

December 2020 CDD Operations & Maintenance Updates

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- Coordinated 0 community and 4 private clubhouse events.
- Investigated 0 intruder alarms and 2 trespass issues.
- Issued 1 trespass letter and 2 trespass window flyers.
- Set up 4 new resident MyEnvera accounts.
- Recreation Center Restrooms painted by vendor.
- Recreation Center, Sidewalks, Gatehouse power washed by vendor.
- Executed 4 marina lease renewals.
- Worked with COA on irrigation leak by fountain lake.
- Worked with vendor on lake well pump issue, awaiting quotes for replacement.
- Worked with vendor on barrier bar stuck open issue, may need new motor (awaiting quote).
- Ordered and received new speed bumps for Harborage Ave/Whitehead intersection
- Assisted with Holiday Golf Cart parade to ensure gates were open, parking enforcement.
- Worked with electrician on light outage at SR70 monument, awaiting quote for new electrical line.
- Investigated water supply to marina, discovered meter by clubhouse covered with shrubs.
- Continue work with Hoover Pumping on issues with irrigation filter system.
- Repaired hand rail board on marina bridge.
- Investigated low voltage light outage around pool and marina bridge and repaired.
- Investigated shut off valve on Duval to isolation irrigation water to Key Largo.
- Monitoring spa temperature due to several reports of spa not as hot a usual. May be thermostat issue so monitoring.
- Purchase of new barrier arms and delivery by vendor for future use.
- Vendor cleaned MES pipe from Natalie Way behind condo building #1 for better flood control.

Upcoming Maintenance/Projects Scheduled/Pending:

- Vendor investigation options for emergency gate control/motors needing replacement. Awaiting quote.
- Continue investigation into marina low voltage lights issues/replacements.