

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**EAGLE POINTE
COMMUNITY DEVELOPMENT DISTRICT**

The Special meeting of the Board of Supervisors of the Eagle Pointe Community Development District was held on **Wednesday, March 25, 2020, at 10:00 a.m.** at the Trevesta Clubhouse, located at 6120 Trevesta Place, Palmetto, FL 34221.

Present and constituting a quorum:

Brady Lefere	Board Supervisor, Chairman <i>(via phone)</i>
Ray Aponte	Board Supervisor, Vice Chairman <i>(via phone)</i>
Greg Meath	Board Supervisor, Assistant Secretary <i>(via phone)</i>
Jim Harvey	Board Supervisor, Assistant Secretary <i>(via phone)</i>

Also present were:

Joe Roethke	Regional District Manager, Rizzetta & Co., Inc. <i>(via phone)</i>
Jere Earlywine	District Counsel; Hopping Green & Sams
Trent Stephenson	Level Up Consulting <i>(via phone)</i>
Scott Brizendine	DFSM, Rizzetta & Co., Inc. <i>(via phone)</i>
Jeff Deason	Pulte Homes <i>(via phone)</i>

FIRST ORDER OF BUSINESS

Call to Order

Mr. Earlywine informed the Board that he was at the meeting location, and no members of the audience were present. The rest of the Board and Staff were present via teleconference due to Executive Order 20-69 from the office of the Governor of Florida, which temporarily waives the requirement of an in-person quorum to hold a local government meeting.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience members present.

THIRD ORDER OF BUSINESS

**Presentation of Affidavits of Publication
& Mailing**

Mr. Roethke presented the affidavits of publication and mailing to the Board.

FOURTH ORDER OF BUSINESS

Presentation of Engineer's Report

Mr. Stephenson reviewed the Engineer's Report with the Board. It was noted that the percentages in the report needed to be updated, and Mr. Stephenson will take care of that. Mr. Stephenson confirmed for Mr. Earlywine that the cost estimates were reasonable and the construction plan for this project was feasible, as presented in the report.

53 **FIFTH ORDER OF BUSINESS** **Presentation of Assessment Report**
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55 Mr. Brizendine reviewed the Assessment Report with the Board. Mr. Brizendine
56 confirmed for Mr. Earlywine that the assessments were supported by the benefit plan set forth
57 in the Engineer's Report.

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59 **SIXTH ORDER OF BUSINESS** **Public Hearing on Debt Assessments –**
60 **2020 Assessment Area**
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On a Motion by Mr. Lefere, seconded by Mr. Aponte, with all in favor, the Board of Supervisors opened the public hearing on debt assessments for the 2020 Assessment Area, for the Eagle Pointe Community Development District.

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63 There was no audience present, and there were no public comments.
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On a Motion by Mr. Lefere, seconded by Mr. Aponte, with all in favor, the Board of Supervisors closed the public hearing on debt assessments for the 2020 Assessment Area, for the Eagle Pointe Community Development District.

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66 **SEVENTH ORDER OF BUSINESS** **Consideration of Resolution 2020-06,**
67 **Imposing Debt Assessments –**
68 **2020 Assessment Area**
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70 Mr. Earlywine informed the Board that the incorrect Resolution was included in the
71 agenda, but Mr. Earlywine reviewed the details of the assessment Resolution that is before the
72 Board for approval. This Resolution will be circulated to the Board after the meeting. Mr.
73 Roethke presented Resolution 2020-06 to the Board for consideration.
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On a Motion by Mr. Lefere, seconded by Mr. Aponte, with all in favor, the Board of Supervisors approved Resolution 2020-06, in substantial form, for the Eagle Pointe Community Development District.

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76 **EIGHTH ORDER OF BUSINESS** **Consideration of Engineer RFQ Submittals**
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78 Mr. Roethke presented qualifications from Dewberry and Level Up to the Board for
79 consideration. Mr. Earlywine reviewed the scoring criteria as part of the RFQ that the Board
80 should be using. The Board scored Level Up with a total of 100 points, and scored Dewberry
81 with a total of 85 points.
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On a Motion by Mr. Lefere, seconded by Mr. Aponte, with all in favor, the Board of Supervisors accepted scoring and directed District Staff to negotiate a contract with Level Up for District Engineering services, for the Eagle Pointe Community Development District.

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84 **NINTH ORDER OF BUSINESS** **Consideration of First Addendum to**
85 **Contract for Professional District Services**
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87 Mr. Roethke reviewed the addendum to the District Management contract and
88 entertained several questions from the Board.
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On a Motion by Mr. Meath, seconded by Mr. Aponte, with all in favor, the Board of Supervisors approved the first addendum to the District Management contract with Rizzetta & Company, for the Eagle Pointe Community Development District.

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TENTH ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors' Special Meeting held on February 14th, 2020

Mr. Roethke presented the minutes of the Board of Supervisors' special meeting held on February 14th, 2020 to the Board.

On a Motion by Mr. Aponte, seconded by Mr. Lefere, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' special meeting held on February 14th, 2020, for the Eagle Pointe Community Development District.

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ELEVENTH ORDER OF BUSINESS

Consideration of Operations & Maintenance Expenditures for January & February 2020

Mr. Roethke presented the Operation & Maintenance Expenditures for January & February 2020 to the Board for ratification.

On a Motion by Mr. Aponte, seconded by Mr. Meath, with all in favor, the Board of Supervisors ratified the Operations & Maintenance Expenditures for January & February 2020, for the Eagle Pointe Community Development District.

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TWELFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Earlywine updated the Board on the status of several petitions being filed. A petition for special powers of the CDD has already been submitted, and petitions for the boundary amendment and establishment of the next District are being finalized and should be ready for submittal shortly.

B. District Engineer

No report provided.

C. District Manager

Mr. Roethke informed the Board that their next scheduled meeting is scheduled for May 28th, 2020 at 10:00 a.m. However, the Board will set a special meeting for April 22nd, 2020 at 10:00 a.m. to be held via teleconference. Mr. Roethke also reminded the Board that his last day with Rizzetta will be Friday, March 27th, 2020 and Scott Brizendine will be the District Manager in the interim.

130 **THIRTEENTH ORDER OF BUSINESS** **Supervisor Requests**

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132 There were no Supervisor requests.

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134 **FOURTEENTH ORDER OF BUSINESS** **Adjournment**

On a Motion by Mr. Meath, seconded by Mr. Aponte, with all in favor, the Board adjourned the meeting at 10:30 a.m. for the Eagle Pointe Community Development District.

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137 Scott Brizendine
138 Secretary /Assistant Secretary

Chairman/Vice Chairman

Brady Lefere