



Rizzetta & Company

New River Community Development District

**Board of Supervisors'
Meeting
November 16, 2020**

**District Office:
5844 Old Pasco Road, Suite 100
Pasco, Florida 33544 813.994.1001**

www.newrivercdd.com

**NEW RIVER CDD
COMMUNITY DEVELOPMENT DISTRICT**

Rizzetta & Company, Inc., 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544

Board of Supervisors	Ross Halle Marybel Defillo Stephanie Lerret Erik Domenech Marielle Fernandez	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Jennifer Goldyn	Rizzetta & Company, Inc.
District Counsel	Vivek Babbar	Straley Robin & Vericker
District Engineer	Tonja Stewart	Stantec Consulting

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 994-1001. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

November 9, 2020

Board of Supervisors
New River
Community Development District

FINAL AGENDA

Dear Board Members,

The New River Community Development District special meeting of the Board of Supervisors will be held on **Monday, November 16, 2020 at 10:30 a.m.** at the Avalon Park West Amenity Center, located at 5060 River Glen Blvd. Wesley Chapel, FL 33545. The following is the final agenda for the meeting.

- 1. CALL TO ORDER/ROLL CALL**
- 2. PUBLIC COMMENTS**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of the Board of Supervisors' Meeting held on August 17, 2020..... Tab 1
 - B. Consideration of the Operation and Maintenance for August 2020 and September 2020 Tab 2
- 4. BUSINESS ITEMS**
 - A. Discussion regarding landscape dispute
 - B. Ratification of ACPLM proposal Tab 3
- 5. STAFF REPORTS**
 - A.** District Counsel
 - B.** District Engineer
 - C.** District Manager
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact us at (813) 533-2950.

Sincerely,
Jennifer Goldyn
Jennifer Goldyn
District Manager

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

NEW RIVER COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the New River Community Development District was held on **Monday, August 17, 2020 at 6:00 p.m.** was conducted by means of communications media technology pursuant to Executive Orders 20-52, 20-69, 20-112, 20-123, 20-150, 20-179 and 20-193 issued by Governor DeSantis on March 9, 2020, March 20, 2020, April 29, 2020, May 14, 2020, June 23, 2020, July 29, 2020 and August 7, 2020, respectively, and pursuant to Section 120.54(5)(b)2., Florida Statutes.

Present and constituting a quorum:

Ross Halle	Board Supervisor, Chairman
Marybel Defillo	Board Supervisor, Vice Chair
Stephanie Lerret	Board Supervisor, Assistant Secretary
Erik Domenech	Board Supervisor, Assistant Secretary
Marielle Fernandez	Board Supervisor, Assistant Secretary

Also Present were:

Matthew Huber	District Manager, Rizzetta & Company, Inc.
Vivek Babbar	District Counsel, Straley, Robin, Vericker
Tonja Stewart	District Engineer, Stantec

Audience

FIRST ORDER OF BUSINESS

Call to Order

Mr. Huber called the regular meeting of New River Community Development District to order.

SECOND ORDER OF BUSINESS

Audience Comments

The audience had the following comments: there needs to be more mowing around the ponds at Suncatcher Dr. and weeds in the bed, a member from another community stated they were unhappy with District Management and mulching that is missing due to dirt bikes coming across the bridge.

THIRD ORDER OF BUSINESS

**Consideration of Minutes of the Board
of Supervisors' Meeting held on May
18, 2020**

Mr. Huber presented Minutes of the Board of Supervisors' Meeting held on May 18, 2020 to the Board.

On a Motion by Mr. Halle, seconded by Ms. Lerret, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors' Meeting held on May 8, 2020, Avalon Park West Community Development District.

FOURTH ORDER OF BUSINESS

**Consideration of the Minutes of the
Board of Supervisors' Meeting held
on June 12, 2020**

Mr. Huber presented the Minutes of the Board of Supervisors' Meeting held on June 12, 2020 to the Board.

On a Motion by Mr. Domenech, seconded by Mr. Halle, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors' Meeting held on June 12, 2020 Avalon Park West Community Development District.

