



Rizzetta & Company

Preserve at Wilderness Lake Community Development District

Board of Supervisors' Meeting February 5, 2020

**District Office:
5844 Old Pasco Road, Suite 100
Pasco, Florida 33544
813.994.1001**

www.wildernesslakecdd.org

PRESERVE AT WILDERNESS LAKE CDD COMMUNITY DEVELOPMENT DISTRICT

Rizzetta & Company, Inc., 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544

Board of Supervisors	Beth Edwards Scott Diver Sam Watson James Estel Lou Weissing	Board Supervisor Board Supervisor Board Supervisor Board Supervisor Board Supervisor
District Manager	Matthew Huber	Rizzetta & Company, Inc.
District Counsel	John Vericker	Straley Robin & Vericker
District Engineer	Greg Woodcock	Cardno Engineering

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 994-1001. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

**PRESERVE AT WILDERNESS LAKE COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE – 5844 OLD PASCO ROAD - SUITE 100
WESLEY CHAPEL, FLORIDA 33544
WWW.WILDERNESSLAKECDD.ORG**

January 28, 2020

**Board of Supervisors
Preserve at Wilderness Lake
Community Development District**

FINAL AGENDA

Dear Board Members:

The regular meetings of the Board of Supervisors' of the Preserve at Wilderness Lake Community Development District will be held on **Wednesday, February 5, 2020 at 6:30 p.m.** at The Preserve at Wilderness Lake Lodge, located at 21320 Wilderness Lake Boulevard, Land O' Lakes, FL 34637. The following is the tentative agenda for this meeting:

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. AUDIENCE COMMENTS / BOARD & STAFF RESPONSES**
- 4. BOARD SUPERVISOR REQUESTS AND WALK ON ITEMS**
- 5. GENERAL INTEREST ITEMS**
 - A. Landscaping Report
 1. Review of PSA Report & Contractor's Response – PSA's "Done Report" & Score of January 2020 Inspection
 - B. GHS Environmental Report
 - C. Lodge Manager's Report
 1. Update on Game Cameras
 2. Discussion of Swing Mats
 3. Update on Utility Vehicle Replacement
 - D. District Counsel's Report
 - E. District Engineer's Report
- 6. BUSINESS ITEMS**
 - A. Discussion of CDD Website & Supervisor Email
 - B. Consideration of Amended Budget for FY2018-2019 (under separate cover)
- 7. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of the Board of Supervisors' Meeting held on January 8, 2020 Tab 1
 - B. Consideration of Operation and Maintenance Expenditures for December 2019 Tab 2
- 8. REVIEW OF MONTHLY FINANCIALS & RESERVE STUDY**
 - A. Financial Statements for December 2019
 - B. Copy of Reserve Study Report

9. STAFF REPORTS

A. District Manager's Update

10. SUPERVISOR REQUESTS

11. ADJOURNMENT

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call me at (813) 994-1001.

Very truly yours,

Matthew Huber
District Manager

cc: John Vericker, Straley, Robin & Vericker
Greg Woodcock, Cardno
Tish Dobson, Lodge Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

The regular meeting of the Board of Supervisors of the Preserve at Wilderness Lake Community Development District was held on **Wednesday, January 8, 2020 at 9:30 A.M.** at The Preserve at Wilderness Lake Activity Center at the Lodge located at 21320 Wilderness Lake Boulevard, Land O'Lakes, Florida, 34637.

Present and constituting a quorum:

James Estel	Board Supervisor, Chairman
Lou Weissing	Board Supervisor, Vice Chairman
Beth Edwards	Board Supervisor, Assistant Secretary
Scott Diver	Board Supervisor, Assistant Secretary
Sam Watson	Board Supervisor, Assistant Secretary

Also present were:

Matt Huber	District Manager, Rizzetta & Company, Inc.
Tish Dobson	Lodge Manager, Preserve at Wilderness Lake
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Huber called the meeting to order confirming a quorum for the meeting.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

Mr. Estel led the Board in reciting The Pledge of Allegiance.

THIRD ORDER OF BUSINESS

Audience Comments and Supervisor Requests

There were no audience comments. Mr. Estel mentioned that he would like to have asset tags affixed to all CDD property.

Ms. Edwards stated that she would like to go over the GHS report in detail.

Mr. Diver mentioned that he would like to review the recent issues with the CDD's website and email.

