

April 30, 2020

Board of Supervisors
Grand Hampton Community
Development District

AGENDA

Dear Board Members:

The Grand Hampton Community Development District regular meeting of the Board of Supervisors will be held on **Thursday, May 7, 2020 at 3:00 p.m.** by means of communications media technology via telephonic pursuant to Executive Orders 20-52 and 20-69 issued by Governor DeSantis on March 9, 2020 and March 20, 2020, respectively, and pursuant to Section 120.54(5)(b)2., Florida Statutes. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of Board of Supervisors' Regular Meeting held on February 6, 2020 Tab 1
 - B. Consideration of Operation & Maintenance Expenditures January through March 2020 Tab 2
- 4. BUSINESS ITEMS**
 - A. Discussion of Pond Inspection Report – Allen Zacchino ... Tab 3
 - B. Presentation of Aquatics Report – Aquatic Systems
 - C. Consideration of Resolution 2020-01; Authorizing Bank Signatories Tab 4
 - D. Discussion of Pond Vegetation Growth
 - E. Presentation of Fiscal Year 2020-2021 Proposed Budget Tab 5
 - F. Consideration of Resolution 2020-02; Approving Proposed Fiscal Year 2020-2021 Budget & Set Public Hearing..... Tab 6
- 5. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
 1. Financial Status Update
 2. Announcement of Registered Voter Count Tab 7
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

Greg Cox

Greg Cox
District Manager

cc: Mercedes Tutich, Chairman
John Vericker, District Counsel

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**GRAND HAMPTON
COMMUNITY DEVELOPMENT DISTRICT**

The Grand Hampton Community Development District regular meeting of the Board of Supervisors was held on **Thursday, February 6, 2020 at 3:00 p.m.** at the Grand Hampton Clubhouse located at 8301 Dunham Station Drive, Tampa, Florida 33647.

Present and constituting a quorum:

Mercedes Tutich	Board Supervisor, Chairman
Donna Kempinski	Board Supervisor, Vice-Chairman
Larry Wasserberger	Board Supervisor, Assistant Secretary
Joe Farrell	Board Supervisor, Assistant Secretary
Shawn Cartwright	Board Supervisor, Assistant Secretary

Also present were:

Greg Cox	District Manager, Rizzetta & Company, Inc.
John Vericker	District Counsel, Straley Robin Vericker (via conf. call)
Rick Schappacher	District Engineer, Schappacher Engineering (via conf. call)
Jason Diogo	Representative, Solitude
Kevin Wilt	Representative, Solitude
Doug Agnew	Representative, Solitude

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

No audience members present.

51 **THIRD ORDER OF BUSINESS** **Consideration of Minutes of the Board**
52 **of Supervisors' Meeting held on**
53 **December 5, 2019**
54

55 Mr. Cox presented the meeting minutes for the Board's consideration.
56

On a Motion by Mr. Farrell, seconded by Mr. Cartwright, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on December 5, 2019, as presented, for the Grand Hampton Community Development District.

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58 **FOURTH ORDER OF BUSINESS** **Consideration of Operation &**
59 **Maintenance Expenditures for**
60 **November & December 2019**
61

62 Mr. Cox presented the November and December 2019 Operation and
63 Maintenance expenditures for the Board's consideration.
64

On a Motion by Mr. Farrell, seconded by Mr. Cartwright, with all in favor, the Board of Supervisors approved to ratify the November 2019 Operations and Maintenance Expenditures payments in the amount of \$17,352.44 and the December 2019 Operations and Maintenance Expenditures payments in the amount of \$11,503.87, for the Grand Hampton Community Development District.

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66 **FIFTH ORDER OF BUSINESS** **Discussion of Pond Inspection Report**
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68 The Board reviewed the Pond Inspection Report submitted by Allen Zacchino.
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70 **SIXTH ORDER OF BUSINESS** **Presentation of Aquatics Report**
71

72 The Board reviewed the Solitude aquatics report and received an update from
73 Kevin Wilt, Jason Diogo and Doug Agnew, with Solitude. Mr. Agnew explained that
74 Patrick Brophy would no longer be the Solitude representative overseeing the
75 District. Mr. Diogo, who is the Field Manager who actually treats the ponds, explained
76 that he has good access to pond #45 and #14 and is able to make the necessary
77 treatments.
78

79 **SEVENTH ORDER OF BUSINESS** **Consideration of Solitude Contract**
80 **Renewal**
81

On a Motion by Ms. Tutich, seconded by Mr. Wasserberger, with all in favor, the Board of Supervisors approved the a one-year pond maintenance contract renewal at a rate of \$41,040 annually beginning March 1, 2020 and ending February 28, 2021 upon completion of District Counsel review, for the Grand Hampton Community Development District.

EIGHTH ORDER OF BUSINESS

Staff Reports

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A. District Counsel

No update.

B. District Engineer

The Board received a District Engineer update from Mr. Rick Schappacher. He informed the Board that the stormwater structure repair work that had been approved by the Board had been completed.

C. District Manager

Mr. Cox informed the Board that the next Board meeting would take place on March 5, 2020 at 3:00 p.m. He also reviewed the December 2019 District financials and provided an update of the District's revised CDD website that allowed for compliance with ADA accessibility requirements.

