

## **August 2020 CDD Operations & Maintenance Updates**

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- Coordinated 0 community and 0 private clubhouse events.
- Investigated 4 intruder alarms and 4 trespass issues.
- Issued 3 trespass letters and 2 trespass window flyers.
- Set up 6 new resident MyEnvera accounts.
- Replaced damaged landscape light in front island.
- Replaced sink and faucet on grill porch as requested by resident.
- Continued work with Hoover Pumping on low pressure issues in irrigation system.
- Executed 1 new marina slip lease and 1 lease amendment (move).
- Added 3 residents to marina wait list.
- Worked with vendor and residents on issue with emergency gate use, stuck open, vendor access, etc.
- Investigated community access for the night of various vehicle break-ins at request of HOA and residents.
- Worked with HOA to issue notice to residents on security issues and updating resident visitor lists. Handled numerous calls from residents on procedures and questions.
- Worked with Manatee County EMS on emergency gate access
- Emergency gate repairs by vendor (bad fuse).
- Landscape vendor replaced shrubs on back of pool deck under enhancement program.
- Added new flowers to planters by pool and vines to large planters.
- Working with Solitude on issues with algae in large lake possibly affecting irrigation filters. Slow treatment recommended in order to protect landscaped areas using water for irrigation. Will continue to work with vendors.
- Approved lake aerator compressor quote. Awaiting schedule for installation.
- Hoover replaced irrigation system flow meter.
- Working with vendor is issues with resident entry bar not working by remote.
- Continued sanitation procedures for pool, clubhouse, fitness center, restrooms for COVID-19.

### ***Upcoming Maintenance/Projects Scheduled/Pending:***

- Investigate interior pool resurface as reported by vendor.
- Lake aerators (bubblers) air compressor failed. Awaiting quote for replacement.