



Rizzetta & Company

Easton Park Community Development District

**Board of Supervisors' Meeting
September 1, 2020**

District Office:
9428 Camden Field Parkway
Riverview, Florida 33578
813.533.2950

www.eastonparkcdd.org

EASTON PARK COMMUNITY DEVELOPMENT DISTRICT AGENDA

New Tampa Regional Library, located at 10001 Cross Creek Boulevard, Tampa, FL
33647.

Board of Supervisors	Paul Meier Arnold Sails Lisa Murphy Stephanie Nieto	Chairman Vice-Chairman Assistant Secretary Assistant Secretary
District Manager	Justin Croom	Rizzetta & Company, Inc.
District Attorney	Dan Molloy	Molloy & James, P.A.
Interim Engineer	Tonja Stewart	Stantec Consulting

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting / hearing / workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting / hearing / workshop by contacting the District Manager at (813)533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

Board of Supervisors
Easton Park Community
Development District

August 24, 2020

AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Easton Park Community Development District will be held on **Tuesday, September 1, 2020 at 4:30 p.m.** to be conducted by means of communications media technology pursuant to Executive Orders 20-52, 20-69, 20-112, 20-123, 20-139, 20-150, 20-179, and 20-193 issued by Governor DeSantis on March 9, 2020, March 20, 2020, April 29, 2020, May 18, 2020, June 23, 2020, July 29, 2020, and August 7, 2020 respectively, and pursuant to Florida Statutes. To access the meeting, please use a telephone to dial 253-215-8782, and enter the ID# 8284309897. If you need assistance participating in the meeting, please contact the District Manager's Office at 813-533-2950. The following is the agenda for this meeting:

BOARD OF SUPERVISORS MEETING:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of the Minutes of the Board of Supervisors' Regular Meeting held on August 4, 2020Tab 1
 - B. Consideration of Operations & Maintenance Expenditures for July 2020.....Tab 2
- 4. STAFF REPORTS**
 - A. District Engineer
 - B. District Counsel
 - C. Landscape & Irrigation Maintenance
 1. Presentation of Field Inspection Report.....Tab 3
 2. Consideration of Landscape Enhancement ProposalsTab 4
 - D. Aquatic Maintenance – Aquatic Systems
 1. Presentation of Waterway Inspection Report.....Tab 5
 - E. District Manager
- 5. BUSINESS ITEMS**
 - A. Consideration of EGIS ProposalTab 6
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 533-2950.

Sincerely,

Justin Croom

Justin Croom
District Manager

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**EASTON PARK
COMMUNITY DEVELOPMENT DISTRICT**

The Regular meeting of the Board of Supervisors of Easton Park Community Development District was held on **Thursday, August 4, 2020 at 4:30 p.m.** to be conducted by means of media technology pursuant to Executive Orders 20-52, 20-2069 and 20-112 issued Governor DeSantis On March 9, 2020, March 20, and April 29, 2020, respectively, and pursuant to the Florida Statutes. To access the meeting, please use a telephone to dial 253-215-8782, and enter the ID# 8284309897.

Present and constituting a quorum:

Paul Meier	Board Supervisor, Chairman
Arnold Sails	Board Supervisor, Vice Chairman
Lisa Murphy	Board Supervisor, Assistant Secretary
Stephanie Neito	Board Supervisor, Assistant Secretary

Also present were:

Justin Croom	District Manager, Rizzetta & Company, Inc.
Matt Parsley	Envera
Wendy Wilson	Envera
Kevin Wilt	Solitude Lake Management
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Croom called the meeting to order and performed roll call.

SECOND ORDER OF BUSINESS

Audience Comments

No Audience Present

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors' Regular Meeting held on July 7, 2020

On a Motion by Ms. Meier, seconded by Ms. Murphy, with all in favor, the Board of Supervisors approved the minutes as presented of the Board of Supervisors' Regular meeting held on July 7, 2020 as presented for the Easton Park Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Operations & Maintenance

Expenditures for June 2020

On a Motion by Mr. Sails, seconded by Mr. Meir with all in favor, the Board of Supervisors approved the Operations & Maintenance Expenditures for June 2020 (\$39,508.13) for the Easton Park Community Development District.

