



Rizzetta & Company

Wiregrass Community Development District

**Board of Supervisors
Meeting**

April 22, 2021

District Office:

5844 Old Pasco Road, Suite 100 Pasco, Florida

33544

813.994.1615

www.wiregrasscdd.org

**WIREFRASS
COMMUNITY DEVELOPMENT DISTRICT**

Board of Supervisors	Bill Porter Hatcher Porter Caitlyn Chandler Korie Roberts	Chair Vice Chair Assistant Secretary Assistant Secretary
District Manager	Lynn Hayes	Rizzetta & Company, Inc.
District Counsel	Lindsay Whelan	Hopping, Green, & Sams
District Engineer	Nicole Lynn	Ardurra Group, Inc.

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 994-1001. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

April 14, 2021

Board of Supervisors
**Wiregrass Community
Development District**

FINAL AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Wiregrass Community Development District will be held on **Thursday, April 22, 2020 at 10:00 a.m.** at the offices of Rizzetta & Company Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544. The following is the final agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of the Board of Supervisors Meeting held on February 25, 2021 Tab 1
 - B. Consideration of Operation & Maintenance Expenditures for February and March 2021 Tab 2
- 4. BUSINESS ITEMS**
 - A. None.
- 5. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
- 6. AUDIENCE COMMENTS ON OTHER ITEMS**
- 7. SUPERVISOR REQUESTS**
- 8. ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call me at (813) 994-1001.

Very truly yours,

Lynn Hayes
District Manager

cc. Lindsay Whelan, Hopping, Green, & Sams, P.A.
Nicole Lynn, Ardurra Group, Inc.

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

WIREGRASS COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors meeting of the Wiregrass Community Development District was held on **February 25, 2021 at 10:00 a.m.** at the offices of Rizzetta & Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544.

Present were:

Bill Porter	Board Supervisor, Chair
Hatcher Porter	Board Supervisor, Vice Chair
Korie Roberts	Board Supervisor, Assistant Secretary

Also Present were:

Lynn Hayes	District Manager, Rizzetta & Company, Inc.
Scott Sheridan	Developer, Locust Branch
Lindsay Whelan	District Counsel, Hopping, Green & Sams <i>(via conference call)</i>

FIRST ORDER OF BUSINESS

Call to Order

Mr. Hayes called the meeting to order and confirmed a quorum.

SECOND ORDER OF BUSINESS

Audience Comments

Quinn Porter was present but had no audience comments.

THIRD ORDER OF BUSINESS

Consideration of Appointment to Seat #3

Mr. Hayes informed the Board he posted the opening on the CDD website. At this time they have not received any resumes or candidates. Scott Sheridan commented that he may know someone that might be interested in joining the Wiregrass CDD Board of Supervisors and he would ask them to contact Mr. Hayes.

FOURTH ORDER OF BUSINESS

Consideration of Utility Bond Renewal Insurance Premium

Ms. Hayes reviewed the Egis Utility Bond Renewal Insurance Premium.

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On a motion by Mr. Bill Porter, seconded by Mr. Hatcher Porter, with all in favor, the Board of Supervisors ratified the Insurance invoice for the Withlacochee River Utility Bonds, for The Wiregrass Community Development District

FIFTH ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors Meeting held on January 28, 2021

Mr. Hayes presented the meeting minutes from January 28, 2021 and inquired if there were any amendments necessary.

On a motion by Mr. Hatcher Porter, seconded by Mr. Bill Porter, with all in favor, the Board of Supervisors approved the January 28, 2021 Board of Supervisors meeting minutes, as presented, for Wiregrass Community Development District.

SIXTH ORDER OF BUSINESS

Consideration of Operation & Maintenance Expenditures for January 2021

Mr. Hayes presented the Operation and Maintenance Expenditures for January 2021.

On a Motion by Mr. Bill Porter, seconded by Mr. Hatcher Porter, with all in favor, the Board of Supervisors ratified the Operation & Maintenance Expenditures for January (\$67,282.32), 2021, for Wiregrass Community Development District.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

No report.

B. District Engineer

No report.

C. District Manager

Mr. Hayes confirmed the next meeting would be held on Thursday, March 25, 2021 at 10:00 a.m. at the offices of Rizzetta & Company located at 5844 Old Pasco Road Suite 100, Wesley Chapel, FL 33544. He informed the Board he is beginning to work on the proposed budget for Fiscal Year 2021-2022 and plans to provide the proposed budget at the May 27, 2021 meeting.

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EIGHTH ORDER OF BUSINESS

Supervisor Requests

There were no supervisor requests.