NINTH ORDER OF BUSINESS

Supervisor Requests

There were no supervisor requests.

TENTH ORDER OF BUSINESS

Adjournment

Mr. Cox stated that if there was no further business to come before the Board then a motion to adjourn would be in order.

On a Motion by Mr. Cartwright, seconded by Ms. Kempinski, with all in favor, the Board of Supervisors adjourned the meeting at 3:37 p.m. for the Grand Hampton Community Development District

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Secretary / Assistant Secretary

Chairman / Vice Chairman

Tab 2

GRAND HAMPTON COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 12750 CITRUS PARK LANE · SUITE 115 · TAMPA, FLORIDA 33625

Operation and Maintenance Expenditures January 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from January 1, 2020 through January 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$20,556.96**

Approval of Expenditures:

Chairperson

Vice Chairperson

Assistant Secretary

Grand Hampton Community Development District
Paid Operation & Maintenance Expenditures
 January 1, 2020 Through January 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Crosscreek Environmental, Inc.	001796	7126	Structure Repairs 12/19	\$ 9,450.00
Innersync	001802	18163	Website Compliance Quarterly Service 01/20	\$ 384.38
Rizzetta & Company, Inc.	001797	INV0000045889	District Management Fees 01/20	\$ 3,947.00
Rizzetta Amenity Services, Inc	001798	INV00000000006980	Actual Bi-Weekly Payroll 12/27/19	\$ 346.59
Rizzetta Amenity Services, Inc	001805	INV00000000007011	Actual Bi-Weekly Payroll 01/10/2020	\$ 747.13
Rizzetta Amenity Services, Inc	001805	INV00000000007040	Auto Mileage/Travel 12/19	\$ 109.65
Rizzetta Amenity Services, Inc	001808	INV00000000007066	Actual Bi-Weekly Payroll 01/24/2020	\$ 347.21
Rizzetta Technology Services, LLC	001807	INV0000005423	Website Hosting Services 01/2020	\$ 100.00
Schappacher Engineering, LLC	001806	1505	Engineering Services 12/19	\$ 1,072.50
Solitude Lake Management	001799	PI-A00328491	Monthly Lake and Wetland Services 12/19	\$ 3,420.00
Straley Robin Vericker	001800	17775	Professional Services 12/19	\$ 440.00
Straley Robin Vericker	001809	17896	Professional Services 12/19	\$ <u>192.50</u>
Report Total				\$ <u>20,556.96</u>

GRAND HAMPTON COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 12750 CITRUS PARK LANE · SUITE 115 · TAMPA, FLORIDA 33625

Operation and Maintenance Expenditures February 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from February 1, 2020 through February 29, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$16,131.30**

Approval of Expenditures:

Chairperson

Vice Chairperson

Assistant Secretary

Grand Hampton Community Development District
Paid Operation & Maintenance Expenditures
February 1, 2020 Through February 29, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Donna Kempinski	001816	DK020620	Board of Supervisors Meeting 02/06/20	\$ 200.00
Joseph Farrell	001813	JF020620	Board of Supervisors Meeting 02/06/20	\$ 200.00
Larry S. Wasserberger	001817	LW020620	Board of Supervisors Meeting 02/06/20	\$ 200.00
Mercedes Tutich	001819	MT020620	Board of Supervisors Meeting 02/06/20	\$ 200.00
Rizzetta & Company, Inc.	001810	INV0000046558	District Management Fees 02/2020	\$ 3,947.00
Rizzetta Amenity Services, Inc	001818	INV00000000007097	Actual Bi-Weekly Payroll 02/07/2020	\$ 747.21
Rizzetta Amenity Services, Inc	001821	INV00000000007127	Auto Mileage/Travel 01/2020	\$ 108.63
Rizzetta Amenity Services, Inc	001824	INV00000000007153	Actual Bi-Weekly Payroll 02/21/2020	\$ 347.21
Rizzetta Technology Services, LLC	001811	INV0000005525	Website Hosting Services 02/2020	\$ 100.00
Schappacher Engineering, LLC	001822	1523	Engineering Services 01/2020	\$ 41.25
Shawn Cartwright	001812	SC020620	Board of Supervisors Meeting 02/06/20	\$ 200.00
Solitude Lake Management	001823	PI-A00342813	Monthly Lake and Wetland Services 01/20	\$ 3,420.00
Solitude Lake Management	001825	PI-A00356041	Monthly Lake and Wetland Services 02/20	\$ 3,420.00
U.S. Bank	001820	5627619	Trustee Fees Series 2016 01/01/20-12/31/20	\$ 3,000.00
Report Total				<u>\$ 16,131.30</u>

Tab 5

RESOLUTION 2020-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF GRAND HAMPTON COMMUNITY DEVELOPMENT DISTRICT DESIGNATING THE AUTHORIZED SIGNATORIES FOR THE DISTRICT'S OPERATING BANK ACCOUNT(S), AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Grand Hampton Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Hillsborough County, Florida; and

WHEREAS, the District's Board of Supervisors (hereinafter the "Board") has selected a depository as defined in Section 280.02, Florida Statutes, which meets all the requirements of Chapter 280 and has been designated by the State Treasurer as a qualified public depository; and

WHEREAS, the Board desires now to authorize signatories for the operating bank account(s).

