



Rizzetta & Company

Easton Park Community Development District

**Board of Supervisors' Meeting
June 2, 2020**

**District Office:
9428 Camden Field Parkway
Riverview, Florida 33578
813.533.2950**

www.eastonparkcdd.org

EASTON PARK COMMUNITY DEVELOPMENT DISTRICT AGENDA

New Tampa Regional Library, located at 10001 Cross Creek Boulevard, Tampa, FL
33647.

Board of Supervisors	Paul Meier Arnold Sails Lisa Murphy Stephanie Nieto	Chairman Vice-Chairman Assistant Secretary Assistant Secretary
District Manager	Justin Croom	Rizzetta & Company, Inc.
District Attorney	Dan Molloy	Molloy & James, P.A.
Interim Engineer	Tonja Stewart	Stantec Consulting

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting / hearing / workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting / hearing / workshop by contacting the District Manager at (813)533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

**Board of Supervisors
Easton Park Community
Development District**

May 26, 2020

AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Easton Park Community Development District will be held on **Tuesday, June 2, 2020 at 4:30 p.m.** to be conducted by means of communications media technology pursuant to Executive Orders 20-52, 20-69, and 20-112 issued by the Governor DeSantis on March 9, 2020, March 20, 2020, and April 29, 2020, respectively, and pursuant to Florida Statutes. To access the meeting, please use a telephone to dial 253-215-8782, and enter the ID# 8284309897. If you need assistance participating in the meeting, please contact the District Manager's Office at 813-533-2950. The following is the agenda for this meeting:

BOARD OF SUPERVISORS MEETING:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of the Minutes of the Board of Supervisors' Regular Meeting held on May 5, 2020Tab 1
 - B. Consideration of Operations & Maintenance Expenditures for April 2020Tab 2
- 4. STAFF REPORTS**
 - A. District Engineer
 - B. District Counsel
 - C. Landscape & Irrigation Maintenance
 1. Presentation of Field Inspection ReportTab 3
 - D. Aquatic Maintenance – Aquatic Systems
 - E. District Manager
- 5. BUSINESS ITEMS**
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 533-2950.

Sincerely,

Justin Croom

Justin Croom
District Manager

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**EASTON PARK
COMMUNITY DEVELOPMENT DISTRICT**

The Regular meeting of the Board of Supervisors of Easton Park Community Development District was held on **Thursday, May 5, 2020 at 4:36 p.m.** to be conducted by means of media technology pursuant to Executive Orders 20-52, 20-2069 and 20-112 issued Governor DeSantis On March 9, 2020, March 20, and April 29, 2020, respectively, and pursuant to the Florida Statutes. To access the meeting, please use a telephone to dial 253-215-8782, and enter the ID# 8284309897.

Present and constituting a quorum:

Paul Meier	Board Supervisor, Chairman
Arnold Sails	Board Supervisor, Vice Chairman
Lisa Murphy	Board Supervisor, Assistant Secretary
Stephanie Nieto	Board Supervisor, Assistant Secretary

Also present were:

Justin Croom	District Manager, Rizzetta & Company, Inc.
Brian Mahar	Yellowstone Landscape
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Croom called the meeting to order and performed roll call.

SECOND ORDER OF BUSINESS

Audience Comments

No Audience Present

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors' Regular Meeting held on March 3, 2020

On a Motion by Mr. Meier, seconded by Mr. Sails, with all in favor, the Board of Supervisors approved the minutes as presented of the Board of Supervisors' Regular meeting held on March 3, 2020 as presented for the Easton Park Community Development District.

FOURTH ORDER OF BUSINESS

**Consideration of Operations & Maintenance
Expenditures for February 2020 & March
2020**

On a Motion by Ms. Murphy, seconded by Mr. Sails with all in favor, the Board of Supervisors approved the Operations & Maintenance Expenditures for February 2020 (\$48,145.86) & March 2020 (\$46,236.67) for the Easton Park Community Development District.

FIFTH ORDER OF BUSINESS

Staff Reports

A. District Engineer:

Not Present. No Report.

B. District Counsel:

No Present. No Report.

C. Landscape & Irrigation Maintenance:

1. Presentation of March 2020 Field Inspection Report

Mr. Croom reviewed the field inspection with the Board. There was General discussion regarding minor irrigation issues.

D. Aquatic Maintenance-Aquatic Systems:

1. Presentation of March 2020 Waterway Report.

Mr. Croom reviewed the March 2020 Waterway Inspection report to the Board. There was a discussion regarding the algae bottoms on the ponds 12 and 16.

E. District Manager:

Mr. Croom communicated that the next regular meeting is scheduled for June 2nd 2020 at 4:3 p.m. to be held at the new Tampa Regional Library pending the reopening. If the library will remain closed the meeting will be held via zoom conference.

SIXTH ORDER OF BUSINESS

**Consideration of Resolutions 2020- 01,
Authorizing Bank Accounts Signatories**

Mr. Croom presented the Resolution 2020-01 to the Board which will authorize bank account signatories.

