



Rizzetta & Company

# Water's Edge Community Development District

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**Board of Supervisors' Meeting  
December 17, 2020**

District Office:  
9428 Camden Field Parkway  
Riverview, Florida 33578  
813-533-2950

[www.watersedgecdd-riversreach.org](http://www.watersedgecdd-riversreach.org)

**WATER'S EDGE  
COMMUNITY DEVELOPMENT DISTRICT**

<b>Board of Supervisors:</b>	Tom Oliver	Chair
	Michael Dowd	Vice Chair
	Chelsea Havelka	Assistant Secretary
	Michael Barbour	Assistant Secretary
	Stacy Jesse	Assistant Secretary
<b>District Manager</b>	Justin Croom	Rizzetta & Company, Inc.
<b>District Counsel</b>	Michelle Reiss	Appleton Reiss
<b>District Engineer</b>	Phil Chang	Johnson Engineering

**All cellular phones must be placed on mute while in the meeting room.**

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY), or 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

December 9, 2020

**Board of Supervisors**  
**Water's Edge Community**  
**Development District**

**AGENDA**

Dear Board Members:

The meeting of the Board of Supervisors of the Water's Edge Community Development District will be held on **Thursday, December 17, 2020 at 6:00 PM** To be held **at the New Hope Baptist Church located at 9422 Old Tampa Road, Parrish, FL 34219**. To access the meeting, please use a telephone to dial 253-215-8782, and enter the ID# 8284309897. If you need assistance participating in the meeting, please contact the District Manager's Office at 813-533-2950. The following is the agenda for the meeting:

- 1. CALL TO ORDER / ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION I**
  - A.** Administer Oath of Office to Newly Elected Supervisors.....Tab 1
    - i.** Consideration of Compensation
    - ii.** Review of Chapter 190 FL Statues
    - iii.** Review od Sunshine Laws and Code of Ethics for Public Employees
  - B.** Consideration of Resolution 2021-02, Designating Officers of the District .....Tab 2
- 4. VENDOR AND STAFF REPORTS**
  - A.** Landscape & Irrigation
    - i.** Presentation of Field Inspection Report.....Tab 3
  - B.** Aquatic Services
  - C.** District Counsel
  - D.** District Engineer
  - E.** District Manager
    - i.** Action Item List
- 5. BUSINESS ADMINISTRATION II**
  - A.** Consideration of Minutes of Board of Supervisors' Meeting held on November 19, 2020 .....Tab 4
  - B.** Ratification of Operations & Maintenance Expenditures for November 2020.....Tab 5
- 6. BUSINESS ITEMS**
  - A.** Consideration of Pool Filter Replacement Proposal.....Tab 6
  - B.** Discussion Regarding Towing Services
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions please do not hesitate to call us at (813) 933-5571.

Sincerely,

*Justin Croom*

Justin Croom  
District Manager

**WATER'S EDGE  
COMMUNITY DEVELOPMENT DISTRICT  
BOARD OF SUPERVISOR  
OATH OF OFFICE**

I, \_\_\_\_\_, A CITIZEN OF THE STATE OF FLORIDA AND OF THE UNITED STATES OF AMERICA, AND BEING EMPLOYED BY OR AN OFFICER OF WATER'S EDGE COMMUNITY DEVELOPMENT DISTRICT AND A RECIPIENT OF PUBLIC FUNDS AS SUCH EMPLOYEE OR OFFICER, DO HEREBY SOLEMNLY SWEAR OR AFFIRM THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND THE STATE OF FLORIDA.

\_\_\_\_\_  
SIGNATURE

ACKNOWLEDGMENT OF OATH BEING TAKEN

STATE OF FLORIDA  
COUNTY OF MANATEE

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, sworn to (or affirmed) and subscribed before me by means of \_\_\_ physical presence or \_\_\_ online notarization, this \_\_\_ day of \_\_\_\_\_, 2020 by \_\_\_\_\_, to me well known and known to me to be the person described in and who took the aforementioned oath as a Board Member of the Board of Supervisors of Water's Edge Community Development District and acknowledged to and before me that they took said oath for the purposes therein expressed.

WITNESS my hand and official seal the date aforesaid.

\_\_\_\_\_  
Notary Public  
STATE OF FLORIDA

My commission expires on: \_\_\_\_\_



**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**WATER'S EDGE  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Water's Edge Community Development District was held on **Thursday, November 19, 2020 at 6:07 PM** at the New Hope Baptist Church located at 9422 Old Tampa Road, Parrish, FL 34219.