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF GRAND HAMPTON COMMUNITY DEVELOPMENT DISTRICT:

Section 1. The Chairman, Vice Chairman, Secretary, Assistant Secretaries and Treasurer and Assistant Treasurer are hereby designated as authorized signatories for the operating bank accounts of the District.

Section 2. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS _____ DAY OF APRIL 2020.

**GRAND HAMPTON COMMUNITY
DEVELOPMENT DISTRICT**

CHAIRMAN / VICE CHAIRMAN

ATTEST:

SECRETARY / ASSISTANT SECRETARY

Tab 6



Rizzetta & Company

Grand Hampton Community Development District

grandhamptoncdd.org

Proposed Budget for Fiscal Year 2020/2021

Presented by: Rizzetta & Company, Inc.

12750 Citrus Park Lane
Suite 115
Tampa, Florida 33625
Phone: 813-933-5571

rizzetta.com

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Rizzetta & Company

GENERAL FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The General Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all General Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

REVENUES:

Interest Earnings: The District may earn interest on its monies in the various operating accounts.

Tax Roll: The District levies Non-Ad Valorem Special Assessments on all of the assessable property within the District to pay for operating expenditures incurred during the Fiscal Year. The assessments may be collected in two ways. The first is by placing them on the County's Tax Roll, to be collected with the County's Annual Property Tax Billing. This method is only available to land properly platted within the time limits prescribed by the County.

Off Roll: For lands not on the tax roll and that is by way of a direct bill from the District to the appropriate property owner.

Developer Contributions: The District may enter into a funding agreement and receive certain prescribed dollars from the Developer to off-set expenditures of the District.

Event Rental: The District may receive monies for event rentals for such things as weddings, birthday parties, etc.

Miscellaneous Revenues: The District may receive monies for the sale or provision of electronic access cards, entry decals etc.

Facilities Rentals: The District may receive monies for the rental of certain facilities by outside sources, for such items as office space, snack bar/restaurants etc.



EXPENDITURES – ADMINISTRATIVE:

Supervisor Fees: The District may compensate its supervisors within the appropriate statutory limits of \$200.00 maximum per meeting within an annual cap of \$4,800.00 per supervisor.

Administrative Services: The District will incur expenditures for the day to today operation of District matters. These services include support for the District Management function, recording and preparation of meeting minutes, records retention and maintenance in accordance with Chapter 119, Florida Statutes, and the District's adopted Rules of Procedure, preparation and delivery of agenda, overnight deliveries, facsimiles and phone calls.

District Management: The District as required by statute, will contract with a firm to provide for management and administration of the District's day to day needs. These services include the conducting of board meetings, workshops, overall administration of District functions, all required state and local filings, preparation of annual budget, purchasing, risk management, preparing various resolutions and all other secretarial duties requested by the District throughout the year is also reflected in this amount.

District Engineer: The District's engineer provides general engineering services to the District. Among these services are attendance at and preparation for monthly board meetings, review of construction invoices and all other engineering services requested by the district throughout the year.

Disclosure Report: The District is required to file quarterly and annual disclosure reports, as required in the District's Trust Indenture, with the specified repositories. This is contracted out to a third party in compliance with the Trust Indenture.

Trustee's Fees: The District will incur annual trustee's fees upon the issuance of bonds for the oversight of the various accounts relating to the bond issues.

Assessment Roll: The District will contract with a firm to maintain the assessment roll and annually levy a Non-Ad Valorem assessment for operating and debt service expenses.

Financial & Revenue Collections: Services include all functions necessary for the timely billing and collection and reporting of District assessments in order to ensure adequate funds to meet the District's debt service and operations and maintenance obligations. These services include, but are not limited to, assessment roll preparation and certification, direct billings and funding request processing as well as responding to property owner questions regarding District assessments. This line item also includes the fees incurred for a Collection Agent to collect the funds for the principal and interest payment for its short-term bond issues and any other bond related collection needs. These funds are collected as prescribed in the Trust Indenture. The Collection Agent also provides for the release of liens on property after the full collection of bond debt levied on particular properties.

Accounting Services: Services include the preparation and delivery of the District's financial statements in accordance with Governmental Accounting Standards, accounts payable and



accounts receivable functions, asset tracking, investment tracking, capital program administration and requisition processing, filing of annual reports required by the State of Florida and monitoring of trust account activity.

Auditing Services: The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting firm, once it reaches certain revenue and expenditure levels, or has issued bonds and incurred debt.

Arbitrage Rebate Calculation: The District is required to calculate the interest earned from bond proceeds each year pursuant to the Internal Revenue Code of 1986. The Rebate Analyst is required to verify that the District has not received earnings higher than the yield of the bonds.

Travel: Each Board Supervisor and the District Staff are entitled to reimbursement for travel expenses per Florida Statutes 190.006(8).