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FOURTH ORDER OF BUSINESS

Landscaping Report

Mr. Lucadano responded to questions on items #3 & #4 from the inspection report and indicated that these would not be warranty items. The Board decided that Nettle Plum & Fox Tail Fern would be the better replacement for the Duranta in these areas.

FIFTH ORDER OF BUSINESS

GHS Environmental Report

Ms. Edwards asked Ms. Dobson about item #8, and if this area was physically checked. She questioned whether Mr. Burnite would be attending the annual SWFWMD inspections along with Ms. Dobson and the Engineer.

SIXTH ORDER OF BUSINESS

Lodge Manager's Report

Ms. Dobson gave the Board an update on incidents occurring at the Lodge. Mr. Weissing asked her to look into Civil Citations for Pasco Co. and if it would apply to these incidents at the Lodge.

The Board discussed implementing Game Cameras on CDD property and approved 5 cameras along with 5 memory cards.

On a Motion by Mr. Diver, seconded by Ms. Edwards, with four in favor and one against (Sam Watson), the Board of approved 5 cameras along with 5 memory cards for the Preserve at Wilderness Lake Community Development District.

Ms. Dobson brought forth the proposal for swing set mats, the Board discussed the possibility of purchasing two mats for the Lodge playground as a test site. The Board requested that she put a notice in the eblast and newsletter requesting feedback on the benefits or issues with the swing mats.

On a Motion by Mr. Weissing, seconded by Mr. Diver, with all in favor, the Board of Supervisors approved the purchase of two mats from Red Tree, as discussed, at the Lodge playground for the Preserve at Wilderness Lake Community Development District.

Ms. Dobson mentioned that the Staff utility vehicle needs a replacement engine and recommended that replacing the vehicle would be a better option at this point.

On a Motion by Mr. Weissing, seconded by Mr. Diver, with all in favor, the Board of Supervisors approved the Kubota proposal for \$8,784.50 to be paid out of the reserve account for the Preserve at Wilderness Lake Community Development District.

79 The Board reviewed the sidewalk curb and asphalt repair proposals, with the
80 Board requesting additional proposals to include a curb cut for a sidewalk apron at the
81 Lodge playground area.

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83 **Recessed at 11:15 A.M.**

84 **Reconvened at 11:25 A.M. with a quorum**

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86 **SEVENTH ORDER OF BUSINESS**

Other Staff Reports

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88 **A: District Counsel**
89 No Report.

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91 **B: District Engineer**
92 Not Present

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94 **EIGHTH ORDER OF BUSINESS**

**Discussion Regarding Website
Availability**

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97 Mr. Diver expressed concern with possible legal exposure during an inoperable
98 website period and requested for District Counsel to send a letter to Netix expressing
99 these concerns.

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101 Mr. Huber updated the Board regarding the challenges with the website and
102 email during the transfer from Netix to Campus Suites/Rizzetta.

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On a Motion by Ms. Edwards, seconded by Mr. Weissing, with all in favor, The Board approved 10 business days to have the site up and running along with working emails, and designated Scott Diver to assist the District Manager during this process for the Preserve at Wilderness Lake Community Development District.

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105 **NINTH ORDER OF BUSINESS**

**Consideration of Minutes of the
Audit Committee Meeting held
on November 6, 2019**

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109 Mr. Huber presented the Minutes of the Audit Committee meeting held on
110 November 6, 2019 to the Board.

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On a Motion by Mr. Diver, seconded by s. Edwards, with all in favor, the Board approved the Minutes of the Board of Supervisors' and Audit Committee Meeting held on November 6, 2019 for the Preserve at Wilderness Lake Community Development District.

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TENTH ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisor's Meeting held on December 4, 2019

Mr. Huber presented the Minutes from the Regular meeting held on Dec. 4, 2019, and the Board approved with Mr. Diver's changes included.

On a Motion by Mr. Diver, seconded by Ms. Edwards, with all in favor, the Board approved the Minutes of the Board of Supervisors' Meeting held on December 4, 2019, as amended, for the Preserve at Wilderness Lake Community Development District.

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ELEVENTH ORDER OF BUSINESS

Consideration of Operation and Maintenance Expenditures for November 2019

On a Motion by Ms. Edwards, seconded by Mr. Diver, with all in favor, the Board approved the Operation and Maintenance Expenditures for November 2019 in the amount of \$152,450.11 for the Preserve at Wilderness Lake Community Development District.

