgett Estates Independent Special District.

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B. District Engineer

The Board discussed the boats and docks in the lake.

On a Motion by Vice Chairman Carr, seconded by Chairman Yarborough, with all in favor, the Board authorized Mr. Hayes to send a letter to the homeowners regarding their boats and docks in the lake, for Lake Padgett Estates Independent Special District.

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C. District Manager

Mr. Huber informed the Board that the next scheduled meeting is March 21, 2019, at 7:00 p.m.

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NINTH ORDER OF BUSINESS

**Supervisor Requests/Audience
Comments**

Vice Chairman Carr discussed the tree priority and remove #9 roach park and proceed with #3 and #5 from the list for the trees.

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On a Motion by Vice Chairman Carr, seconded by Chairman Yarborough, with all in favor, the Board approved removing #9 roach park and proceeding with #3 and #5 from the tree list, for Lake Padgett Estates Independent Special District.

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Mr. Hipps discussed lake treatment and will talk to Brittney regarding more fish if possible.

On a Motion by Chairman Yarborough, seconded by Assistant Secretary Hipps, with three in favor and Vice Chairman Carr and Assistant Secretary Hutchinson, the Board approved the Civics Club to use the stables meeting room during rain, for Lake Padgett Estates Independent Special District.

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TENTH ORDER OF BUSINESS

Adjournment

Mr. Huber asked for a motion from the Board to adjourn the meeting.

On a Motion by Assistant Secretary Hipps, seconded by Assistant Secretary Hutchinson, with all in favor, the Board of Supervisors adjourned the meeting at 8:48 p.m. for the Lake Padgett Estates Independent Special District.

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Assistant Secretary

Chairman/Vice Chairman

Tab 4

Lake Padgett Estates ISD

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

Operations and Maintenance Expenditures March 2019 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from March 1, 2019 through March 31, 2019. This does not include expenditures previously approved by the Board.

The total items being presented **\$24,465.98**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Lake Padgett Estates ISD

Paid Operation & Maintenance Expenditures

March 1, 2019 Through March 31, 2019

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Number</u>	<u>Transaction Description</u>	<u>Check Amount</u>
ADP Payroll	CD560	CD560	PR FEES PPE 02/17/19 PD 03/01/19	\$ 99.17
ADP Payroll	CD562	CD562	PR PPE 03/03/19 PPD 03/08/19	\$ 3,438.73
ADP Payroll	CD563	CD563	PR FEES PPE 03/03/19 PD 03/15/19	\$ 99.17
ADP Payroll	CD564	CD564	PR PPE 03/17/19 PPD 03/22/19	\$ 3,432.22
ADP Payroll	CD565	CD565	PR FEES PPE 03/17/19 PD 03/29/19	\$ 99.17
David E. Hipps, Jr.	003723	DH022119	Board of Supervisor Meeting 02/21/19	\$ 50.00
Duke Energy	003711	88667 82496 01/19	Summary Bill 01/19	\$ 203.71
Duke Energy	003719	16646 02305 02/19	3661 Parkway Blvd Rec 1225 02/19	\$ 137.51
Duke Energy	003719	27134 46365 02/19	3125 Lake Padgett Dr 02/19	\$ 46.38
Duke Energy	003719	75350 26055 02/19	3614 Stable Ridge Ln 02/19	\$ 16.50
Duke Energy	003731	76611 91383 02/19	91383 Summary Bill 02/19	\$ 196.78
Florida Blue	003720	73846695	Health Insurance 03/15/19- 04/15/19	\$ 1,746.44
Florida Department of Revenue	003721	39-8015577725- 1 02/19	Sales & Use Tax 02/19	\$ 17.66
Frontier Communications of Frontier	003712	813-929-8166- 022019-5 03/19	813-929-8166- 022019-5 03/19	\$ 78.98
Frontier Communications of Frontier	003722	813-996-1319- 092607-5 03/19	813-996-1319- 092607-5 03/19	\$ 189.95
Frontier Communications of Frontier	003732	813-996-1412- 092607-5 03/19	813-996-1412- 092607-5 03/19	\$ 60.97
Frontier Communications of Frontier	003732	813-996-4315- 080214-5 03/19	813-996-4315- 080214-5 03/19	\$ 50.75
Frontier Communications of Frontier	003732	813-996-6572- 060210-5 03/19	813-996-6572- 060210-5 03/19	\$ 60.97
Frontier Communications of Frontier	003734	813-235-6915- 021616-5 03/19	813 235 6915- 021616-5 03/19	\$ 50.75
Frontier Communications of Frontier	003734	813-995-0987- 061016-5 03/19	813-995-0987- 061016-5 03/19	\$ 58.60