Public Officials Liability Insurance: The District will incur expenditures for public officials' liability insurance for the Board and Staff.

Legal Advertising: The District will incur expenditures related to legal advertising. The items for which the District will advertise include, but are not limited to meeting schedules, special meeting notices, and public hearings, bidding etc. for the District based on statutory guidelines

Bank Fees: The District will incur bank service charges during the year.

Dues, Licenses & Fees: The District is required to pay an annual fee to the Department of Economic Opportunity, along with other items which may require licenses or permits, etc.

Miscellaneous Fees: The District could incur miscellaneous throughout the year, which may not fit into any standard categories.

Website Hosting, Maintenance and Email: The District may incur fees as they relate to the development and ongoing maintenance of its own website along with possible email services if requested.

District Counsel: The District's legal counsel provides general legal services to the District. Among these services are attendance at and preparation for monthly board meetings, review of operating and maintenance contracts and all other legal services requested by the district throughout the year.



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EXPENDITURES - FIELD OPERATIONS:

Deputy Services: The District may wish to contract with the local police agency to provide security for the District.

Security Services and Patrols: The District may wish to contract with a private company to provide security for the District.

Electric Utility Services: The District will incur electric utility expenditures for general purposes such as irrigation timers, lift station pumps, fountains, etc.

Streetlights: The District may have expenditures relating to streetlights throughout the community. These may be restricted to main arterial roads or in some cases to all streetlights within the District's boundaries.

Utility - Recreation Facility: The District may budget separately for its recreation and or amenity electric separately.

Gas Utility Services: The District may incur gas utility expenditures related to district operations at its facilities such as pool heat etc.

Garbage - Recreation Facility: The District will incur expenditures related to the removal of garbage and solid waste.

Solid Waste Assessment Fee: The District may have an assessment levied by another local government for solid waste, etc.

Water-Sewer Utility Services: The District will incur water/sewer utility expenditures related to district operations.

Utility - Reclaimed: The District may incur expenses related to the use of reclaimed water for irrigation.

Aquatic Maintenance: Expenses related to the care and maintenance of the lakes and ponds for the control of nuisance plant and algae species.

Fountain Service Repairs & Maintenance: The District may incur expenses related to maintaining the fountains within throughout the Parks & Recreational areas

Lake/Pond Bank Maintenance: The District may incur expenditures to maintain lake banks, etc. for the ponds and lakes within the District's boundaries, along with planting of beneficial aquatic plants, stocking of fish, mowing and landscaping of the banks as the District determines necessary.

Wetland Monitoring & Maintenance: The District may be required to provide for certain types of monitoring and maintenance activities for various wetlands and waterways by other governmental entities.



Mitigation Area Monitoring & Maintenance: The District may be required to provide for certain types of monitoring and maintenance activities for various mitigation areas by other governmental entities.

Aquatic Plant Replacement: The expenses related to replacing beneficial aquatic plants, which may or may not have been required by other governmental entities.

General Liability Insurance: The District will incur fees to insure items owned by the District for its general liability needs

Property Insurance: The District will incur fees to insure items owned by the District for its property needs

Entry and Walls Maintenance: The District will incur expenditures to maintain the entry monuments and the fencing.

Landscape Maintenance: The District will incur expenditures to maintain the rights-of-way, median strips, recreational facilities including pond banks, entryways, and similar planting areas within the District. These services include but are not limited to monthly landscape maintenance, fertilizer, pesticides, annuals, mulch, and irrigation repairs.

Irrigation Maintenance: The District will incur expenditures related to the maintenance of the irrigation systems.

Irrigation Repairs: The District will incur expenditures related to repairs of the irrigation systems.

Landscape Replacement: Expenditures related to replacement of turf, trees, shrubs etc.

Field Services: The District may contract for field management services to provide landscape maintenance oversight.

Miscellaneous Fees: The District may incur miscellaneous expenses that do not readily fit into defined categories in field operations.

Gate Phone: The District will incur telephone expenses if the District has gates that are to be opened and closed.

Street/Parking Lot Sweeping: The District may incur expenses related to street sweeping for roadways it owns or are owned by another governmental entity, for which it elects to maintain.

Gate Facility Maintenance: Expenses related to the ongoing repairs and maintenance of gates owned by the District if any.

Sidewalk Repair & Maintenance: Expenses related to sidewalks located in the right of way of streets the District may own if any.

Roadway Repair & Maintenance: Expenses related to the repair and maintenance of roadways owned by the District if any.



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Employees - Salaries: The District may incur expenses for employees/staff members needed for the recreational facilities such as Clubhouse Staff.

Employees - P/R Taxes: This is the employer's portion of employment taxes such as FICA etc.

Employee - Workers' Comp: Fees related to obtaining workers compensation insurance.

Management Contract: The District may contract with a firm to provide for the oversight of its recreation facilities.

Maintenance & Repair: The District may incur expenses to maintain its recreation facilities.

Facility Supplies: The District may have facilities that required various supplies to operate.

Gate Maintenance & Repairs: Any ongoing gate repairs and maintenance would be included in this line item.

Telephone, Fax, Internet: The District may incur telephone, fax and internet expenses related to the recreational facilities.