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TWELFH ORDER OF BUSINESS

Financial Statements for November 2019

Mr. Huber presented the Financial Statements for November 2019 and the Board had no comments or questions.

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THIRTEENTH ORDER OF BUSINESS

Reserve Study

Mr. Huber presented the Reserve Study report and the Board had no comments or questions.

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FOURTEENTH ORDER OF BUSINESS

District Manager's Report

Mr. Huber reminded the Board that the next meeting was scheduled for February 5, 2020 at 6:30 P.M.

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Mr. Huber explained receiving notice of a future subdivision that could be built adjacent to Wilderness if it receives County Approval.

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FIFTEENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Weissing asked about a tree swing off Kendall Heath Way, and if it was on CDD property. Ms. Dobson said she would check.

SIXTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Watson seconded by Mr. Weissing, with all in favor, the Board of Supervisors adjourned the Board of Supervisor's Meeting at 12:10 P.M. for the Preserve at Wilderness Lake Community Development District.

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Assistant Secretary

Chairman/Vice Chairman

DRAFT

Tab 2

The Preserve at Wilderness Lake Community Development District

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

Operation and Maintenance Expenditures December 2019 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from December 1, 2019 through December 31, 2019.

The total items being presented: **\$109,074.44**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

The Preserve at Wilderness Lake Community Development District

Paid Operation & Maintenance Expenditures
December 1, 2019 Through December 31, 2019

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Code</u>	<u>Invoice Amount</u>	<u>Page #</u>
2XL Corporation	011835	260948	(8) GymWipes Refills-700 CT S&H 12/19	Facility Supply - Spa	\$ 277.59	1
A Total Solution, Inc. (ATS)	011818	0000144291	Service Call - Fire Sprinkler System 11/19	Maintenance & Repair - Lodge	\$ 128.49	2
A Total Solution, Inc. (ATS)	011836	0000144418	Fire Extinguisher & Service 11/19	Maintenance & Repair - Lodge	\$ 126.19	3
A Total Solution, Inc. (ATS)	011807	00012973	Monthly Service Maintenance Agreement 10/19	Security System Maintenance	\$ 600.00	4
A Total Solution, Inc. (ATS)	011807	00013179	Monthly Service Maintenance Agreement 11/19	Security System Maintenance	\$ 600.00	5
A Total Solution, Inc. (ATS)	011807	00013216	Monthly Service Maintenance Agreement 12/19	Security System Maintenance	\$ 600.00	6
AlSCO, Inc.	011819	LTAM832001	Linen & Mat Service 11/19	Facility Supply - Spa	\$ 45.00	7
Beth Edwards	011822	BE120419	Board of Supervisors Meeting 12/04/19	Supervisor Fees	\$ 200.00	8
Charles L. Weissing	011834	LW120419	Board of Supervisors Meeting 12/04/19	Supervisor Fees	\$ 200.00	8
Cheryl's Trinity, Inc.	011848	13149	VIP Wine Tasting Event Christmas 12/19	Special Events	\$ 425.00	9
Duke Energy	011838	60574 01168 11/19	Herons Glen Sign 11/19	Electric Utility Service	\$ 14.25	10
Duke Energy	011838	83196 80556 11/19	Herons Wood Sign 11/19	Electric Utility Service	\$ 13.86	11
Duke Energy	011821	91468 53580 11/19	Summary Bill 11/19	Electric Utility Service	\$ 12,147.64	12
Duke Energy	011838	94409 44391 11/19	Summary Bill 11/19	Electric Utility Service	\$ 1,390.37	15
Egis Insurance Advisors LLC	011823	120519 Proposal ID 44683A	Volunteer Coverage Policy 12/04/19 - 12/04/20	Supervisor Workers Compensation	\$ 200.00	16

The Preserve at Wilderness Lake Community Development District

Paid Operation & Maintenance Expenditures
December 1, 2019 Through December 31, 2019

