



Rizzetta & Company

Easton Park Community Development District

**Board of Supervisors' Meeting
July 7, 2020**

**District Office:
9428 Camden Field Parkway
Riverview, Florida 33578
813.533.2950**

www.eastonparkcdd.org

EASTON PARK COMMUNITY DEVELOPMENT DISTRICT AGENDA

New Tampa Regional Library, located at 10001 Cross Creek Boulevard, Tampa, FL
33647.

Board of Supervisors	Paul Meier Arnold Sails Lisa Murphy Stephanie Nieto	Chairman Vice-Chairman Assistant Secretary Assistant Secretary
District Manager	Justin Croom	Rizzetta & Company, Inc.
District Attorney	Dan Molloy	Molloy & James, P.A.
Interim Engineer	Tonja Stewart	Stantec Consulting

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting / hearing / workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting / hearing / workshop by contacting the District Manager at (813)533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

EASTON PARK COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE • 9428 CAMDEN FIELD PARKWAY • RIVERVIEW, FL 33578
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Board of Supervisors
Easton Park Community
Development District

June 29, 2020

AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Easton Park Community Development District will be held on **Tuesday, July 7, 2020 at 4:30 p.m.** to be conducted by means of communications media technology pursuant to Executive Orders 20-52, 20-69, 20-112, 20-123, 20-69 issued by the Governor DeSantis on March 9, 2020, March 20, 2020, April 29, 2020, May 18, 2020, and June 23, 2020 respectively, and pursuant to Florida Statutes. To access the meeting, please use a telephone to dial 253-215-8782, and enter the ID# 8284309897. If you need assistance participating in the meeting, please contact the District Manager's Office at 813-533-2950. The following is the agenda for this meeting:

BOARD OF SUPERVISORS MEETING:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of the Minutes of the Board of Supervisors' Regular Meeting held on June 2, 2020Tab 1
 - B. Consideration of Operations & Maintenance Expenditures for May 2020Tab 2
- 4. STAFF REPORTS**
 - A. District Engineer
 - B. District Counsel
 - C. Landscape & Irrigation Maintenance
 1. Presentation of Field Inspection ReportTab 3
 - D. Aquatic Maintenance – Aquatic Systems
 1. Presentation of Waterway Inspection Report.....Tab 4
 2. Consideration of Planting Proposal.....Tab 5
 - E. District Manager
- 5. BUSINESS ITEMS**
 - A. Consideration of Aquatic Maintenance ProposalsTab 6
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 533-2950.

Sincerely,
Justin Croom
Justin Croom
District Manager

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**EASTON PARK
COMMUNITY DEVELOPMENT DISTRICT**

The Regular meeting of the Board of Supervisors of Easton Park Community Development District was held on **Thursday, June 2, 2020 at 4:30 p.m.** to be conducted by means of media technology pursuant to Executive Orders 20-52, 20-2069 and 20-112 issued Governor DeSantis On March 9, 2020, March 20, and April 29, 2020, respectively, and pursuant to the Florida Statutes. To access the meeting, please use a telephone to dial 253-215-8782, and enter the ID# 8284309897.

Present and constituting a quorum:

Paul Meier	Board Supervisor, Chairman
Arnold Sails	Board Supervisor, Vice Chairman
Lisa Murphy	Board Supervisor, Assistant Secretary
Stephanie Nieto	Board Supervisor, Assistant Secretary

Also present were:

Justin Croom	District Manager, Rizzetta & Company, Inc.
Brian Mahar	Yellowstone Landscape
Jason Dequrn	Solitude Lake Management
Tonja Stewart	District Engineer, Stantec Engineering
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Croom called the meeting to order and performed roll call.

