

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**WATERS EDGE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Waters Edge Community Development District was held on **November 29, 2018, at 3:30 p.m.** at the Waters Edge Clubhouse, located at 9019 Creedmoor Lane, New Port Richey, Florida 34654.

Present and constituting a quorum:

Edward Grillo	Board Supervisor, Chairman
Roger LeBlanc	Board Supervisor, Vice Chairman
Michaela Ballou	Board Supervisor, Assistant Secretary
Michael McCarthy	Board Supervisor, Assistant Secretary

Also present were:

Christine Perkins	District Manager, Rizzetta & Company
Greg Woodcock	District Engineer, Cardno TBE (via phone)
Carol Miller	Resident
Dr. Stephen Scutari	Resident
Teri Geney	Resident

Audience

FIRST ORDER OF BUSINESS

Call to Order

Ms. Perkins called the meeting to order and performed the roll call.

SECOND ORDER OF BUSINESS

**Audience Comments on Agenda
Items**

Dr. Scutari inquired about what could be done to combat the presence and interference of moving trucks that were causing road obstructions, as these were safety concerns.

A resident expressed gratitude for the Board's diligent efforts regarding the implementation of the reclaimed water project.

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THIRD ORDER OF BUSINESS

Administer Oath of Office to Newly Elected Supervisors

1. Consideration of Compensation
2. Review of Chapter 190 FL Statues
3. Review of Sunshine Laws and Code of Ethics for Public Officers and Employees

Ms. Perkins, a Notary of the State of Florida, administered the Oath of Office to Mr. Grillo and Mr. LeBlanc. Mr. Grillo and Mr. LeBlanc responded affirmatively to receiving compensation for their role under the guidelines of Florida Statute 190.

FOURTH ORDER OF BUSINESS

Discussion of Board Supervisor Appointment for Vacant Seat #4 Term (2016-2020)

Discussion ensued regarding the three candidates that submitted their materials for consideration for an appointment to Vacant Seat #4, as each resident had excellent qualifications and applicable experience. Ms. Miller, who was unable to attend the previous meeting, reviewed her background with the Board. Mr. Grillo expressed his sentiments that the District had three top contenders, and it was reviewed that three Board seats would have their terms expire during the next General Election in 2020. Thus, there would be future opportunities for residents to additionally run for a Board Supervisor seat. Discussion continued, as each Board Supervisor provided support for each of the candidate's various strengths and how they would positively contribute to the District. The consensus of the Board was to move forward with appointing Ms. Geney at this time given her dedicated service history within the community and continued involvement within various initiatives.

On a Motion by Mr. LeBlanc, seconded by Mr. McCarthy, with all in favor, the Board of Supervisors approved to appoint Ms. Geney for Vacant Seat #4 Term (2016-2020) for the Waters Edge Community Development District.

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Ms. Perkins administered the Oath of Office to Ms. Geney. Ms. Geney replied in the affirmative to receiving compensation for her role. Ms. Perkins reviewed some general highlights from Florida Statute 190 and the Sunshine Laws pertaining to public records requests and retainage, communication between Board members, and social media engagement. Discussion ensued about a forthcoming CDD 101 for Board Supervisors that Rizzetta & Co. would be hosting in January, as Ms. Perkins communicated that she would circulate that information to the Board and encouraged the Supervisors to attend.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2019-01, Designating Officers of the District

The consensus of the Board was to keep current Supervisors within their present roles, and therefore add Ms. Geney as an Assistant Secretary. Mr. Grillo communicated that he would like to see the reclaimed water project through to

97 completion as Chairman given his investment in coordinating this project, however did
98 not foresee remaining in this role for the entire four-year term. Therefore, he
99 recommended that the Vice Chairman begin to think about assuming this role at some
100 point when appropriate in the future. Ms. Perkins communicated that the Board would
101 be able to re-designate officers of the District at any time that suits the Board.
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On a Motion by Mr. McCarthy, seconded by Mr. LeBlanc, with all in favor, the Board of Supervisors adopted Resolution 2019-01, Designating Officers of the District for the Waters Edge Community Development District.

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104 **SIXTH ORDER OF BUSINESS** **Consideration of Minutes of the**
105 **Board of Supervisors' Meeting held**
106 **on October 25, 2018**
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108 Mr. Grillo inquired to Mr. Woodcock if he had spoken to the resident at 11150
109 Belle Haven Drive regarding to the work required to be done on their bank prior to the
110 District commencing any repairs. Mr. Woodcock communicated that the resident would
111 be laying down sod, however had requested that the District give him until
112 approximately February to complete the project. Mr. Woodcock was of the opinion that
113 he didn't foresee any issues with causing any additional erosion if the District waited
114 until February. Mr. LeBlanc mentioned that this home has been for sale for quite some
115 time and thus inquired if any agreement would perhaps carry over with the new owner.
116 This inquiry would be discussed with Mr. Vericker. Mr. Grillo additionally inquired to Mr.
117 Woodcock if upon review of aerials he had noticed any other areas of prospective
118 erosion. Mr. Woodcock communicated he would be onsite the following week and
119 report any findings to the Board at the next meeting.
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On a Motion by Ms. Ballou, seconded by Mr. McCarthy, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' Regular meeting held on October 25, 2018 for the Waters Edge Community Development District.

