

June 18, 2020

Board of Supervisors
Water's Edge Community
Development District

AGENDA

Dear Board Members:

The meeting of the Board of Supervisors of the Water's Edge Community Development District will be held on **Thursday, June 25, 2020 at 6:30 PM** by means of communications media technology via telephonic pursuant to Executive Orders 20-52 and 20-69 issued by Governor DeSantis on March 9, 2020 and March 20, 2020, and Executive Order 20-112, dated April 29, 2020, respectively, and pursuant to Section 120.54(5)(b)2., Florida Statutes. The following is the agenda for the meeting:

- 1. CALL TO ORDER / ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. VENDOR AND STAFF REPORTS**
 - A. Landscape & Irrigation Tab 1
 - B. Aquatic Services
 - C. District Counsel
 - D. District Engineer
 - E. District Manager
 - i. Financial Update
 - ii. Action Item List Tab 2
- 4. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of Board of Supervisors' Emergency Meeting held on May 8, 2020 Tab 3
 - B. Consideration of Minutes of Board of Supervisors' Meeting held on May 28, 2020 Tab 4
 - C. Consideration of Operations & Maintenance Expenditures for May 2020 Tab 5
- 5. BUSINESS ITEMS**
 - A. Consideration of Proposals for Aquatic Services Tab 6
 - B. Discussion of Amenity Re-Opening
 - C. Consideration of Dog Waste Stations Tab 7
 - D. Consideration of Split A/C Proposals Tab 8
 - E. Discussion Regarding Closing the Gate 24/7 Tab 9
 - F. Discussion Regarding Board Member Roles and Responsibilities
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions please do not hesitate to call us at (813) 933-5571.

Sincerely,

Greg Cox

Greg Cox
District Manager

Tab 1

Tab 3

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**WATER'S EDGE
COMMUNITY DEVELOPMENT DISTRICT**

The emergency meeting of the Board of Supervisors of the Water's Edge Community Development District was held on **Friday, May 8, 2020 at 1:00 PM** by means of communications media technology via telephonic pursuant to Governor DeSantis' Executive Order 20-69, as extended by Executive Order 20-112, as such Orders may be supplemented, pursuant to Section 120.54(5)(b)2., Florida Statutes.

Present and constituting a quorum were:

Susan Wickens	Board Supervisor, Chair
Michael Dowd	Board Supervisor, Vice Chair
Walter T. Oliver	Board Supervisor, Asst. Secretary
Michael Barbour	Board Supervisor, Asst. Secretary
Mandy Sands	Board Supervisor, Asst. Secretary

Also present were:

Greg Cox	District Manager, Rizzetta & Company
Justin Croom	District Manager, Rizzetta & Company
Michelle Reiss	District Counsel, Appleton Reiss

Audience

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

The Board received audience comments regarding opening the amenities; specifically, the pool and the costs associated with opening the pool.

THIRD ORDER OF BUSINESS

**Discussion of Opening District
Facilities During COVID-19**

Ms. Wickens informed the Board that the playground is closed and a sign had been posted. Ms. Reiss discussed the Executive Order issued on March 9, 2020 by Governor DeSantis and discussed the phasing re-opening and a Board discussed ensued. The Board requested staff develop a plan with specific requirements and costs to be presented at the May 28, 2020 CDD meeting.

On a motion by Ms. Sands, seconded by Ms. Wickens, with four in favor, and Mr. Dowd opposed, the Board of Supervisors approved to keep the amenities currently closed (pool, spa, fitness center and playground) and that the Board would consider this issue at the May 28, 2020 CDD meeting, for the Water's Edge Community Development District.

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The Board requested that the pressure washing cleaning of the playground and pool area be completed.

FOURTH ORDER OF BUSINESS

Supervisor Requests

Mr. Dowd requested that the Board be provided the pool opening plan once completed prior to the next meeting.

