



Rizzetta & Company

# Harbourage at Braden River Community Development District

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## Board of Supervisors' Meeting February 10, 2021

District Office:  
9428 Camden Field Parkway  
Riverview, Florida 33578  
813.533.2950

[www.harbouragecdd.org](http://www.harbouragecdd.org)

## **HARBOURAGE AT BRADEN RIVER COMMUNITY DEVELOPMENT DISTRICT**

Harbourage Recreation Center, 5705 Key West Place, Bradenton, FL 34203

<b>Board of Supervisors</b>	Mike Malik Michael Monti James Burke Nicole Banks Brenda Landers	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
<b>District Manager</b>	Jennifer Goldyn	Rizzetta & Company, Inc.
<b>District Counsel</b>	John Vericker	Straley Robin & Vericker
<b>District Engineer</b>	Rick Schappacher	Schappacher Engineering

**All Cellular phones and pagers must be turned off while in the meeting room.**

The Audience Comments portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**HARBOURAGE AT BRADEN RIVER COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Harbourage at Braden River Community Development District was held on **Wednesday, January 13, 2021 at 7:00 p.m.** at the Harbourage Recreation Center, located at 5705 Key West Place, Bradenton, FL.

Present and constituting a quorum were:

Mike Malik	Chairman
Michael Monti	Vice Chairman
James Burke	Assistant Secretary
Nicole Banks	Assistant Secretary
Brenda Landers	Assistant Secretary

Also present were:

Jennifer Goldyn	<b>District Manager, Rizzetta &amp; Co., Inc.</b>
Tony Gipe	<b>Operations Manager: RASI</b>
Deneen Klenke	<b>Assistant Amenity Service Manager, RASI</b>
Gregg Gruhl	<b>Amenity Services Manager, RASI</b>
Rick Schappacher	<b>District Engineer, Schappacher Engineering</b>

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Ms. Goldyn called the meeting to order and read roll call, confirming a quorum.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There were no audience comments.

**THIRD ORDER OF BUSINESS**

**Consideration of the Minutes of the Board of Supervisors' Regular Meeting held on December 9, 2020**

Ms. Goldyn presented the Minutes of the Board of Supervisors' Regular Meeting held on December 9, 2020 to the Board of Supervisors.

On a Motion by Mr. Malik, seconded by Ms. Banks, with all in favor, the Board approved the Minutes of the Board of Supervisors' Regular Meeting held on November 23, 2020 as amended, for Harbourage at Braden River Community Development District.

47 **FOURTH ORDER OF BUSINESS** **Consideration of Operation and**  
48 **Maintenance Expenditures for**  
49 **November and December 2020**  
50

51 Ms. Goldyn presented the Operation and Maintenance Expenditures for November and  
52 December 2020 to the Board.  
53

On a Motion by Mr. Monti, seconded by Mr. Burke, with all in favor, the Board approved the Operation and Maintenance for November 2020 in the amount of \$25,547.52 and December 2020 in the amount of \$38,134.96, for Harbourage at Braden River Community Development District.

54 **FIFTH ORDER OF BUSINESS** **Review of Landscape Report**  
55  
56

57 Mr. Gipe presented Mr. Sutton's notes from Blooming's Landscape with the Board of  
58 Supervisors.  
59

60 **SIXTH ORDER OF BUSINESS** **Review of Lake Maintenance Report**  
61

62 Ms. Goldyn presented Mr. Johnson's note from Solitude with the Board of Supervisors.  
63

64 **SEVENTH ORDER OF BUSINESS** **Discussion of Hoover Filter System**  
65 **Replacement**  
66

67 The Board discussed the Hoover Filter System Replacement.  
68

69 **EIGHTH ORDER OF BUSINESS** **Discussion regarding Speed Bumps**  
70

71 Ms. Banks will work with Mr. Gipe on the return of those already purchased and get new  
72 ones with anchors.  
73

74 **NINTH ORDER OF BUSINESS** **Staff Reports**  
75

76 **A. District Counsel**  
77 Not present and no report.  
78

79 **B. District Engineer**  
80 Mr. Schappacher informed the board that the District can tap into the reclaimed  
81 line. Mr. Schappacher brought a map of the reclaimed water lines under  
82 separate cover. Mr. Schappacher will bring proposals for connection, backflow,  
83 and meter to the next meeting. Mr. Schappacher brought photos of the  
84 vegetation removal under separate cover.  
85

86 **C. Clubhouse Manager Report**  
87 Mr. Gipe reviewed the Clubhouse Management Report to the Board.  
88  
89  
90  
91



# HARBOURAGE AT BRADEN RIVER COMMUNITY DEVELOPMENT DISTRICT

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DISTRICT OFFICE · 9428 CAMDEN FIELD PARKWAY · RIVERVIEW, FLORIDA 33578

## Operation and Maintenance Expenditures January 2021 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from January 1, 2021 through January 31, 2021. This does not include expenditures previously approved by the Board.