SECOND ORDER OF BUSINESS

Audience Comments

No Audience Present

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors' Regular Meeting held on May 5, 2020

On a Motion by Ms. Murphy, seconded by Ms. Nieto, with all in favor, the Board of Supervisors approved the minutes as presented of the Board of Supervisors' Regular meeting held on May 5, 2020 as presented for the Easton Park Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Operations & Maintenance Expenditures for April 2020

On a Motion by Mr. Meier, seconded by Mr. Sails with all in favor, the Board of Supervisors approved the Operations & Maintenance Expenditures for April 2020 (\$37,128.01) for the Easton Park Community Development District.

FIFTH ORDER OF BUSINESS

Staff Reports

A. District Engineer:

Not Present. No Report.

B. District Counsel:

No Present. No Report.

C. Landscape & Irrigation Maintenance:

1. Presentation of Field Inspection Report

Mr. Croom reviewed the field inspection with the Board. There was General discussion regarding landscape enhancements.

D. Aquatic Maintenance-Aquatic Systems:

1. Presentation of Waterway Report.

Mr. Croom reviewed the Waterway Inspection report to the Board. There was a discussion regarding the conditions of several ponds as well as plantings. The Board mentioned ponds were not being well kept. The Board asked to see proposals for monthly maintenance.

E. District Manager:

Mr. Croom communicated that the next regular meeting is scheduled for June 7th 2020 at 4:30 p.m. to be held at the new Tampa Regional Library pending the reopening. If the library will remain closed the meeting will be held via zoom conference.

ELEVENTH ORDER OF BUSINESS

Supervisors Requests

Mr. Meier commented on the entry lights and the landscape in construction. He also discussed the landscape enhancements needed in that area.
The Board would like to have Envera at the next meeting.

TWELTH ORDER OF BUSINESS

ADJOURNMENT

On a Motion by Mr. Sails, seconded by Ms. Murphy, with all in favor, the Board of Supervisors adjourned the meeting at 5:31 p.m. for the Easton Park Community Development District.

Secretary / Assistant Secretary

Chairman / Vice Chairman

EASTON PARK COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 9428 CAMDEN FIELD PARKWAY · RIVERVIEW, FLORIDA 33578

Operation and Maintenance Expenditures May 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from May 1, 2020 through May 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$44,071.38**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Easton Park Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2020 Through May 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Arnold Sails	001578	AS050520	Board of Supervisors Meeting 05/05/20	\$ 200.00
Berger, Toombs, Elam, Gaines & Frank	001575	349619	Audit Services FYE 09/30/19	\$ 3,750.00
Hancock Bank Corp Trust	001585	35748	Annual Trustee Fees 05/02/20-05/01/21	\$ 3,500.00
Hidden Eyes LLC	001588	690494	Alarm Monitoring Services 06/20	\$ 481.85
Lisa Murphy	001579	LM050520	Board of Supervisors Meeting 05/05/20	\$ 200.00
Office Dynamics	001581	00031073	Books Copied 04/20	\$ 80.62
Paul Meier	001580	PM050520	Board of Supervisors Meeting 05/05/20	\$ 200.00
Rizzetta & Company, Inc.	001576	INV0000049239	District Management Fees 05/20	\$ 5,285.84
Rizzetta Technology Services, LLC.	001577	INV0000005772	Website Hosting Services 05/20	\$ 100.00
Rizzetta Technology Services, LLC.	001582	INV0000005670	Website Hosting Services 04/20	\$ 100.00
Rust-Off Inc.	001586	25856	Rust Prevention Maintenance 05/20	\$ 595.00
Solitude Lake Management	001583	PI-A00370061	Monthly Lake & Wetland Services 03/20	\$ 3,735.00
Solitude Lake Management	001589	PI-A00403276	Monthly Lake & Wetland Services 05/20	\$ 3,735.00
Stephanie T Nieto	001584	SN050520	Board of Supervisors Meeting 05/05/20	\$ 200.00

Easton Park Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2020 Through May 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Tampa Electric Company	001590	TECO Summary 04/20	Summary Bill 04/20	\$ 10,002.83
Yellowstone Landscape	001591	TM 106286	Monthly Landscape Maintenance 05/20	<u>\$ 11,905.24</u>
Report Total				<u>\$ 44,071.38</u>