FIFTH ORDER OF BUSINESS

**Consideration of Operation and
Maintenance for May, June, and July
2020**

Mr. Huber presented the Operation and Maintenance for May, June, and July 2020 to the Board.

On a Motion by Ms. Lerret, seconded by Mr. Halle, with all in favor, the Board of Supervisors approved the Operation and Maintenance for May in the amount of \$28,918.24, June in the amount of \$35,055.10 and July 2020 in the amount of \$42,347.12, Avalon Park West Community Development District.

SIXTH ORDER OF BUSINESS

**Ratification of Final Audit Report for
FY 18-19**

Mr. Huber presented the Final Audit Report for FY 18-19 to the Board of Supervisors.

On a Motion by Mr. Halle, seconded by Ms. Lerret, with all in favor, the Board of Supervisors ratified the Final Audit Report for FY 18-19, Avalon Park West Community Development District.

SEVENTH ORDER OF BUSINESS

Public Hearing on FY 20-21 Final Budget

Mr. Huber asked the Board for a Motion to Open the Public Hearing on FY 20-21 Final Budget.

On a Motion by Mr. Halle, seconded by Ms. Lerret, with all in favor, the Board of Supervisors Opened the Public Hearing on FY 20-21 Final Budget, Avalon Park West Community Development District.

On a Motion by Ms. Lerret, seconded by Ms. Defillo, with all in favor, the Board of Supervisors Closed the Public Hearing on FY 20-21 Final Budget, Avalon Park West Community Development District.

EIGHTH ORDER OF BUSINESS

Consideration of Resolution 2020-12, Adopting Final Budget

Mr. Huber presented Resolution 2020-12, Adopting Final Budget to the Board.

On a Motion by Mr. Domenech, seconded by Ms. Defillo, with all in favor, the Board of Supervisors adopted Resolution 2020-12, Adopting Final Budget, Avalon Park West Community Development District.

NINTH ORDER OF BUSINESS

Public Hearing on Imposing Assessment

Mr. Huber asked the Board for a Motion to Open the Public Hearing on Imposing Assessment to the Board.

On a Motion by Ms. Lerret, seconded by Mr. Halle, with all in favor, the Board of Supervisors Opened the Public Hearing on Imposing Assessment, Avalon Park West Community Development District.

On a Motion by Mr. Halle, seconded by Ms. Defillo, with all in favor, the Board of Supervisors Closed the Public Hearing on Imposing Assessment, Avalon Park West Community Development District.

TENTH ORDER OF BUSINESS

**Consideration of Resolution 2020-13,
Imposing Special Assessments and
Certifying the Roll**

Mr. Huber presented Resolution 2020-13, Imposing Special Assessments and Certifying the Roll.

On a Motion by Ms. Lerret, seconded by Mr. Halle, with all in favor, the Board of Supervisors adopted Resolution 2020-13, Imposing Special Assessments and Certifying the Roll, Avalon Park West Community Development District.

ELEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2020-14,
Setting the Meeting Schedule for FY
20-21**

Mr. Huber presented Resolution 2020-14, Setting the Meeting Schedule for FY 20-21 to the Board of Supervisors.

On a Motion by Mr. Domenech, seconded by Ms. Defillo, with all in favor, the Board of Supervisors adopted Resolution 2020-14, Setting the Meeting Schedule for FY 20-21, Avalon Park West Community Development District.

TWELFTH ORDER OF BUSINESS

**Consideration of Resolution 2020-15,
Re-Designating Assistant Secretary**

Mr. Huber presented Resolution 2020-15, Re-Designating Assistant Secretary to the Board of Supervisors.

On a Motion by Mr. Domenech, seconded by Mr. Halle, with all in favor, the Board of Supervisors adopted Resolution 2020-15, Re-Designating Assistant Secretary, Avalon Park West Community Development District.

THIRTEENTH ORDER OR BUSINESS

Staff Reports

A. District Counsel

No report

B. District Engineer

No Report

C. District Manager

Mr. Huber advised that the next meeting is scheduled for October 19, 2020 at 10:30 a.m.