Present and constituting a quorum were:

Walter T. Oliver	<b>Board Supervisor, Chair</b>
Michael Dowd	<b>Board Supervisor, Vice Chair</b>
Michael Barbour	<b>Board Supervisor, Asst. Secretary</b>
Stacy Jessee	<b>Board Supervisor, Asst. Secretary</b>

Also present were:

Justin Croom	<b>District Manager, Rizzetta &amp; Company</b>
Michelle Reiss	<b>District Counsel, Appleton Reiss</b>
Jason Jaszczak	<b>Representative, Solitude</b>
Audience	

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Croom called the meeting to order and read the roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Several residents commented that the Vendor code had been posted on a Face Book page and would like it changed.

**THIRD ORDER OF BUSINESS**

**Staff Reports**

**A. Landscape & Irrigation**

The Board reviewed the Field Inspection Report. Discussion ensued regarding the vines in the shrubs and the irrigation breaks. Mr. Oliver advised he would like to get Field Service input and would like to do a ride along with the Field Service Manager and Landscape representatives. Mr. Croom presented several landscape enhancement proposals for the Board to review.

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On a motion by Mr. Oliver, seconded by Ms. Jessee, with all in favor, the Board of Supervisors approved the proposal from LMP for dead pine removal along the fence at Red Rye Rd. at a total cost of \$705.00 for the Water's Edge Community Development District.

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**B. Aquatic Services**

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The Board reviewed the waterway inspection report. The Board was informed that Pond 15 has had an aggressive invasive species that need to be removed.

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**C. District Counsel**

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The Board discussed the fact that their pre Covid meeting space is no longer available and would like to know what laws must be followed in considering a new space. Ms. Reiss reviewed the Sunshine Laws and advised that meetings must be open to the public and require at least 3 or more Board members present to achieve quorum. She stated that all reasons and final decisions are made by the Board members at the meetings. The Board was also advised that there needs to be legal access at the entry. The CDD meetings must have a way to allow anyone in and the doors cannot be locked.

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**D. District Engineer**

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Not present. No report.

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**D. District Manager**

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Mr. Croom informed the Board that the next meeting date will be on December 17<sup>th</sup> at 6:00 p.m.

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**FOURTH ORDER OF BUSINESS**

**Consideration of Minutes of Board of  
Supervisors Regular Meeting held on  
October 22, 2020**

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On a motion by Mr. Oliver, seconded by Ms. Jessee, with all in favor, the Board of Supervisors approved the minutes of the meeting held on October 22, 2020, for the Water's Edge Community Development District.

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85 **FIFTH ORDER OF BUSINESS** **Consideration of Operations &**  
86 **Maintenance Expenditures for**  
87 **October 2020**  
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89 Mr. Croom presented the Operation & Maintenance Expenditures for October 2020  
90 in the amount of \$38,258.71 to the Board for ratification.  
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On a motion by Mr. Dowd, seconded by Mr. Oliver, with all in favor, the Board of Supervisors approved to ratify the payment of the invoices in the October 2020 Operations & Maintenance Expenditures report, for the Water's Edge Community Development District.

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93 **SIXTH ORDER OF BUSINESS** **Discussion Regarding Designating**  
94 **Board Member Duties for Emergency**  
95 **Situations**  
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97 Mr. Croom had a discussion regarding designating board member duties for  
98 emergency situations.  
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100 **SEVENTH ORDER OF BUSINESS** **Acceptance of District Services**  
101 **Addendum**  
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On a Motion by Mr. Oliver, seconded by Mr. Barbour, with all in favor of the Board of Supervisors accepted the District Services addendum for the Water's Edge Community Development District.

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104 **EIGHTH ORDER OF BUSINESS** **Ratification of Towing Agreement**  
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On a motion by Mr. Oliver, seconded by Mr. Dowd, with all in favor of the Board of Supervisors, ratified the Towing Agreement for the Water's Edge Community Development District.

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107 **NINTH ORDER OF BUSINESS** **Supervisor Requests**  
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109 Mr. Oliver advised about gas prices being too high and would like to double check those  
110 prices, he also mentioned the Board of Supervisors are making decisions outside of the  
111 meetings and brought it to the Boards attention.  
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113 Mr. Oliver would like a proposal for a dog station at the playground.  
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121 **TENTH ORDER OF BUSINESS**

**Adjournment**

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On a Motion by Mr. Barbour, seconded by Mr. Oliver, with all in favor, the Board adjourned the meeting at 7:19 p.m. for the Water's Edge Community Development District.