Office Supplies: The District may have an office in its facilities which require various office related supplies.

Clubhouse - Facility Janitorial Service: Expenses related to the cleaning of the facility and related supplies.

Pool Service Contract: Expenses related to the maintenance of swimming pools and other water features.

Pool Repairs: Expenses related to the repair of swimming pools and other water features.

Security System Monitoring & Maintenance: The District may wish to install a security system for the clubhouse

Clubhouse Miscellaneous Expense: Expenses which may not fit into a defined category in this section of the budget

Athletic/Park Court/Field Repairs: Expense related to any facilities such as tennis, basketball etc.

Trail/Bike Path Maintenance: Expenses related to various types of trail or pathway systems the District may own, from hard surface to natural surfaces.

Special Events: Expenses related to functions such as holiday events for the public enjoyment

Miscellaneous Fees: Monies collected and allocated for fees that the District could incur throughout the year, which may not fit into any standard categories.



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Miscellaneous Contingency: Monies collected and allocated for expenses that the District could incur throughout the year, which may not fit into any standard categories.

Capital Outlay: Monies collected and allocated for various projects as they relate to public improvements.



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RESERVE FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The Reserve Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all Reserve Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

REVENUES:

Tax Roll: The District levies Non-Ad Valorem Special Assessments on all of the assessable property within the District to pay for operating expenditures incurred during the Fiscal Year. The assessments may be collected in two ways. The first is by placing them on the County's Tax Roll, to be collected with the County's Annual Property Tax Billing. This method is only available to land properly platted within the time limits prescribed by the County.

Off Roll: For lands not on the tax roll and that is by way of a direct bill from the District to the appropriate property owner.

Developer Contributions: The District may enter into a funding agreement and receive certain prescribed dollars from the Developer to off-set expenditures of the District.

Miscellaneous Revenues: The District may receive monies for the sale or provision of electronic access cards, entry decals etc.

EXPENDITURES:

Capital Reserve: Monies collected and allocated for the future repair and replacement of various capital improvements such as club facilities, swimming pools, athletic courts, roads, etc.

Capital Outlay: Monies collected and allocated for various projects as they relate to public improvements.



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DEBT SERVICE FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The Debt Service Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all Debt Service Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

REVENUES:

Special Assessments: The District may levy special assessments to repay the debt incurred by the sale of bonds to raise working capital for certain public improvements. The assessments may be collected in the same fashion as described in the Operations and Maintenance Assessments.

EXPENDITURES – ADMINISTRATIVE:

Bank Fees: The District may incur bank service charges during the year.

Debt Service Obligation: This would be a combination of the principal and interest payment to satisfy the annual repayment of the bond issue debt.



Rizzetta & Company

Proposed Budget
Grand Hampton Community Development District
General Fund
Fiscal Year 2020/2021

