



Rizzetta & Company

Harbourage at Braden River Community Development District

**Board of Supervisors' Meeting
December 9, 2020**

**District Office:
9428 Camden Field Parkway
Riverview, Florida 33578
813.533.2950**

www.harbouragecdd.org

HARBOURAGE AT BRADEN RIVER COMMUNITY DEVELOPMENT DISTRICT

Harbourage Recreation Center, 5705 Key West Place, Bradenton, FL 34203

Board of Supervisors

Mike Malik	Vice Chair
James Burke	Assistant Secretary
Michael Monti	Assistant Secretary
Nicole Banks	Assistant Secretary

District Manager Justin Croom Rizzetta & Company, Inc.

District Counsel John Vericker Straley Robin & Vericker

District Engineer Rick Schappacher Schappacher Engineering

All Cellular phones and pagers must be turned off while in the meeting room.

The Audience Comments portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

**HARBOURAGE AT BRADEN RIVER COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE • 9428 CAMDEN FIELD PARKWAY • RIVERVIEW, FL 33578**

**Board of Supervisors
Harbourage at Braden River Community
Development District**

December 2, 2020

FINAL AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Harbourage at Braden River Community Development District will be held on **Wednesday, December 9, 2020 at 1:00 p.m.** at the Harbourage Recreation Center located at 5705 Key West Place Bradenton, FL. The following is the final agenda for the meeting.

- 1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**
- 2. AUDIENCE COMMENTS**
- 3. SPECIAL BUSINESS ITEMS**
 - A. Special Guest – Wendy Wilson from Envera regarding Security Camera
- 4. BUSINESS ADMINISTRATION**
 - A. Consideration of the Minutes of the Board of Supervisors' Regular Meeting held on November 23, 2020.....Tab 1
- 5. BUSINESS ITEMS**
 - A. Consideration of Brenda Landers ResumeTab 2
 - B. Consideration of Resolution 2021-01, Designating Officers....Tab 3
 - C. Review of Lake Maintenance ReportTab 4
 - D. Discussion regarding Hoover Filter System ReplacementTab 5
- 6. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. Clubhouse Manager
 1. Presentation of Operations and Maintenance Report.....Tab 6
 - D. District Manager
- 7. PUBLIC COMMENTS & SUPERVISOR REQUESTS**
- 8. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 533-2950.

Sincerely,
Jennifer Goldyn
Jennifer Goldyn
District Manager

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

HARBOURAGE AT BRADEN RIVER COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Harbourage at Braden River Community Development District was held on **Wednesday, November 23, 2020 at 1:00 p.m.** at the Harbourage Recreation Center, located at 5705 Key West Place, Bradenton, FL.

Present and constituting a quorum were:

Tom Bonenberger	Chairman
Mike Malik	Vice Chairman
James Burke	Assistant Secretary
Michael Monti	Assistant Secretary
Nicole Banks	Assistant Secretary

Also present were:

Jennifer Goldyn	District Manager, Rizzetta & Co., Inc.
Kristee Feaster	Administrative Assistant, Rizzetta & Co., Inc.
John Vericker	District Counsel; Straley Robin & Vericker
Rick Schappacher	District Engineer, Schappacher Engineering
Tony Gipe	Operations Manager: RASI
Alex Johnson	Representative, Solitude
Steve Sutton	Representative, Bloomings Landscape

Audience

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Ms. Goldyn called the meeting to order and read roll call, conforming a quorum.

SECOND ORDER OF BUSINESS

Audience Comments

An audience member thanked Mr. Bonenberger for his service on the Board.

THIRD ORDER OF BUSINESS

Declaring Seat 1 Vacant

Ms. Goldyn asked the Board for a Motion to declare Seat 1 vacant.

On a Motion by Ms. Banks seconded by Mr. Burke, with all in favor, the Board declared Seat 1 vacant, for Harbourage at Braden River Community Development District.

48 **FOURTH ORDER OF BUSINESS** **Appointment of Michael Malik**

49
50 Ms. Goldyn asked the Board for a Motion to Appoint Mr. Malik to Seat 1.
51

On a Motion by Ms. Banks, seconded by Mr. Monti, with all in favor, the Board appointed Mr. Malik to the Board for Supervisors, for Harbourage at Braden River Community Development District.