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Code</u>	<u>Invoice Amount</u>	<u>Page #</u>
Florida Department of Revenue	011839	61-8014999201-4 11/19	Sales & Use Tax 11/19	Sales Tax Payable	\$ 212.38	17
Frontier Communications	011825	239-159-2085-030513-5 11/19	Fios Internet 11/19	Telephone, Fax & Internet	\$ 120.98	18
Frontier Communications	011808	813-929-9402-041519-5 11/19	813-929-9402 Phone Service 11/19	Telephone, Fax & Internet	\$ 86.68	21
Frontier Communications	011808	813-995-2437-061803-5 11/19	813-995-2437 Phone Service 11/19	Telephone, Fax & Internet	\$ 768.52	24
Frontier Communications	011808	813-995-2907-040103-5 11/19	Frontier Phone and Internet 11/19	Telephone, Fax & Internet	\$ 62.25	29
Gaydos Hydro Services, LLC	011840	2019-609	Monthly Aquatic Weed Control Program 11/19	Lake & Wetlands Management	\$ 4,100.00	32
James Estel	011824	JE120419	Board of Supervisors Meeting 12/04/19	Supervisor Fees	\$ 200.00	8
McNatt Plumbing Company, Inc.	011809	1974196	Maintenance & Repairs 11/19	Maintenance & Repair - Lodge	\$ 135.00	33
Netix Solutions, LLC	011826	0410	Community Website 12/19	Website Fees & Maintenance	\$ 84.00	34
Pasco County Utilities	011841	Summary Water 11/19	Summary Water Billing 11/19	Water Utility Service	\$ 1,523.69	35
Pasco Sheriff's Office	011827	I-10/2/2019-04081	Off Duty Detail 11/19	Deputy	\$ 2,660.00	43
PBSS Inc./American Lock	011842	10391	Site Service, Equipment, Material, Supplies & Labor	Maintenance & Repair - Lodge	\$ 276.00	45
Performance Standard Assurance, Inc.	011810	1030	November 14th Landscape Inspection 11/19	Field Operations	\$ 1,100.00	46
Preserve at Wilderness Lake CDD	CD		Debit Card Replenishment			
			Office Depot	Office Supplies	\$ 4.18	49

The Preserve at Wilderness Lake Community Development District

Paid Operation & Maintenance Expenditures
December 1, 2019 Through December 31, 2019

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Code</u>	<u>Invoice Amount</u>	<u>Page #</u>
			Sam's Club	Various	\$ 221.25	50
			Lowes	Equipment Repair/ Replacement, Maintenance & Repair - Lodge	\$ 255.20	51
			Lowes	Maintenance & Repair - Lodge	\$ 35.04	52
			Pasco County BOCC	Special Events	\$ 3.83	53
			Pasco County BOCC	Special Events	\$ 153.00	55
			Bounce a Lot Inflatables	Special Events	\$ 88.30	57
			Publix	Special Events	\$ 96.93	60
			Walmart	Various	\$ 249.85	61
			Publix	Special Events	\$ 81.84	62
			Publix	Special Events	\$ 110.62	63
			Lowes	Maintenance & Repair - Lodge	\$ 34.94	64
			Sherwin Williams	Maintenance & Repair - Lodge	\$ 238.34	65
			Publix	Special Events	\$ 5.99	66
			Pasco Laundromat	Special Events	\$ 28.50	67

The Preserve at Wilderness Lake Community Development District

Paid Operation & Maintenance Expenditures
December 1, 2019 Through December 31, 2019

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Code</u>	<u>Invoice Amount</u>	<u>Page #</u>	
			Lowes	Lodge - Facility Janitorial Service, Maintenance & Repair - Lodge		\$ 153.70	68
			Sam's Club	Various		\$ 138.61	69
			Sam's Club	Special Events		\$ (8.98)	70
			Publix	Office Supplies, Management Contract - Payroll		\$ 511.39	71
			Lowes	Maintenance & Repair - Lodge		\$ 37.96	72
			Publix	Resident Services		\$ (1.40)	73
			Bounce a Lot Inflatables	Special Events		\$ 88.30	74
			Vitalwerks Internet Solutions	Office Supplies		\$ 24.95	77
			Sam's Club	Special Events		\$ 487.94	79
			Publix	Special Events		\$ 33.00	80
			Publix	Various		\$ 42.09	81
			Circle K	Special Events		\$ 5.54	82
			Pet Supplies Plus	Nature Center		\$ 23.96	83
			Publix	Special Events		\$ 40.44	84
			Sherwin Williams	Maintenance & Repair - Lodge		\$ 220.85	85

