

October 28, 2020

Board of Supervisors
Grand Hampton Community
Development District

AGENDA

Dear Board Members:

The Grand Hampton Community Development District regular meeting of the Board of Supervisors will be held on **Thursday, November 5, 2020 at 3:00 p.m.** at the Grand Hampton Clubhouse, located at 8301 Dunham Station Drive, Tampa, FL 33647. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
 - A.** Consideration of Minutes of Board of Supervisors' Regular Meeting held on September 3, 2020..... Tab 1
 - B.** Consideration of Operation & Maintenance Expenditures August & September 2020 Tab 2
- 4. BUSINESS ITEMS**
 - A.** Discussion of Pond Inspection Report – Allen Zacchino ... Tab 3
 - B.** Presentation of Aquatics Report – Solitude..... Tab 4
 - C.** Consideration of Resolution 2021-01; Re-designating Assistant Secretaries Tab 5
 - D.** Consideration of Second Addendum for District Management Services Tab 6
- 5. STAFF REPORTS**
 - A.** District Counsel
 - B.** District Engineer
 - C.** District Manager
 1. Financial Status Update
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

Greg Cox

Greg Cox
District Manager

cc: Mercedes Tutich, Chairman
John Vericker, District Counsel

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**GRAND HAMPTON
COMMUNITY DEVELOPMENT DISTRICT**

The Grand Hampton Community Development District regular meeting of the Board of Supervisors was held on **Thursday, September 3, 2020 at 3:00 p.m.** and was conducted by means of communications media technology telephone pursuant to Executive Orders issued by Governor DeSantis, and pursuant to Section 120.54(5)(b)2., Florida Statutes.

Present and constituting a quorum:

Mercedes Tutich	Board Supervisor, Chairman
Shawn Cartwright	Board Supervisor, Vice-Chairman
Larry Wasserberger	Board Supervisor, Assistant Secretary
Joe Farrell	Board Supervisor, Assistant Secretary

Appointed during the meeting:

Alicia Stremming	Board Supervisor, Assistant Secretary
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Also present were:

Greg Cox	District Manager, Rizzetta & Company, Inc.
Aimee Brandon	District Manager, Rizzetta & Company, Inc.
John Vericker	District Counsel, Straley Robin Vericker
Rick Schappacher	District Engineer, Schappacher Engineering
Nick Margo	Representative, Solitude

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

No audience members present.

THIRD ORDER OF BUSINESS

**Consideration of Minutes of the Board
of Supervisors' Meeting held on
August 6, 2020**

Mr. Cox presented the meeting minutes for the Board's consideration.

On a Motion by Mr. Farrell, seconded by Ms. Tutich, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on August 6, 2020, as presented, for the Grand Hampton Community Development District.

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FOURTH ORDER OF BUSINESS **Appointment of Open Seat #2**

Upon approval from the Board, the agenda was modified to move up the discussion for the potential appointment to the vacant Board Seat #2. Ms. Alicia Stremming was in attendance and introduced herself to the Board.

On a Motion by Mr. Cartwright, seconded by Mr. Wasserberger, with all in favor, the Board of Supervisors appointed Alicia Stremming to Seat 2 for the term 2018-2022, for the Grand Hampton Community Development District.

Mr. Cox administered the Oath of Office to Ms. Stremming and Mr. John Vericker, District Counsel, briefed Ms. Stremming of the requirements of the Sunshine and Ethics Laws. Ms. Stremming acknowledged that she would accept compensation as authorized by Florida Statutes.

FIFTH ORDER OF BUSINESS **Consideration of Operation & Maintenance Expenditures for July 2020**

Mr. Cox presented the July 2020 Operation and Maintenance expenditures for the Board's consideration.

On a Motion by Ms. Tutich, seconded by Mr. Wasserberger, with all in favor, the Board of Supervisors approved to ratify the July 2020 Operations and Maintenance Expenditures payments in the amount of \$13,552.38, for the Grand Hampton Community Development District.

SIXTH ORDER OF BUSINESS **Discussion of Pond Inspection Report**

The Board reviewed the Pond Inspection Report submitted by Allen Zacchino.

Mr. Farrell departed the meeting at 3:25 p.m.

SEVENTH ORDER OF BUSINESS **Presentation of Aquatics Report**

The Board reviewed the August 2020 Solitude Pond Report and received a pond maintenance update from Mr. Nick Margo, with Solitude. Ms. Tutich suggested that Mr. Margo provide information to the District Managers regarding local aquatic plant life that they could provide to residents to help explain their benefit to the ponds.