FIFTH ORDER OF BUSINESS

Staff Reports

A. District Engineer:

Not Present. No Report.

B. District Counsel:

No Present. No Report.

C. Landscape & Irrigation Maintenance:

1. Presentation of Field Inspection Report

The Board reviewed the field inspection report and discussed several landscaping issues they would like addressed. There was a discussion regarding the landscaping crews and how they should always be mowing away from the ponds so clippings don't get in.

2. Consideration of Landscape Enhancement Proposals

The Board discussed several landscape enhancement proposals that were presented in the agenda. The Board asked for a better breakdown of the cost associated with each proposal.

On a Motion by Mr. Sails, seconded by Ms. Murphy, with all in favor, the Board of Supervisors approved the proposal from Yellowstone Landscape for east side berm enhancement at a total cost of \$7,567.95 subject to a October 1st start date for the Easton Park Community Development District.

D. Aquatic Maintenance-Aquatic Systems:

1. Presentation of Waterway Report.

Mr. Croom reviewed the Waterway Inspection report to the Board and discussed the status of treatments and what is needed for several ponds.

2. Consideration of Planting Proposals

The Board reviewed planting proposals from Solitude Lake Management. The Board would like to table this proposal until the October meeting since they are not a priority at this time.

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94 **E. District Manager:**
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96 Mr. Croom communicated that the next regular meeting is scheduled for
97 September 1stth, 2020 at 4:30 p.m. to be conducted by means of communications
98 media technology pursuant to Executive Orders 20-52, 20-69, 20-112, 20-123,
99 20-139, 20-150, 20-179, and 20-193 issued by Governor DeSantis on March 9,
100 2020, March 20, 2020, April 29, 2020, May 18, 2020, June 23, 2020, July 29,
101 2020, and August 7, 2020 respectively, and pursuant to Florida Statutes.
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103 **SIXTH ORDER OF BUSINESS**

**Public Hearing on Fiscal Year 2020-
2021 Budget**

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On a Motion by Ms. Murphy seconded by Mr. Sails, with all in favor, the Board opened the
Public Hearing on Fiscal Year 2020-2021 Budget for Easton Park Community
Development District.

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107 Mr. Croom presented the Fiscal Year 2020-2021 budget to the Board. There were no
108 comments from the Board or audience.
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On a Motion by Ms. Murphy, seconded by Ms. Nieto, with all in favor, the Board closed the
Public Hearing on Fiscal Year 2020-2021 Budget for Easton Park Community
Development District.

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111 **1. Consideration of Resolution 2020-05, Adopting Fiscal Year 2020-2021**
112 **Budget**
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114 Mr. Croom presented Resolution 2020-05 to the Board, which will adopt the
115 Budget for Fiscal Year 2020-2021
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On a Motion by Mr. Meier, seconded by Mr. Sails, with all in favor, the Board adopted
Resolution 2020-05 for Easton Park Community Development District.

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118 **2. Consideration of Resolution 2020-06, Imposing Special Assessments and**
119 **Certifying Assessment Roll**
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121 Mr. Croom presented Resolution 2020-06 to the Board, which will impose
122 special assessments and certify the tax roll for the 2020-2021 budget.
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On a Motion by Mr. Sails, seconded by Mr. Meier, with all in favor, the Board adopted
Resolution 2020-06 for Easton Park Community Development District.

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SEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2020-07,
Setting Meeting Schedule for FY 2020-2021**

Mr. Croom presented Resolution 2020-07 to the Board, which will set the meeting schedule for the upcoming Fiscal Year of 2020-2021.

On a Motion by Mr. Sails, seconded by Mr. Meier, with all in favor, the Board adopted Resolution 2020-07 for Easton Park Community Development District.

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EIGHTH ORDER OF BUSINESS

Consideration of Holiday Lighting Proposal

On a Motion by Mr. Meier, seconded by Mr. Sails, with all in favor, the Board approved the proposal from Illuminations for Holiday Lighting at a total cost of \$24,600.00 for Easton Park Community Development District.