The Preserve at Wilderness Lake Community Development District

Paid Operation & Maintenance Expenditures
December 1, 2019 Through December 31, 2019

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Code</u>	<u>Invoice Amount</u>	<u>Page #</u>
			Sam's Club	Various	\$ 271.36	86
			Walgreens	Office Supplies	\$ 2.99	87
			Lowes	Maintenance & Repair - Lodge	\$ 34.80	88
			Pasco Laundromat	Special Events	\$ 24.00	89
RedTree Landscape Systems, LLC	011812	3567	Monthly Pest Control & Palm Tree Fertilization 11/19	Landscape Fertilization & Pest Control	\$ 1,915.00	90
RedTree Landscape Systems, LLC	011812	3573	Irrigation Repair 11/19	Irrigation Repair	\$ 75.90	91
RedTree Landscape Systems, LLC	011844	3613	Landscape Maintenance/Irrigation	Various Landscape	\$ 15,000.00	92
RedTree Landscape Systems, LLC	011844	3678	Service Call/Maintenance Repairs due to Vandalism 12/19	Irrigation Repair	\$ 65.00	93
RedTree Landscape Systems, LLC	011844	3693	Installation of Holiday Seasonal Color Rotation 12/19	Annual Flower Rotation	\$ 4,050.00	94
RedTree Landscape Systems, LLC	011844	3694	Monthly Pest Control 12/19	Landscape - Insect & Pest Control	\$ 1,165.00	95
RedTree Landscape Systems, LLC	011812	RedTree Summary 11/19	Invoice Summary 11/19	Various Landscape	\$ 19,711.01	96
Rentalex of Hudson, Inc.	011845	1-114627	Equipment Rental 12/19	Equipment Lease	\$ 239.51	114
Rizzetta & Company, Inc.	011811	INV0000045233	District Management Fees 12/19	District Management Fees	\$ 6,141.67	115
Rizzetta Amenity Services, Inc.	011828	INV00000000006895	Amenity Management 11/19	Management Contract - Payroll	\$ 11,956.74	116

The Preserve at Wilderness Lake Community Development District

Paid Operation & Maintenance Expenditures
December 1, 2019 Through December 31, 2019

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Code</u>	<u>Invoice Amount</u>	<u>Page #</u>
Robert Scott Diver	011820	SD120419	Board of Supervisors Meeting 12/04/19	Supervisor Fees	\$ 200.00	8
Samuel Watson	011833	SW120419	Board of Supervisors Meeting 12/04/19	Supervisor Fees	\$ 200.00	8
Straley Robin Vericker	011829	17491	General Monthly Legal Services 09/19	District Counsel	\$ 567.50	117
Straley Robin Vericker	011813	17688	General Monthly Legal Services 11/19	District Counsel	\$ 490.45	119
Suncoast Energy Systems, Inc.	011847	U0020765	PRESERVE Propane Delivery 12/19	Gas Utility Service	\$ 3,149.18	121
Suncoast Energy Systems, Inc.	011850	U0020872	Propane Delivery 12/19	Gas Utility Service	\$ 1,872.79	122
Suncoast Energy Systems, Inc.	011830	U0022284	PRESERVE Propane Delivery 11/19	Gas Utility Service	\$ 1,471.19	123
Suncoast Energy Systems, Inc.	011814	U0111978	PRESERVE Propane Delivery 11/19	Gas Utility Service	\$ 968.36	124
Suncoast Pool Service	011846	5854	Pool & Spa Service 12/19	Pool Service Contract	\$ 2,400.00	125
Sysco West Coast Florida, Inc.	011815	237849694	Food/Beverage/Resident Services Supplies 11/19	Various	\$ 958.58	126
Tish Dobson--Petty Cash	011837	120819	Replenish Petty Cash 10/19	Various	\$ 259.35	128
Vanguard Cleaning Systems of Tampa Bay	011849	86124	Monthly Service Charge 11/19	Lodge - Facility Janitorial Service	\$ 1,500.00	137
Vantage Point Corp	011816	IC110981	APC Smart-UPS 120V USB Output Connectors 11/19	Equipment Repair/ Replacement	\$ 530.00	138
Vantage Point Corp	011831	IC111344	Printer Supplies 11/19	Office Supplies	\$ 353.39	139
Verizon Wireless	011832	9842620865	Cell Phone Service 11/19	Telephone, Fax & Internet	\$ 86.63	140