FIFTH ORDER OF BUSINESS

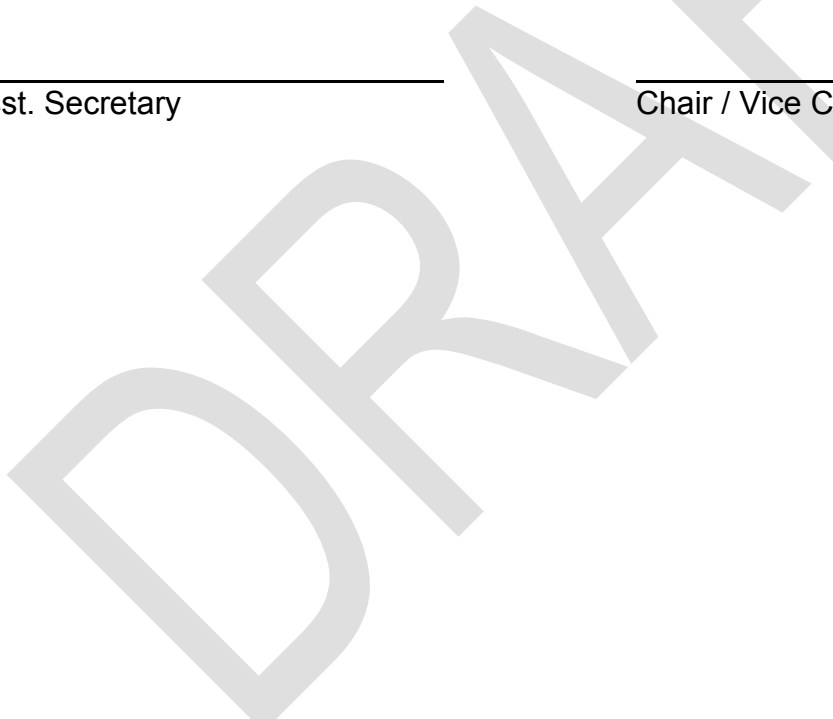
Adjournment

On a Motion by Mr. Barbour, seconded by Mr. Oliver, with all in favor, the Board adjourned the meeting at 2:28 p.m. for the Water's Edge Community Development District.

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Asst. Secretary

Chair / Vice Chair



Tab 4

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**WATER'S EDGE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Water's Edge Community Development District was held on **Thursday, May 28, 2020 at 6:30 PM** by means of communications media technology via telephonic pursuant to Governor DeSantis' Executive Order 20-69, as extended by Executive Order 20-112, as such Orders may be supplemented, pursuant to Section 120.54(5)(b)2., Florida Statutes.

Present and constituting a quorum were:

Susan Wickens	Board Supervisor, Chair
Michael Dowd	Board Supervisor, Vice Chair
Walter T. Oliver	Board Supervisor, Asst. Secretary
Mandy Sands	Board Supervisor, Asst. Secretary

Also present were:

Greg Cox	District Manager, Rizzetta & Company
Justin Croom	District Manager, Rizzetta & Company
Michelle Reiss	District Counsel, Appleton Reiss
John Toborg	Field Services Manager, Rizzetta & Company
Patrick Bell	Field Services Manager, Rizzetta & Company
Alex Johnson	Representative, Solitude

Audience

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

The Board received audience comments regarding the status of the opening of the pool and the need to repair the community entrance gates.

50 **THIRD ORDER OF BUSINESS**

Staff Reports

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A. Landscape & Irrigation

The Board received an update from Patrick Bell regarding his three Field Inspection Reports. Ms. Wickens requested he obtain a proposal to replace Japanese Blueberry plants at the entrance.

On a motion by Ms. Wickens, seconded by Mr. Barbour, with all in favor, the Board of Supervisors approved to replace the annuals at the entrance with new annuals with a rate not-to-exceed the former installation, for the Water's Edge Community Development District.

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The Board tabled the consideration of the Landscape and Irrigation RFP Manual and agreed to move the process to the July 2020 CDD Board meeting.

B. Aquatic Services

Mr. Johnson with Solitude provided an aquatic update to the Board. The Board tabled the RFP for aquatic services.

On a motion by Ms. Wickens, seconded by Mr. Oliver, with all in favor, the Board of Supervisors approved two aquatic planting proposals for pond #4 and pond #5, both for \$500.00, for the Water's Edge Community Development District.

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FOURTH ORDER OF BUSINESS

**Discussion of Amenity Re-Opening
(under separate cover)**

The Board considered options for re-opening the amenities which were previously closed due to the CONVID-19 pandemic. The Board agreed to limiting the pool to residents only with no guests permitted; maintaining social distancing; requiring residents to bring their own pool furniture and cleaning supplies: limiting total numbers to 50% of max capacity; limiting spa to 2 persons, and opening the restroom but requiring users to clean upon use. The Board concluded to not open the fitness center at this time.

On a motion by Mr. Oliver, seconded by Mr. Barbour, with all in favor, the Board of Supervisors the Board approved to open the pool, pool restroom and playground upon the posting of guidance signage reflecting restrictions and procedures, completion of pressure washing of the pool area, storage of pool furniture, and notification to the residents, for the Water's Edge Community Development District.

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86 **FIFTH ORDER OF BUSINESS** **Presentation of Fiscal Year 2020-2021**
87 **Proposed Budget**
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89 The Board reviewed the proposed budget for fiscal year 2020-2021 that was
90 presented by Mr. Cox. Changes to the budget were made and the final version of the
91 proposed budget resulted in an overall increase in the CDD assessments for the
92 residents which will require a mail-out notification to all property owners.