Lake Padgett Estates ISD

Paid Operation & Maintenance Expenditures

March 1, 2019 Through March 31, 2019

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Number</u>	<u>Transaction Description</u>	<u>Check Amount</u>
Frontier	003734	813-996-4606-	813-996-4606- 092607-5	\$ 65.77
Communications of		092607-5 04/19	04/19	
Jimmy's Sanitary	003725	28906	Portable Toilets 02/19	\$ 85.00
Service Inc				
Lake Padgett ISD	CD561	CD561	Debit Card Replenishment	\$ 713.29
			03/19	
Landis, Evans and	003733	1537-17-26	Engineering Services 02/19	\$ 3,240.00
Partners, Inc				
Linda Hutchinson	003724	LH022119	Board of Supervisor	\$ 50.00
			Meeting 02/21/19	
Lowe's	003726	99009294903	Misc Supplies 02/19	\$ 1,591.32
		02/19		
Pam Carr	003718	PC022119	Board of Supervisor	\$ 50.00
			Meeting 02/21/19	
Pasco County	003714	11603411	#01104977 Civic Center	\$ 35.69
Utilities			Pkwy 02/19	
Pasco Testing Lab	003727	14273	Monthly Service 02/19	\$ 85.00
and Sales, Inc.				
Republic Services	003715	0762-	Waste Management	\$ 345.00
#762		002236125	Services 03/19	
Rizzetta & Company	003716	INV0000039138	District Management Fees	\$ 4,167.00
			03/19	
Rizzetta Technology	003717	INV0000004172	E-Mail/Website Services	\$ 190.00
Services			03/19	
Southern Automated	003728	5884	Gate Repair - Laird Park	\$ 85.00
Access Services,			03/19	
Southern Automated	003728	5892	Gate Repair - LP Shed	\$ 85.00
Access Services,			03/19	
Steven Allen	003730	SY022119	Board of Supervisor	\$ 50.00
Yarbrough			Meeting 02/21/19	
Times Publishing	003729	748619	Legal Advertising Acct	\$ 326.00
Company		02/24/19	#125118 02/19	
Timothy G. Hayes &	003713	22	Legal Services 01/19	\$ 1,575.00
Associates				
Timothy G. Hayes &	003735	24	Legal Services 02/19	\$ 1,592.50
Associates				

Report Total

\$ 24,465.98

Tab 5



STEALTH SECURITY CONSULTANTS SALES PROPOSAL

OVERVIEW

SSC is a family owned business that is the front-runner in today's security environment. Owner Captain Dillard and our qualified team maintains a commitment to provide the highest level of professionalism, integrity, and dedication. This commitment has kept us the leader in the security industry providing superior security services to many nationally recognized clients along with our valued local clients.

At SCC, we believe effective communication and visual deterrence are the keys to success in the security industry. Our employees and officers are extensively trained in protection skills and in customer service. We understand our team is often one of the first representations of your facility or property, which is why we demand a high standard of customer service and professionalism. Officers will be uniformed, visible, and prepared to professionally interact with the general public and your residents. This core policy gives each person who comes into contact with our officers a sense of safety and security allowing our officers to gain valuable and pertinent information about their situational awareness and gain the trust of those who depend on them.

Hiring SSC will provide you the peace of mind of having trained professional staff for safety and security of your residents and property. SSC delivers security solutions for every need. From commercial security to executive protection, our team of professionals is dedicated to providing the superior security you need. Comprised of both armed and unarmed uniformed security officers, our team is highly trained and able to meet the needs of any situation. SSC has the experience, knowledge, and resources to ensure that each client receives an exceptional security program.

OUR PROPOSAL

As a part of the continuous working relationship with Rizzetta & Company, SSC proposes to offer three dedicated unarmed patrol officers, Thursday through Sunday, 10am to 8pm, at a rate of \$18.00 per hour, per officer, for at total of \$2160.00 a week.

For an enhanced level of security, SSC always recommends armed officers to ensure the highest level of protection for residents and property. SSC alternately proposes to offer three dedicated armed patrol officers, Thursday through Sunday, 10am to 8pm, at a rate of \$25.00 per hour, per officer, for at total of \$3000.00 a week.

CONCLUSION

Security is becoming less of a luxury and more of a necessity as time progresses. We are an open and transparent company eager to create a new relationship with you. Thank you again for the opportunity to serve your community and it is truly a pleasure to begin a working relationship with your company. If you have any questions please feel free to contact me at: stealthconsultantsllc@gmail.com

Captain M.Dillard
Owner/ CEO
Stealth Security Consultants LLC.
P.O.BOX 2140
St. Leo, FL 33574
(813) 530-5228
StealthConsultantsLLC@gmail.com