The total items being presented: **\$33,524.43**

Approval of Expenditures:

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\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

## Harbourage at Braden River Community Development District

### Paid Operation & Maintenance Expenditures

January 1, 2021 Through January 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Accurate Backflow Testing, Inc.	002040	177387	Backflow Test- 12/20	\$ 28.00
Bloomings Landscape & Turf Management, Inc.	002041	2021-00036	Monthly Grounds Maintenance 01/21	\$ 4,979.17
Bradenton Herald	002022	I04821031-12042020	Legal Advertising 12/04/20	\$ 127.53
Brenda Landers	002033	BL011321	Board of Supervisors Meeting 01/13/21	\$ 200.00
Brenda Landers	002045	BL120920	Board of Supervisors Meeting 12/09/20	\$ 200.00
Catherine Bonenberger	002023	122920-Bonenberger	Reimbursement for Holiday Decorations 12/20	\$ 619.00
Comcast Communications	002024	8535100450006759 01/21	Rec Center Cable/Internet 01/21	\$ 229.64
Comcast Communications	002014	8535100450011288 - 01/21	Guard House Internet 01/21	\$ 119.69
Commercial Fitness Products, Inc	002015	A011034	Preventative Maintenance 11/20	\$ 150.00
Envera Systems LLC	002016	696736	Gate Access Monitoring 01/21	\$ 3,577.35
Florida Department of Revenue	002025	Sales Tax 01/21	51-8016045527-4 Sales Tax 01/21	\$ 170.29
FPL	002032	Electric Summary 12/20	FPL Electric Summary 12/20	\$ 2,184.90
Frontier Florida LLC	002017	941-753-1478-093004- 5 12/20	941-753-1478-Pool House 12/20	\$ 189.82
Harborage At Braden River CDD	CD059	CD059	DC Replenishment JAN	\$ 2,283.70
Hoover Pumping Systems Corporation	002026	157910	Cleaning and Inspection Filter Discs 01/21	\$ 1,138.33

# Harbourage at Braden River Community Development District

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January 1, 2021 Through January 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
James M. Burke	002031	JB011321	Board of Supervisors Meeting 01/13/21	\$ 200.00
Manatee County Utilities Department	002027	MCUD Summary 12/20	MCUD Water Summary 12/20	\$ 260.98
Michael J Monti	002035	MJM011321	Board of Supervisors Meeting 01/13/21	\$ 200.00
Michael V. Malik	002034	MM011321	Board of Supervisors Meeting 01/13/21	\$ 200.00
Nicole Banks	002030	NB011321	Board of Supervisors Meeting 01/13/21	\$ 200.00
Pools By Lowell, Inc.	002028	221634	Pool Repair 12/20	\$ 35.60
Pools By Lowell, Inc.	002042	222394	Monthly Pool Service 01/21	\$ 420.00
Pools By Lowell, Inc.	002036	222668	Replace 20 Gal PH Chemical Container 01/21	\$ 34.95
Pools By Lowell, Inc.	002036	222712	Replace Temp Sensor Spa 01/6/21	\$ 197.96
Rizzetta & Company, Inc.	002018	INV0000055456	District Management Fees 01/21	\$ 3,271.67
Rizzetta Amenity Services, Inc	002019	INV00000000008373	Actual Bi-Weekly Payroll 12/24/20	\$ 865.44
Rizzetta Amenity Services, Inc	002037	INV00000000008402	Actual Bi-Weekly Payroll 01/08/21	\$ 1,552.20
Rizzetta Amenity Services, Inc	002037	INV00000000008429	Cell Phone 12/20	\$ 50.00
Rizzetta Technology Services, LLC	002020	INV0000006691	Website Email & Hosting Services 01/21	\$ 100.00
Schappacher Engineering, LLC	002038	1781	Engineering Services 12/20	\$ 320.00



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January 1, 2021 Through January 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Solitude Lake Management	002043	PI-A00505931	Lake & Pond Services 11/01/20-01/31/21	\$ 1,710.00
Solitude Lake Management	002043	PI-A00505932	Lake & Pond Services 11/20	\$ 408.91
Solitude Lake Management	002043	PI-A00520847	Lake & Pond Services 12/20	\$ 408.91
Solitude Lake Management	002043	PI-A00527603	Lake & Pond Services 12/20	\$ 2,160.00
Solitude Lake Management	002043	PI-A00533773	Fountain Maintenance Services 01/01/21-03/31/21	\$ 167.00
Solitude Lake Management	002043	PI-A00536382	Lake & Pond Services 01/21	\$ 408.91
Solitude Lake Management	002043	PI-A00539145	Replace Bulb 01/21	\$ 38.06
Solitude Lake Management	002043	PI-A00539257	Lake & Pond Services 01/21	\$ 4.36
Solitude Lake Management	002043	PI-A00539258	Lake & Pond Services 01/01/21-03/31/21	\$ 1,607.40
Straley Robin Vericker	002029	19225	Professional Services Though 12/15/20	\$ 1,150.45
Suburban Propane, L.P.	002021	1564-447481	1564-093972 Propane Delivery 12/20	\$ 1,073.81
The Wire Lady LLC	002044	448	Install Wire electrical Panel To Entrance 01/21	\$ 260.00
Water Boy Inc.	002039	24070371	Water Delivery 01/21	<u>\$ 20.40</u>

**Report Total**

**\$ 33,524.43**