

LANDSCAPE COMMITTEE MEETING MINUTES
Friday Nov 6th, 2020, 2pm, Lefe Room

I. Meeting called to order at 2:00 p.m.

II. It was confirmed that the meeting was properly noticed.

III. A quorum was established with the attendance of committee members Mike Jacobs, Beck Kutska, Dona Lasseter, Nancy Rechcigl and Angela Potter. Also in attendance were CDD Liaison, Dick Carroll; Rizzetta Field Services Manager, John Toborg; ArtisTree A/E, Eric Cerda; General Manager, Steve Dietz; and Executive Assistant, Mary Paige Huisman.

IV. The minutes from the October 2, 2020, meeting were unanimously approved with no changes.

V. No members of the public were present nor did any send messages to be addressed.

VI. JOHN TOBORG REPORT

- A. John Toborg presented the most recent Field Inspection Report and addressed outstanding items with the Committee and ArtisTree. John's overall opinion is that ArtisTree is doing a much better job at addressing items presented in the monthly Field Inspection Reports.
- B. Berm at Winding Stream & Maritime was discussed and it was determined to ask the CDD Board if this would be paid for from reserves since this was proposed by John Toborg and wasn't included in the original plans for the 2020-21 fiscal year.

VII. ARTISTREE REPORT/ERIC

- A. Gold mound at the gatehouse continues to decline. Eric was instructed to remove the dead/unsightly material after which we will reassess. We will likely make this area part of the next two-year plan.
- B. Bougainvillea at the roundabout received a haircut.
- C. Royal palm fronds reported to be lying on the ground along WLB have been removed.
- D. Soil in Winding Stream median at roundabout still has not been tested. Eric will followup with ArtisTree staff. Some concerns were expressed re planting a palm tree in this area at this time of year. John Toborg explained it should not be a problem if the specimen is properly planted with a large "saucer" to retain water around the root ball.
- E. Next detail pass scheduled for beginning of next week. Firebush will only be pruned 1-2 feet at a time so not to discourage blooming. Palms and shrubs will be fertilized on or about 11/13. Oaks will be lifted on or about 11/15.

- F. American Farms did not receive directions to plant the coleus we desired. After looking at the plants available, the committee agreed on poinsettias for the next rotation and will be working toward selecting annuals a year in advance to avoid this problem in the future.

VIII. CHAIRMAN UPDATE

- A. Winding Stream Update
 - a. We are waiting on materials for the approved column restoration.
 - b. The black pole that previously held the card reader at Mossy Branch gate is being removed – probably today.
- B. Mossy Branch Gate Update
 - a. The proposal for the smaller monument at Mossy Branch entrance is \$5753.26, less than the NTE amount of \$6,000 approved by the CDD Board. We will recommend the project move forward as soon as possible.
 - b. Regarding the SE corner monument, the CDD Board 1) would like to see a digital view of what the monument would look like and where it would be placed, 2) wants to know if it's possible to build a second balustrade wall on the side of the monument that's closest to the sidewalk, and 3) wants to know the cost estimates for lighting and landscaping and the cost of a second wall. These questions are being addressed with the appropriate vendors. Visual aids will be important to move this project forward.
- C. The retaining wall to the right of the main entrance north monument may not be within our purview but rather that of Manatee County. This is currently being researched by our engineer Rick Schappacher and will remain a focus of discussion as the erosion continues.
- D. The foxtail palm planned for the Winding Stream median island will be handled by ArtisTree, including soil analysis. If the testing has not been done by the next committee meeting, we may opt to do it ourselves to move this longstanding project toward completion.
- E. Waterlefe has again been awarded a grant from Manatee County for the sum of \$10,000, which will be reimbursed when we submit receipts to the county for the approved work.

IX. GENERAL MANAGER UPDATE

- A. Holiday lighting is scheduled to be installed on 11/11/2020.

X. LIAISON COMMENTS

- A. Dick Carroll made the recommendation that the Landscape Committee create a yearlong plan for annuals to include types of plants and install dates as opposed to addressing each rotation individually as the Committee currently does.

XI. No substantive discussion/progress was made on our website presence or two-year plan at this meeting.

XII. Members were reminded to check CDD e-mail regularly.

XIII. Sunshine Law reiterated.

XIV. The next committee meeting is scheduled for Friday December 6, 2020

XV. A motion to adjourn was made by Dona Lasseter and seconded by Mike Jacobs with unanimous approval. Meeting adjourned at 4:12 p.m.