



Rizzetta & Company

Easton Park Community Development District

**Board of Supervisors' Meeting
January 7, 2020**

**District Office:
9428 Camden Field Parkway
Riverview, Florida 33578
813.533.2950**

www.eastonparkcdd.org

EASTON PARK COMMUNITY DEVELOPMENT DISTRICT AGENDA

New Tampa Regional Library, located at 10001 Cross Creek Boulevard, Tampa, FL
33647.

Board of Supervisors	Paul Meier Arnold Sails Lisa Murphy Stephanie Nieto	Chairman Vice-Chairman Assistant Secretary Assistant Secretary
District Manager	Justin Croom	Rizzetta & Company, Inc.
District Attorney	Dan Molloy	Molloy & James, P.A.
Interim Engineer	Tonja Stewart	Stantec Consulting

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting / hearing / workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting / hearing / workshop by contacting the District Manager at (813)533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

Board of Supervisors
Easton Park Community
Development District

December 30, 2019

AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Easton Park Community Development District will be held on **Tuesday, January 7, 2019 at 4:30 p.m.** at the offices of Uhler Real Estate Solutions located at 10335 Cross Creek Blvd, Suite J, Tampa, FL 33647. The following is the agenda for this meeting:

BOARD OF SUPERVISORS MEETING:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of the Minutes of the Board of Supervisors' Regular Meeting held on December 3, 2019.....Tab 1
 - B. Consideration of Operations & Maintenance Expenditures for November 2019.....Tab 2
- 4. STAFF REPORTS**
 - A. District Engineer
 - B. District Counsel
 - C. Landscape & Irrigation Maintenance
 1. Presentation of December 2019 Field Inspection ReportTab 3
 - D. Aquatic Maintenance – Aquatic Systems
 1. Presentation of December 2019 Waterway Report.....Tab 4
 - E. District Manager
- 5. BUSINESS ITEMS**
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 533-2950.

Sincerely,
Justin Croom
Justin Croom
District Manager

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**EASTON PARK
COMMUNITY DEVELOPMENT DISTRICT**

The Regular meeting of the Board of Supervisors of Easton Park Community Development District was held on **Thursday, December 3, 2019 at 4:30 p.m.** at the New Tampa Regional Library, located at 10001 Cross Creek Boulevard, Tampa, Florida, 33647.

Present and constituting a quorum:

Paul Meier	Board Supervisor, Chairman
Arnold Sails	Board Supervisor, Vice Chairman
Lisa Murphy	Board Supervisor, Assistant Secretary
Stephanie Nieto	Board Supervisor, Assistant Secretary

Also present were:

Justin Croom	District Manager, Rizzetta & Company, Inc.
Patrick Bell	Field Services, Rizzetta & Company, Inc.
Brian Mahar	Yellowstone Landscape
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Croom called the meeting to order and performed roll call.

SECOND ORDER OF BUSINESS

Audience Comments

There were no comments from the audience.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors' Regular Meeting held on November 5, 2019

On a Motion by Ms. Murphy, seconded by Mr. Meier, with all in favor, the Board of Supervisors approved the minutes as presented of the Board of Supervisors' Regular meeting held on November 5, 2019 as presented for the Easton Park Community Development District.

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FOURTH ORDER OF BUSINESS

Consideration of Operations & Maintenance Expenditures for October 2019

On a Motion by Mr. Sails, seconded by Mrs. Murphy, with all in favor, the Board of Supervisors approved the Operations & Maintenance Expenditures for October 2019 (\$40,303.82) for the Easton Park Community Development District.

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FIFTH ORDER OF BUSINESS

Staff Reports

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A. District Engineer

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Not Present.

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B. District Counsel

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Not Present.

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C. Landscape & Irrigation Maintenance Update

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1. Presentation of November 2019 Field Inspection Report

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Mr. Bell reviewed the November 2019 Field Inspection Report and answered general questions from the Board. There was a discussion regarding the HOA payment that is owed to the CDD.

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2. Consideration of Landscape Enhancement Proposals

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The Board reviewed several annual rotation proposals from Yellowstone Landscape.

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On a Motion by Ms. Murphy, seconded by Ms. Nieto, with all in favor, the Board of Supervisors approved not to exceed amount of \$14,000.00 from Yellowstone for annual mulching for the Easton Park Community Development District.

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The Board reviewed a landscape enhancement proposal for the entrance to the community.

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On a Motion by Mr. Meier, seconded by Mr. Sails, with all in favor, the Board of Supervisors approved the proposal for entrance landscape enhancement from Yellowstone for the Easton Park Community Development District.

