HERITAGE HARBOUR SOUTH
COMMUNITY DEVELOPMENT DISTRICT AGENDA

To be held at the Stoneybrook Golf Club, 8000 Stone Harbour Loop, Bradenton, FL 34212.

District Board of Supervisors
Tad Parker Chairperson
Vacant Vice Chairperson
Michelle Patterson Assistant Secretary
Larry Eichert Assistant Secretary
Richard Lane Assistant Secretary

District Manager
Greg Cox Rizzetta & Company, Inc.

District Counsel
Andrew Cohen Persson, Cohen & Mooney, P.A.

District Engineer
Rick Schappacher Schappacher Engineering

All cellular phones and pagers must be turned off while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at 813-933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.
July 29, 2019

Board of Supervisors
Heritage Harbour South
Community Development District

AGENDA

Dear Board Members,

The Heritage Harbour South Community Development District regular meeting of the Board of Supervisors will be held on Tuesday, August 6, 2019 at 4:00 p.m. at the Stoneybrook Golf Club located at 8000 Stone Harbour Loop, Bradenton, Florida 34212. The following is the agenda for this meeting:

1. CALL TO ORDER/ROLL CALL
2. SPECIAL AGENDA TOPIC
3. PUBLIC COMMENTS
4. BUSINESS ADMINISTRATION
   A. Acceptance of Resignation of Michelle Patterson
   B. Consideration of Appointment of Seat #3 .......................... Tab 1
   C. Consideration of Minutes of Board of Supervisors’ Regular Meeting held on June 4, 2019.............................................. Tab 2
   D. Consideration of Minutes of Board of Supervisors’ Special Meeting held on June 19, 2019.............................................. Tab 3
   E. Consideration of Operation & Maintenance Expenditures for May & June 2019................................................................. Tab 4
   F. HOA Updates
   G. Lighthouse Cove HOA Update
   H. Golf Course Update
5. STAFF REPORTS
   A. District Counsel
      1. Discussion and Update Regarding the Sports Field
   B. District Engineer
      1. Update on Lighthouse Drive Traffic Calming
      2. Update on Parcels 19 and 20
      3. Update on Speed Tables for River Heritage Blvd.
      4. Update on Sidewalk and Curb Repairs ............... Tab 5
      5. Update on Signage and Striping repairs .............. Tab 6
      6. Update on Asphalt Repairs ............................. Tab 7
   D. Aquatic Service Reports............................................. Tab 8
   E. District Manager
      1. Financial Update
      2. Security Update & Traffic Monitoring Report........ Tab 9
      3. Timeline Review.................................................. Tab 10
      4. Action Item List Review....................................... Tab 11
6. NEW BUSINESS
   A. Consideration of ADA Website Accessibility Proposals .... Tab 12
   B. Consideration of Rizzetta Technology Services Proposal. Tab 13
   C. Ratification of 2017-2018 Audit................................. Tab 14
   D. Discussion of Aquatic System’s Contract Renewal

7. SUPERVISOR REQUESTS & COMMENTS

8. ADJOURNMENT

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact us at (813) 933-5571.

Sincerely,

Gregory B. Cox

Greg Cox, District Manager
Tab 1
Tab 2
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

HERITAGE HARBOUR SOUTH
COMMUNITY DEVELOPMENT DISTRICT

The Heritage Harbour South Community Development District regular meeting of the Board of Supervisors was held on Tuesday, June 4, 2019 at 4:00 p.m. at the Stoneybrook Recreation Center located at 200 Golden Harbour Trail, Bradenton, Florida 34212.

Present and constituting a quorum were:

Tad Parker  Board Supervisor, Chairman
Richard Lane  Board Supervisor, Asst. Secretary
Michelle Patterson  Board Supervisor, Asst. Secretary
Larry Eichert  Board Supervisor, Asst. Secretary

Also present were:

Greg Cox  District Manager; Rizzetta & Company
Andy Cohen  District Counsel; Persson, Cohen & Mooney, P.A.
Rick Schappacher  District Engineer; Schappacher Engineering
Josh McGarry  Representative, Aquatic Systems, Inc.

Audience  Present

FIRST ORDER OF BUSINESS  Call to Order

Mr. Cox called the meeting to order and conducted roll call.

SECOND ORDER OF BUSINESS  Audience Comments

Mr. Ira Tropp addressed the Board regarding potholes that need to be fixed within the community.

THIRD ORDER OF BUSINESS  Consideration of Minutes of the Board of Supervisors’ Regular Meeting held on May 7, 2019

Mr. Cox presented the minutes of the Board of Supervisors’ May 7, 2019 meeting. Ms. Patterson discussed how she felt the minutes should contain more information regarding the Board’s interest in discussions with the developer of the parcels in the
Heritage Harbour Market Place CDD regarding sharing of costs related to the impact of construction in parcels 19 and 20 and other impacts on the community.

On a motion from Mr. Lane, seconded by Mr. Parker, with all in favor, the Board approved the Minutes of the Board of Supervisors’ Regular Meeting held on May 7, 2019, for the Heritage Harbour South Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Operation Maintenance Expenditures for April 2019

Mr. Cox presented the Operations and Maintenance Expenditures for April 2019 totaling $19,149.99. Ms. Patterson requested that the O&M cover sheet be formatted differently to make it easier to read.