On a Motion by Mr. Sails, seconded by Ms. Nieto with all in favor, the Board of Supervisors adopted Resolution 2020-01 for the Easton Park Community Development District.

SEVENTH ORDER OF BUSINESS

**Presentation of Proposed Budget for Fiscal
Year 2020-21**

Mr. Croom presented the proposed Budget for the fiscal year 2020-2021 to the Board.
There were no changes made.

1. Consideration of Resolution 2020-02, Approving Proposed Budget

Mr. Croom presented resolutions 2020-02, which will approve the proposed budget at will set the date of the public hearing for August 4, 2020 at 4:30 p.m.

On a Motion by Mr. Meier, seconded by Mr. Sails with all in favor, the Board of Supervisors adopted Resolution 2020-02 for the Easton Park Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration for Resolution 2020-03
Designating Secretary**

Mr. Croom presented Resolutions 2020-03, which will designate Bob Schleifer as Secretary of the district to the Board.

On a Motion by Mr. Meier, seconded by Ms. Nieto with all in favor, the Board of Supervisors adopted Resolutions 2020-03 financial Audit for the Easton Park Community Development District.

NINTH ORDER OF BUSINESS

**Consideration of Ratification of 2019
Fanatical Audit**

On a Motion by Ms. Murphy, seconded by Mr. Sails with all in favor, the Board of Supervisors approved the 2018/2049 Audit with no findings for the Easton Park Community Development District.

TENTH ORDER OF BUSINESS

Presentation of Voter Registration Letter

Mr. Croom presented the voter registration letter to the board.

Mr. Croom presented Resolution 2020-04 under separate cover which will approve the country supervisor of elections to hold general elections in November 2020

On a Motion by Ms. Murphy, seconded by Ms. Nieto with all in favor, the Board of Supervisors adopted Resolutions 2020-04 for the Easton Park Community Development District.

ELEVENTH ORDER OF BUSINESS

Supervisors Requests

Mr. Sails asked questions about entrance lights.

Mr. Meier commented that the new curbing has been installed.

Ms. Murphy stated that the “no fishing” signs need to be installed.

Ms. Murphy commented on the security cameras.

Ms. Nieto asked a question regarding coverage and drowning.

TWELTH ORDER OF BUSINESS

ADJOURNMENT

<p>On a Motion by Mr. Sails, seconded by Mr. Meier, with all in favor, the Board of Supervisors adjourned the meeting at 5:17 p.m. for the Easton Park Community Development District.</p>
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Secretary / Assistant Secretary

Chairman / Vice Chairman

EASTON PARK COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 9428 CAMDEN FIELD PARKWAY · RIVERVIEW, FLORIDA 33578

Operation and Maintenance Expenditures April 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from April 1, 2020 through April 30, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$37,128.01**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Easton Park Community Development District

Paid Operation & Maintenance Expenditures

April 1, 2020 Through April 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Bright House Networks	2020041720-1	046396702032220	Internet Service 03/20	\$ 104.98
Bright House Networks	001574	046396702042220	Internet Service 04/20	\$ 104.98
Clark Craig Enterprises	001561	265-107895	50% Deposit-(2) Deeded Community Signs & Installation 03/20	\$ 637.50
Clark Craig Enterprises	001564	265-107895-BAL	50% Balance-(2) Deeded Community Signs & Installation 03/20	\$ 637.50
Egis Insurance Advisors LLC	001566	10366	Street Light Bond 03/21/20-03/21/21	\$ 600.00
Molloy & James	001568	17289	General/Monthly Legal Services 03/20	\$ 1,017.50
Rizzetta & Company, Inc.	001562	INV0000048104	District Management Fees 04/20	\$ 5,285.84
Rust-Off Inc.	001571	25025	Rust Prevention Maintenance 04/20	\$ 595.00
Solitude Lake Management	001569	PI-A00386689	Qtrly Fountain Maintenance 04/01/20-05/30/20	\$ 173.00
Solitude Lake Management	001572	PI-A00386690	Monthly Lake & Wetland Services 04/20	\$ 3,735.00
Stantec Consulting Services Inc	001565	1640712	Engineering Services 03/20	\$ 612.50
Tampa Electric Company	001570	TECO Summary 03/20	Summary Bill 03/20	\$ 10,256.41
Yellowstone Landscape	001573	TM 102816	Monthly Landscape Maintenance 04/20	\$ 11,905.24
Yellowstone Landscape	001573	TM 104993	Irrigation Repairs 04/20	\$ 577.20

Easton Park Community Development District

Paid Operation & Maintenance Expenditures

April 1, 2020 Through April 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Yellowstone Landscape	001573	TM 104994	Irrigation Repairs 04/20	\$ 333.30
Yellowstone Landscape	001573	TM 104995	Irrigation Repairs 04/20	\$ 443.33
Yellowstone Landscape	001563	TM 97808	Irrigation Repairs 03/20	<u>\$ 108.73</u>
Report Total				<u>\$ 37,128.01</u>