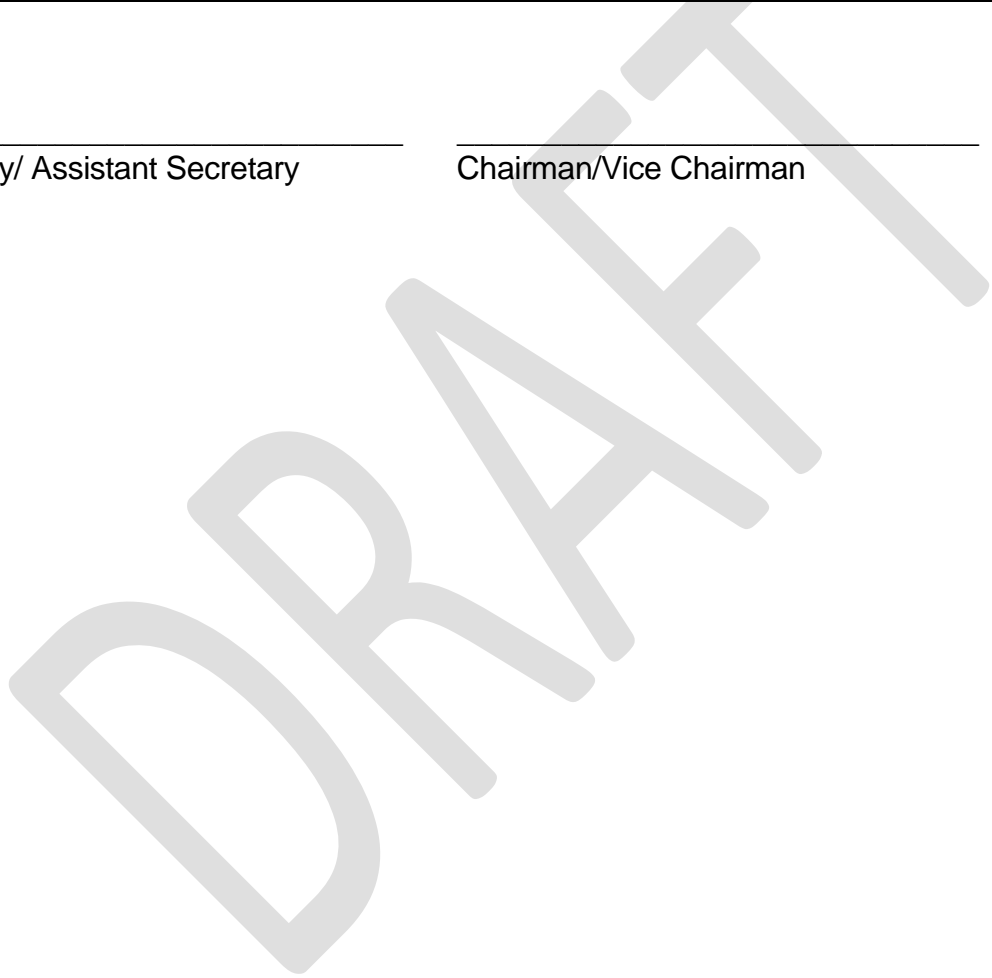
NINTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Bill Porter, seconded by Mr. Hatcher Porter, with all in favor, the Board of Supervisors adjourned the meeting at 10:32 a.m. for Wiregrass Community Development District.

Secretary/ Assistant Secretary

Chairman/Vice Chairman



Tab 2

Wiregrass Community Development District

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

Operations and Maintenance Expenditures February 2021 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from February 1, 2021 through February 28, 2021. This does not include expenditures previously approved by the Board.

The total items being presented: **\$61,474.95**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Wiregrass Community Development District
 Paid Operation & Maintenance Expenditures
 February 1, 2021 Through February 28, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Egis Insurance Advisors, LLC	001054	12818	Surety Bond 03/25/21-03/25/22	\$ 4,338.00
Korie Roberts	001049	KR012821	Board of Supervisors Meeting 01/28/21	\$ 200.00
Rizzetta & Company, Inc.	001047	INV0000056061	District Management Fees 02/21	\$ 3,254.17
Rizzetta Technology Services, LLC	001048	INV0000006851	Email & Website Hosting Services 02/21	\$ 175.00
Westcoast Landscape & Lawns, Inc.	001055	87454	Lawn Maintenance 02/21	\$ 12,650.00
Wiregrass Irrigation, LLC	001052	055	Irrigation Fees 01/21	\$ 33,865.35
Withlacoochee River Electric Cooperative, Inc	001051	1723523 01/21	Area Lighting 01/21	<u>\$ 6,992.43</u>
Report Total				<u>\$ 61,474.95</u>

Tab 3

Wiregrass Community Development District

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

Operations and Maintenance Expenditures March 2021 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from March 1, 2021 through March 31, 2021. This does not include expenditures previously approved by the Board.

The total items being presented: **\$54,121.57**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Wiregrass Community Development District
Paid Operation & Maintenance Expenditures
 March 1, 2021 Through March 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Hopping Green & Sams	001060	120338	General/Monthly Legal Services 01/21	\$ 2,223.27
Hopping Green & Sams	001063	120945	General/Monthly Legal Services 02/21	\$ 1,139.73
Korie Roberts	001058	KR022521	Board of Supervisors Meeting 02/25/21	\$ 200.00
Rizzetta & Company, Inc.	001056	INV0000057028	District Management Fees 03/21	\$ 3,254.17
Rizzetta Technology Services, LLC	001057	INV0000006950	Email & Website Hosting Services 03/21	\$ 175.00
Times Publishing Company	001061	136108 01/21/21	Legal Advertising Account #117709 01/21	\$ 92.80
Times Publishing Company	001061	141544 02/17/21	Legal Advertising Account #117709 02/21	\$ 92.80
Wiregrass Irrigation, LLC	001062	056	Irrigation Fees 02/21	\$ 32,963.35
Withlacoochee River Electric Cooperative, Inc	001059	1723523 02/21	Area Lighting 02/21	\$ 6,992.43
Withlacoochee River Electric Cooperative, Inc	001064	1723523 03/21	Area Lighting 03/21	<u>\$ 6,988.02</u>
Report Total				<u>\$ 54,121.57</u>