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NINTH ORDER OF BUSINESS

Discussion Regarding Envera Camera System

Representatives from Envera addressed the issues that have been occurring with the security cameras. The informed the Board that the problems have been identified and fixed, and that they will be issuing a credit for the monthly maintenance.

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TENTH ORDER OF BUSINESS

Supervisors Requests

Mr. Sails had a question about being sworn in by the supervisor of elections.

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Ms. Murphy had a question regarding large landscape proposal.

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ELEVENTH ORDER OF BUSINESS

ADJOURNMENT

On a Motion by Mr. Sails, seconded by Ms. Murphy, with all in favor, the Board of Supervisors adjourned the meeting at 5:54 p.m. for the Easton Park Community Development District.

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Secretary / Assistant Secretary

Chairman / Vice Chairman

EASTON PARK COMMUNITY DEVELOPMENT DISTRICT



DISTRICT OFFICE · 9428 CAMDEN FIELD PARKWAY · RIVERVIEW, FLORIDA 33578

Operation and Maintenance Expenditures July 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from July 1, 2020 through July 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$39,374.29**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Easton Park Community Development District

Paid Operation & Maintenance Expenditures

July 1, 2020 Through July 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Arnold Sails	001605	AS060220	Board of Supervisors Meeting 06/02/20	\$ 200.00
Arnold Sails	001616	AS070720 046396702042220	BOS Meeting 07/07/20	\$ 200.00
Bright House Networks	001606	0620	Internet Service 06/20	\$ 104.98
Hidden Eyes LLC	001607	691550	Alarm Monitoring Services 07/20	\$ 481.85
Hidden Eyes LLC	001614	692464	Alarm Monitoring Services 08/20	\$ 231.85
K & C Fence Contractors, Inc.	001615	20200613	Repair Fence 06/20	\$ 300.00
Lisa Murphy	001608	LM060220	Board of Supervisors Meeting 06/02/20	\$ 200.00
Lisa Murphy	001617	LM070720	BOS Meeting 07/07/20	\$ 200.00
Office Dynamics	001619	00031357	Books Copied 06/20	\$ 99.93
Paul Meier	001609	PM060220	Board of Supervisors Meeting 06/02/20	\$ 200.00
Paul Meier	001618	PM070720	BOS Meeting 07/07/20	\$ 200.00
Rizzetta & Company, Inc. Rizzetta Technology Services, LLC.	001610	INV0000050729	District Management Fees 07/20	\$ 5,285.84
	001611	INV0000005974	Website Hosting Services 07/20	\$ 100.00
Rust-Off Inc.	001624	26642	Rust Prevention Maintenance 06/20	\$ 595.00

Easton Park Community Development District

Paid Operation & Maintenance Expenditures

July 1, 2020 Through July 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Solitude Lake Management	001620	PI-A00436259	Qtrly Fountain Maintenance 07/01/20-09/30/20	\$ 173.00
Solitude Lake Management	001625	PI-A00436260	Monthly Lake & Wetland Services 07/20	\$ 3,735.00
Stephanie T Nieto	001612	SN060220	Board of Supervisors Meeting 06/02/20	\$ 200.00
Stephanie T Nieto	001622	SN070720	BOS Meeting 07/07/20	\$ 200.00
Tampa Electric Company	001627	TECO Summary 06/20	Summary Bill 06/20	\$ 9,739.09
Times Publishing Company	001621	0000091281 06/24/20	Legal Advertising Account #119371 05/24/20	\$ 486.50
Times Publishing Company	001626	0000093325 07/08/20	Legal Advertising Account #119371 07/08/20	\$ 784.00
Yellowstone Landscape	001613	TM 122258	Summer Annual Rotation 06/20	\$ 4,674.77
Yellowstone Landscape	001623	TM 130251	Irrigation Repairs 06/20	\$ 194.95
Yellowstone Landscape	001628	TM 130890	Monthly Landscape Maintenance 07/20	\$ 10,787.53
Report Total				<u>\$ 39,374.29</u>