The Preserve at Wilderness Lake Community Development District

Paid Operation & Maintenance Expenditures
December 1, 2019 Through December 31, 2019

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Code</u>	<u>Invoice Amount</u>	<u>Page #</u>
Welch Tennis Courts, Inc.	011817	3462	Deposit - Light Fixture Replacement 11/19	Athletic/ Park Court/ Field Repairs	\$ 1,400.00	146
Welch Tennis Courts, Inc.	011817	3468	Repairs to Tennis Court 11/19	Athletic/ Park Court/ Field Repairs	<u>\$ 309.99</u>	147
Report Total					<u>\$ 109,074.44</u>	

The Preserve at Wilderness Lake Community Development District
 Reserve Fund Expenditures
 October 1, 2019 Through December 31, 2019

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Code</u>	<u>Invoice Amount</u>
Welch Tennis Courts, Inc.	011737	3402	Resurfacing Tennis Courts 10/19	Capital Reserves	\$ 1,950.00
Welch Tennis Courts, Inc.	011747	3416	Balance Due - Resurfacing Tennis Courts 10/19	Capital Reserves	\$ 1,950.00
Cool Coast Heating & Cooling Inc	011762	4339	Install New A/C Unit 09/19	Capital Reserves	\$ <u>6,998.00</u>
Reserve Expenditure Total					\$ <u>10,898.00</u>

The Preserve at Wilderness Lake Community Development District

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

Operation and Maintenance Expenditures December 2019 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from December 1, 2019 through December 31, 2019.

The total items being presented: **\$109,074.44**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

The Preserve at Wilderness Lake Community Development District

Paid Operation & Maintenance Expenditures
December 1, 2019 Through December 31, 2019

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Code</u>	<u>Invoice Amount</u>	<u>Page #</u>
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A Total Solution, Inc. (ATS)	011807	00013216	Monthly Service Maintenance Agreement 12/19	Security System Maintenance	\$ 600.00	6
AlSCO, Inc.	011819	LTAM832001	Linen & Mat Service 11/19	Facility Supply - Spa	\$ 45.00	7
Beth Edwards	011822	BE120419	Board of Supervisors Meeting 12/04/19	Supervisor Fees	\$ 200.00	8
Charles L. Weissing	011834	LW120419	Board of Supervisors Meeting 12/04/19	Supervisor Fees	\$ 200.00	8
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Duke Energy	011838	60574 01168 11/19	Herons Glen Sign 11/19	Electric Utility Service	\$ 14.25	10
Duke Energy	011838	83196 80556 11/19	Herons Wood Sign 11/19	Electric Utility Service	\$ 13.86	11
Duke Energy	011821	91468 53580 11/19	Summary Bill 11/19	Electric Utility Service	\$ 12,147.64	12
Duke Energy	011838	94409 44391 11/19	Summary Bill 11/19	Electric Utility Service	\$ 1,390.37	15
Egis Insurance Advisors LLC	011823	120519 Proposal ID 44683A	Volunteer Coverage Policy 12/04/19 - 12/04/20	Supervisor Workers Compensation	\$ 200.00	16

The Preserve at Wilderness Lake Community Development District

Paid Operation & Maintenance Expenditures
December 1, 2019 Through December 31, 2019