52
53 **FIFTH ORDER OF BUSINESS** **Consideration of the Minutes of the**
54 **Board of Supervisors' Regular**
55 **Meeting held on October 14, 2020**
56

On a Motion by Ms. Banks, seconded by Mr. Malik, with all in favor, the Board approved the minutes from the Board of Supervisors' regular meeting held on October 14, 2020, for Harbourage at Braden River Community Development District.

57
58 **SIXTH ORDER OF BUSINESS** **Consideration of Operation and**
59 **Maintenance Expenditures for**
60 **October 2020**
61

On a Motion by Mr. Malik, seconded by Mr. Burke, with all in favor, the Board approved the operation and maintenance expenditures for October 2020 (\$27,224.45), for Harbourage at Braden River Community Development District.

62
63 **SEVENTH ORDER OF BUSINESS** **Review of Landscape Report**

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65 The Board reviewed the Landscape Report. A discussion ensued.
66

67 **EIGHTH ORDER OF BUSINESS** **Review of Lake Maintenance Report**

68
69 The Board reviewed the Lake Maintenance Report. A discussion ensued.
70

71 **NINTH ORDER OF BUSINESS** **Discussion regarding Security**
72 **Cameras**

73
74 The Board chose to table this item until the next meeting.
75

76 **TENTH ORDER OF BUSINESS** **Review of Tom's Resignation**

77
78 Ms. Goldyn presented Tom's resignation to the Board.
79

80 **ELEVENTH ORDER OF BUSINESS** **Consideration of Brenda's Resume**

81
82 Ms. Goldyn presented Brenda's resume to the Board.
83
84
85

86 **TWELFTH ORDER OF BUSINESS** **Consideration of painting projects**

87
88 The Board reviewed the painting projects.
89

On a Motion by Ms. Banks, seconded by Mr. Burke, with all in favor, the Board approved the painting projects with a not to exceed of \$3,000.00, for Harbourage at Braden River Community Development District.

90
91 **THIRTEENTH ORDER OF BUSINESS** **Staff Reports**

- 92
- 93 **A. District Counsel**
94 Present and no report.
- 95
- 96 **B. District Engineer**
97 Mr. Schappacher presented the Vegetation Removal Bid Package and
98 Vegetation Removal Bid Tabulation to the Board.
- 99
- 100 **C. Clubhouse Manager Report**
101 Mr. Gipe reviewed the Clubhouse Management Report to the Board.
- 102
- 103 **D. District Manager**
104 Ms. Goldyn stated that the next regular meeting is scheduled for December 9,
105 2020, at 1:00 p.m., at the Harbourage Recreation Center, located at 5705 Key
106 West Place, Bradenton, FL and informed the Board they would be designating
107 seats at the next meeting.

108
109 **FOURTEENTH ORDER OF BUSINESS** **Public Comments**

110
111 There were no public comments.

112
113 **FIFTEENTH ORDER OF BUSINESS** **Supervisor Request**

114
115 There were no Supervisor Requests.

116
117 **SIXTEENTH ORDER OF BUSINESS** **Adjournment**

118
On a Motion by Mr. Bonenberger, seconded by Mr. Monti, with all in favor, the Board adjourned the meeting at 1:55 p.m., for Harbourage at Braden River Community Development District.

RESOLUTION 2021-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF HARBOURAGE AT BRADEN RIVER COMMUNITY DEVELOPMENT DISTRICT APPOINTING [AND REMOVING] OFFICERS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Harbourage at Braden River Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Manatee County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to appoint [and remove] Officers of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF HARBOURAGE AT BRADEN RIVER COMMUNITY DEVELOPMENT DISTRICT:

Section 1. _____ is appointed Chairman.

Section 2. _____ is appointed Vice Chairman.

Section 3. _____ is appointed Assistant Secretary.
_____ is appointed Assistant Secretary.
_____ is appointed Assistant Secretary.
_____ is appointed Assistant Secretary.

Section 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS ___ DAY OF DECEMBER, 2020.

**HARBOURAGE AT BRADEN RIVER
COMMUNITY
DEVELOPMENT DISTRICT**

CHAIRMAN / VICE CHAIRMAN

ATTEST:

ASSISTANT SECRETARY