THIRTEENTH ORDER OF BUSINESS

Adjournment

Mr. Huber stated that there were no other matters to come before the Board of Supervisors at this time.

On a Motion by Mr. Domenech, seconded by Ms. Lerret, the Board of Supervisors adjourned the meeting at 7:30 p.m. for Avalon Park West Community Development District.

Assistant Secretary

Chairman/Vice Chairman

New River Community Development District

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

Operations and Maintenance Expenditures August 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from August 1, 2020 through August 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$61,054.75**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

New River Community Development District
Paid Operation & Maintenance Expenditures
 August 1, 2020 Through August 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
All Done Services, Inc.	001628	209	Clubhouse Cleaning Services 07/20	\$ 250.00
DCSI, Inc.	001619	27403	Access Card Services 07/20	\$ 249.50
DCSI, Inc.	001629	27459	Access Card Services 08/20	\$ 378.00
Fieldstone Landscape Services	001620	5767	Monthly Landscape Maintenance 07/20	\$ 11,164.99
Fieldstone Landscape Services	001613	5991	Irrigation Repairs 07/20	\$ 2,700.00
Fieldstone Landscape Services	001630	6150	Monthly Landscape Maintenance 08/20	\$ 11,164.99
Florida Department of Revenue	001625	61-8016369853-0 07/20	Sales & Use Tax Payable 07/20	\$ 6.55
Frontier Communications of Florida	001631	239-000-6162-102210-5 08/20	Fios Internet 08/20	\$ 170.98
Jayman Enterprises, LLC	001621	1225	Dog Waste Station Services 07/20	\$ 967.50
Jayman Enterprises, LLC	001621	1241	Maintenance Repairs 08/20	\$ 275.00
Jayman Enterprises, LLC	001632	1249	Dog Waste Station Services 08/20	\$ 330.00
Lake & Wetland Management West Coast Inc.	001633	8270-WC	Aquatic Lake Maintenance & Pest Control 08/20	\$ 1,140.00
Pasco County Utilities	001634	13843472	5424 Little Stream Lane 07/20	\$ 16.32

New River Community Development District
Paid Operation & Maintenance Expenditures
 August 1, 2020 Through August 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Pasco County Utilities	001634	13843473	5107 Turtle Bay Dr. 07/20	\$ 183.60
Pasco County Utilities	001614	Pasco Summary 06/20	Pasco Water Summary 06/20	\$ 1,823.69
Pasco Patio, Inc.	001626	11338	Patio Equipment 07/20	\$ 1,922.00
R & R Smith Enterprises, Inc.	001637	244819	Deposit - Bridge Repair at 4833 Autumn Ridge Dr. 08/20	\$ 13,319.00
Rizzetta & Company, Inc.	001615	INV0000051744	District Management Fees 08/20	\$ 3,065.84
Rizzetta & Company, Inc.	001615	INV0000051842	Mass Mail 07/20	\$ 498.77
Rizzetta Amenity Services, Inc.	001623	INV00000000007793	Amenity Management Services 08/20	\$ 3,044.69
Rizzetta Amenity Services, Inc.	001627	INV00000000007855	Out of Pocket Expenses 07/20	\$ 116.30
Rizzetta Technology Services	001616	INV0000006079	Website Hosting Services 08/20	\$ 100.00
Straley Robin Vericker	001617	18677	General Legal Services 06/20	\$ 2,942.50
Suncoast Pool Service	001635	6477	Pool Maintenance 08/20	\$ 850.00
The Pampering Plumber	001622	22087-75659	Plumbing Repairs 07/20	\$ 101.00
Times Publishing Company	001618	000094775 07/22/20	Legal Advertising Account #183376 07/20	\$ 536.00

New River Community Development District
Paid Operation & Maintenance Expenditures
August 1, 2020 Through August 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Times Publishing Company	001624	94765 07/29/20	Legal Advertising Account #183376 07/20	\$ 131.20
Withlacoochee River Electric Company	001636	Summary Electric 07/20	Summary Electric 07/20	<u>\$ 3,606.33</u>
Report Total				<u>\$ 61,054.75</u>