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Code</u>	<u>Invoice Amount</u>	<u>Page #</u>
Florida Department of Revenue	011839	61-8014999201-4	Sales & Use Tax 11/19	Sales Tax Payable	\$ 212.38	17
Frontier Communications	011825	239-159-2085-030513-5 11/19	Fios Internet 11/19	Telephone, Fax & Internet	\$ 120.98	18
Frontier Communications	011808	813-929-9402-041519-5 11/19	813-929-9402 Phone Service 11/19	Telephone, Fax & Internet	\$ 86.68	21
Frontier Communications	011808	813-995-2437-061803-5 11/19	813-995-2437 Phone Service 11/19	Telephone, Fax & Internet	\$ 768.52	24
Frontier Communications	011808	813-995-2907-040103-5 11/19	Frontier Phone and Internet 11/19	Telephone, Fax & Internet	\$ 62.25	29
Gaydos Hydro Services, LLC	011840	2019-609	Monthly Aquatic Weed Control Program 11/19	Lake & Wetlands Management	\$ 4,100.00	32
James Estel	011824	JE120419	Board of Supervisors Meeting 12/04/19	Supervisor Fees	\$ 200.00	8
McNatt Plumbing Company, Inc.	011809	1974196	Maintenance & Repairs 11/19	Maintenance & Repair - Lodge	\$ 135.00	33
Netix Solutions, LLC	011826	0410	Community Website 12/19	Website Fees & Maintenance	\$ 84.00	34
Pasco County Utilities	011841	Summary Water 11/19	Summary Water Billing 11/19	Water Utility Service	\$ 1,523.69	35
Pasco Sheriff's Office	011827	I-10/2/2019-04081	Off Duty Detail 11/19	Deputy	\$ 2,660.00	43
PBSS Inc./American Lock	011842	10391	Site Service, Equipment, Material, Supplies & Labor	Maintenance & Repair - Lodge	\$ 276.00	45
Performance Standard Assurance, Inc.	011810	1030	November 14th Landscape Inspection 11/19	Field Operations	\$ 1,100.00	46
Preserve at Wilderness Lake CDD	CD		Debit Card Replenishment			
			Office Depot	Office Supplies	\$ 4.18	49

The Preserve at Wilderness Lake Community Development District

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			Sam's Club	Various	\$ 221.25	50
			Lowes	Equipment Repair/ Replacement, Maintenance & Repair - Lodge	\$ 255.20	51
			Lowes	Maintenance & Repair - Lodge	\$ 35.04	52
			Pasco County BOCC	Special Events	\$ 3.83	53
			Pasco County BOCC	Special Events	\$ 153.00	55
			Bounce a Lot Inflatables	Special Events	\$ 88.30	57
			Publix	Special Events	\$ 96.93	60
			Walmart	Various	\$ 249.85	61
			Publix	Special Events	\$ 81.84	62
			Publix	Special Events	\$ 110.62	63
			Lowes	Maintenance & Repair - Lodge	\$ 34.94	64
			Sherwin Williams	Maintenance & Repair - Lodge	\$ 238.34	65
			Publix	Special Events	\$ 5.99	66
			Pasco Laundromat	Special Events	\$ 28.50	67

The Preserve at Wilderness Lake Community Development District

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December 1, 2019 Through December 31, 2019

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			Lowes	Lodge - Facility Janitorial Service, Maintenance & Repair - Lodge		\$ 153.70	68
			Sam's Club	Various		\$ 138.61	69
			Sam's Club	Special Events		\$ (8.98)	70
			Publix	Office Supplies, Management Contract - Payroll		\$ 511.39	71
			Lowes	Maintenance & Repair - Lodge		\$ 37.96	72
			Publix	Resident Services		\$ (1.40)	73
			Bounce a Lot Inflatables	Special Events		\$ 88.30	74
			Vitalwerks Internet Solutions	Office Supplies		\$ 24.95	77
			Sam's Club	Special Events		\$ 487.94	79
			Publix	Special Events		\$ 33.00	80
			Publix	Various		\$ 42.09	81
			Circle K	Special Events		\$ 5.54	82
			Pet Supplies Plus	Nature Center		\$ 23.96	83
			Publix	Special Events		\$ 40.44	84
			Sherwin Williams	Maintenance & Repair - Lodge		\$ 220.85	85

The Preserve at Wilderness Lake Community Development District

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			Sam's Club	Various	\$ 271.36	86
			Walgreens	Office Supplies	\$ 2.99	87
			Lowes	Maintenance & Repair - Lodge	\$ 34.80	88
			Pasco Laundromat	Special Events	\$ 24.00	89
RedTree Landscape Systems, LLC	011812	3567	Monthly Pest Control & Palm Tree Fertilization 11/19	Landscape Fertilization & Pest Control	\$ 1,915.00	90
RedTree Landscape Systems, LLC	011812	3573	Irrigation Repair 11/19	Irrigation Repair	\$ 75.90	91
RedTree Landscape Systems, LLC	011844	3613	Landscape Maintenance/Irrigation	Various Landscape	\$ 15,000.00	92
RedTree Landscape Systems, LLC	011844	3678	Service Call/Maintenance Repairs due to Vandalism 12/19	Irrigation Repair	\$ 65.00	93
RedTree Landscape Systems, LLC	011844	3693	Installation of Holiday Seasonal Color Rotation 12/19	Annual Flower Rotation	\$ 4,050.00	94
RedTree Landscape Systems, LLC	011844	3694	Monthly Pest Control 12/19	Landscape - Insect & Pest Control	\$ 1,165.00	95
RedTree Landscape Systems, LLC	011812	RedTree Summary 11/19	Invoice Summary 11/19	Various Landscape	\$ 19,711.01	96
Rentalex of Hudson, Inc.	011845	1-114627	Equipment Rental 12/19	Equipment Lease	\$ 239.51	114
Rizzetta & Company, Inc.	011811	INV0000045233	District Management Fees 12/19	District Management Fees	\$ 6,141.67	115
Rizzetta Amenity Services, Inc.	011828	INV00000000006895	Amenity Management 11/19	Management Contract - Payroll	\$ 11,956.74	116

