

August 26, 2020

Board of Supervisors
Grand Hampton Community
Development District

AGENDA

Dear Board Members:

The Grand Hampton Community Development District regular meeting of the Board of Supervisors will be held on **Thursday, September 3, 2020 at 3:00 p.m.** to be conducted by means of communications media technology telephone pursuant to Executive Orders issued by Governor DeSantis pursuant to Section 120.54(5)(b)2., Florida Statutes. The following is the agenda for this meeting:

1. **CALL TO ORDER/ROLL CALL**
2. **AUDIENCE COMMENTS**
3. **BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of Board of Supervisors' Regular Meeting held on August 6, 2020 Tab 1
 - B. Consideration of Operation & Maintenance Expenditures July 2020..... Tab 2
4. **BUSINESS ITEMS**
 - A. Discussion of Pond Inspection Report – Allen Zacchino ... Tab 3
 - B. Presentation of Aquatics Report – Aquatic Systems Tab 4
 - C. Consideration of Insurance Proposal Tab 5
 - D. Appointment of Open Board Seat Tab 6
 - E. Consideration of Resolution 2020-08; Designating Officers of the District..... Tab 7
5. **STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
 1. Financial Status Update
6. **SUPERVISOR REQUESTS**
7. **ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

Greg Cox

Greg Cox
District Manager

cc: Mercedes Tutich, Chairman
John Vericker, District Counsel

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**GRAND HAMPTON
COMMUNITY DEVELOPMENT DISTRICT**

The Grand Hampton Community Development District regular meeting of the Board of Supervisors was held on **Thursday, August 6, 2020 at 3:01 p.m.** and was conducted by means of communications media technology telephone pursuant to Executive Orders issued by Governor DeSantis, and pursuant to Section 120.54(5)(b)2., Florida Statutes.

Present and constituting a quorum:

Mercedes Tutich	Board Supervisor, Chairman
Shawn Cartwright	Board Supervisor, Vice-Chairman
Larry Wasserberger	Board Supervisor, Assistant Secretary
Joe Farrell	Board Supervisor, Assistant Secretary

Also present were:

Greg Cox	District Manager, Rizzetta & Company, Inc.
Vivek Babbar	District Counsel, Straley Robin Vericker
Rick Schappacher	District Engineer, Schappacher Engineering
Jason Diogo	Representative, Solitude
Nick Margo	Representative, Solitude

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

No audience members present.

THIRD ORDER OF BUSINESS

**Consideration of Minutes of the Board
of Supervisors' Meeting held on May
7, 2020**

Mr. Cox presented the meeting minutes for the Board's consideration.

On a Motion by Mr. Farrell, seconded by Ms. Tutich, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on May 7, 2020, as presented, for the Grand Hampton Community Development District.
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FOURTH ORDER OF BUSINESS

Consideration of Operation & Maintenance Expenditures for April through June 2020

Mr. Cox presented the April through June 2020 Operation and Maintenance expenditures for the Board's consideration.

On a Motion by Ms. Tutich, seconded by Mr. Wasserberger, with all in favor, the Board of Supervisors approved to ratify the April 2020 Operations and Maintenance Expenditures payments in the amount of \$9,486.92, May 2020 Operations and Maintenance Expenditures payments in the amount of \$12,333.59 and June 2020 Operations and Maintenance Expenditures payments in the amount of \$6,780.99, for the Grand Hampton Community Development District.

FIFTH ORDER OF BUSINESS

Discussion of Pond Inspection Report

The Board reviewed the Pond Inspection Report submitted by Allen Zacchino.

SIXTH ORDER OF BUSINESS

Presentation of Aquatics Report

The Board reviewed the Solitude aquatics report and received an update from Jason Diogo and Nick Margo, with Solitude.

SEVENTH ORDER OF BUSINESS

Ratification of 2019 Audit

On a Motion by Mr. Cartwright, seconded by Mr. Wasserberger, with all in favor, the Board of Supervisors ratified the Chairman's approval of the 2019 Audit, for the Grand Hampton Community Development District.

EIGHTH ORDER OF BUSINESS

Acceptance of Donna Kempinski Resignation

On a Motion by Ms. Tutich, seconded by Mr. Wasserberger, with all in favor, the Board of Supervisors accepted the resignation of Donna Kempinski, for the Grand Hampton Community Development District.

NINTH ORDER OF BUSINESS

Discussion of Open Seat

The Board discussed the open seat and agreed to collect resumes to discuss at the September CDD meeting.

83 **TENTH ORDER OF BUSINESS** **Consideration of Resolution 2020-07;**
84 **Setting Fiscal Year 2020-2021 Meeting**
85 **Schedule**
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On a Motion by Mr. Farrell, seconded by Ms. Tutich, with all in favor, the Board of supervisors approved to adopt Resolution 2020-07; Setting Fiscal Year 2020-2021 Meeting Schedule, for the Grand Hampton Community Development District.