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\_\_\_\_\_  
Asst. Secretary

\_\_\_\_\_  
Chair / Vice Chair

# WATER'S EDGE MANATEE COUNTY COMMUNITY DEVELOPMENT DISTRICT

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DISTRICT OFFICE · 9428 CAMDEN FIELD PARKWAY · RIVERVIEW, FLORIDA 33578

## Operation and Maintenance Expenditures November 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from November 1, 2020 through November 30, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$32,753.35**

Approval of Expenditures:

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\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

# Water's Edge Manatee County Community Development District

## Paid Operation & Maintenance Expenditures

November 1, 2020 Through November 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Appleton, Reiss & Skorewicz, PPLC	001561	9118	General Legal Services 10/20	\$ 692.00
Bright House Networks	001570	047566201111620	16906 Rivers Reach Blvd Bldg RR 11/20	\$ 119.98
Bright House Networks	001552	077765001103020	1500 Hickory View Cir OFFC 11/20	\$ 192.07
Commercial Fitness Products, Inc.	001562	A010077	Preventative Maintenance 10/20	\$ 145.00
Commercial Fitness Products, Inc.	001562	A010078	Parts 10/20	\$ 55.00
Department of Economic Opportunity	001563	83103	Special District Fees FY20/21	\$ 175.00
Florida Department of Revenue	001553	Sales Tax 10/20	Sales Tax 10/20	\$ 5.23
FPL	001554	68602-98402 10/20	16990 Rosedown Gln # Gates 10/20	\$ 14.11
Grau & Associates	001555	E42502721155	Auditing Services FYE 09/30/2020 - Confirmation.com/October	\$ 26.00
Landscape Maintenance Professionals, Inc.	001564	155917	LMP - Monthly Ground Maintenance 11/20	\$ 9,276.58
Landscape Maintenance Professionals, Inc.	001556	156093	Fertilizer 10/20	\$ 917.00
Landscape Maintenance Professionals, Inc.	001556	156094	Pest Control 10/20	\$ 160.00
Main Gate Enterprises, Inc.	001565	30886	Service Call 08/20	\$ 340.00
Main Gate Enterprises, Inc.	001557	31060	Service Call 09/20	\$ 306.50
Main Gate Enterprises, Inc.	001557	31071	Service Call 10/20	\$ 170.00

# Water's Edge Manatee County Community Development District

## Paid Operation & Maintenance Expenditures

November 1, 2020 Through November 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Main Gate Enterprises, Inc.	001565	31081	Service Call 11/20	\$ 826.10
Manatee County Utilities Department	001558	162626-133595 10/20	Garbage/Utility Services 10/20	\$ 52.18
Manatee County Utilities Department	001558	246619-131088 10/20	Garbage/Utility Services 10/20	\$ 3,885.91
Manatee County Utilities Department	001558	246619-133487 10/20	Garbage/Utility Services 10/20	\$ 217.03
Mandy Sands	001546	MS102220	Board of Supervisors Meeting 10/22/20	\$ 200.00
Michael Barbour	001547	MB102220	Board of Supervisors Meeting 10/22/20	\$ 200.00
Michael Dowd	001548	MD102220	Board of Supervisors Meeting 10/22/20	\$ 200.00
Mobile Help Desk, Inc.	001566	21661	Pool Camera Addition 10/20	\$ 1,331.25
Mobile Help Desk, Inc.	001566	21662	LPR Camera 10/20	\$ 1,102.50
Mobile Help Desk, Inc.	001566	21791	LPR Camera 11/20	\$ 1,102.50
Mobile Help Desk, Inc.	001566	21792	Pool Camera Addition 11/20	\$ 1,331.25
Nostalgic Lampposts & Mailboxes Plus Inc	001559	8155	Service Call 11/20	\$ 645.00
Peace River Electric Cooperative Inc.	001571	Monthly Summary 10/20	Monthly Electric Summary 10/20	\$ 929.69
Pools by Lowell, Inc.	001567	219254	Monthly Pool Service 11/20	\$ 450.00
Rizzetta & Company, Inc.	001549	INV0000054237	District Management Services 11/20	\$ 3,704.75

# Water's Edge Manatee County Community Development District

## Paid Operation & Maintenance Expenditures

November 1, 2020 Through November 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Rizzetta Technology Services	001550	INV0000006523	Website Services 11/20	\$ 100.00
Solitude Lake Management, Inc.	001568	PI-A00505768	Monthly Lake & Pond Services 11/20	\$ 1,109.00
Stacy Jessee	001545	SJ102220	Board of Supervisors Meeting 10/22/20	\$ 200.00
Suburban Propane	001560	1564-424556	Propane 10/20	\$ 1,020.33
Suburban Propane	001572	1564-424719	Propane 11/20	\$ 951.39
Total Community Maintenance LLC	001569	3202	Monthly Cleaning - 11/20	\$ 400.00
Walter Thomas Oliver	001551	WO102220	Board of Supervisors Meeting 10/22/20	<u>\$ 200.00</u>
<b>Report Total</b>				<b><u>\$ 32,753.35</u></b>