



Rizzetta & Company

Water's Edge Community Development District

**Board of Supervisors' Meeting
October 22, 2020**

**District Office:
9428 Camden Field Parkway
Riverview, Florida 33578
813-533-2950**

www.watersedgecdd-riversreach.org

**WATER'S EDGE
COMMUNITY DEVELOPMENT DISTRICT**

Mill Creek Baptist Church, 12713 Upper Manatee Road Bradenton, FL 34212

Board of Supervisors:	Susan Wickens	Chair
	Michael Dowd	Vice Chair
	Mandy Sands	Assistant Secretary
	Michael Barbour	Assistant Secretary
	Walter Thos. Oliver	Assistant Secretary
District Manager	Justin Croom	Rizzetta & Company, Inc.
District Counsel	Michelle Reiss	Appleton Reiss
District Engineer	Phil Chang	Johnson Engineering

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY), or 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

October 14, 2020

Board of Supervisors
Water's Edge Community
Development District

AGENDA

Dear Board Members:

The meeting of the Board of Supervisors of the Water's Edge Community Development District will be held on **Thursday, October 22, 2020 at 6:00 PM** to be conducted by means of communications media technology pursuant to Executive Orders 20-52, 20-69, 20-112, 20-123, 20-139, 20-150, 20-179, 20-193, and 20-246 issued by Governor DeSantis on March 9, 2020, March 20, 2020, April 29, 2020, May 18, 2020, June 23, 2020, July 29, 2020, August 7, 2020, and September 30, 2020 respectively, and pursuant to Florida Statutes. To access the meeting, please use a telephone to dial 253-215-8782, and enter the ID# 8284309897. If you need assistance participating in the meeting, please contact the District Manager's Office at 813-533-2950. The following is the agenda for the meeting:

- 1. CALL TO ORDER / ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. VENDOR AND STAFF REPORTS**
 - A. Landscape & Irrigation**
 - i. Consideration of Landscape Enhancement Proposals.....Tab 1
 - B. Aquatic Services**
 - C. District Counsel**
 - D. District Engineer**
 - E. District Manager**
 - i. Action Item List.....Tab 2
- 4. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of Board of Supervisors' Meeting held on September 24, 2020Tab 3**
 - B. Consideration of Operations & Maintenance Expenditures for September 2020.....Tab 4**
 - C. Consideration of Susan Wickens ResignationTab 5**
 - D. Consideration of Resolution 2021-01, Designating Officers of the District.....Tab 6**
- 5. BUSINESS ITEMS**
 - A. Consideration of Termite Treatment Proposal for Guard House.....Tab 7**
 - B. Consideration of Gate Painting ProposalsTab 8**
 - C. Consideration of Fitness Equipment Repair Proposal.....Tab 9**
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions please do not hesitate to call us at (813) 933-5571.

Sincerely,

Justin Croom

Justin Croom
District Manager

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**WATER'S EDGE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Water's Edge Community Development District was held on **Thursday, September 24, 2020 at 6:30 PM** by means of communications media technology pursuant to Executive Orders 20-52, 20-69, 20-112, 20-123, 20-139, and 20-150 issued by the Governor DeSantis on March 9, 2020, March 20, 2020, April 29, 2020, May 18, 2020, and June 23, 2020 respectively, and pursuant to Florida Statutes.

Present and constituting a quorum were:

Walter T. Oliver	Board Supervisor, Chair
Michael Dowd	Board Supervisor, Vice Chair
Mandy Sands	Board Supervisor, Asst. Secretary
Susan Wickens	Board Supervisor, Asst. Secretary
Michael Barbour	Board Supervisor, Asst. Secretary

Also present were:

Justin Croom	District Manager, Rizzetta & Company
Michelle Reiss	District Counsel, Appleton Reiss
Jason Jaszczak	Representative, Solitude
Patrick Bell	LMP
Daryn Grant	LMP

Audience

FIRST ORDER OF BUSINESS

Call to Order

Mr. Croom called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

A resident had a question regarding Landscaping issues.

A resident acknowledged that it was Ms. Wickens last meeting and thanked her for all her hard work.

A resident had a question regarding the Kayak racks and the landscaping around the Volleyball courts.

A resident had a comment regarding traffic violations.

48 **THIRD ORDER OF BUSINESS**

Staff Reports

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A. Landscape & Irrigation

The Board reviewed the Field inspection report. Mr. Croom informed the Board that the new Field services manager for the District will be Steve O'Dell. The Board was informed that LMP will be onsite to meet with district staff to discuss landscaping needs. The Board reviewed a proposal for Indian Hawthorne for the south side of River's Reach Blvd and Rye Road but decided to table that proposal.

B. Aquatic Services

Mr. Jasczak reviewed the waterway inspection report with the Board and answered general questions.

C. District Counsel

Not present. No report.

D. District Engineer

Not present. No report.