88 **EIGHTH ORDER OF BUSINESS** **Consideration of Egis Insurance**
89 **Proposal**
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On a Motion by Ms. Tutich, seconded by Mr. Wasserberger, with all in favor, the Board of Supervisors approved the EGIS Insurance proposal for Fiscal Year 2020-2021, for the Grand Hampton Community Development District.

91 **NINTH ORDER OF BUSINESS** **Consideration of Resolution 2020-08;**
92 **Designating Officers of the District**
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On a Motion by Mr. Wasserberger, seconded by Mr. Cartwright, with all in favor, the Board of supervisors approved to adopt Resolution 2020-08; Re-designating Officers of the District with Ms. Tutich selected as Chairman and Mr. Cartwright selected as Vice Chairman and all remaining Board Supervisors along with Greg Cox selected as Assistant Secretaries, for the Grand Hampton Community Development District.

95 **TENTH ORDER OF BUSINESS** **Staff Reports**
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97 **A. District Counsel**

98 No report. Mr. Vericker explained that the extension of the ability to hold virtual
99 CDD meetings into October had yet to be approved by the Governor at this point
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103 **B. District Engineer**

104 The Board received a District Engineer update report from Mr. Schappacher. He
105 presented information of issues he observed on various pond banks and drainage
106 areas to the Board.
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108 **C. District Manager**

109 Mr. Cox informed the Board that the next Board meeting would take place on
110 October 1, 2020 at 3:00 p.m. He also reviewed the District financials.
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114 **ELEVENTH ORDER OF BUSINESS** **Supervisor Requests**
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116 Ms. Tutich asked that Mr. Schappacher start thinking ahead for the planning of
117 pond bank erosion restorations for the spring.
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119 **TWELFTH ORDER OF BUSINESS** **Adjournment**
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121 Mr. Cox stated that if there was no further business to come before the Board then
122 a motion to adjourn would be in order.
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On a Motion by Mr. Cartwright, seconded by Ms. Tutich, with all in favor, the Board of Supervisors adjourned the meeting at 4:06 p.m. for the Grand Hampton Community Development District

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Secretary / Assistant Secretary

Chairman / Vice Chairman

Tab 2

GRAND HAMPTON COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 12750 CITRUS PARK LANE · SUITE 115 · TAMPA, FLORIDA 33625

Operation and Maintenance Expenditures August 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from August 1, 2020 through August 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$12,753.56**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Grand Hampton Community Development District
Paid Operation & Maintenance Expenditures
 August 1, 2020 Through August 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Joseph Farrell	001883	JF080620	Board of Supervisors Meeting 08/06/20	\$ 200.00
Larry S. Wasserberger	001884	LW080620	Board of Supervisors Meeting 08/06/20	\$ 200.00
Mercedes Tutich	001886	MT080620	Board of Supervisors Meeting 08/06/20	\$ 200.00
Rizzetta & Company, Inc.	001878	INV0000051804	District Management Fees 08/20	\$ 3,947.00
Rizzetta Amenity Services, Inc	001881	INV0000000007468	Actual Bi-Weekly Payroll 05/01/20	\$ 747.21
Rizzetta Amenity Services, Inc	001885	INV0000000007781	Actual Bi-Weekly Payroll 08/07/20	\$ 748.44
Rizzetta Amenity Services, Inc	001885	INV0000000007844	Auto Mileage/Travel 07/20	\$ 161.16
Rizzetta Technology Services, LLC	001879	INV000006131	Website Hosting Services 08/20	\$ 100.00
Shawn Cartwright	001882	SC080620	Board of Supervisors Meeting 08/06/20	\$ 200.00
Solitude Lake Management	001887	PI-A00455042	Monthly Lake and Wetland Services 08/20	\$ 3,523.00
Times Publishing Company	001880	000092583	Legal Advertising 07/15/20	\$ 2,414.00
Times Publishing Company	001880	000092780	Legal Advertising 07/22/20	\$ 312.75
Report Total				<u>\$ 12,753.56</u>

Tab 5

RESOLUTION 2021-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF GRAND HAMPTON COMMUNITY DEVELOPMENT DISTRICT REDESIGNATING AN ASSISTANT SECRETARY OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Grand Hampton Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Hillsborough County, Florida; and

WHEREAS, the Board now desires to re-designate the Assistant Secretary.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF GRAND HAMPTON COMMUNITY DEVELOPMENT DISTRICT:

Section 1. Greg Cox & Aimee Brandon are appointed as Assistant Secretaries.

Section 2. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2020.

ATTEST:

**GRAND HAMPTON COMMUNITY
DEVELOPMENT DISTRICT**

SECRETARY

CHAIRMAN