Chart of Accounts Classification	Actual YTD through 03/31/20	Projected Annual Totals 2019/2020	Annual Budget for 2019/2020	Projected Budget variance for 2019/2020	Budget for 2020/2021	Budget Increase (Decrease) vs 2019/2020	Comments
REVENUES							
Interest Earnings							FY17-18 FY19-20
Interest Earnings	\$ 629	\$ 1,258	\$ 500	\$ 758	\$ 500	\$ -	432 1447
Special Assessments							
Tax Roll*	\$ 195,280	\$ 195,280	\$ 193,318	\$ 1,962	\$ 193,318	\$ -	w/Res \$212,035
TOTAL REVENUES	\$ 195,909	\$ 196,538	\$ 193,818	\$ 2,720	\$ 193,818	\$ -	
Balance Forward from Prior Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL REVENUES AND BALANCE FORWARD	\$ 195,909	\$ 196,538	\$ 193,818	\$ 2,720	\$ 193,818	\$ -	
EXPENDITURES - ADMINISTRATIVE							
Legislative							
Supervisor Fees	\$ 2,400	\$ 4,800	\$ 10,000	\$ 5,200	\$ 10,000	\$ -	7400 7200
Financial & Administrative							
Administrative Services	\$ 2,250	\$ 4,500	\$ 4,500	\$ -	\$ 4,500	\$ -	4500 4500
District Management	\$ 10,970	\$ 21,940	\$ 21,939	\$ (1)	\$ 22,597	\$ 658	3% 21939 21939
District Engineer	\$ 3,383	\$ 6,766	\$ 10,000	\$ 3,234	\$ 10,000	\$ -	6216 14991
Disclosure Report	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -	1000 1000
Trustees Fees	\$ 6,259	\$ 6,259	\$ 6,500	\$ 241	\$ 6,500	\$ -	4041 6259
Assessment Roll	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ -	5000 5000
Financial & Revenue Collections	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ -	5000 5000
Accounting Services	\$ 2,500	\$ 5,000	\$ 15,925	\$ 10,925	\$ 15,925	\$ -	14500 14500
Auditing Services	\$ 569	\$ 3,300	\$ 3,400	\$ 100	\$ 3,400	\$ -	3469 3469
Public Officials Liability Insurance	\$ 2,819	\$ 2,750	\$ 3,025	\$ 275	\$ 3,101	\$ 76	2750 3025
Legal Advertising	\$ -	\$ -	\$ 500	\$ 500	\$ 1,000	\$ 500	19 1669
Dues, Licenses & Fees	\$ 175	\$ 175	\$ 175	\$ -	\$ 175	\$ -	175 175
Miscellaneous Fees	\$ 35	\$ 70	\$ 500	\$ 430	\$ 500	\$ -	0 0
Website Hosting, Maintenance, Backup (and Email)	\$ 3,694	\$ 3,694	\$ 5,000	\$ 1,306	\$ 3,000	\$ (2,000)	200 1200
Legal Counsel							
District Counsel	\$ 2,693	\$ 5,386	\$ 10,000	\$ 4,614	\$ 10,000	\$ -	70 6534
Administrative Subtotal	\$ 47,747	\$ 75,640	\$ 102,464	\$ 26,824	\$ 101,698	\$ (766)	
EXPENDITURES - FIELD OPERATIONS							
Stormwater Control							
Aquatic Maintenance	\$ 20,623	\$ 41,246	\$ 41,040	\$ (206)	\$ 41,040	\$ -	39170 40490
Lake/Pond Bank Maintenance	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0 20865
Aquatic Plant Replacement	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	18343 31085
Stormwater System Maintenance	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0 0
Miscellaneous Expense	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	0 0
Other Physical Environment							
General Liability Insurance	\$ 2,563	\$ 2,500	\$ 2,750	\$ 250	\$ 2,819	\$ 69	2500 2750
Property Insurance	\$ 263	\$ 263	\$ 289	\$ 26	\$ 289	\$ -	263 289
Landscape Maintenance	\$ 2,145	\$ 4,290	\$ 4,000	\$ (290)	\$ 4,000	\$ -	3050 10815
Parks & Recreation							
Management Contract	\$ 7,445	\$ 14,890	\$ 15,000	\$ 110	\$ 15,000	\$ -	14719 14786
Contingency							
Miscellaneous Contingency	\$ 863	\$ 1,726	\$ 775	\$ (951)	\$ 1,472	\$ 697	0 2953
Field Operations Subtotal	\$ 33,902	\$ 64,915	\$ 91,354	\$ 26,439	\$ 92,120	\$ 766	
TOTAL EXPENDITURES	\$ 81,649	\$ 140,555	\$ 193,818	\$ 53,263	\$ 193,818	\$ -	
EXCESS OF REVENUES OVER EXPENDITURES	\$ 114,260	\$ 55,983	\$ -	\$ 55,983	\$ -	\$ -	

Proposed Budget
Grand Hampton Community Development District
Reserve Fund
Fiscal Year 2020/21

Chart of Accounts Classification	Actual YTD through 03/31/20	Projected Annual Totals 2019/2020	Annual Budget for 2019/2020	Projected Budget variance for 2019/2020	Budget for 2020/2021	Budget Increase (Decrease) vs 2019/2020	Comments
REVENUES							
Special Assessments							
Tax Roll*	\$ 18,717	\$ 18,717	\$ 18,717	\$ -	\$ 18,717	\$ -	
TOTAL REVENUES	\$ 18,717	\$ 18,717	\$ 18,717	\$ -	\$ 18,717	\$ -	
Balance Forward from Prior Year (From Capital Reserves)	\$ -	\$ -	\$ 100,000	\$ (100,000)	\$ 100,000	\$ -	
TOTAL REVENUES AND BALANCE FORWARD	\$ 18,717	\$ 18,717	\$ 118,717	\$ (100,000)	\$ 118,717	\$ -	
EXPENDITURES							
Contingency							
Capital Reserves	\$ 18,717	\$ 37,434	\$ 18,717	\$ (18,717)	\$ 18,717	\$ -	
Capital Outlay (Pond Bank Repairs)	\$ 100,000	\$ 200,000	\$ 100,000	\$ (100,000)	\$ 100,000	\$ -	
TOTAL EXPENDITURES	\$ 118,717	\$ 237,434	\$ 118,717	\$ (118,717)	\$ 118,717	\$ -	
EXCESS OF REVENUES OVER EXPENDITURES	\$ (100,000)	\$ (218,717)	\$ -	\$ (218,717)	\$ -	\$ -	

Budget Template
Grand Hampton Community Development District
Debt Service
Fiscal Year 2020/2021

Chart of Accounts Classification	Series 2014	Series 2016	Budget for 2020/2021
REVENUES			
Special Assessments			
Net Special Assessments ⁽¹⁾	\$636,654.00	\$232,350.18	\$869,004.18
TOTAL REVENUES	\$636,654.00	\$232,350.18	\$869,004.18
EXPENDITURES			
Administrative			
Financial & Administrative			\$0.00
Debt Service Obligation	\$636,654.00	\$232,350.18	\$869,004.18
Administrative Subtotal	\$636,654.00	\$232,350.18	\$869,004.18
TOTAL EXPENDITURES	\$636,654.00	\$232,350.18	\$869,004.18
EXCESS OF REVENUES OVER EXPEN	\$0.00	\$0.00	\$0.00

Hillsborough County Collection Costs (2%) and Early Payment Discounts (6.0%

Gross assessments **\$924,472.53**

Notes:

Tax Roll Collection Costs for Hillsborough County is 6.0% of Tax Roll. Budgeted net of tax roll assessments. See Assessment Table.

