



Rizzetta & Company

Easton Park Community Development District

**Board of Supervisors' Meeting
February 5, 2020**

**District Office:
9428 Camden Field Parkway
Riverview, Florida 33578
813.533.2950**

www.eastonparkcdd.org

EASTON PARK COMMUNITY DEVELOPMENT DISTRICT AGENDA

New Tampa Regional Library, located at 10001 Cross Creek Boulevard, Tampa, FL
33647.

Board of Supervisors	Paul Meier Arnold Sails Lisa Murphy Stephanie Nieto	Chairman Vice-Chairman Assistant Secretary Assistant Secretary
District Manager	Justin Croom	Rizzetta & Company, Inc.
District Attorney	Dan Molloy	Molloy & James, P.A.
Interim Engineer	Tonja Stewart	Stantec Consulting

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting / hearing / workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting / hearing / workshop by contacting the District Manager at (813)533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

Board of Supervisors
Easton Park Community
Development District

January 28, 2020

AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Easton Park Community Development District will be held on **Wednesday, February 5, 2020 at 4:30 p.m.** at the New Tampa Regional Library, located at 10001 Cross Creek Boulevard, Tampa, FL 33647. The following is the agenda for this meeting:

BOARD OF SUPERVISORS MEETING:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of the Minutes of the Board of Supervisors' Regular Meeting held on January 7, 2020Tab 1
 - B. Consideration of Operations & Maintenance Expenditures for December 2019.....Tab 2
- 4. STAFF REPORTS**
 - A. District Engineer
 - B. District Counsel
 - C. Landscape & Irrigation Maintenance
 1. Presentation of January 2020 Field Inspection ReportTab 3
 - D. Aquatic Maintenance – Aquatic Systems
 1. Presentation of January 2020 Waterway ReportTab 4
 - E. District Manager
- 5. BUSINESS ITEMS**
 - A. Consideration of Painting & Pressure Washing Proposals.....Tab 5
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 533-2950.

Sincerely,

Justin Croom

Justin Croom
District Manager

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

EASTON PARK
COMMUNITY DEVELOPMENT DISTRICT

The Regular meeting of the Board of Supervisors of Easton Park Community Development District was held on **Thursday, January 7, 2020 at 4:30 p.m.** at the New Tampa Regional Library, located at 10001 Cross Creek Boulevard, Tampa, Florida, 33647.

Present and constituting a quorum:

Paul Meier	Board Supervisor, Chairman
Arnold Sails	Board Supervisor, Vice Chairman <i>(via phone)</i>
Lisa Murphy	Board Supervisor, Assistant Secretary
Stephanie Nieto	Board Supervisor, Assistant Secretary

Also present were:

Justin Croom	District Manager, Rizzetta & Company, Inc.
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Croom called the meeting to order and performed roll call.

SECOND ORDER OF BUSINESS

Audience Comments

There were no comments from the audience.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors' Regular Meeting held on December 3, 2019

On a Motion by Ms. Murphy, seconded by Ms. Nieto, with all in favor, the Board of Supervisors approved the minutes as presented of the Board of Supervisors' Regular meeting held on December 3, 2019 as presented for the Easton Park Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Operations & Maintenance Expenditures for November 2019

On a Motion by Mr. Meier, seconded by Mrs. Murphy, with all in favor, the Board of Supervisors approved the Operations & Maintenance Expenditures for November 2019 (\$33,234.31) for the Easton Park Community Development District.

FIFTH ORDER OF BUSINESS

Staff Reports

A. District Engineer

Not Present.

B. District Counsel

Not Present.

C. Landscape & Irrigation Maintenance Update

1. Presentation of December 2019 Field Inspection Report

Mr. Croom reviewed the December 2019 Field Inspection Report and answered general questions from the Board. CDD. Mr. Croom informed the Board there will be inspection this Friday.

D. Aquatic Maintenance – Aquatic Systems

1. Presentation of December 2019 Waterway Report

Mr. Croom reviewed the December 2019 Waterway Inspection Report to the Board.

E. District Manager

Mr. Croom communicated that the next regular meeting is scheduled for February 5, 2019, at 4:30 p.m. The date was changed from Tuesday February 4th due to unavailability at the library.

Mr. Croom gave some general District updates to the Board and answered general questions.

SIXTH ORDER OF BUSINESS

Consideration of Painting Proposals

Mr. Croom reviewed the proposals for painting and pressure washing of the front entrance walls and signs with the Board. The Board discussed these options and decided to table this until they receive revised proposals.

SEVENTH ORDER OF BUSINESS

Supervisor Requests

There were no supervisor requests.

EIGHTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Sails, seconded by Mr. Meier, with all in favor, the Board of Supervisors adjourned the meeting at 5:23 p.m. for the Easton Park Community Development District.

EASTON PARK COMMUNITY DEVELOPMENT DISTRICT



DISTRICT OFFICE · 9428 CAMDEN FIELD PARKWAY · RIVERVIEW, FLORIDA 33578

Operation and Maintenance Expenditures December 2019 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from December 1, 2019 through December 31, 2019. This does not include expenditures previously approved by the Board.

The total items being presented: **\$35,482.77**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Easton Park Community Development District

Paid Operation & Maintenance Expenditures

December 1, 2019 Through December 31, 2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Arnold Sails	001498	AS120319	Board of Supervisors Meeting 12/03/19	\$ 200.00
Bright House Networks	001499	046396702112219	Internet Service 11/19	\$ 74.98
Lisa Murphy	001500	LM120319	Board of Supervisors Meeting 12/03/19	\$ 200.00
Molloy & James	001493	17201	General/Monthly Legal Services 11/19	\$ 137.50
Paul Meier	001501	PM120319	Board of Supervisors Meeting 12/03/19	\$ 200.00
Rizzetta & Company, Inc.	001494	INV0000045162	District Management Fees 12/19	\$ 5,285.84
Rizzetta Technology Services, LLC.	001495	INV0000004933	Website Hosting Services 12/19	\$ 100.00
Rust-Off Inc.	001496	23545	Rust Prevention Maintenance 11/19	\$ 595.00
Rust-Off Inc.	001503	23920	Rust Prevention Maintenance 12/19	\$ 595.00
Solitude Lake Management	001504	PI-A00328356	Monthly Lake & Wetland Services 12/19	\$ 3,735.00
Stephanie T Nieto	001502	SN120319	Board of Supervisors Meeting 12/03/19	\$ 200.00
Tampa Electric Company	001506	TECO Summary 11/19	Summary Bill 11/19	\$ 9,773.22
Yellowstone Landscape	001497	TM 67440	Top Choice Pest Control 11/19	\$ 1,475.00

Easton Park Community Development District

Paid Operation & Maintenance Expenditures

December 1, 2019 Through December 31, 2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Yellowstone Landscape	001505	TM 68257	Monthly Landscape Maintenance - 12/19	\$ 11,905.24
Yellowstone Landscape	001497	TM 68398	Irrigation Repairs 11/19	<u>\$ 1,005.99</u>
Report Total				<u>\$ 35,482.77</u>