

# WILDERNESS LAKE PRESERVE HOMEOWNERS' ASSOCIATION, INC.

## ALTERATION APPLICATION

Please mail or drop off your completed application to Wilderness Lake Preserve, C/O Greenacre Properties, Inc., 4131 Gunn Highway, Tampa, FL 33618, Attn: Architectural Review Committee or email to [dkatz@greenacre.com](mailto:dkatz@greenacre.com). The applications will NOT be accepted at the Lodge. Applications must be received by the Thursday before a scheduled ARC meeting or it will not be reviewed until the next scheduled ARC meeting.

An application requesting approval for any alteration which occurs outside the exterior walls of the dwelling MUST BE ACCOMPANIED BY THE FOLLOWING FOR CONSIDERATION: If your application includes landscaping AND you plan to landscape based on the State of Florida's Florida Friendly law, please also complete the Florida Friendly Landscape Application.

**As a reminder, only Homeowners are allowed to submit ARC applications.**

- Copy of the lot survey with the alteration(s) drawn on it
- Detail description of alteration (Page 2 of form)
- Legible sketch and/or drawing indicating, size, and type of construction
- Contractor information
- Color swatches, pictures and or materials
- Other pertinent information as required.
- NOTE – Deerfield homeowners CANNOT apply for any landscape ARC applications through Wilderness Lake Preserve Association, Inc.

It is recommended that you review the Declaration of Covenants, Conditions and Restrictions provided for a complete description of your responsibilities regarding Architectural Review Committee requirements and submittals.

You will be notified in writing with the decision made by the Association and/or the Architectural Review Committee. Pursuant to the Declaration of Covenants, Conditions and Restrictions of Wilderness Lake Preserve, your application process may take up to forty-five (45) days or less. Please plan accordingly.

If approval is granted, it is not to be construed to include approval of any County or City Code Requirements. A building permit from the appropriate building department is needed on most property alterations and/or improvements. Any alterations/improvements that are to take place within the public right-of-way between the sidewalk and street curb require county approval and a right-of-way use permit. A right-of-way use permit is not required for the private streets within the gated areas. It shall be the sole responsibility of the owner to determine whether a permit is required. The Association and/or the Architectural Review Committee shall have no liability or obligation to determine whether such improvement, alteration or addition complies with any applicable law, rule, regulation, code or ordinance.

Please check your builder and circle your subdivision.

- Bayfair Homes       David Weekly       HBH       M/I Homes  
 Morrison       Standard Pacific

Cormorant Cove	Deerfields	Eagle's Cove	Eagle's Crest	Eagle's Grove
Eagle's Landing	Eagle's Nest	Eagle's Park	Eagle's Watch	Egret Glade
Hawk Wind Trails	Heron's Glen	Heron's Wood	Lakewood Retreat	Natures Ridge
Oakhurst	Osprey Point	Quail Trace	Sparrow wood	Waters Edge
Woodsmere				

Owners Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

**WILDERNESS LAKE PRESERVE  
HOMEOWNERS' ASSOCIATION, INC.**

**ALTERATION APPLICATION (Page 2)**

DESCRIBE ALTERATION IN DETAIL:

1. Alteration Type(s): \_\_\_\_\_

*(Example: Pool Installation, fence install, screen enclosure, landscape alteration, house painting, etc.)*

2. Type of Material(s) Used: \_\_\_\_\_

*(Example: PVC fencing, stone pavers, aluminum framing, red fountain grass, exterior paint, etc.)*

3. Color(s) of Materials Used: \_\_\_\_\_

*(Provide sample of color)*

4. Details of Alteration(s): \_\_\_\_\_

\_\_\_\_\_

*(If more space is required, please attach another sheet to this form)*

As a condition precedent to granting approval of any request for a change, alteration or addition to an existing basic structure, the applicant, their heirs and assigns thereto, hereby assume sole responsibility for the repair, maintenance or replacement of any such change, alteration or addition. IT IS UNDERSTOOD AND AGREED THAT WILDERNESS LAKE PRESERVE HOMEOWNERS ASSOCIATION, INC. IS NOT REQUIRED TO TAKE ANY ACTION TO REPAIR, REPLACE OR MAINTAIN ANY SUCH APPROVED CHANGE, ALTERATION OR ADDITION, OR ANY STRUCTURE AND OTHER PROPERTY. THE HOMEOWNER AND ITS ASSIGNS ASSUME ALL RESPONSIBILITY AND COST FOR ANY ADDITION, CHANGE AND ITS FUTURE UPKEEP AND MAINTENANCE.

**I agree not to commence with any change, alteration, additions and/or improvements to the dwelling/lot as stated above until the Association or the Architectural Review Committee notifies me in writing of their decision. I further acknowledge that I am responsible for removing and restoring to its original state, any alteration not approved by the Association or the Architectural Review Committee.**

Date: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_

For Office Use Only

**ACTION TAKEN**

By the Association/Architectural Review Board:

Date: \_\_\_\_\_

**Approved**

**Not Approved**

Conditions of Approval: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Authorized Approving Representative Name

Authorized Representative Signature