⁽¹⁾ Maximum Annual Debt Service less Prepaid Assessments.

Grand Hampton Community Development District

FISCAL YEAR 2020/2021 O&M & DEBT SERVICE ASSESSMENT SCHEDULE

2020/2021 O&M Budget	\$212,035.00
Hillsborough County 2% Collection Cost:	\$4,511.38
4% Early Payment Discount:	<u>\$9,022.77</u>
2020/2021 Total:	<u>\$225,569.15</u>

2019/2020 O&M Budget	\$212,035.00
2020/2021 O&M Budget	<u>\$212,035.00</u>
Total Difference:	<u>\$0.00</u>

	PER UNIT ANNUAL ASSESSMENT		Proposed Increase / Decrease	
	2019/2020	2020/2021	\$	%
Series 2014 Debt Service (Prior 2003) - Townhouse	\$528.07	\$528.07	\$0.00	0%
Operations/Maintenance - Townhouse	\$128.20	\$128.20	\$0.00	0%
Total	<u>\$656.27</u>	<u>\$656.27</u>	<u>\$0.00</u>	<u>0%</u>
Series 2014 Debt Service (Prior 2003) - Neo-Traditional	\$565.79	\$565.79	\$0.00	0%
Operations/Maintenance - Neo-Traditional	\$137.35	\$137.35	\$0.00	0%
Total	<u>\$703.14</u>	<u>\$703.14</u>	<u>\$0.00</u>	<u>0%</u>
Series 2016 (Prior 2005) Debt Service - Neo-Traditional	\$564.77	\$564.77	\$0.00	0%
Operations/Maintenance - Neo-Traditional	\$137.35	\$137.35	\$0.00	0%
Total	<u>\$702.12</u>	<u>\$702.12</u>	<u>\$0.00</u>	<u>0%</u>
Series 2014 Debt Service (Prior 2003) - Single Family 50'	\$754.39	\$754.39	\$0.00	0%
Operations/Maintenance - Single Family 50'	\$183.14	\$183.14	\$0.00	0%
Total	<u>\$937.53</u>	<u>\$937.53</u>	<u>\$0.00</u>	<u>0%</u>
Series 2016 (Prior 2005) Debt Service - Single Family 50'	\$752.74	\$752.74	\$0.00	0%
Operations/Maintenance - Single Family 50'	\$183.14	\$183.14	\$0.00	0%
Total	<u>\$935.88</u>	<u>\$935.88</u>	<u>\$0.00</u>	<u>0%</u>
Series 2014 Debt Service (Prior 2003) - Single Family 52'	\$754.39	\$754.39	\$0.00	0%
Operations/Maintenance - Single Family 52'	\$183.14	\$183.14	\$0.00	0%
Total	<u>\$937.53</u>	<u>\$937.53</u>	<u>\$0.00</u>	<u>0%</u>
Series 2016 (Prior 2005) Debt Service - Single Family 52'	\$752.74	\$752.74	\$0.00	0%
Operations/Maintenance - Single Family 52'	\$183.14	\$183.14	\$0.00	0%
Total	<u>\$935.88</u>	<u>\$935.88</u>	<u>\$0.00</u>	<u>0%</u>
Series 2014 Debt Service (Prior 2003) - Single Family 60'	\$905.27	\$905.27	\$0.00	0%
Operations/Maintenance - Single Family 60'	\$219.76	\$219.76	\$0.00	0%
Total	<u>\$1,125.03</u>	<u>\$1,125.03</u>	<u>\$0.00</u>	<u>0%</u>
Series 2016 (Prior 2005) Debt Service - Single Family 60'	\$903.97	\$903.97	\$0.00	0%
Operations/Maintenance - Single Family 60'	\$219.76	\$219.76	\$0.00	0%
Total	<u>\$1,123.73</u>	<u>\$1,123.73</u>	<u>\$0.00</u>	<u>0%</u>
Series 2016 (Prior 2005) Debt Service - Single Family 70'	\$1,129.53	\$1,129.53	\$0.00	0%
Operations/Maintenance - Single Family 70'	\$274.70	\$274.70	\$0.00	0%
Total	<u>\$1,404.23</u>	<u>\$1,404.23</u>	<u>\$0.00</u>	<u>0%</u>
Series 2014 Debt Service (Prior 2003) - Single Family 75'	\$1,131.59	\$1,131.59	\$0.00	0%
Operations/Maintenance - Single Family 75'	\$274.70	\$274.70	\$0.00	0%
Total	<u>\$1,406.29</u>	<u>\$1,406.29</u>	<u>\$0.00</u>	<u>0%</u>
Series 2014 Debt Service (Prior 2003) - Single Family 85'	\$1,282.46	\$1,282.46	\$0.00	0%
Operations/Maintenance - Single Family 85'	\$311.33	\$311.33	\$0.00	0%
Total	<u>\$1,593.79</u>	<u>\$1,593.79</u>	<u>\$0.00</u>	<u>0%</u>