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122 **SEVENTH ORDER OF BUSINESS** **Consideration of Operation and**
123 **Maintenance Expenditures for**
124 **October 2018**
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126 Ms. Ballou inquired about the two separate invoices from Aquatic Systems. Mr.
127 Grillo reminded the Board that the \$99.00 invoices will go through December 31st and
128 then would drop off in January. Ms. Geney inquired about the \$175.00 invoice from
129 Rizzetta Technology Services (RTS) and if that was a monthly charge. Discussion
130 ensued about the services that RTS provides that is included within this fee for
131 managing the District's website to remain in compliance as well as managing and
132 storing Board Supervisor e-mails. Ms. Perkins also mentioned that information would
133 be brought to the Board at a future meeting as it pertained to website ADA compliance.
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On a Motion by Ms. Ballou, seconded by Mr. LeBlanc, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for October 2018 (\$22,881.58) for the Waters Edge Community Development District.

EIGHTH ORDER OF BUSINESS

Staff Reports

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A. District Engineer

Mr. Woodcock had nothing further to report.

B. Aquatics Manager

1. Presentation of November 2018 Waterway Inspection Report

Mr. McCarthy communicated that the ponds looked favorable at this time. Mr. Grillo inquired to Mr. Woodcock about the littoral shelf on L4 and which ponds had a designated littoral shelf. Mr. Woodcock communicated he would disseminate that information.

C. Field Services Manager

1. Presentation of October 2018 Field Inspection Report, Inclusive of Yellowstone Response

Discussion ensued about Field Services Management support and performance, and transitioning Mr. Green from Rizzetta Amenity Services into the District to take over for Mr. Brown, as it was determined to be positive to have a new set of eyes on the community's landscaping. The Board additionally reiterated their desire to move up the field services inspection schedule in order to have more timely reports included within the monthly agendas, as well as having Mr. Green circulate his reports to both the HOA and CDD Board members. Ms. Ballou expressed her concern over the lack of grass on Creedmoor and Belle Haven, and inquired about the proposal for the replacement sod. Mr. McCarthy confirmed that a proposal was kicked back to Yellowstone due to the high price, and a revised proposal was a priority. Ms. Ballou questioned about the completion of the front entry and presence of trash, cones, and a City sign, to which Mr. Grillo mentioned that everything was supposed to be cleaned up by the upcoming Saturday. Ms. Ballou also inquired about the project on the North end of Belle Haven, to which Mr. Grillo commented that due to Yellowstone being put on notice, it would not be advisable to proceed with having Yellowstone complete this project at this time in the event there would be any prospective change in contractors. Discussion pertaining to irrigation and coordinating schedules, pressurization, and ensuring that Staff and all vendors were on the same page and coordinating appropriately. Mr. McCarthy also commented on Item #27 of the report pertaining to the passive park and not being in favor of replacing trees within this area, to which the Board agreed.

2. Discussion of Yellowstone Pond Erosion Maintenance on Belle Haven Drive

Information was presented to the Board from Mr. Perez as to the current maintenance being performed on Belle Haven Drive where the pond erosion repairs had taken place.

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187 D. District Counsel
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189 Mr. Vericker was not present.
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191 E. District Manager
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193 1. Presentation of Action Item List
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195 Ms. Perkins presented the Action Item List to the Board. The Board also
196 discussed that due to the proximity of the scheduled December meeting to
197 the Christmas holiday, the Board recommended the December 27, 2018
198 meeting be cancelled. Therefore, the next regularly-scheduled meeting
199 would be held on January 24, 2018 at 5:00 PM at the Waters Edge
200 Clubhouse.
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202 **NINTH ORDER OF BUSINESS**

**Discussion of Irrigation and
Maintenance Cost Sharing
Agreement between the CDD and
HOA**

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207 Discussion ensued about the verbiage pertaining to providing technical support,
208 and modifying the contract accordingly to remove the language relating to such, as well
209 as ITS Irrigation’s communication and water use reporting challenges.
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On a Motion by Mr. LeBlanc, seconded by Mr. McCarthy, with all in favor, the Board of Supervisors approved the Irrigation and Maintenance Cost Sharing Agreement between the CDD and HOA, as amended for the Waters Edge Community Development District.

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212 **TENTH ORDER OF BUSINESS**

**Consideration of Proposal from
Cascade Fountains for Front
Architectural Fountain Repair**

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216 1. General Review of Previous Invoices from Cascade Fountains
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218 Ms. Perkins presented the historical invoices from Cascade Fountains to
219 demonstrate the previous costs associated with maintaining the fountain. Mr. Grillo
220 requested clarification on the replacement of the electrical cable as it was replaced not
221 long ago. Discussion ensued about the investment of maintenance for this fountain and
222 obtaining a better understanding as to why this particular work was recommended. Ms.
223 Perkins mentioned she would follow up with Cascade Fountains to obtain additional
224 insight based on the Board’s feedback pertaining to their proposal.
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226 **ELEVENTH ORDER OF BUSINESS**

**Discussion of Pasco County Tax
Collections**

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229 Ms. Perkins presented the letter that each Board Supervisor received from the
230 Pasco County Tax Collector related to the additional assessment funding collected from

231 residents that did not pay their taxes early. Discussion ensued on the prospect of
232 putting a line into the budget to account for this yearly revenue overage, which could
233 also be revisited during discussions for the proposed and final budgets for FY
234 2019/2020 if desired.

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236 **TWELFTH ORDER OF BUSINESS**

**Audience Comments and Supervisor
Requests**

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239 There were no audience comments or Supervisor requests.

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241 **THIRTEENTH ORDER OF BUSINESS**

Adjournment

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On a Motion by Ms. Geney, seconded by Mr. McCarthy, with all in favor, the Board of Supervisors adjourned the meeting at 5:01 p.m. for Waters Edge Community Development District.

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Secretary/Assistant Secretary



Chairman/Vice Chairman