E. District Manager

Mr. Croom reminded the Board that the next meeting was scheduled for October 22, 2020 at 6:00 p.m. with it still to be determined if the meeting would be conducted by media technology.

Mr. Croom presented a termite proposal from Nvirotect. The Board decided to table this proposal and look at other vendors.

Mr. Croom reviewed the action items with the Board. The Board would like to add closing the volleyball court and cover it with Bahia sod. They would also like to remove the kayak rack.

<p>On a motion by Mr. Barbour, seconded by Ms. Wickens, with all in favor, the Board of Supervisors authorized staff to purchase 12 "slow down" signs at a not-to-exceed amount of \$100.00 for the Water's Edge Community Development District.</p>
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90 **FOURTH ORDER OF BUSINESS** **Consideration of Minutes of Board of**
91 **Supervisors Regular Meeting held on**
92 **August 27, 2020**
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On a motion by Mr. Sands, seconded by Mr. Barbour, with all in favor, the Board of Supervisors approved the minutes of the meeting held on August 27, 2020, for the Water's Edge Community Development District.

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95 **FIFTH ORDER OF BUSINESS** **Consideration of Operations &**
96 **Maintenance Expenditures for**
97 **August 2020**
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99 Mr. Croom presented the Operation & Maintenance Expenditures for August 2020
100 in the amount of \$39,228.52 to the Board for ratification.
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On a motion by Mr. Oliver, seconded by Mr. Dowd, with all in favor, the Board of Supervisors approved to ratify the payment of the invoices in the August 2020 Operations & Maintenance Expenditures report, for the Water's Edge Community Development District.

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103 **SIXTH ORDER OF BUSINESS** **Consideration of EGIS Proposal**
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105 Mr. Croom presented an insurance renewal proposal from EGIS for the Fiscal Year
106 2020-2021.
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On a Motion by Ms. Wickens, seconded by Mr. Oliver, with all in favor the Board of Supervisors approved the proposal from EGIS for CDD insurance at a total cost of \$9,071.00 for the Water's Edge Community Development District.

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109 **SEVENTH ORDER OF BUSINESS** **Consideration of Surveillance**
110 **Camera Proposals**
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112 The Board reviewed and discussed the details of several proposals for surveillance
113 cameras at the clubhouse.
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On a Motion by Ms. Wickens, seconded by Mr. Oliver, with Mr. Dowd and Mr. Barbour opposed, the Board of Supervisors approved the proposal from MHD for surveillance cameras at the pool and front gate at a total cost of \$4,867.50 for the Water's Edge Community Development District.

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120 **EIGHTH ORDER OF BUSINESS** **Discussion Regarding Mailbox**
121 **Maintenance**

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123 The Board discussed mailbox maintenance and the upgrades they would like to see.
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On a Motion by Mr. Oliver, seconded by Ms. Wickens, with Mr. Dowd, Ms. Sands and Mr. Barbour opposed, the Board will not approve the CDD accepting responsibility for mailbox maintenance for the Water's Edge Community Development District.

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126 **NINTH ORDER OF BUSINESS** **Discussion** **Regarding** **Holiday**
127 **Lighting**
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129 The Board discussed what they would like in regard to holiday lighting and décor.
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On a motion by Mr. Oliver, seconded by Ms. Wickens, with Mr. Dowd opposed, the Board of Supervisors approved a not-to-exceed amount of \$1,000.00 (with the HOA also spending \$1,000.00) for one-time decorations purchase for the Water's Edge Community Development District.

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132 **TENTH ORDER OF BUSINESS** **Supervisor Requests**
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134 Mr. Dowd had a question regarding pool key fobs and would like to look for a cheaper
135 option.

136 Mr. Oliver voiced his appreciation to Ms. Wickens for all the hard work and stated she
137 will be greatly missed.

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139 There was a discussion regarding the HOA estoppel letter for key fobs
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On a Motion by Ms. Wickens, seconded by Mr. Oliver, with all in favor the Board of Supervisors approved a not to exceed amount of \$75.00 for a one-time purchase for key fobs for the Water's Edge Community Development District.

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142 **ELEVENTH ORDER OF BUSINESS** **Adjournment**
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On a Motion by Ms. Wickens, seconded by Mr. Barbour, with all in favor, the Board adjourned the meeting at 7:53 p.m. for the Water's Edge Community Development District.