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88 **ELEVENTH ORDER OF BUSINESS** **Public Hearing on Fiscal Year 2020-**
89 **2021 Final Budget**
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91 Mr. Cox explained the budgeting process in place to finalize the approval for the
92 final budget for the next fiscal year and requested a motion from the Board to open the
93 duly noticed public hearing for the Proposed Budget for Fiscal Year 2020-2021.
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On a Motion by Mr. Farrell, seconded by Mr. Wasserberger, with all in favor, the Board of supervisors opened the Public Hearing, for the Grand Hampton Community Development District.

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96 There were no audience member comments.
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On a Motion by Ms. Tutich, seconded by Mr. Cartwright, with all in favor, the Board of supervisors closed the Public Hearing, for the Grand Hampton Community Development District.

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99 **TWELFTH ORDER OF BUSINESS** **Consideration of Resolution 2020-05;**
100 **Approving Fiscal Year 2020-2021 Final**
101 **Budget**
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On a Motion by Mr. Wasserberger, seconded by Mr. Farrell, with all in favor, the Board of Supervisors approved to adopt Resolution 2020-05; Approving Fiscal Year 2020-2021 Final Budget, for the Grand Hampton Community Development District.

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104 **THIRTEENTH ORDER OF BUSINESS** **Consideration of Resolution 2020-06;**
105 **Imposing Special Assessments**
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On a Motion by Ms. Tutich, seconded by Mr. Wasserberger, with all in favor, the Board of Supervisors approved to adopt Resolution 2020-06; Imposing Special Assessments, for the Grand Hampton Community Development District.

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108 **FOURTEENTH ORDER OF BUSINESS** **Staff Reports**
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110 **A. District Counsel**

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112 No report.
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B. District Engineer

The Board received a District Engineer update from Mr. Rick Schappacher.

C. District Manager

Mr. Cox informed the Board that the next Board meeting would take place on September 3, 2020 at 3:00 p.m. He also reviewed the District financials.

FIFTEENTH ORDER OF BUSINESS

Supervisor Requests

There were no supervisor requests.

SXITEENTH ORDER OF BUSINESS

Adjournment

Mr. Cox stated that if there was no further business to come before the Board then a motion to adjourn would be in order.

On a Motion by Mr. Cartwright, seconded by Ms. Tutich, with all in favor, the Board of Supervisors adjourned the meeting at 4:04 p.m. for the Grand Hampton Community Development District
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Secretary / Assistant Secretary

Chairman / Vice Chairman

Tab 2

GRAND HAMPTON COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 12750 CITRUS PARK LANE · SUITE 115 · TAMPA, FLORIDA 33625

Operation and Maintenance Expenditures July 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from July 1, 2020 through July 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$13,552.38**

Approval of Expenditures:

Chairperson

Vice Chairperson

Assistant Secretary

Grand Hampton Community Development District
Paid Operation & Maintenance Expenditures
 July 1, 2020 Through July 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Innersync	001873	18647	Website Compliance Quarterly Service 07/20	\$ 384.38
Rizzetta & Company, Inc.	001868	INV0000050793	District Management Fees 07/20	\$ 3,947.00
Rizzetta Amenity Services, Inc	001869	INV00000000007655	Actual Bi-Weekly Payroll 06/26/20	\$ 347.21
Rizzetta Amenity Services, Inc	001874	INV00000000007687	Actual Bi-Weekly Payroll 07/10/20	\$ 747.21
Rizzetta Amenity Services, Inc	001875	INV00000000007719	Auto Mileage/Travel 06/30	\$ 134.64
Rizzetta Amenity Services, Inc	001875	INV00000000007749	Actual Bi-Weekly Payroll 07/24/20	\$ 348.44
Rizzetta Technology Services, LLC	001870	INV0000006024	Website Hosting Services 07/20	\$ 100.00
Solitude Lake Management	001871	PI-A00420518	Monthly Lake and Wetland Services 06/20	\$ 3,523.00
Solitude Lake Management	001876	PI-A00436403	Monthly Lake and Wetland Services 07/20	\$ 3,523.00
Straley Robin Vericker	001872	18453	Professional Services Billed Through 06/15/20	\$ 302.50
Straley Robin Vericker	001877	18594	Professional Services Billed Through 07/15/20	\$ 195.00
Report Total				<u>\$ 13,552.38</u>

Tab 7

RESOLUTION 2020-08

A RESOLUTION OF THE BOARD OF SUPERVISORS OF GRAND HAMPTON COMMUNITY DEVELOPMENT DISTRICT DESIGNATING THE OFFICERS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Grand Hampton Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Hillsborough County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to designate the Officers of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF GRAND HAMPTON COMMUNITY DEVELOPMENT DISTRICT:

Section 1. _____ is appointed Chairman.

Section 2. _____ is appointed Vice Chairman.

Section 3. _____ is appointed Assistant Secretary.
_____ is appointed Assistant Secretary.
_____ is appointed Assistant Secretary.
_____ is appointed Assistant Secretary.

Section 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2020.

GRAND HAMPTON COMMUNITY DEVELOPMENT DISTRICT

CHAIRMAN/VICE CHAIRMAN

ATTEST:

SECRETARY/ASST. SECRETARY