New River Community Development District

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

Operations and Maintenance Expenditures September 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from September 1, 2020 through September 30, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$90,880.88**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

New River Community Development District
Paid Operation & Maintenance Expenditures
September 1, 2020 Through September 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
All Done Services, Inc.	001645	210	Clubhouse Cleaning Services 08/20	\$ 250.00
Avalon Park West CDD	001651	OMR0820-1	Avalon Park West CDD Interlocal Agreement FY19/20	\$ 50,000.00
Cheri Spiker	001643	082520-Spiker	Rental Deposit Refund	\$ 100.00
DCSI, Inc.	001652	27592	Access Card Services 09/20	\$ 378.00
Egis Insurance Advisors, LLC	001660	11467	POL/General/Property Insurance 10/01/20-10/01/21	\$ 7,828.00
Faulkner Engineering Services, Inc.	001653	FES12510	Engineering Services 06/20	\$ 462.00
Fieldstone Landscape Services	001654	6581	Monthly Landscape Maintenance 09/20	\$ 11,164.99
Florida Department of Revenue	001649	61-8016369853-0 08/20	Sales & Use Tax Payable 08/20	\$ 9.82
Frontier Communications of Florida	001661	239-000-6162-102210-5 09/20	Fios Internet 09/20	\$ 170.98
HomeTeam Pest Defense, Inc.	001655	72120106	Quarterly Pest Control Amenity Center 09/20	\$ 104.50
Jayman Enterprises, LLC	001646	1258	Dog Waste Station Services 08/20	\$ 967.50
Julie Boland	001638	082420-Boland	Rental Deposit Refund	\$ 100.00
Lake & Wetland Management West Coast Inc.	001656	8407-WC	Aquatic Lake Maintenance & Pest Control 09/20	\$ 1,140.00

New River Community Development District
Paid Operation & Maintenance Expenditures
September 1, 2020 Through September 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Lillianie Millan	001639	082520-Millan	Rental Deposit Refund	\$ 100.00
Pasco County Utilities	001662	13969730	5424 Little Stream Lane 08/20	\$ 16.32
Pasco County Utilities	001662	13969731	5107 Turtle Bay Dr. 08/20	\$ 196.52
Pasco County Utilities	001640	Pasco Summary 07/20	Pasco Water Summary 07/20	\$ 1,290.62
Rizzetta & Company, Inc.	001641	INV0000052534	District Management Fees 09/20	\$ 3,065.84
Rizzetta Amenity Services, Inc.	001657	INV00000000007887	Amenity Management Services 08/20	\$ 2,144.69
Rizzetta Amenity Services, Inc.	001647	INV00000000007919	Amenity Management Services 09/20	\$ 3,044.69
Rizzetta Amenity Services, Inc.	001657	INV00000000007949	Out of Pocket Expenses 08/20	\$ 119.87
Rizzetta Amenity Services, Inc.	001657	INV00000000007979	Amenity Management Services 09/20	\$ 2,153.36
Rizzetta Technology Services	001642	INV0000006179	Website Hosting Services 09/20	\$ 100.00
Stantec Consulting Services, Inc.	001648	1698048	Engineering Services 08/20	\$ 183.00
Straley Robin Vericker	001644	18783	General Legal Services 07/20	\$ 702.25
Suncoast Pool Service	001658	6574	Pool Maintenance 09/20	\$ 850.00

New River Community Development District
Paid Operation & Maintenance Expenditures
September 1, 2020 Through September 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
The Pampering Plumber	001650	22087-75731	Plumbing Repairs 07/20	\$ 504.50
Tori Searles	001663	092520-Searles	Rental Deposit Refund	\$ 100.00
Withlacoochee River Electric Company	001659	Summary Electric 08/20	Summary Electric 08/20	<u>\$ 3,633.43</u>
Report Total				<u>\$ 90,880.88</u>