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94 **SIXTH ORDER OF BUSINESS** **Consideration of Resolution 2020-04**
95 **Approving Fiscal Year 2020-2021**
96 **Proposed Budget & Set Public**
97 **Hearing**
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On a motion by Ms. Wickens, seconded by Mr. Oliver, with all in favor, the Board of Supervisors approved to adopt Resolution 2020-04 Approving Fiscal Year 2020-2021 Proposed Budget & Set Public Hearing for August 27, 2020 at 6:30 p.m., for the Water's Edge Community Development District.

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100 **SEVENTH ORDER OF BUSINESS** **Staff Reports (Continued)**
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102 **A. District Counsel**

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104 No report.

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106 **B. District Engineer**

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108 Not present.

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110 **C. District Manager**

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112 Mr. Cox reminded the Board that the next meeting was scheduled for June
113 25, 2020 at 6:30 p.m. with it still to be determined if the meeting would be
114 conducted by media technology or in person at the Mill Creek Church
115 location.

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117 The Board reviewed the action item list and requested that research be
118 completed to determine the status and need for wi-fi service at the pool
119 area. Ms. Wickens introduced the topic of needing to proceed with the
120 previous proposal to fix the gates and the actuators.
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On a motion by Mr. Oliver, seconded by Mr. Barbour, with all in favor, the Board of Supervisors authorized the Chairman to approve a proposal with a not-to-exceed amount of \$18,000.00 to have the gates and actuators repaired, for the Water's Edge Community Development District.

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125 **EIGHTH ORDER OF BUSINESS** **Consideration of Minutes of Audit**
126 **Review Committee held February 27,**
127 **2020**
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On a motion by Mr. Oliver, seconded by Mr. Dowd, with all in favor, the Board of Supervisors approved the minutes of the Audit Review Committee meeting held on February 27, 2020, for the Water's Edge Community Development District.

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130 **NINTH ORDER OF BUSINESS** **Consideration of Minutes of Board of**
131 **Supervisors Regular Meeting held**
132 **February 27, 2020**
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On a motion by Mr. Barbour, seconded by Mr. Oliver, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on February 27, 2020, for the Water's Edge Community Development District.

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135 **TENTH ORDER OF BUSINESS** **Consideration of Operations &**
136 **Maintenance Expenditures for**
137 **February through April 2020**
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139 Mr. Cox presented the Operation & Maintenance Expenditures for February 2020 in
140 the amount of \$39,773.24, March 2020 in the amount of \$44,938.61 and April 2020 in the
141 amount of \$26,173.63 to the Board for ratification.

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143 Ms. Wickens requested a review of the Solitude invoices to determine if there was a
144 double billing for January 2020. She also requested that the Southern Greens invoice be
145 researched to determine the scope of work.

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147 Ms. Wickens requested for staff to determine if there was a lack of power to the
148 water fountain as was noted in one of the invoices.

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150 The Board requested staff to determine if the proposal cost was absorbed into the
151 cost of the fence repair that was completed by Main-Gate.

On a motion by Mr. Dowd, seconded by Mr. Oliver, with all in favor, the Board of Supervisors approved to ratify the payment of the invoices in the February through April 2020 Operations & Maintenance Expenditures report, for the Water's Edge Community Development District.

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154 **ELEVENTH ORDER OF BUSINESS** **Ratification of Fiscal Year 2019 Audit**
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On a motion by Ms. Sands, seconded by Mr. Oliver, with all in favor, the Board of Supervisors approved to ratify the Chairman's previous approval of Fiscal Year 2019 Audit, for the Water's Edge Community Development District.

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159 **TWELFTH ORDER OF BUSINESS** **Ratification of Resolution 2020-02;**
160 **Authorizing Bank Signatories**
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On a motion by Mr. Oliver, seconded by Ms. Sands, with all in favor, the Board of Supervisors ratified the Chairman's approval to adopt Resolution 2020-02; Authorizing Bank Signatories, for the Water's Edge Community Development District.

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163 **THIRTEENTH ORDER OF BUSINESS** **Consideration of Resolution 2020-03;**
164 **Re-designating Secretary**
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On a motion by Mr. Dowd, seconded by Mr. Barbour, with all in favor, the Board of Supervisors approved to adopt Resolution 2020-03; Re-designating Secretary (Bob Schleifer), for the Water's Edge Community Development District.

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167 **FOURTEENTH ORDER OF BUSINESS** **Consideration of Resolution 2020-05;**
168 **Setting the Public Hearing for**
169 **Amended Policies**
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On a motion by Mr. Dowd, seconded by Mr. Barbour, with all in favor, the Board of Supervisors approved to adopt Resolution 2020-05; Setting the Public Hearing for Amended Policies for July 23, 2020 at 6:30 p.m., for the Water's Edge Community Development District.