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83 **D. Aquatic Maintenance – Aquatic Systems**

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85 1. Presentation of November 2019 Waterway Report

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87 Mr. Croom reviewed the November 2019 Waterway Inspection Report to the Board.
88 There was a discussion regarding the duck weed at site 18.

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90 2. Consideration of Fountain Motor Repair Proposals

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92 Mr. Croom reviewed several proposals with the Board for the fountain motor repair.
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On a Motion by Mr. Meier, seconded by Mr. Sails, with all in favor, the Board of Supervisors approved the fountain motor repair proposal from Solitude in the amount of \$ 6,392.31 for the Easton Park Community Development District.

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95 **E. District Manager**

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97 Mr. Croom communicated that the next regular meeting is scheduled for January
98 7, 2019, at 4:30 p.m. but that the library will be closed during the month of
99 January. The Board will reach out the HOA to secure a meeting space. There
100 was a discussion regarding the vacant seat on the Board of Supervisors.
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102 **SIXTH ORDER OF BUSINESS**

**Consideration of Proposals for Entry
Surveillance**

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105 Mr. Croom reviewed the entry surveillance proposals from Envera with the Board. The
106 Board discussed possible HOA contributions and the start date of the installation.
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On a Motion by Mr. Meier, seconded by Mr. Sails, with all in favor, the Board of Supervisors approved the proposal from Envera for Entry Surveillance for the Easton Park Community Development District.

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109 **EIGHTH ORDER OF BUSINESS**

Discussion Regarding Website Agenda

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111 Mr. Croom informed the Board of the ADA changes to the District website and asked for
112 direction from the Board on what they would like to include on the agendas that get posted to the
113 website. There was a direction from the Board to remove reports and O&M invoices from the
114 agendas that get posted to the website.
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116 **NINTH ORDER OF BUSINESS**

Supervisor Requests

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118 Ms. Murphy would like to have proposals for painting and pressure washing to be considered at
119 the next Board meeting.

120 Ms. Murphy would like to reach out to the city about adding more reflectors on the curbs.
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124 **TENTH ORDER OF BUSINESS** **Adjournment**

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On a Motion by Mr. Sails, seconded by Ms. Murphy, with all in favor, the Board of Supervisors adjourned the meeting at 5:37 p.m. for the Easton Park Community Development District.

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Secretary / Assistant Secretary

Chairman / Vice Chairman

DRAFT

EASTON PARK COMMUNITY DEVELOPMENT DISTRICT



DISTRICT OFFICE · 9428 CAMDEN FIELD PARKWAY · RIVERVIEW, FLORIDA 33578

Operation and Maintenance Expenditures November 2019 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from November 1, 2019 through November 30, 2019. This does not include expenditures previously approved by the Board.

The total items being presented: **\$33,234.31**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Easton Park Community Development District

Paid Operation & Maintenance Expenditures

November 1, 2019 Through November 30, 2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Aquatic Systems, Inc.	001487	0000460073	Monthly Lake & Wetland Services 11/19	\$ 3,735.00
Arnold Sails	001479	AS110519	Board of Supervisors Meeting 11/05/19	\$ 200.00
Bright House Networks	001477	046396702102219	Internet Service 10/19	\$ 74.98
Department of Economic Opportunity	001488	74316	Special District Fee 19/20	\$ 175.00
Lisa Murphy	001480	LM110519	Board of Supervisors Meeting 11/05/19	\$ 200.00
Molloy & James	001482	17183	General/Monthly Legal Services 10/19	\$ 632.50
Office Dynamics	001478	00029986	Books Copied	\$ 71.10
Paul Meier	001481	PM110519	Board of Supervisors Meeting 11/05/19	\$ 200.00
Rizzetta & Company, Inc.	001483	INV0000044463	District Management Fees 11/19	\$ 5,285.84
Rizzetta Technology Services, LLC.	001484	INV0000004849	Website Hosting Services 11/19	\$ 100.00
Stephanie T Nieto	001485	SN110519	Board of Supervisors Meeting 11/05/19	\$ 200.00
Tampa Electric Company	001490	TECO Summary 10/19	Summary Bill 10/19	\$ 9,803.90
Yellowstone Landscape	001489	TM 63127	Monthly Landscape Maintenance - 11/19	\$ 11,905.24

Easton Park Community Development District

Paid Operation & Maintenance Expenditures

November 1, 2019 Through November 30, 2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Yellowstone Landscape	001486	TM 64772	Irrigation Repairs 11/19	<u>\$ 650.75</u>
Report Total				<u>\$ 33,234.31</u>