GRAND HAMPTON COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2020/2021 O&M & DEBT SERVICE ASSESSMENT SCHEDULE

TOTAL O&M BUDGET		\$212,035.00
COLLECTION COSTS @	2.0%	\$4,511.38
EARLY PAYMENT DISCOUNT @	4.0%	\$9,022.77
TOTAL O&M ASSESSMENT		<u>\$225,569.15</u>

LOT SIZE	O&M	UNITS ASSESSED		ALLOCATION OF O&M ASSESSMENT			
		SERIES 2014	SERIES 2016	TOTAL	% TOTAL	TOTAL	
		DEBT SERVICE ^{(1) (2)}	DEBT SERVICE ^{(1) (2)}	EAU FACTOR	EAU's	EAU's	O&M BUDGET
Townhouse	104	104		0.70	72.80	5.91%	\$13,332.33
Neo-Traditional	36	36		0.75	27.00	2.19%	\$4,944.68
Neo-Traditional	36		36	0.75	27.00	2.19%	\$4,944.68
Single Family 50'	190	190		1.00	190.00	15.43%	\$34,795.92
Single Family 50'	58		58	1.00	58.00	4.71%	\$10,621.91
Single Family 52'	107	105		1.00	107.00	8.69%	\$19,595.60
Single Family 52'	81		81	1.00	81.00	6.58%	\$14,834.05
Single Family 60'	105	104		1.20	126.00	10.23%	\$23,075.19
Single Family 60'	56		55	1.20	67.20	5.46%	\$12,306.77
Single Family 70'	65		64	1.50	97.50	7.92%	\$17,855.80
Single Family 75'	132	132		1.50	198.00	16.08%	\$36,261.01
Single Family 85'	106	106		1.70	180.20	14.63%	\$33,001.19
	<u>1076</u>	<u>777</u>	<u>294</u>		<u>1231.70</u>	<u>100.00%</u>	<u>\$225,569.15</u>

PER LOT ANNUAL ASSESSMENT			
O&M	2014 DEBT		TOTAL ⁽⁴⁾
	SERVICE ⁽³⁾	2016 DEBT SERVICE ⁽³⁾	
\$128.20	\$528.07		\$656.27
\$137.35	\$565.79		\$703.14
\$137.35		\$564.77	\$702.12
\$183.14	\$754.39		\$937.53
\$183.14		\$752.74	\$935.88
\$183.14	\$754.39		\$937.53
\$183.14		\$752.74	\$935.88
\$219.76	\$905.27		\$1,125.03
\$219.76		\$903.97	\$1,123.73
\$274.70		\$1,129.53	\$1,404.23
\$274.70	\$1,131.59		\$1,406.29
\$311.33	\$1,282.46		\$1,593.79

LESS: Hillsborough County Collection Costs (2%) and Early Payment Discounts (4%):

Net Revenue to be Collected

(\$13,534.15)

\$212,035.00

- (1) Reflects three (3) prepayments for Series 2014 (prior Series 2003) and two (2) prepayment for Series 2016 (prior Series 2005).
- (2) Reflects the number of total lots with Series 2014 and Series 2016 debt outstanding.
- (3) Annual debt service assessment per lot adopted in connection with the Series 2014 and Series 2016 bond issue. Annual assessment includes principal, interest, Hillsborough County collection costs and early payment discounts.
- (4) Annual assessment that will appear on November 2020 Hillsborough County property tax bill. Amount shown includes all applicable collection costs. Property owner is eligible for a discount of up to 4% if paid early.

Tab 7

RESOLUTION 2020-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE GRAND HAMPTON COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED OPERATION AND MAINTENANCE BUDGET FOR FISCAL YEAR 2020/2021 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager prepared and submitted to the Board of Supervisors (“**Board**”) of the Grand Hampton Community Development District (“**District**”) prior to June 15, 2020, proposed operation and maintenance budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021 (“**Proposed Budget**”); and

WHEREAS, the Board has considered the Proposed Budget and desires to approve the Proposed Budget and set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE GRAND HAMPTON COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget, including any modifications made by the Board, attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said Proposed Budget is hereby declared and set for the following date, hour and location:

DATE: August 6, 2020
HOUR: 3:00 p.m.
LOCATION: Grand Hampton Clubhouse
8301 Dunham Station Drive
Tampa, FL 33647

**Please note that pursuant to Governor DeSantis’ Executive Order 20-69 (as it may be extended or amended) relating to the COVID-19 public health emergency and to protect the public and follow the CDC guidance regarding social distancing, such public hearing and meeting may be held telephonically or virtually. Please check on the District’s website for the latest information: <https://www.grandhamptoncdd.org/>.*

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL-PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to Hillsborough County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the Proposed Budget on the District's website at least two days before the budget hearing date and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 7th DAY OF MAY, 2020.

ATTEST:

**GRAND HAMPTON COMMUNITY
DEVELOPMENT DISTRICT**

Assistant Secretary

By: _____
Its: _____

Exhibit A: Proposed Budget for Fiscal Year 2020/2021