



Rizzetta & Company

Copperstone Community Development District

**Board of Supervisors' Regular Meeting
February 16, 2021**

**District Office:
19428 Camden Field Parkway
Riverview, Florida 33578
813-533-2950**

copperstonecdd.org

COPPERSTONE COMMUNITY DEVELOPMENT DISTRICT AGENDA

Copperstone Clubhouse located at 8145 115th Avenue East, Parrish, FL 34219

Board of Supervisors	Amy Tran Gerard Litrenta Ryan Stulman Barry Schlotzhauer Michael Fondario	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
Interim District Manager	Matthew Huber	Rizzetta & Company, Inc.
District Attorney	Andy Cohen	Persson, Cohen & Mooney
District Engineer	Rick Schappacher	Schappacher Engineering, LLC

All Cellular phones and pagers must be turned off while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813)-533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY)1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

**Board of Supervisors
Copperstone Community
Development District**

February 9, 2021

AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Copperstone Community Development District will be held on **Tuesday, February 16, 2021 at 6:30 PM** at the Copperstone Clubhouse located at 8145 115th Avenue East, Parrish, FL 34219. If you need assistance participating in the meeting, please contact the District Manager's Office at 813-533-2950. The following is the agenda for the meeting:

- 1. CALL TO ORDER**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. STAFF REPORTS**
 - A. Aquatic Maintenance
 1. Presentation of Pond Report.....Tab 1
 - B. District Counsel
 - C. District Engineer
 1. Bank Restoration Update
 - D. District Manager
- 4. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of the Board of Supervisors Meeting held on January 19, 2021Tab 2
 - B. Consideration of Operation & Maintenance Expenditures for January 2021Tab 3
- 5. BUSINESS ITEMS**
 - A. Consideration of Establishment of Audit Committee
- 6. AUDIENCE COMMENTS/SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 533-2950.

Sincerely,
Matthew Huber
Matthew Huber
Regional District Manager

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COPPERSTONE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Copperstone Community Development District was held on **Tuesday, January 19, 2021 at 6:30 p.m.** located at the Copperstone Clubhouse located at 8145 115th Avenue East, Parrish, FL 34219. The following is the agenda for this meeting:

Present and constituting a quorum:

Amy Tran	Board Supervisor, Chairman
Gerard Litrenta	Board Supervisor, Vice Chairman
Michael Fondario	Board Supervisor, Assistant Secretary
Barry Schlotzhauer	Board Supervisor, Assistant Secretary
Ryan Stulman	Board Supervisor, Assistant Secretary

Also present were:

Gary Moore	District Manager, Rizzetta & Company, Inc
Rick Schappacher	District Engineer, Schappacher Engineering
Jason Jaszczak	Solitude Lake Management

Audience No audience present

FIRST ORDER OF BUSINESS

Call to Order

Mr. Moore called the meeting to order and conducted roll call.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience comments.

THIRD ORDER OF BUSINESS

Staff Reports

A. Aquatic Services

Mr. Jaszczak presented the Aquatic Services update. 1 of 3 Alum treatments for pond 20 completed. Solitude will treat the pond every other week at no cost to the District until acceptable testing is achieved.

B. District Counsel

District Counsel was not present for this meeting. No report was submitted.

50 **C. District Engineer**

51 Mr. Schappacher presented the District Engineer update.

52 Mr. Schappacher discussed the pond remediation preparations.

- 53
- 54 1. The expected start date is February 8, 2021
 - 55 2. It will take 3 weeks per pond.
 - 56 3. The work is expected to be done between 8:40 AM & 4:00 PM daily.

57 Mr. Schappacher is following up with the school district regarding the cost share
58 for pond #2.

59 **D. District Manager**

60 Mr. Moore informed the Board that the next regular meeting is scheduled for Tuesday,
61 February 16, 2021 at 6:30 p.m.

62 Mr. Moore will check in the burned out streetlights on Erie gate.

63 **FOURTH ORDER OF BUSINESS**

64 **Consideration of Minutes of the**
65 **Board of Supervisors' Regular**
66 **Meeting held on December 15,**
67 **2020**

68 Mr. Moore presented the Minutes of the Board of Supervisors' Meeting held on December
69 15, 2020 to the Board.

70 On a Motion by Mr. Stulman, seconded by Ms. Tran, with all in favor, the Board of
71 Supervisors approved the minutes for December 15, 2020, for the Copperstone
72 Community Development District.