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172 **FIFTEENTH ORDER OF BUSINESS** **Supervisor Requests**
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Ms. Wickens requested staff to research the excessive propane gas use.

Mr. Dowd asked staff to research the excessive water usage.

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177 **SIXTEENTH ORDER OF BUSINESS** **Adjournment**
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On a Motion by Ms. Sands, seconded by Mr. Oliver, with all in favor, the Board adjourned the meeting at 8:44 p.m. for the Water's Edge Community Development District.

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Asst. Secretary

Chair / Vice Chair

Tab 5

WATER'S EDGE MANATEE COUNTY COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 9428 CAMDEN FIELD PARKWAY · RIVERVIEW, FLORIDA 33578

Operation and Maintenance Expenditures May 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from May 1, 2020 through May 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$36,243.13**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Water's Edge Manatee County Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2020 Through May 31, 2020

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Bradenton Herald, Inc.	001384	0004641565 05/08/20	Account 663662 Legal Advertising 05/20	\$ 62.01
Bradenton Herald, Inc.	001384	0004647935 05/17/20	Account 663662 Legal Advertising 05/20	\$ 157.95
Bright House Networks	001385	047566201051720	16906 Rivers Reach Blvd Bldg RR 05/20	\$ 119.98
Bright House Networks	001377	077765001043020	1500 Hickory View Cir OFFC 05/20	\$ 188.84
Florida Department of Revenue	001379	051520 FDOR	Sales Tax 04/20	\$ 22.56
FPL	001373	68602-98402 04/20	16990 Rosedown Gln # Gates 04/20	\$ 14.30
JBW Designs LLC dba Poop 911	001383	3467906	9 Cans Emptied 04/20	\$ 240.93
Jerry Richardson	001394	1368	Monthly Hog Trapping Service 05/20	\$ 1,300.00
Kearney Building 1, Inc.	001386	101786	Monthly Cleaning - 05/20	\$ 405.94
Ken Burton, Jr., Tax Collector	001382	516107279 2019	2019 Real Estate Tax Property ID 516107279	\$ 35.23
Ken Burton, Jr., Tax Collector	001382	516107859 2019	2019 Real Estate Tax Property ID 516107859	\$ 40.10
Landscape Maintenance Professionals, Inc.	001387	151988	LMP - Monthly Ground Maintenance 05/20	\$ 9,276.58
Landscape Maintenance Professionals, Inc.	001374	152172	LMP - Irrigation Repairs 04/20	\$ 706.27
Landscape Maintenance Professionals, Inc.	001374	152173	LMP - Irrigation Repairs 04/20	\$ 203.26

Water's Edge Manatee County Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2020 Through May 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Landscape Maintenance Professionals, Inc.	001378	152281	Fertilizer 04/20	\$ 1,297.00
Landscape Maintenance Professionals, Inc.	001378	152282	Pest Control 04/20	\$ 160.00
Landscape Maintenance Professionals, Inc.	001380	152339	Stump Grind with Flush Cut 05/20	\$ 3,437.50
Landscape Maintenance Professionals, Inc.	001387	152480	LMP - Irrigation Repairs 05/20	\$ 93.85
Main Gate Enterprises, Inc.	001381	30471	Fence Replacement 05/20	\$ 5,999.00
Manatee County Utilities Department	001375	162626-133595 04/20	Garbage/Utility Services 04/20	\$ 52.18
Manatee County Utilities Department	001375	246619-131088 04/20	Garbage/Utility Services 04/20	\$ 4,289.15
Manatee County Utilities Department	001375	246619-133487 04/20	Garbage/Utility Services 04/20	\$ 226.53
Mandy Sands	001388	MS051120	Board of Supervisors Meeting 05/11/20	\$ 200.00
Michael Barbour	001389	MB051120	Board of Supervisors Meeting 05/11/20	\$ 200.00
Michael Dowd	001390	MD051120	Board of Supervisors Meeting 05/11/20	\$ 200.00
Peace River Electric Cooperative Inc.	001391	Monthly Summary 04/20	Monthly Electric Summary 04/20	\$ 928.97
Pools by Lowell, Inc.	001392	212628	Monthly Pool Service 05/20	\$ 450.00
Rizzetta & Company, Inc.	001376	INV0000049280	District Management Services 05/20	\$ 3,650.00

Water's Edge Manatee County Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2020 Through May 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Solitude Lake Management, Inc.	001393	PI-A00405235	Monthly Lake & Wetland Services 05/20	\$ 1,885.00
Susan Wickens	001395	SW051120	Board of Supervisors Meeting 05/11/20	\$ 200.00
Walter Thomas Oliver	001396	WO051120	Board of Supervisors Meeting 05/11/20	\$ 200.00
Report Total				<u>\$ 36,243.13</u>