The Preserve at Wilderness Lake Community Development District

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December 1, 2019 Through December 31, 2019

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Robert Scott Diver	011820	SD120419	Board of Supervisors Meeting 12/04/19	Supervisor Fees	\$ 200.00	8
Samuel Watson	011833	SW120419	Board of Supervisors Meeting 12/04/19	Supervisor Fees	\$ 200.00	8
Straley Robin Vericker	011829	17491	General Monthly Legal Services 09/19	District Counsel	\$ 567.50	117
Straley Robin Vericker	011813	17688	General Monthly Legal Services 11/19	District Counsel	\$ 490.45	119
Suncoast Energy Systems, Inc.	011847	U0020765	PRESERVE Propane Delivery 12/19	Gas Utility Service	\$ 3,149.18	121
Suncoast Energy Systems, Inc.	011850	U0020872	Propane Delivery 12/19	Gas Utility Service	\$ 1,872.79	122
Suncoast Energy Systems, Inc.	011830	U0022284	PRESERVE Propane Delivery 11/19	Gas Utility Service	\$ 1,471.19	123
Suncoast Energy Systems, Inc.	011814	U0111978	PRESERVE Propane Delivery 11/19	Gas Utility Service	\$ 968.36	124
Suncoast Pool Service	011846	5854	Pool & Spa Service 12/19	Pool Service Contract	\$ 2,400.00	125
Sysco West Coast Florida, Inc.	011815	237849694	Food/Beverage/Resident Services Supplies 11/19	Various	\$ 958.58	126
Tish Dobson--Petty Cash	011837	120819	Replenish Petty Cash 10/19	Various	\$ 259.35	128
Vanguard Cleaning Systems of Tampa Bay	011849	86124	Monthly Service Charge 11/19	Lodge - Facility Janitorial Service	\$ 1,500.00	137
Vantage Point Corp	011816	IC110981	APC Smart-UPS 120V USB Output Connectors 11/19	Equipment Repair/ Replacement	\$ 530.00	138
Vantage Point Corp	011831	IC111344	Printer Supplies 11/19	Office Supplies	\$ 353.39	139
Verizon Wireless	011832	9842620865	Cell Phone Service 11/19	Telephone, Fax & Internet	\$ 86.63	140

The Preserve at Wilderness Lake Community Development District

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Welch Tennis Courts, Inc.	011817	3462	Deposit - Light Fixture Replacement 11/19	Athletic/ Park Court/ Field Repairs	\$ 1,400.00	146
Welch Tennis Courts, Inc.	011817	3468	Repairs to Tennis Court 11/19	Athletic/ Park Court/ Field Repairs	<u>\$ 309.99</u>	147
Report Total					<u>\$ 109,074.44</u>	

The Preserve at Wilderness Lake Community Development District
 Reserve Fund Expenditures
 October 1, 2019 Through December 31, 2019

<u>Vendor Name</u>	<u>Check #</u>	<u>Invoice</u>	<u>Invoice Description</u>	<u>Code</u>	<u>Invoice Amount</u>
Welch Tennis Courts, Inc.	011737	3402	Resurfacing Tennis Courts 10/19	Capital Reserves	\$ 1,950.00
Welch Tennis Courts, Inc.	011747	3416	Balance Due - Resurfacing Tennis Courts 10/19	Capital Reserves	\$ 1,950.00
Cool Coast Heating & Cooling Inc	011762	4339	Install New A/C Unit 09/19	Capital Reserves	\$ <u>6,998.00</u>
Reserve Expenditure Total					\$ <u>10,898.00</u>