73 **FIFTH ORDER OF BUSINESS**

74 **Consideration of Operation &**
75 **Maintenance Expenditures for**
76 **December 2020**

77 Mr. Moore presented to the Board the Operations & Maintenance Expenditures for
78 December 2020 to the Board for ratification.

79 On a Motion by Ms. Tran, seconded by Mr. Fondario, with all in favor, the Board of
80 Supervisors ratified the Operations & Maintenance Expenditures for December 2020 in
81 the amount of \$42,702.02, for the Copperstone Community Development District.

82 **SIXTH ORDER OF BUSINESS**

83 **Consideration of Golf Cart Use on**
84 **the Pedestrian Bridge**

85 The Board discussed installation of bollards at the pedestrian bridge entrance. Mr. Moore
86 will notify the community that golf carts are prohibited on the bridge.
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92 **SEVENTH ORDER OF BUSINESS** **Audience Comments**

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94 There were no additional comments.

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96 **EIGHTH ORDER OF BUSINESS** **Supervisor Requests**

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98 Ms. Tran requested for Mr. Moore to send CDD updates to community residents via HOA.
99
100 Mr. Schlotzhauer and Mr. Fondario raised concern regarding lighting in clubhouse parking
101 lot and lighting on Erie gate sign.

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103 **NINTH ORDER OF BUSINESS** **Adjournment**

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On a Motion by Ms. Tran, seconded by Mr. Litrenta, with all in favor, the Board of Supervisors adjourned the meeting at 6:58 p.m., for the Copperstone Community Development District.
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Assistant Secretary

Chairman/Vice Chairman

COPPERSTONE COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 9428 CAMDEN FIELD PARKWAY · RIVERVIEW, FLORIDA 33578

Operation and Maintenance Expenditures January 2021 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from January 1, 2021 through January 31, 2021. This does not include expenditures previously approved by the Board.

The total items being presented: **\$30,494.00**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Copperstone Community Development District

Paid Operation & Maintenance Expenditures

January 1, 2021 Through January 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Amy Tran	002199	AT011921	Board of Supervisors Meeting 01/19/21	\$ 200.00
Barry Schlotzhauer	002196	BS011921	Board of Supervisors Meeting 01/19/21	\$ 200.00
Covepark Landscape, LLC.	002191	1506	Monthly Landscaping 01/21	\$ 8,925.00
Digital Assurance Certification LLC	002186	51755	Annual Dissemination and Disclosure Fee 2021	\$ 1,500.00
Gerard Litrenta III	002193	GL011921	Board of Supervisors Meeting 01/19/21	\$ 200.00
Michael Fondario	002192	MF011921	Board of Supervisors Meeting 01/19/21	\$ 200.00
Peace River Electric Cooperative, Inc.	002185	Electric Summary 11/20	Electric Summary 11/20	\$ 1,110.86
Peace River Electric Cooperative, Inc.	002194	Electric Summary 12/20	Electric Summary 12/20	\$ 1,144.51
Persson, Cohen & Mooney, P.A.	002188	66	Legal Services 12/20	\$ 1,721.25
RB Owens Electric Inc.	002187	20203523	Light Pole Electric Repair 12/20	\$ 1,050.00
Rizzetta & Company, Inc.	002183	INV0000055422	District Management Services 1/21	\$ 3,891.67
Rizzetta Technology Services, LLC	002184	INV0000006660	Website Hosting Services 1/21	\$ 100.00
Ryan Stulman	002198	RS011921	Board of Supervisors Meeting 01/19/21	\$ 200.00

Copperstone Community Development District

Paid Operation & Maintenance Expenditures

January 1, 2021 Through January 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Schappacher Engineering	002195	1777	Engineering Services 12/20	\$ 2,022.50
Solitude Lake Management	002189	PI-A00526979	Aerotor Repair 12/20	\$ 387.94
Solitude Lake Management	002197	PI-A00533892	Fountain Services 1/21	\$ 270.85
Solitude Lake Management	002197	PI-A00535014	Monthly Aquatic Services 1/21	\$ 2,266.00
Solitude Lake Management	002197	SMOR-417629	Aeration Installation - 50% Deposit	\$ 4,732.00
Tuxedo Home Care, LLC	002200	01212021	Bridge Solar Lights 01/20	<u>\$ 371.42</u>
Report Total				<u>\$ 30,494.00</u>