On a motion from Mr. Parker, seconded by Mr. Eichert, with all in favor, the Board ratified the payment of the Operations and Maintenance expenditures for April 2019 totaling $19,149.99, for the Heritage Harbour South Community Development District.

FIFTH ORDER OF BUSINESS

HOA Updates

The Board received an update from Gene Zeiner, representing the Heritage Harbour Master HOA. His update included recent accomplishments by the Master HOA; meetings held with members of the CDD and CDD staff; and actions he requested from the CDD Board and staff. Mr. Zeiner’s requests included having Mr. Schappacher inspect the recent TECO gas line installation on CDD property; having Mr. Schappacher inspect traffic signage that might need replacing; having Mr. Schappacher evaluate the inbound lanes of Heritage Green Way; suggesting that Mr. Cohen contact the developer to determine if they will repair roadway damage along Heritage Green Way; and request that the CDD approve the purchase of traffic control devices for River Heritage Blvd as recommended by the “Joint Task Force”.

SIXTH ORDER OF BUSINESS

Lighthouse Cove Updates

No update was provided.

SEVENTH ORDER OF BUSINESS

Golf Course Updates

No update was provided.

EIGHTH ORDER OF BUSINESS

Discussion of Off-Duty Deputy Support

The Board received information from Mr. Cox related to availability of Florida Highway Patrol off-duty services and the costs. He also informed them that the Bradenton City Police do not provide these services outside of the City limits. The Board requested a cost analysis of Florida Highway Patrol vs. Manatee County Sheriff’s
Office off-duty services for the next CDD meeting in August.

The Board approved for the Chairman to execute an agreement for services with the Florida Highway Patrol, subject to information received from EGIS regarding the need for workers comp insurance. Upon approval of this service, the Board concurred with Mr. Cox’s suggestion of scheduling eight (8) 4-hour shifts for Florida Highway Patrol and eight (8) 4-hour shifts for Manatee County Sheriff’s Office between this meeting and the August meeting.

On a motion from Mr. Eichert, seconded by Ms. Patterson, with all in favor, the Board authorized the Chairman to execute an Agreement for Florida Highway Patrol services, subject to the information received regarding the need for worker’s compensation insurance, for the Heritage Harbour South Community Development District.

NINTH ORDER OF BUSINESS

A. District Counsel

No report.

B. District Engineer

Mr. Schappacher provided an update of the installation of two traffic calming humps on Lighthouse Cove Drive with a cost of $11,250.

Mr. Schappacher informed the Board that it was not intended to open the connection from the COSCO area to Lighthouse Cove Drive until the COSCO opens. He explained that the developer’s engineer has confirmed that additional modifications would be developed in the intersections to the COSCO area to include a traffic signal and/or stop signs. He noted that the CDD-owned pond #57 was scheduled for expansion by the developer and this should indicate the need to continue the process to convey that to them.

Mr. Schappacher provided an update of the speed data from the radar speed detection signs that were moved to the main entrance roadways. He discussed the high rates of speed detected.

Mr. Schappacher discussed the status of testing of the irrigation valves.

C. Aquatic Report

Mr. McGarry, with Aquatic Systems, provided the Board with an update of the ongoing Midge Fly treatments. The Board requested information regarding the removal of the Tilapia fish and the status of the five ponds that received Alum treatments. The Board questioned the status of the wetland report for this month which Mr. McGarry indicated he would check into. Ms. Patterson asked for an update of the conservation area that had been encroached upon and Mr. Cox provided an update and indicated more information would follow.
D. District Manager

Mr. Cox reminded the Board that the next regular meeting was scheduled for Tuesday, August 6, 2019 at 4:00 p.m. at the Stoneybrook Golf Club.

Mr. Cox provided a status of the District Financials and Mr. Lane indicated that he would take action to move $150,000 of the Capital Reserves into authorized CDs.

Security Update and Traffic Monitoring was discussed. Mr. Parker requested information regarding what future traffic calming might be done on River Heritage Blvd.

Mr. Cox reviewed the action items time line with the Board. The Board requested that “communication with the commercial developer” be added to the Time Line.

Mr. Cox reviewed current action item list. The Board requested that “communication with the commercial developer also be added to the action item list.

TENTH ORDER OF BUSINESS

Consideration of ADA Website Accessibility Proposals

This item was tabled to the August meeting.

ELEVENTH ORDER OF BUSINESS

Discussion of Stoneybrook Entrance Gate Cost Sharing

On a motion from Mr. Parker, seconded by Mr. Lane, with all in favor, the Board agreed to pay 25% of the cost of striping of roadway leading into the Gate House for a total expense of $4,250.00, for the Heritage Harbour South Community Development District.

TWELFTH ORDER OF BUSINESS

Supervisor Requests and Comments

Mr. Lane provided his thoughts on the issue of how all who benefit from funds spent on traffic calming, etc. should share the costs.

Mr. Cox reminded the Board that at the August meeting, they would be considering those interested in being appointed to fill vacant seat #3.
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<th>179</th>
<th>THIRTEENTH ORDER OF BUSINESS</th>
<th>Adjournment</th>
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<tr>
<td>180</td>
<td>On a motion from Mr. Parker, seconded by Mr. Lane, with all in favor, the Board approved to adjourn the meeting at 5:45 p.m. for the Heritage Harbour South Community Development.</td>
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Secretary / Assistant Secretary

Chairman / Vice Chairman