

July 2020 CDD Operations & Maintenance Updates

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- Coordinated 0 community and 0 private clubhouse events.
- Investigated 1 intruder alarm and 2 trespass issues.
- Issued 2 trespass letters and 0 trespass window flyers.
- Set up 4 new resident MyEnvera accounts.
- Repaired damaged board on Marina bridge.
- Removed rotten boards and steel rebar on marina trail.
- Obtained EPA approved COVID-19 cleaners and dispensers.
- Processed refund for marina rent/deposit and coordinated new tenant for marina lift.
- Replaced men's room exhaust fan (motor burned out)
- Continued sanitation of pool furniture.
- Replaced damaged weather proof electrical outlet covers in gazebo and cabanas.
- Met with landscape vendor on removal of shrubs.
- Coordinated with pool service on closure of pool for needed maintenance (super shock).
- Removed damaged soap dispensers in restrooms.
- Remove restroom damaged partitions.
- Repaired landscape light at entry monument and marina trail.
- Repaired bridge approach board on small bridge.
- Wrote draft report on wet slip use for Manatee County Property Appraiser's Office.
- Processed 3 marina wait list applications from residents.
- Worked with landscape vendor on condo pond trimming issue (to be monitored).
- Worked with resident on updated single family home color scheme changed by Florida Paints.
- Vendor cleaned irrigation system filters.

Upcoming Maintenance/Projects Scheduled/Pending:

- Replace missing marina pedestal tops (investigating options with vendor).
- Underground electric box on Harborage Avenue replacement or move due to tree roots (pending review and options).
- Investigate interior pool resurface as reported by vendor.
- Lake aerators (bubblers) air compressor failed. Awaiting quote for replacement.
- Irrigation system flow meter not working. Quote approved, awaiting replacement.