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147 Asst. Secretary Chair / Vice Chair

WATER'S EDGE MANATEE COUNTY COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 9428 CAMDEN FIELD PARKWAY · RIVERVIEW, FLORIDA 33578

Operation and Maintenance Expenditures September 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from September 1, 2020 through September 30, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$39,300.62**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Water's Edge Manatee County Community Development District

Paid Operation & Maintenance Expenditures

September 1, 2020 Through September 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
A&D Lock and Key	001508	1235	Combination Locks & Install 09/20	\$ 2,410.00
Appleton, Reiss & Skorewicz, PPLC	001500	8063	General Legal Services 08/20	\$ 1,816.50
Bradenton Herald, Inc.	001509	0004742081 09/18/2020	Account 663662 Legal Advertising 09/20	\$ 112.32
Bright House Networks	001510	047566201091620	16906 Rivers Reach Blvd Bldg RR 09/20	\$ 119.98
Bright House Networks	001489	077765001083020	1500 Hickory View Cir OFFC 09/20	\$ 192.07
Egis Insurance Advisors, LLC	001507	11453	Policy 100120587 Insurance 10/01/20- 10/01/21	\$ 9,071.00
FPL	001490	68602-98402 08/20	16990 Rosedown Gln # Gates 08/20	\$ 14.21
JBW Designs LLC dba Poop 911	001503	3663260	9 Cans Emptied 08/20	\$ 240.93
Jerry Richardson	001505	1417	Monthly Hog Trapping Service 09/20	\$ 1,300.00
Landscape Maintenance Professionals, Inc.	001511	154703	LMP - Monthly Ground Maintenance 09/20	\$ 9,276.58
Landscape Maintenance Professionals, Inc.	001511	154927	Pest Control 08/20	\$ 155.00
Landscape Maintenance Professionals, Inc.	001511	155023	Flush Cut Palm & Dispose 09/20	\$ 350.00
Landscape Maintenance Professionals, Inc.	001511	155024	Remove and Dispose Dead Pines 09/20	\$ 300.51
Landscape Maintenance Professionals, Inc.	001511	155025	Glyphosate 09/20	\$ 125.00
Manatee County Utilities Department	001491	162626-133595 08/20	Garbage/Utility Services 08/20	\$ 52.18

Water's Edge Manatee County Community Development District

Paid Operation & Maintenance Expenditures

September 1, 2020 Through September 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Manatee County Utilities Department	001491	246619-131088 08/20	Garbage/Utility Services 08/20	\$ 3,795.88
Manatee County Utilities Department	001491	246619-133487 08/20	Garbage/Utility Services 08/20	\$ 221.42
Mandy Sands	001492	MS082720	Board of Supervisors Meeting 08/27/20	\$ 200.00
Michael Barbour	001494	MB082720	Board of Supervisors Meeting 08/27/20	\$ 200.00
Michael Dowd	001495	MD082720	Board of Supervisors Meeting 08/27/20	\$ 200.00
Mobile Help Desk, Inc.	001487	21319	Key Fobs 08/20	\$ 33.75
Mobile Help Desk, Inc.	001487	21320	Key Fobs 08/20	\$ 33.75
Mobile Help Desk, Inc.	001493	21353	Service Call 08/20	\$ 67.50
Mobile Help Desk, Inc.	001501	21440	Key Fobs 09/20	\$ 33.75
Mobile Help Desk, Inc.	001501	21476	Key Fobs 09/20	\$ 33.75
Nostalgic Lampposts & Mailboxes Plus Inc	001496	7930	Street Light Service 08/20	\$ 125.00
Nostalgic Lampposts & Mailboxes Plus Inc	001512	7999	Front Entrance Lighting Repair 09/20	\$ 375.00
Peace River Electric Cooperative Inc.	001502	Monthly Summary 08/20	Monthly Electric Summary 08/20	\$ 880.93
Pools by Lowell, Inc.	001513	216872	Monthly Pool Service 09/20	\$ 450.00
Pools by Lowell, Inc.	001497	217189	Service Call 08/20	\$ 86.20

Water's Edge Manatee County Community Development District

Paid Operation & Maintenance Expenditures

September 1, 2020 Through September 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Pools by Lowell, Inc.	001497	217190	Service Call 08/20	\$ 109.88
Pools by Lowell, Inc.	001513	217698	Service Call 09/20	\$ 85.09
Rizzetta & Company, Inc.	001488	INV0000052571	District Management Services 09/20	\$ 3,650.00
Signarama	001514	INV-838	Signage 09/20	\$ 168.99
Solitude Lake Management, Inc.	001515	PI-A00470071	Monthly Lake & Pond Services 09/20	\$ 1,109.00
Solitude Lake Management, Inc.	001515	PI-A00476170	Pond 4 Aquatic Vegetation Installation 09/20	\$ 500.00
Solitude Lake Management, Inc.	001515	PI-A00476445	Pond 5 Aquatic Vegetation Installation 09/20	\$ 500.00
Southern Greens Pest Control	001504	239886	Interior Pest Control 06/20	\$ 63.00
Susan Wickens	001498	SW082720	Board of Supervisors Meeting 08/27/20	\$ 200.00
Total Community Maintenance LLC	001516	3055	Monthly Cleaning - 09/20	\$ 400.00
Walter Thomas Oliver	001506	091420 Oliver	Reimbursement for Gate Hinges 09/20	\$ 41.45
Walter Thomas Oliver	001499	WO082720	Board of Supervisors Meeting 08/27/20	<u>\$ 200.00</u>
Report Total				<u>\$ 39,300.62</u>

